



**B GRADE
CGPA 2.49
REACCREDITED BY NAAC
CERTIFIED BY ISO 9001:2008**

**SHETH T. J. EDUCATION SOCIETY'S
SHETH NANJIBHAI KHIMJIBHAI THAKKAR THANAWALA
COLLEGE OF COMMERCE AND
SHETH JAYANTILAL TRIBHOVANDAS THANAWALA
COLLEGE OF ARTS,
Kharkar Ali, Behind Collector Office, Thane (W) - 400 601, (M.S.), India**

***SELF STUDY REPORT
FOR
REACCREDITATION III CYCLE***

SUBMITTED

TO

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE**

2016

CONTENTS

Sr. No.	Title	Page No.
1	Preface	1
2	Executive Summary	3
3	SWOC Analysis	13
4	Profile of the College	15
5	Criteria wise Inputs	
	• Criterion-I: Curricular Aspects	25
	• Criterion-II: Teaching-Learning and Evaluation	36
	• Criterion-III: Research, Consultancy and Extension	78
	• Criterion-IV: Infrastructure and Learning Resources	127
	• Criterion-V: Student Support and Progression	155
	• Criterion-VI: Governance, Leadership and Management	174
	• Criterion-VII: Innovations and Best Practices	192
6	Evaluative Report of the Departments	
	• Department of Accountancy	205
	• Department of Commerce	12
	• Department of Economics	217
	• Department of English	222
	• Department of Geography	228
	• Department of Law	232
	• Department of Mathematics and Statistics	236
	• Department of Philosophy (Foundation Course)	240
	• Department of Psychology	243

	<ul style="list-style-type: none"> • Department of Sociology 	243
	<ul style="list-style-type: none"> • Department of Management Studies 	250
	<ul style="list-style-type: none"> • Department of Information Technology 	255
	<ul style="list-style-type: none"> • Department of Banking and Insurance 	260
	<ul style="list-style-type: none"> • Department of Post-Graduation in Commerce 	265
7	Post Accreditation Initiatives	270
8	Appendices	
	<ul style="list-style-type: none"> • 2(f) & 12(b) Certificate 	
	<ul style="list-style-type: none"> • Minority Status 	
	<ul style="list-style-type: none"> • Permanent Affiliation 	
	<ul style="list-style-type: none"> • 1st Cycle Accreditation Certificate 	
	<ul style="list-style-type: none"> • 2nd Cycle Accreditation Certificate 	
	<ul style="list-style-type: none"> • 2nd Cycle Peer Team Report 	
	<ul style="list-style-type: none"> • Declaration by the Head of the Institution 	
	<ul style="list-style-type: none"> • Certificate of Compliance 	

PREFACE

Preface

It is my privilege to present the self-study report of Sheth T.J. Education Society's, Sheth N.K.T.T. College of Commerce and Sheth J.T.T. College of Arts, Thane, to the National Assessment and Accreditation Council, Bangalore for 3rd cycle of comprehensive assessment and accreditation. The college is founded in 1990 which is permanently affiliated to the University of Mumbai and recognized under Section 2(f) and 12(B) of the UGC Act, 1956. The college was accredited in May 2004 by NAAC with C+ Grade with 60% and reaccredited in March 2011 with B Grade with CGPA 2.49.

Sheth T.J. Education Society was founded in October 1949. Since then, it has made significant contribution in the field of education. There are more than 5000 students in this education society. As an institution having over six decades of its existence is a well-known institution of higher education in the city of Thane. Various activities are organised by the Management to fulfill its social responsibility as an institute resulted in expected positive intervention in various areas of community development. While applying for 3rd cycle of accreditation, we look back and introspect honestly about the sincere efforts for preparing ourselves. The self-study report we are submitting to NAAC to get evaluated for reaccreditation presents a glimpse of our institution. It records our sincere efforts to excel in the field of higher education and to provide conducive environment for good learning experience so that the students get motivation to perform better.

One of the chief objectives of the institution is to spread higher education to all sections of the society in general and Gujarati speaking community in particular. The college has always adapted itself to the changing times focusing on global competency while preserving the ideals that it upholds. The college has become the preferred institution in the area, providing different courses with dedicated faculty and good infrastructural facilities.

The Library's presence on college website www.nktdegreecollege.org is sufficiently covered as one of the main menus. Reading list is compiled subject wise, department wise, text and reference books wise and on request the list is provided to stakeholder. The bibliographic service is catered, on-request, to the faculty and students. It is generated through the library software SOUL 2.0. The faculty and students refer the bibliography by using the Online Public Access Catalogue (OPAC).

The innovations introduced during the last four years, have created a positive impact on the functioning of the college. The healthy practices prevalent in the

college have forged its unique identity among the stakeholders. It is an effective and efficient internal coordinating and monitoring mechanism. It plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted. The college has been awarded ISO 9001:2008 QMS Certification by an Australian based company, Equalitas Certifications Limited in the year 2015.

The college has a mentor system where in teachers are appointed as mentor of a particular class. Students take guidance of their mentors regarding academic, personal and other matters. The college strongly believes in all round development of the students and thus provides amenities essential to promote participation of students in extra-curricular and co-curricular activities. The Principal and the Management meet frequently and discuss the requirements which are needed in rapidly changing academic scenario. These prioritized facilities are upgraded in a phased manner.

In the last four years the computers have been upgraded and new computers and LCD have been installed with latest configuration and in view of the requirement of the curriculum.

The NKTT brand is recognized by all stakeholders. ‘ANVAY’, the Alumni Association of the college is very active and they share their expertise with the students by organizing and participating in workshops, demonstrations, talk show, lectures, etc. Alumini also provide placement assistance to the students.

I, committedly, welcome the NAAC peer team members and look forward to a fruitful interaction during the visit. We wish to record the quality sustenance, quality improvement and quality enhancement measures at the college and the achievements of our staff and students after the second cycle of reaccreditation.

Dr. P.M. Karkhele
Principal

EXECUTIVE SUMMARY

Executive Summary

Sheth N.K.T.T. College of Commerce and Sheth J.T.T. College of Arts, founded in 1990 is permanently affiliated to the University of Mumbai and recognized under Section 2(f) and 12(B) of the UGC Act, 1956. It is managed by Sheth T.J. Education Society and is a well-known institution of higher education in the city of Thane. One of the chief objectives of the institution is to spread higher education to all sections of the society in general and Gujarati speaking community in particular. It is in this context that the institution had sought linguistic minority status. The college has always adapted itself to the changing times focusing on global competency while preserving the ideals that it upholds. The Students are mainly from middle and lower middle class background. Institution ensures equal opportunity to all by implementing the reservation policy of the Government. Institution facilitates the students in getting freeships and scholarships provided by the State Government. This helps the disadvantaged students to pursue their higher education without any financial constraints. Institution maintains complete transparency in the admission process. Admissions are granted on merit as per rules of University of Mumbai and Government of Maharashtra. The college has become the preferred institution in the area, providing different courses with dedicated faculty, good infrastructural facilities, conducive environment for good learning experience and students are always encouraged to perform better.

Curricular Aspects:

The revised vision and mission of the college focus on achieving all round institutional development. The vision of the college is ‘Committed and persuasive efforts towards holistic education’ and the mission is ‘To impart education based on values, justice and equality among students from all strata of society and to enable students to grow intellectually, professionally and ethically throughout their lives.’ It is student centric and focuses on professional and personal development of students. These statements are displayed at strategic places and on the college website.

The college has various courses such as B.A., B. Com., B.Sc.(IT), B.M.S., B. Com.(B. &I.), M. Com.(Advance Accountancy) streams. College also has study centers of Yashwantrao Chavan Maharashtra Open University (Y.C.M.O.U.), Nasik and Personal Contact Programme of Institute of Distance and Open Learning (I.D.O.L.) University of Mumbai. The college is reaccruited by National Assessment and Accreditation Council with CGPA of 2.49 on 4 point scale at ‘B’ grade in March, 2011.

Teaching- Learning and Evaluation

The college maintains complete transparency in the admission process by strictly abiding by the Government and University rules. The college is not only good in academics but also gives equal emphasis on extracurricular, co-curricular, extension and outreach activities. The IQAC of the institution upholds student centric teaching- learning process. While nurturing the needs of all students, slow learners are identified and remedial teaching is provided so as to bring them at par with other students. The objectives of the institution are directed towards fulfillment of diverse needs of all stakeholders. The college implements innovative and student-centric approach within the framework prescribed by the University of Mumbai.

The eligibility criterion of teachers is as per University of Mumbai norms. Teachers upgrade themselves through participation in various faculty development programmes. Though the syllabus is designed by the Board of Studies as per the guidelines of statutory bodies, it leaves a restricted scope for institution and faculty in developing and restructuring it. However, some faculty members have contributed to curriculum design and development through memberships in University bodies. Whenever a new syllabus is framed or existing syllabus is restructured, the faculty communicates their suggestions to the Board of Studies. The faculty actively participates in the workshops on curriculum design and restructuring conducted by University and also by affiliated institutions.

The Academic Calendar of the college is prepared at the beginning of the academic year. Teaching plan is prepared by the faculty in accordance with the learning objectives stated by the University of Mumbai in the syllabus of each paper. The monitoring of these plans is done in the departmental and HODs' meeting. Faculty interacts with the students to get inputs about the contents of the syllabus. The academic performance of the learners is analyzed and discussed in the meetings of staff, heads and departments.

Prospectus of the college provides detailed information of programme content and evaluation process. The institution ensures that the stakeholders of the institution are aware of the evaluation processes. From the academic year 2011-12, the University introduced Credit Based Semester Grading System. The examination committee facilitates effective implementation of evaluation process.

The college has formulated a quality policy that binds core values and develops a holistic learning environment. It is spelled out as 'Sheth N.K.T.T. College of Commerce and Sheth J.T.T. College of Arts shall impart holistic education to the

students and instill in them respect for values, justice, equality, ethics, social sensitivity, gender sensitization and environmental consciousness for the betterment of society and self through continual upgradation of infrastructure and academic environment to make them good and responsible citizen.' Through academic quality policy it inculcates the sense of discipline and develops a holistic approach among learners. Through its extensive and extra- curricular activities it helps in imbibing good citizenship, culture, developing life skills as well as training required for their successful careers. It tries to sensitize students about social issues and responsibilities.

Research, Consultancy and Extension

An all-inclusive development of an institution rapidly increases with research. The Internal Quality Assurance Cell plans for various aspects of quality assurance including infrastructural facilities for research. The college has Research Development Committee to sustain and enhance research culture in the campus. The Research Development Committee coordinates various facilities available to researchers. Ten faculty have been awarded Ph.D. degrees and five more are currently pursuing research leading to Ph.D. Six minor research projects have been awarded and the report of the projects are submitted to the University. A sizeable number of research papers by the faculty have been published in various journals of National/International repute. The college has dedicated a lease line for internet connectivity. Departments and Learning Recourse Centre have computers.

Principal encourages faculty to register for Ph.D. and undertake research projects. The college promotes teachers to undergo short term training courses/ programmes at centers of higher learning and excellence. Various Departments/Associations in the college have conducted workshops to enhance research aptitude and research culture among faculty.

The college has a separate allocation for research in regular budget. The faculty is encouraged to write research proposals and send it to funding agencies like UGC and University of Mumbai. Students are encouraged to participate in workshops/ seminars/ conferences and give presentations. College pays registration, travelling charges for the students.

The faculty encourages students to use internet, journals, books which are available in the LRC for project/ research work. Open access system is introduced in the LRC for students benefit. The information about funds available from various funding agencies is displayed on staff notice board. Necessary support is provided by RDC to teachers to prepare the proposal and submit it. The college

supports research work by completing necessary formalities and forwarding proposal to enable faculty to receive travelling grant from University and UGC to present papers at International Conference.

The college is associated with libraries like American Library and Learning Resource Centre of nearby colleges. The e-journals/ e-resources/ free internet service, computers, scanner and printers are available for researchers. The college encourages and facilitates faculty when they are invited to deliver guest lecture /chair the session in their respective areas of expertise.

The college is well networked with its neighbourhood and promotes constant interactions which involve student participation. The college lends support and encouragement to its students as is evident from the projects that different student bodies undertake during each academic year to make them better citizens.

The college has conducted various programs through committees/ associations which contribute in community development. Medical and blood donation camps, health checkup camp , cleanliness drive and AIDS awareness programs are organised in association with social organizations and hospitals. The college premise is declared as smoking and tobacco free zone. Students are involved in activities of social awareness.

The college has established constructive relationship in broader spectrum of social welfare and for enriching student experience and learning process. Industrial visits are regularly organized. Faculty is life members of National organizations in their respective subjects. Workshops are organized in association with various institutions. The Career Guidance and Placement Cell of the college organizes various programs like guest lectures, workshops, campus interviews by inviting experts for the students.

Infrastructure and Learning Resources

The college has been upgrading the infrastructure by taking policy decisions. Policy of the college ensures optimum utilization of the allotted space and other infrastructure facilities. It emphasizes the effective utilization of infrastructure to facilitate effective teaching. The institution seeks grants from UGC for enhancing the infrastructure. The college complex has 8270 sq.m. of built up area.

Examination related work is done in examination office. It is well equipped with latest technology.

The air conditioned Audio Visual room is a popular venue for almost all the academic, extension and extra/co-curricular activities. It is equipped with audio visual aids, like speaker, microphones, LCD and computer.

The technology enabled learning resources are available in the Learning Resource Centre. There is separate cyber space for staff and the students in the Learning Resource Centre. There are computers with internet connection and Wi-Fi Facility. The staff room also has internet connections and Wi-Fi facility.

The Principal and the Management meet frequently and discuss the requirements which are needed in rapidly changing academic scenario. These are prioritized and the facilities are upgraded in a phased manner.

In view of securing the assets and ensuring the safety of the students and staff, the entire premises is under digital vigilance. CCTV with High Definition has been installed in the campus, corridors, class rooms, office, LRC, examination room, Gymkhana, Conference room, AV room and computer laboratory. The seating capacity of room ranges in between 60 to 160 students. All class rooms are spacious, well ventilated with natural light, fitted with sufficient number of lights and fans. The classrooms are environment friendly.

Water coolers with purifier have been installed on each floor for the use of staff and students. Water dispensers have been placed in Staff room. Green Boards have been installed in many class rooms. Annual Maintenance Contract (AMC) for the upkeep and maintenance of computers, projectors, air conditioners and other machinery items is in place. Fire extinguishers are installed on every floor.

The college has also undertaken power saving measures on premises by using LED tube lights to improve overall efficiency and to save electricity. The college premise is declared as Plastic Free Zone. There is a well-equipped gymkhana and gymnasium. College auditorium is used for organizing mega events such as Youth festival, Annual Day, Farewell day and is made available for social functions. In keeping with the academic needs audio visual aids like speakers, television, LCD projectors are procured. Computer Laboratory equipments and softwares have been purchased as and when the curriculum is upgraded.

With the changing times the library has emerged as an important learning resource center which should be in tune with the needs of the learner. The Library Advisory Committee functions to upgrade the library to make it more students centric and to encourage self-learning among the students. The Library's presence on college website www.nktdegreecollege.org is sufficiently covered as one of the main menus. The bibliographic service is catered, on-request, to the faculty and students. It is generated through the library software SOUL 2.0. The faculty and

students refer the bibliography by using the Online Public Access Catalogue (OPAC).

LAN facility is decentralized in Computer Laboratory, Administrative Office, Conference Room, Examination office, Library and staff room. The internet facility to students is made available in the Computer Laboratory and the LRC of the college. Students are allowed to fill online admission/scholarship/ examination forms.

The college has a bore well and the water is exclusively used for wash rooms. There is continuous water supply from Thane Municipal Corporation and the water quality is analysed for its potability.

Student Support and Progression

The institution publishes its updated prospectus annually. The information disseminated through the college prospectus is goals and objectives, courses available at college, guidelines for admission, staff information, rules of discipline for students, attendance and grant of terms, library, scholarships and freeships, fee structure, refund of fee after cancellation of admission, scheme of examination, procedure for investigation in case of malpractices, highlights of the college, other activities and schemes.

The scholarships/ freeships, financial aid is made available promptly through the administrative office. The college also provides Book Bank facility to the needy students every year. The Students' welfare Book Bank Scheme Fund is utilised in the beginning of the academic year.

Health and Welfare Committee conducts health checkup camps for students. First Aid Kits are available in the college. Group Insurance Scheme for students has been introduced as per University of Mumbai rules.

The Gymkhana Committee of the college encourages students to participate in various sports activities and students participate in various sports at intercollegiate, zonal, university, state level competitions. The college appoints separate gymkhana incharge and coach for cricket and kabaddi and other games. The trained coach with the support of teachers encourages students to participate in different sports activities. Materials like track suits and sports kits is provided to students for sport events.

The Art circle consists of an enthusiastic team of students and is being led by a team of faculty, who coordinate all the participation in cultural activities. It ensures timely dissemination of information regarding various competitions and facilitating in sending entries.

On behalf of the University of Mumbai, Art Circle of the college had been bestowed with the responsibility of hosting a qualifying round of 48th Intercollegiate Youth Festival for Thane district Zone IV colleges on 4th August, 2015. Twenty-four colleges of Thane Districts Zone IV, with more than seven hundred students and three hundred accompanists participated in 28 various events under Literary, Acting, Dance, Fine Art, Music and Singing categories. Eminent personalities from the field of theatre, music, dance and journalists were appointed as juries on the selection panel for the music, dance, theatre and literary events. 2nd Phase of 48 Youth festival was organized on 17th August, 2015 in our college. Following were the events: Written quiz, story writing group A and story writing group B.

The college strongly believes in all round development of the students and thus provides for amenities essential to promote participation of students in extra-curricular and co-curricular activities including sports. Information about the circulars regarding competitions held in different colleges or by social organizations is displayed on the notice boards. Preference is given to students at the time of admissions for students who have excelled in sports and cultural activities.

The college has a teacher mentor system where in teachers are appointed as mentor of a particular class. Students take guidance of their mentor regarding academic, personal and other matters. The teachers provide academic, personal, career and psycho-social counseling. Women Development Cell is established as per the directives of University of Mumbai. It is reconstituted every 3 years. The composition of the WDC at the college level is as per the guidelines. It conducts workshops and talks on gender sensitization (both male and female), health of girl students, pre-marital counseling, gender issues, legal aspects related to women, female feticide, domestic violence, women empowerment and self-defense. The Women Grievance Redressal Cell also works as a grievance redressal committee for sexual harassment.

There is an anti-ragging committee. UGC regulation on ragging is promptly displayed in strategic location. It is also available on the college website and in the college prospectus. The college follows strict discipline rules.

ANVAY, the Alumni Association has been constituted. There is a separate bank account operated jointly by the Principal and President of the Alumni Association. The Alumni Association of the college is very active and they share their expertise with the students by organizing and participating in workshops, demonstrations, talk show, lectures, etc. Alumni also provide placement

assistance the current students.

Students who pass UG programmes are motivated to continue their post-graduation and other studies. Approximately 35% of the students passing UG take up higher studies. The Career Guidance and Placement Cell plays a vital role in helping and guiding the students in pursuing higher education and even in seeking better employment opportunities.

Magazine Committee and student members encourage students to contribute articles, stories, poems, write-ups, etc.

Governance, Leadership and Management

The Management has adequately empowered the Principal to design and implement policies and plans for the betterment of the institution. This is done in consultation with the various committees and stakeholders. The institution follows a democratic and participative style of leadership. It emphasizes the participation and involvement of faculty and administrative staff. The Principal has long term vision for both, academics and administration. The Principal guides the staff to actively involve them in realizing the goals and objectives of the college. The Principal allows the staff to come up with constructive suggestions and grievances. The policy statements and action plans are formulated by the Principal after consideration of all.

Academic Calendar, Teaching plans, time table arrangements, various committees are initiated in formulating and achieving the strategic plan. The action plans for operations are prepared under the supervision and guidance of the Principal, Vice Principal and Head of the Departments.

Meetings are held at various levels such as the Governing Body, Local Managing Committee, IQAC, staff, departments and committees/associations to review the policies and plans of the institution. Feedback is taken from students and parents which is analysed for compliance. There are clear cut procedures in place in the college to monitor and evaluate policies and plans for effective implementation and improvement from time to time. The college makes sincere efforts to enhance and enrich the professional development of its teaching and non-teaching staff. A budgetary plan is made by the LMC in the beginning of the financial year. It is approved by the Governing Body of the college after discussions. The college has effective mechanism to monitor use of financial resources.

The accounts of the college are audited regularly as per the Government rules. An internal auditor audits college accounts. The internal auditor checks receipts with fee receipts and payments with vouchers and necessary supporting documents.

IQAC works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure and offering suggestions for the new self-finance courses. It is an effective and efficient internal coordinating and monitoring mechanism. It plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted.

The college has been awarded ISO 9001:2008 QMS Certification by an Australian based company, Equalitas Certifications Limited in the year 2015.

Innovation and Best practices

The college go green NKTT committee, nature club and green audit committee review environment related initiatives that are implemented. It formulates the action plan in order to have better environmental sensitization. The innovations introduced during the last four years, have created a positive impact on the functioning of the college.

In the LRC ‘Earn while you learn’ scheme is being offered to the students by employing them part time and ‘Book Bank scheme’ to needy students, whereby textbooks are provided for yearlong use.

Participatory Learner centered method-“We Do-We Understand” is the first best practice of the college which fulfills the academic objective of the college set in the vision and mission. The college has shift the focus from ‘teaching’ a subject to ‘learning’ a subject. Students are given opportunities to think through issues and to promote respect for other learner's ideas and laying a foundation for enhancing cognitive skills of learners.

This practice is being implemented as an established innovative academic endeavour to make teaching learning process interesting and innovative for the students. Subject related clubs and literary associations such as Accountancy club, Economics club, English Literary Association, Marathi Wangmay Mandal, Hindi Sahitya Manch, Gujarati Sahitya Mandal, Commerce Association, etc are established to support and strengthen delivery of syllabus and to ensure participation of students in the teaching learning process. Training workshops are regularly arranged for soft skill development, art development, literary skill development and personality development.

The second Best Practice of the college “Reaching out to Reachable for Right cause” was designed to attend to the immediate needs of community- food, clothing, and education, provide basic requirements of life- financial and other support. Activities conducted by the college, in the various categories such as outreach activities, gender empowerment, nature protection, NSS and other

associations, socially oriented activities etc. form a strong base for Institutional Social Responsibility of the college.

College decided to work in a focused manner on Institutional Social Responsibility as its immediate priority after experiencing certain conditions in the college and in the community in which college operates. Various activities are organised by the college to fulfill its social responsibility as an academic institute resulted in expected positive intervention in various areas of community development. Measurable outcomes both qualitative and quantitative clearly indicate presence of college efforts in various areas.

The college NSS Units built up two “Vanrai Bandharas” at Adivali Village near Titwala, Dist. Thane, during NSS Residential Camp between 14th–20th November, 2015 guided by Mr. Ashok Patil, Asst. CEO, Zilla Parishad, Thane.

College believes in sharing best practices with the involvement and active participation by all its departments.

In addition, to channelize discussion on innovative practices being used by other colleges, the IQAC of college had organized NAAC sponsored 1-Day National conference on 12th December, 2015. The theme of conference was ‘Teaching, Learning and Evaluation’. Researchers and academicians from different parts of the Maharashtra and also from other states of India participated in the conference. The key note address was delivered by Honorable Dr. Sanjay Deshmukh, the Vice Chancellor, University of Mumbai. The invited talk was given by Dr. N.D.R. Chandra, the Vice Chancellor, University of Bastar. The conference proceedings with an ISBN: 978-81-931391-5-8 number was released at the auspicious hands of dignitaries. The conference resulted in constructive interaction with and among participants. Majority participants gave positive remarks about the institution and the conference. There was a wide deliberation on theme related topics with brainstorming sessions. The chief guest of valedictory function was Dr. Naresh Chandra, Former Pro-Vice Chancellor, University of Mumbai and Principal, Birla College, Kalyan.

SWOC ANALYSIS

SWOC Analysis of the college

The college IQAC conducted internal SWOC Analysis every year. The outcome of this analysis is given below.

Strengths:

- Consistently good results at graduate and post graduate level.
- Dynamic and devoted faculty with professional qualification.
- Research oriented staff.
- Effective contribution by the departments in the field of extension activities, co-curricular activities and extracurricular activities.
- Members worked as interviewer, viva experts, and moderators in other Colleges.
- Strict adherence to the rules of minority status.
- Inculcation of moral values among the students by imparting value education to them.
- Contribution to the overall development of students.
- Mentoring system.
- Faculty motivates students to participate in Youth Festival, workshops, seminars organized by University of Mumbai.
- Faculty motivates students to participate in curricular, co-curricular, extra-curricular and inter-collegiate competitions.
- Participatory learner-centered innovative teaching techniques are used.
- Library with vast store of textbooks, reference books with complete automation, reprographic center and institutional repository.
- Smooth conduct of examination, admission procedure strictly adhering to Government and University guidelines and updated college website.
- Book Bank Scheme, Earn and Learn scheme and Best Reader award increases rapport with student community.
- Complete Automation of office.

Weaknesses:

- Most of the students are from vernacular medium.
- Lack of interest among students due to absence of continuity in some subjects till the final year of the graduation.
- Economically weak learners prefer “Earning while learning” which affects their studies.
- Trend of the students going for distance education as many of them are partly employed.

Opportunities:

- Scope for research oriented activities.
- Opportunity to students to access higher education.
- Employment opportunities available at government level and in corporate sector.
- Motivation to the students for social work and holistic learning.
- Creating gender sensitization among the students.
- Guest lecture and workshops serve as an institution industry interface.
- Scope for introducing add-on courses.
- Membership to various research and professional associations.
- To sensitize students about environmental issues.

Challenges:

- Personal rapport with students with growing student-teacher ratio.
- Training students as per the need of the industry.
- Diverse student community.
- Providing resources to marginalized students.
- Maintaining interpersonal relations.
- To develop computing skills among students.

**PROFILE
OF
THE COLLEGE**

Profile of the Affiliated/Constituent College

1. Name and Address of the college:

Name :	Sheth Tribhovandas Jamnadas Education Society's Sheth Nanjibhai Khimjibhai Thakkar Thanawala College of Commerce and Sheth Jayantilal Tribhovandas Thanawala College of Arts	
Address :	Kharkar Ali, Behind Collector Office.	
City :	Thane, Pin :400601	State :Maharashtra
Website :	www.nktdegreecollege.org	

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. P. M. Karkhele	O:(022) 22907348 R:(0251) 2321424	9869686161	25431119 25306870	pmkarkhele@gmail.com
Vice Principal	CA (Ms.) K. S. Jayawant	O:(022) 25431119 R:(022) 21718086	9833284253	--	kanak@jayawantdesai.com
Steering Committee Co-ordinator	Dr. (Ms.) A. S. Thakur	O:(022) 25431119 R:(022) 25631444	9820354920	--	aparnasthakur18@yahoo.com

3. Status of the Institution:

Affiliated College

Constituent College

Any other (specify)

√

4. Type of Institution:

a. By Gender

i. For Men

ii. For Women

iii. Co-education

√

b. By Shift

i. Regular

ii Day

iii Evening

√

5. It is a recognized minority institution?

Yes

No

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

Linguistic

6. Sources of funding:

Government

Grant-in-aid

Self- financing

Any other

√

7. a. Date of establishment of the college: 16/08/1990 (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

University of Mumbai

c. Details of UGC recognition:

Under Section	Date, Month and Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	16/02/2010	
ii. 12 (B)	16/02/2010	

(Enclose the Certificate of recognition u/s 2(f) and 12(B) of the UGC Act)

- d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.): N. A.

Under Section/ Clause	Recognition/Approval details institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	--	--	--	--

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

If yes, has the college applied for availing the autonomous status?

Yes No

9. Is the college recognized?

- a. by UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition: (dd/mm/yyyy)

- b. for its performance by any other governmental agency?

Yes No

If yes, Name of the agency and

Date of recognition: (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Urban
Campus area in sq. mts.	4252 sq. mts.
Built up area in sq. mts.	8270 sq. mts.

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities ✓
- Sports facilities
 - i. play ground ✓
 - ii. swimming pool
 - iii. gymnasium ✓
- Hostel: No
 - Boys' hostel
 - i. Number of hostels
 - ii. Number of inmate
 - iii. Facilities (mention available facilities)
 - Girls' hostel
 - i. Number of hostels
 - ii. Number of inmates
 - iii. Facilities (mention available facilities)
 - Working women's hostel
 - Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise)
 - Cafeteria - Yes
 - Health Centre – Doctor on Call
First Aid, Inpatient, Outpatient, Emergency Care Facility, Ambulance
 Health Centre staff –

Qualified doctor	Full	<input type="checkbox"/>	Part-time	<input type="checkbox"/>
Qualified Nurse	Full time	<input type="checkbox"/>	Part-time	<input type="checkbox"/>
 - Facilities like banking, post office, book shops
 - Transport facilities to cater to the needs of students and staff
 - Animal house
 - Biological waste disposal
 - Generator or other facility for management/regulation of electricity and Voltage - 01
 - Solid waste management facility
 - Waste water management
 - Water harvesting

12. Details of programmes offered by the college (Give data for current academic year 2016-17)

Sr. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Med. of instruction	Sanctioned/ approved Student Strength	No. of students admitted
1.	Under-Graduate	B.A.	03 Years	H.S.C.	English	372	242
		B.Com.	03 Years	H.S.C.	English	1476	1449
		B.M.S.	03 Years	H.S.C.	English	498	431
		B.Com. (B & I)	03 Years	H.S.C.	English	252	225
		B.Sc.(I.T)	03 Years	H.S.C.	English	192	185
2.	Post-Graduate	M.Com. (Advanced Accountancy)	02 Years	Graduate (B.Com.)	English	126	114
3.	Any other (specify and provide details)	---	---	---	---	---	---

13. Does the college offer self-financed Programmes?

Yes No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes No Number

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (e. g. Physics, Botany, History etc.)	UG	PG	Research
Science	Information Technology	√		
Arts	Economics, English, Sociology, Psychology, Geography, Philosophy	√		
Commerce	Commerce, Accountancy, Mathematics and Statistics, Law, Management Studies, Banking and Insurance.	√	√	
Any other (Specify)				

16. Number of Programmes offered under (Programme means a degree course like B. A., B. Sc., M. A., M. Com.)

- a. annual system
- b. semester system
- c. trimester system

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

- a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)
and number of batches that completed the programme
- b. NCTE recognition details (if applicable)
Notification No.:
Date: (dd/mm/yyyy)

Validity:

- c. Is the institution opting for assessment and accreditation of Teacher Education?
Programme separately?

Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No.

If yes,

- a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)
and number of batches that completed the programme

NCTE recognition details (if applicable)

Notification No.:

Date:(dd/mm/yyyy)

Validity:

- b. Is the institution opting for assessment and accreditation of Physical Education
programme separately?

Yes No

20. Number of teaching and non-teaching positions in the Institution:

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/ University/ State Government <i>Recruited</i>	01	00	01	06	04	09	17	04	-	-
Yet to recruit	--	--	--	--	--	--	--	--	--	--
Sanctioned by the Management /society or other authorized bodies <i>Recruited</i>	--	--	--	--	03	17	06	07	01	--
<i>Yet to recruit</i>	--	--	--	--	--	--	--	--	--	--

*M- Male *F- Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.	01*		01	03	01	03	09
M.Phil.				03			03
PG			01	01	03	03	08
Temporary teachers							
Ph.D.						01	01
M.Phil.							
PG					03	16	19

* Principal is in Professor's scale

22. Number of visiting faculty / Guest faculty engaged with the college program 09

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2012- 13		2013-14		2014-15		2015-16		2016-17	
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
SC	49	89	75	103	69	106	87	107	89	124
ST	06	12	10	15	08	11	07	12	10	20
OBC	98	174	112	173	147	210	138	223	116	183
General	748	839	854	1073	884	658	861	1141	816	1174
Others	24	44	13	41	19	37	24	35	65	49

*M- Male *F- Female

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where The college is located	2515	114	-	-	2629
Students from other states of India	17	-	-	-	17
NRI students	-	-	-	-	-
Foreign students	-	-	-	-	-
Total	2532	114	-	-	2646

25. Dropout rate in UG and PG (average of the last two batches)

UG PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component

(b) excluding the salary component

27. Does the college offer any programme/s in distance education mode (DEP)? *

Yes No

* College has Study Centre Open University.

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes No

b) Name of the University which has granted such registration.

c) Number of programmes offered -

d) Programmes carry the recognition of the Distance Education Council.

Yes No

28. Provide Teacher-student ratio for each of the programme/course offered:

Sr. No.	Programme/Course	Students	Teachers	Ratio
1.	B. A.	242	06	1: 40
2.	B. Com.	1449	19	1: 76
3.	B. M.S.	431	08	1: 54
4.	B. Com. (B. & I.)	225	05	1: 45
5.	B. Sc. (I. T.)	185	07	1: 26
6.	M. Com.	114	04	1: 29

29. Is the college applying for

Accreditation: Cycle1 Cycle 2 Cycle 3 Cycle 4

Re-Assessment:

(Cycle1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: 04. 05. 2004 Accreditation Result C+

Cycle 2: 27. 03. 2011 Reaccreditation Result 'B' Grade, CGPA: 2.49

**** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.***

31. Number of working days during the last academic year.

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell (IQAC):

IQAC 01. 07. 2004

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC

AQAR (i) 28. 09. 2012

AQAR (ii) 28. 09. 2013

AQAR (iii) 08. 08. 2014

AQAR (iv) 05. 08. 2015

AQAR (v) 16. 08. 2016

35. Any other relevant data (not covered above) the college would like to include.

(Do not include explanatory/descriptive information)

The college has been awarded ISO 9001:2008 QMS Certification by an Australian based company, Equalitas Certifications Limited in the year 2015.

CRITERIA-WISE INPUTS

CRITERION –I
CURRICULAR ASPECTS

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

- **Vision-** Committed and persuasive efforts towards holistic education.
- **Mission-**
 - To impart education based on values, justice and equality among students from all strata of society.
 - To enable to students to grow intellectually, professionally and ethically throughout their lives.
- **Objectives-**
 - To encourage, spread and facilitated higher education among all sections of society in general and among Gujarati speaking community in particular irrespective of class, cast and creed.
 - To mould their character, to make them good and responsible citizen.
 - To inculcate the sense of discipline and develop a holistic approach among students.
 - To develop students intellectually and socially.
 - To sensitize realization of students potential for excellence.
 - To instill moral values and to mould students into excellent human being.
- **Quality Policy**

Sheth N.K.T.T. College of Commerce and Sheth J.T.T. College of Arts shall impart education to the students and instill in them respect for values, justice, equality, ethics, social sensitivity, gender sensitization and environmental consciousness for the betterment of society and self through optimum utilization of available resources.

The college Vision, Mission, Objectives and well-defined Quality Policy are made known to the students, teachers, staff and other stakeholders in a variety of ways such as board displays, prospectus, notices, orientation lectures and parent teachers meetings. Besides this, it is disseminated globally/locally through college website (www.nktdegreecollege.org). It is displayed at the main entrance, LRC, Gymkhana, Common rooms and every floor of The college building.

The Logo of the college “Knowledge is Adorned by Modesty” reflects the core values being practiced by the college to impart holistic education among the students. All academic and co-curricular activities are driven by these values.

1.1.2. How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The college develops and deploys action plan for effective implementation of the curriculum.

- The LMC prepares an academic calendar comprising of the entire schedule for the year at the beginning of the academic year.
- Regular monitoring of the academic activities is done by the IQAC.
- Every faculty member prepares a weekly teaching plan, showing topics to be taught based on the syllabus prescribed and the number of lectures allotted by the University of Mumbai.
- Regular monitoring of attendance sheets and Annual planner is done by HOD's and Principal. The Principal certifies the actual number of lectures engaged by every faculty member in each semester.
- For effective implementation of the curriculum, the classroom teaching is supplemented with projects, case studies, group discussion, presentation, values clarification exercises, buzz words, field visits/study tours, moot court, documentaries, movies, confidence building program, personality development program, skill development program, workshops. Eminent experts from industries and academics are invited to guide on specific topic/subject, to empower the students for raising their employability and the research-oriented activities for faculty.
- The co-curricular and extracurricular activities are also designed to supplement the effective implementation of the curriculum.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

- The University sanctions financial support to the faculty.
- The college effectively translates the curriculum through participatory learner-centered methods.
- The college has taken a proactive role to encourage faculty by giving economic and non-economic incentives for participating in Faculty Development Programs organized by different institutions at different levels such as Academic Colleges/HRD's, Academic and Professional bodies.
- For improving and enhancing teaching practices hands on training is imparted to faculty by deputing them to HRDCs and by inviting experts in the college.
- The college encourages faculty to participate in curriculum and examination reforms oriented workshops.
- The college has conducted external academic audit to examine the effectiveness and viability of teaching practices being employed in the college.

- The college has definite procedures like Academic Calendar, Teaching Plans, Remedial and Intensive Coaching to ensure effective translation of curriculum.
- Audio visual teaching aids are procured to supplement regular teaching.

1.1.4. Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

The initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the curriculum:

- It prepares an academic calendar showing the details of the entire year's schedule.
- The faculty members prepare teaching plans and these plans are regularly monitored.
- The faculty interacts closely with academic peers who are invited as guest lecturers and with alumni who have gained professional experience related to the curriculum. Some teachers contribute to the curriculum framing as members of the syllabus committee or as members of Board of studies.

1.1.5. How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

For effective operationalization of the curriculum the college regularly organizes guest lectures and invited talks. Experts from the industry and the academic fields are invited to talk to students and the faculty. It also organizes industrial visits for students.

The institution encourages students and staff to attend workshops, seminars in national and international conferences. The college has career guidance and placements cell which has developed working relations with various industries and institutions and thereby it ensures the employability and placement of the learners.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.)

The contributions of the institution and its staff members to the development of the curriculum by the University are as follows:

Syllabi for all courses is designed and developed at the University level but college provides opportunities to the faculty to contribute to the syllabus development. College faculty contributes to BoS by initiating by providing

valuable inputs in syllabus revision workshops. Some faculty members have contributed to curriculum design and development through memberships in University bodies.

1.1.7. Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If ‘yes’, give details on the process (‘Needs Assessment’, design, development and planning) and the courses for which the curriculum has been developed.

The college has not developed any of the courses on its own since it is affiliated to University of Mumbai and college teaches all those courses which are designed and developed by the bodies of University of Mumbai.

1.1.8. How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

Teaching plan and techniques/ methods of curriculum delivery are prepared by the faculty in accordance with the learning objectives stated by the University of Mumbai in the syllabus of each newly introduced paper. The monitoring of its application is done in the departmental and heads’ meeting. Faculty interacts with the students to get inputs about the contents of the syllabus. The academic performance of the learners is analyzed and discussed in the meetings of staff, heads and departments.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the Certificate/diploma/Skill development courses etc., offered by the institution.

Skill development activities are organised by the college to support curriculum delivery and to enhance personality based skills of the learners such as computer proficiency training workshop, tally packages program, communication skills enhancement workshop, personality development and career counseling sessions, E-commerce and confidence building workshop, etc.

1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If ‘yes’, give details.

Presently no course of twinning /dual degree is offered by the institution.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

➤ **Range of Core/Elective options offered by the University and those opted by the college:**

Papers offered in B.Com and B.A. are some of the elective options offered by the University of Mumbai. The elective options opted by the college for the final year students of commerce are Psychology of Human Behavior at Work, Direct and Indirect Taxation, Computer System and Applications and Export Marketing. For the students of B.Sc. (I.T.) Sem.-VI elective option is Intellectual Property Rights and Cyber Laws, Digital signal and Systems and Geographic Information System and for B.M.S. Sem.- III, Sem.- IV, Sem.- V and Sem.-VI elective options are Finance Group, Marketing Group and Human Resource Group.

The college also offers post graduate course M.Com.(Advanced Accountancy) to support progression of students in the higher education.

➤ **Choice based Credit System and range of subject options:**

Yes. University of Mumbai has introduced Choice based Credit System from current academic year and same is being followed by the college.

➤ **Courses offered in modular form:** No

➤ **Credit Transfer and accumulation facility:** No

➤ **Lateral and Vertical mobility within and across programmes and courses:** No

➤ **Enrichment Courses:** No

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Yes, the college offers 04 Self-Financed Programs sanctioned by the University of Mumbai. They are as follows:

➤ **Programmes:**

Bachelor of Management Studies

B.Com. (Banking and Insurance)

B.Sc. (Information Technology)

M.Com. (Advanced Accountancy)

They differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc. in the following:

➤ **Admission:**

The admission process for both courses is done strictly as per the guidelines of University of Mumbai. For the B.Com and B.A. courses students from same institutes are given preference on the basis of merit while giving admission to Self-Financed Courses merit criterion is applied as per admission procedure laid down by the university.

➤ **Class Strength:**

For regular courses number of students per division is 120 and in the Self-Financed Courses it is 60.

➤ **Curriculum:**

For both regular and self-financed courses the University of Mumbai prescribes the syllabus. Projects/assignments are conducted according to guidelines of the University of Mumbai.

➤ **Fees Structure:**

It is different for both the types of courses, according to the rules of the University.

➤ **Teachers' Qualification:**

It is according to the existing UGC guidelines.

➤ **Salary:**

It is according to the existing UGC guidelines.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

Yes.

The college although does not provide for any formal additional skill oriented programs but the aspect of skill development among the students to make them prepared for ever challenging global employment market is very well taken care of by conduct of career guidance and placement activities by Career Guidance and Placement cell, various departments and associations such as guidance session by the invited experts in the areas of Communication, Leadership, Confidence building, Presentation, Personality Development, Entrepreneurship, etc. Performance of the students and placement record of the college indicate that they are benefitted from these sessions.

1.2. Does the University provide for the flexibility of combining the conventional face to face and Distance Mode of Education for students to choose the courses/combination of their choice? If ‘yes’, how does the institution take advantage of such provision for the benefit of students?

Yes.

The University does provide flexibility of combining regular and distance mode of education. However absence of any such provision is compensated by the college through encouraging and guiding students to opt for some of the professional courses along with degree course such as CA, CS and computer related courses.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?

The institution has taken proactive steps to enrich the curriculum by providing the learners a wide range of co-curricular activities.

Departments have associations such as Commerce Association, Economics Club, Accountancy club, Literary Associations (English, Hindi, Marathi and Gujarati), Nature Club, Go-Green NKTT club, Women Development Cell, and extension activities such as NSS and DLLE conduct various programmes at the college and intercollegiate level.

Students participate in programmes conducted by the different departments and student bodies which ensure an integration of academic programs and institutional goals and objectives.

- Meditation sessions for students and staff.
- Saraswati Vandana and National Anthem during Curricular and Co-curricular Programs.
- Voters’ day, PAN Card drive, Making paper bags, blood donation, tree plantation, awareness rally, traffic control.
- Quiz, case studies, role play, presentation, debates, elocution, group discussion, book review, surprise test and student projects.
- Mock interview.
- Sports activities.
- Study tours, field visits and industrial visits.
- Gender sensitization, anti-addiction campaign, anti-ragging awareness.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

To enrich and organize the curriculum, to enhance the experiences of the students and to prepare them to face the needs and challenges of dynamic employment market college has undertaken many students centered training activities such as training workshops on soft and communication skills e- learning, mock interview, mock group discussion, career counseling, guest lectures on how to prepare for new career options, industrial visits, facilitating preparation of students in the organization of various intra and inter collegiate events so as to train them in organizational skills etc.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT, etc. in to the curriculum?

To integrate and to sensitize students on the cross cutting issues such as gender, climate change, environmental education, human rights, ICT etc. the college has initiated various measures through its teaching learning process and by incorporation of it in the conduct of various curricular, extra-curricular and extension activities.

The curriculum of Foundation Courses, Computer Systems and Applications and Environmental Studies integrates issues related to gender, human rights, environmental education, climate change and ICT. Assignments and projects are an integral part of all the syllabi. Besides this, efforts are taken to deal with these cross cutting issues through number of co-curricular activities.

Gender:

The Women Development Cell and DLLE of the college have been constituted as per the norms of the University of Mumbai. These student bodies conduct various workshops, programmes, competitions (debate, elocution, poster making, movie making), survey and street plays on gender related topics. Some of these programs have been conducted in association with NGOs. The institution also participated in a program 'Jaagar Jaanivancha' organized by Government of Maharashtra. The college has undertaken activities such as Mazi Aai Mazya Mahavidyalayat (My Mother in My College) covering the issues such as gender, support of family in girls education and support system of college for female students. The resource person was invited to guide mothers of female students on various women related issues.

Climate Change and Environment Education:

To promote environmental awareness in college and to make college eco-friendly various programs are organized by the department of Geography, nature club and Go Green NKTT committee. These programs include nature

trail, international plastic bag free day, no plastic day, no cell phone day, bicycle day, plantation drive, appeal for save water and electricity, essay competition on environment related topics, visits to eco village and hazardous waste management plant. The NSS of the college carries out activities like tree plantation drives, making of paper bags and distributing to local vendors and street plays to educate the community on social and environmental issues.

Human Rights:

Foundation Course is an interdisciplinary subject learnt by all UG students and includes topics on human rights. International Human Rights Day was celebrated by organizing poster exhibition on topics related to human rights issues.

ICT:

E-Saksharata, 6-Day two sessions, hands on training-cum-workshop was organized where students of Arts faculty were trained. A GOI program to promote digitization in India was taken up by college. The students participated debate competition on topic 'Digitization a Boon or Curse' in Youth Festival, University of Mumbai organized in the college. The workshop on 'Career Opportunities in Digital World' was organised. Competitions of power point presentations are organised by departments and associations. Use of SOUL 2.0 software, a blog in library and use of laptops by faculty are some of the efforts made in integrating ICT in the curriculum.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

➤ **Moral and ethical values-**

Departments and students bodies organize talks and guest lectures of spiritual leaders for the benefit of the students. Sessions on Yoga, 'Holistic approach towards lifestyle', stress management, presentation competitions and guest lectures on 'Legal Rights' were organised. The management takes efforts in creating awareness about anti-addiction among students. The curriculum of some subjects covers concepts regarding moral and ethical values.

➤ **Employable and life skills-**

To promote the employability and life skills among the learners' by conducting activities such as workshops and guest lectures on topics of Confidence Building, Entrepreneurial Skills, Personality Development, Leadership Skills and career in civil services are organized. Regular lectures for the students aspiring MPSC/UPSC examinations are conducted. Besides this students are trained in various areas by experts. The curriculum of the subjects like Business Environment, Advertising, Banking and Insurance covers topics on career avenues.

➤ **Better career options-**

Various Departments and Associations like CGPC provide information about the career avenues in the different fields.

➤ **Community orientation-**

NSS and DLLE ensure community orientation through the extension and outreach activities. The students visit different places such as orphanages and old- age homes.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

- The feedback obtained from students informally during the lectures and the same is conveyed by the faculty in the curricular related workshops.
- Teachers contribute significantly by participating in the curriculum oriented workshops organized by the University and other affiliated colleges.
- Teachers interact with peers during seminars, workshops and meetings arranged by the professional and academic bodies.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

Monitoring is done by college authorities, IQAC in co-ordination with Head of departments and chairperson of Associations. Evaluation of all programs is undertaken by examining the reports of the programs submitted and feedback received from the stakeholders.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Though the curriculum is designed by the University, the vision, mission and objectives of the college are transmitted through the efforts of the faculty by using experiential and participatory learner-centered techniques. Few faculties are members of the syllabus framing committee constituted by BoS University of Mumbai. Faculties contribute to the content of the University Syllabus by giving suggestions in workshops and training programs organized by BoS, University of Mumbai.

In this way the college ensures that the design and development of the curriculum are implemented in a systematic manner.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If ‘yes’, how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Although college does not have formal structured mechanism to obtain feedback from students and stake holders on curriculum but by understanding the importance of curriculum by the students on the teaching learning process, college initiates meaningful interaction with students during class room discussion, tutorials, remedial teaching, counseling on the syllabus contents with parents during PTA meetings and with experts from industry during industrial visits.

Information gathered on such various occasions is first discussed with colleagues in the departmental meeting and then forwarded to the University BoS by teachers during interaction with university authorities in curriculum related workshops or training programs. Some information is also used internally to ensure participation and performance of the students in syllabus delivery.

1.4.3 How many new programmes/courses were introduced by the institution during the Last four years? What was the rationale for introducing new courses/ programmes?)

No

Any other relevant information regarding curricular aspects which the college would like to include.

Faculty is involved in:

- Reference books writing.
- Study material development for IDOL, University of Mumbai.
- Collection of E-learning resources by the library to support curriculum delivery.
- Purchasing of new reference books.
- Experiential teaching methods to overcome the obstacle of learning difficult papers.

CRITERION –II
TEACHING –LEARNING
AND
EVALUATION

CRITERION II: TEACHING-LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

The college ensures publicity of its admission process through the following manner:

- The prospectus of the college provides the admission procedure, fee structure, rules and regulations in detail for the information of students.
- The college website www.nktdegreecollege.org displays the admission procedure to its various courses as per the norms laid down by the Government and the University of Mumbai.
- The schedule of admission including sale of forms, dates of merit list, payment of fees is prominently displayed on notice boards.
- The alumni of the college are ambassadors of the college to promote goodwill of the college.

The college maintains complete transparency in the admission procedure. The admission is made purely on merit basis within the Government and University guidelines. The list of the students admitted to various classes, along with the percentage of marks they have scored for the purpose of seeking admission, is put up according to the schedule prepared by the University. Admission committee consisting of faculty members representing all streams is formed to ensure transparency.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

The college follows the admission procedure for First Year as prescribed by the University of Mumbai which is displayed on its website www.mu.ac.in. Admission procedure is basically divided into two components,

1. Pre-admission online registration.
2. Online admission application form.

Since 2013-14 admission process is online. Students have to download the application form from the University of Mumbai Website and enroll themselves.

Admission for Under Graduate Students (Aided):

- For First Year, all in-house students are admitted on first come first serve basis.
- Our institution has been granted linguistic (Gujarati) minority status by the University of Mumbai vide its letter No. CONCOL/2433 dt.7-5-1993 and Government of Maharashtra vide letter No. 2009/1226/Pra. Kra. 39/2009/Ka.1 dt. 4-3-2010. 50% seats are minority quota reserved for Gujarati linguistic minority. Remaining 50% of the seats, students from the open category, SC, ST, DT, NT, OBC and other categories (Ex-serviceman, sports etc.) are given admission on the merit basis.
- S.Y and T.Y admissions take place for those students who have eligible.

Admission for Self Financing Courses:

The admission for Self-Financing courses is given on merit basis as per the University and Government rules.

Admission for Post Graduate Students:

Admissions to Post graduate course (M.Com.) are given on merit basis as per University of Mumbai guidelines.

The admission process followed by the college is as follows:

- The University of Mumbai informs the entire admission schedule to the college with general guidelines. Notices regarding admission to courses are put up on the notice boards of the college.
- To begin with, admission forms and the prospectus are issued to the aspirants. The college displays the schedule of admission on its notice board along with the list of documents required.
- Thereafter the students submit the duly filled forms and documents.
- The admission committee is formed as per the guidelines of the University of Mumbai.
- The Principal and committee supervise and ensure the smooth admission process as per the detailed guidelines issued by the University of Mumbai and the Government of Maharashtra.
- After scrutinizing the applications merit list is prepared for FY admissions.
- Schedule for in-house admission and minority quota admission is also displayed.
- For all In-house students applying for admission for the B.A./B.Com (aided) courses, admission is given within stipulated dates.
- Thereafter First Merit list is displayed on notice board.
- A period of two days is given to the students to complete all formalities related to admission. A second and third/final merit list is prepared subsequently for vacant seats if any.

- Once the student is admitted in the college, the university is intimated about it.
- The same guidelines are followed for the admission in Self-financing Courses and Post graduate course.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Minimum and Maximum Percentage of marks for admission at entry level

Course	2012-13		2013-14		2014-15		2015-16		2016-17	
	Max. (%)	Min. (%)	Max. (%)	Min. (%)	Max. (%)	Min. (%)	Max. (%)	Min. (%)	Max. (%)	Min. (%)
B.Com.	87.85	35.00	83.00	35.00	86.46	35.00	87.85	35.00	88.62	35.00
B.A.	71.00	35.00	79.00	35.00	80.50	35.00	81.69	35.00	74.62	35.00
B.Com. (B&I)	72.83	41.67	72.83	46.33	81.00	43.33	85.38	46.77	89.02	45.08
B.M.S.	72.33	40.17	78.17	44.83	78.17	46.31	45.54	79.23	82.92	40.31
B.Sc.(IT)	72.83	40.83	80.00	41.83	82.40	43.08	77.00	43.38	79.23	42.83
M.Com.	85.00	35.00	81.29	35.00	78.43	40.14	85.57	40.46	82.92	44.33

Considering newspaper reports and informal discussions with other college teachers and Principals, it is understood by the college that the other major colleges in the vicinity are having the cut-off percentage at par with our college.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes', what is the outcome of such an effort and how does it contributed to the improvement of the process?

Yes, the college has mechanism for review of admission process and students profile annually in place and contributing towards maintaining transparency and efficiency in the admission. Entire admission process is organized under the direct supervision of admission committee appointed class wise to carry out and monitor the system in use. Feedback in the form of report on admission conducted suggestions and difficulties faced if any are immediately reported to the Principal. Principal of the college with the help of admission committee takes necessary corrective measures based on reviews and recommendations

submitted by the admission committee which works as an online check by the authority.

Complaints and suggestions received from stakeholders specially students seeking admissions are immediately brought to the notice of the Principal of the college.

At the end of admission process on the basis of admission data generated college immediately prepares students profile to identify percentage of female, socially disadvantaged and physically challenged students in the college.

During the admission process, seats filled up category wise are reported by the Committee to the Principal. Care is taken to ensure that the reserved category students are given admission as per the Government norms, subject to their fulfilling the eligibility conditions.

Making of students' profile annually helps in designing strategies and adopting techniques of teaching –learning by the college by taking into account learning requirements of students of various categories.

Arranging remedial teaching is one of the direct outcomes of the efforts. Remedial teaching is given to the academically weaker students. As per the guidelines of UGC (11th and 12th Plan) remedial teaching to ST, SC, OBC (Non-Creamy Layer) and Minority students were conducted for two academic years.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion SC/ST, OBC, Women, Differently abled, economically weaker sections, Minority Community and any other.

In pursuance of the commitments made by the National Policy on Education, 1986, empowerment of the socially disadvantaged groups viz., Scheduled Castes (SCs), Scheduled Tribes (STs), Other Backward Classes (OBCs) and the Minorities continues to be on the priority of the institution:

- Reservation for different reserved categories is strictly followed as per the government rules.
- Many of the students come from disadvantaged background. Freeships and scholarships are made available for those students as per the government rules.
- The college prospectus and the website provide information regarding freeships and scholarships schemes.
- The office ensures that the government freeships and scholarships facilities are availed by personally guiding and informing the students.

Profile of the SC/ST, OBC, Women, Differently abled, economically weaker sections and Minority Community:

Categories	2012-2013		2013-2014		2014-2015		2015-2016		2016-17	
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
SC	49	89	75	103	69	106	87	107	89	124
ST	06	12	10	15	8	11	7	12	10	20
OBC	98	174	112	173	147	210	138	223	116	183
Differently-Abled	01	-	01	-	-	01	01	01	01	-
Minority (Linguistic)	92	141	120	158	121	135	146	142	145	125
Economically weaker section \$	01	04	01	03	01	01	02	00	-	-

* M= Male * F= Female

\$ - Since the benefits are meager, students are reluctant to use this facility.

The above table shows that the college is following the Govt. Policy to admit and give social justice. It demonstrates/reflects the national commitment to diversity and inclusion SC/ST, OBC, women, differently-abled, economically weaker sections and Minority Community.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase/decrease and actions initiated for improvement.

Year wise demand ratio for programmes offered by the institution:

2013-14

Programme	No. of Applications	No. of Students Admitted	Demand Ratio
UG			
1.B. A.	121	71	1:2
2.B. Com	941	610	1:2
3.B. M. S.	228	121	1:2
4.B. Com (B & I)	157	58	1:3
5.B. Sc. (IT)	292	56	1:5
PG M. Com.	98	66	1:1

2014-15

Programme	No. of Applications	No .of Students Admitted	Demand Ratio
UG			
1. B. A.	153	126	1:1
2. B. Com	938	635	1:2
3. B. M. S.	215	133	1:2
4. B. Com (B & I)	118	67	1:2
5. B. Sc. (IT)	121	63	1:2
PG M. Com.	86	55	1:2

2015-16

Programmes	Number of applications	No. of students admitted	Demand Ratio
UG			
1. B. A.	152	132	1:1
2. B. Com.	1035	657	1:2
3. B. M. S.	343	143	1:3
4. B. Com.(B & I)	238	68	1:4
5. B. Sc. (I. T.)	229	66	1:3
PG M. Com.	74	49	1:2

2016-17

Programmes	Number of applications	No. of students admitted	Demand Ratio
UG			
1. B. A.	135	131	1:1
2. B. Com.	1003	634	1:2
3. B. M. S.	426	191	1:2
4. B. Com.(B & I)	276	106	1:3
5. B. Sc. (I. T.)	282	70	1:4
PG M. Com.	82	66	1:1

After analyzing the data we found that the demand ratio is more or less stable during last four years.

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The college makes special effort to reach to its differently abled students. They are permitted the use of elevators. Ramps, railings and wheel chair are made available. These students are given special attention in studies. As per government policies and the university exam rules, extra time and reader and writer facility is provided to the differently-abled students and separate examination seating arrangement is made. The same facilities are provided to students who appear for examinations from other colleges. The government policy of 2% reservation for such students is followed. The college has 'N.K.T. Snehankit Centre' is run from the year 2010-11 to provide necessary assistance to visually challenged students.

Emotional and social support is extended to these students. They are even encouraged to participate in extra-curricular activities. The visually challenged student successfully won the Mr. NKTT title of the college in the year 2015-16 and also participated and won prizes in various inter-collegiate events and also participated in events at Youth festival University of Mumbai. An inter-collegiate Chess Competition for visually challenged students was conducted by the college in 2014-15. Some teachers voluntarily gifted a visually-challenged friendly phone to a visually challenged student. Parents and students are given permission to accompany the differently-abled students to the campus.

2.2.2 Does the institution assess the students' 'needs in terms of knowledge and skills before the commencement of the programme? If yes, give details on the process.

Yes.

Admissions are given on the basis of merit as per government guidelines In order To take care of the learning requirement of the students with vernacular background such students in the initial period are encouraged to participate in the teaching learning process in any other languages than English although official medium of instruction of the college is English.

Although it is difficult to assess students' needs before the commencement of a course, students with special needs are identified along the way by either a teacher or a mentor or the counselor and appropriate steps are taken to address the issue.

Students' knowledge and skills are assessed on the basis of marks scored by them in previous examinations. Teachers also assess their academic, extra/co-

curricular capabilities through discussions with students and guide them accordingly at the time of admission.

Also during the process of admission, through admission forms, learners having curricular and extracurricular merits are identified. They are motivated to join at least one of the relevant student bodies like Art circle, Gymkhana etc.

The orientation programme involves introduction of students to various facilities in the college including the co-curricular and extracurricular activities conducted. In the first week the teachers are involved in teaching or revising the basics of the subjects and orient them towards the program that they have chosen.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/ Remedial/ Add-on/ Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

The strategies adopted by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice are as follows:

Remedial as well as intensive coaching is done at the departmental level for the benefit of students who need extra coaching and attention. Teachers identify students who need help and persuade them to attend extra classes.

Inter-faculty/discipline lectures are conducted for better clarity and in-depth knowledge on technical topics in a subject. Workshops on Tally and Entrepreneurial Skill Development are also conducted.

Since a significant section of students is from vernacular background admitted in the first year, to make them comfortable in communication with the English language the department of English conducts tutorials for training such students along with regular class room lectures. The department also conducts competitions to encourage students in bettering their communication skills.

Student enrichment programs are mainly in the form of workshops on curriculum as well as general topics. To develop their communication and debating skills, workshops were organized. Students were also deputed to the workshop on Capacity Building Program conducted by the University of Mumbai.

Study tours and field visits are organized to give an opportunity to students to widen their world view. Activities such as newspaper analysis, annual report analysis, presentation competitions, role play, case study, group discussions are conducted. Lectures of experts/ visiting faculty are organized to impart practical knowledge.

Teachers help students coming from vernacular medium by explaining topics in the regional language i.e. Marathi/Hindi. Doubt solving of students is done on regular basis.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment, etc.?

Various departments use experiential and participatory learner-centered techniques by organizing workshops, guest lectures relating to their subjects where students get an opportunity to go beyond the textbooks and to learn from experiences of the experts from the society.

Gender:

Gender Sensitization is one of the core areas being dealt in college through various activities conducted by the departments and associations. Teachers are given opportunities to understand Gender related issues by conducting programs through Department of Life Long Learning and Extension, by presenting Research papers on Gender related issues and by participation of college in the State Government initiative of Jagar Janivancha- a program on Girl Child.

To introduce Gender based issues and to sensitize students about it college conducts various events, activities and programs such as administering questionnaires on the issue of only girl child, organizing group discussion, screening of documentaries and movies, street plays, guest lectures by experts in the area, training workshops, interaction with parents of female students, slogan writing, poster making competitions, wallpaper initiative etc.

Environment and Social:

The Go Green N.K.T.T. Club of the college creates awareness among staff members on environmental issues. No Plastic Day, No Mobile Day, Save Water and Bicycle Day were observed by the staff and students. Nature club organizes written quiz and nature trails to create environmental awareness. Appeals are made and faculty members are encouraged to reduce, recycle and reuse waste, develop green campus, use eco-friendly materials and celebrate eco-friendly festivals. NSS unit of the college makes attempts to create awareness on social and environmental issues through 7 day residential camp and tree plantation programme. NSS unit and DLLE conduct street plays on various environment related issues. In the silver Jubilee year of the college (2014-15), street plays were performed at prominent places in Thane city on social and environmental issues and Swatchta Abhiyan was carried out at 25 places in Thane city. Students were also encouraged to make and distribute paper bags to vendors on the occasion of Silver jubilee of the college.

Inclusion:

To sensitize staff and students on the issue of inclusion, college undertakes various awareness activities such as-

- Study visits to orphanages, old age homes and schools for the mentally/physically challenged.
- Organisation of street play by students on the various social issues. Students also participated in intercollegiate street play competition conducted by Thane Police Commissioners' office on topic 'Terrorism and Security'.
- Lectures by experts on contemporary social challenges such as caste discrimination
- Lectures on Anti-ragging and 'Suraksha Saptah' were also conducted
- Activities like selling of Rakhis, Flags made by physically/mentally challenged children
- Gandhian peace examination is conducted to inculcate Gandhian principles of truth and non-violence and social Justice and students took oath to create awareness and contribute towards resolution of social issues.
- Through college magazine and wall paper initiative students' contribution is invited on the issue of Social Issues.
- In an extension festival called UDAAN festival of DLLE of the University of Mumbai, the college won awards consecutively for three years in street play competition.

Citizenship Training -

Every year Blood donation drive is conducted by NSS to make students aware of importance of Blood donation to save life. It is done by distributing pamphlets on Blood Donation, Organ Donation and awareness on HIV/AIDS. Students are checked medically for detection of Thalassemia predominately found among minorities. To imbibe social value of coexistence besides ongoing activities like selling of handmade Rakhis made by the students, Distribution of Flags among Staff and Students on Republic and Independence day made by physically/mentally challenged children, Peace Rally, Save Girl Child, awareness on voting rights through formation of human chain and extending help to police by college volunteers in crowd management during Ganpati emersion, assisting in the organization of Akhil Bhartiya Marathi Natya Sammellan held in Thane. The Gandhian Peace Examination is conducted and students also take oath to create awareness to, "Say NO to Violence" under the program of World Friendship Day every year. Various activities are held to inculcate Gandhian principles of Truth and Non-violence. Contribution of Faculty is acknowledged by inviting to participate in the discussion on screening of documentaries on women related issues organized by the US Consulate Mumbai.

2.2.5 How does the institution identify and respond to special educational/ learning needs of advanced learners?

The institution identifies and responds to special educational/ learning needs of advanced learners in the following ways:

- The close interaction between students and teachers and their academic performance makes the process of identifying the advanced learners easy.
- The college has Mentoring system, by which teachers identify the slow learners and the advanced learners.
- Advanced learners are encouraged to deliver a talk on specific issues related to syllabus to their fellow students by which they become confident and faculty also encourages them to learn more by referring to the reference books and additional study material. They are also encouraged by teachers to appear for competitive examinations.
- Library issues additional cards to meritorious students which enable them to borrow reference books.
- They are encouraged to participate in seminars, inter collegiate competitions and also in elocution competition organized by Forum of free enterprise.
- Guidance is provided to students who aspire to pursue various professional courses such as C.A, C.S, I.C.W.A. and computer related courses with the help of experts from the respective institute.
- Free coaching is made available to those interested in appearing for the M.P.S.C. and U.P.S.C examination.
- Students are also encouraged to make paper presentations.
- Awards and prizes are given to academic toppers.
- The advanced learners are encouraged to conduct lectures on 'Teachers Day'.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance(through the programme duration)of the students at risk of drop out(students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections, etc. who may discontinue their studies if some sort of support is not provided)?

The college systematically collects, analyzes and uses data on the academic performance of students who are likely to drop out if some sort of institutional support is not provided. College does it through analysis of Admission data generated and by examining students' profile. This enables to frame strategies for improvement of their academic performance and to arrest their dropout possibilities.

The following measures are taken in this direction:

- Teachers engage remedial lectures for slow and average learners to ensure that they develop the capacity to cope up with curriculum.
- Students are encouraged to approach their respective subject teachers and mentors in case of any difficulties in the teaching- learning process.
- Professional counseling facility is made available to support and guide such students to overcome any of the personality weakness they have.
- The college keeps contact with parents/ guardians of students through "Parents-Teacher" Association meetings, wherein parents of such students are informed about the support mechanism developed by college to ensure academic growth of their ward.
- Wherever necessary, teachers communicate with such students by using more than one language to benefit slow learners with vernacular background.
- Economically Backward students are informed and encouraged to take benefit of freeships and scholarships given by Department of Students' Welfare, University of Mumbai.
- The students are provided support in study material in the form of reference books sponsored by teachers as well as from the library Book Bank Scheme.
- Mentoring is another measure through which the institution keeps checking performance of such students in the academic and non -academic activities so as to prevent drop outs of students of such categories.

2.3 Teaching –Learning process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic Calendar, Teaching Plan, Evaluation Blue Print, etc.)

Organizing the teaching learning activity effectively to attend learning objectives mentioned in the curriculum requires thorough planning by the college. Entire academic plan is introduced by the Principal in the very first meeting of the staff at the beginning of new academic year. Orientation session is also conducted for First year students to make them understand and to prepare them for yearlong academic and other assignments.

Academic Calendar:

An Academic Calendar is prepared by the University of Mumbai and is communicated to the college.

Based on Academic Calendar, LMC of the college prepares its Annual Academic Plan to ensure effective and timely delivery of curriculum.

IQAC of the college monitor implementation of Annual Academic Plan on the basis of periodical syllabus completion reports submitted by the Head of the Departments.

Teaching Plan:

The monitoring of the teaching learning process is done by the HOD and the Principal regularly through the review of teaching plan and same is communicated to the faculty. The teaching plan also includes the schedule of internal assignments, presentations and other academic activities.

The IQAC has put in place methodology for receipt, analysis and improvement of feedback received from the students. The feedback is discussed and reviewed between teachers and the HOD in a confidential manner.

Every department conducts departmental meeting and minutes are maintained. In these meetings teaching, syllabus planning for learning process, use of aid and innovative learning techniques, examination and evaluation process are discussed and finalized. Teachers meticulously plan their lecture schedule and engage extra lectures for problem solving and discussion on difficult topics. Every individual teacher prepares record of lectures taken at the end of each semester which is duly signed by HOD and Principal.

Evaluation Blue Print:

Evaluation of the performance of students is arranged to find out how effectively learning objectives mentioned in each curriculum are satisfied.

It is done by examining and evaluating the performance of the students shown in various competitions, events, class room participation, assignments, projects and finally in the theory examination.

To conduct written examination in the college, a well-organized mechanism is in place in the form of Examination Committee.

The rules regarding examinations are explained on the college website and in the prospectus and also through various notices issued to students from time to time.

In addition in the beginning of the academic year the syllabus and evaluation procedures are explained in the class rooms.

Students are provided with Question Bank and Synoptic answers. Model answers are prepared by teachers for standardized assessment.

The examination committee conducts regular meetings to plan the schedule for conducting theory and practical examinations. Evaluation is done by a centralized assessment process. Answer papers are assessed, moderated and reevaluated as per the guidelines of the University of Mumbai.

Students can also give their feedback regarding examination through the suggestion boxes placed in college premises.

2.3.2 How does IQAC contribute to improve the teaching-learning process?

IQAC contributes to the teaching learning process by way of planning, monitoring, collecting feedback, analyzing and finally reporting to the authority.

Initiatives taken by IQAC in this direction are as follows:

- Planning and finalizing the Annual Academic Plan of the college.
- Monitoring implementation of Academic Plan in coordination with Head of Departments and chairperson of various committees and Associations.
- Providing information and guidance on the organization of conferences, seminar etc.
- Giving suggestions for the infrastructure addition and improvement in the college which supports the teaching learning process.
- Encouraging research culture in the college to strengthen teaching learning process.
- To arrange communication on new arrivals and updates on interesting and relevant reading material to the faculty through Library.
- Encouraging and guiding departments to organize workshops, seminars and conferences for students.
- Plan for the co-curricular and extra-curricular and extension activities conducted in coordination with departments and Associations.
- Administering feedback for evaluation of teachers' performance by the students and stakeholders.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

The support system structure and system is as follows:

- Interaction and presentations are organized at the department level from time to time. Computer assisted teaching learning has been introduced.

Interdisciplinary teaching has been introduced. Access to online databases is provided to all the teachers.

- Various experiential learning methods such as project work, visit to industry, bank, special schools, old age home and field visit, case study, mock interview, presentation, book review, newspaper analysis and group discussions are used for strengthening learning. Project-based assignments are planned to enhance creativity of students. Corporate annual reports are used for teaching topics.
- Class tests are conducted.
- Departmental E-mail Id, What's App group, face book page and blogs are created. Other social sites are used for coordination and discussion with students.

Learning process in college is made student centric by developing a mechanism that arranges, monitors and facilitates skill development among the teachers in following manner:

- Workshops and training programs are arranged for development of Interaction and Presentation skills at the department level from time to time.
- Computer assisted teaching learning has been introduced and encouraged.
- Interdisciplinary teaching has been introduced for in-depth knowledge.
- Access to Online databases is provided to all the teachers.
- Various experiential learning methods such as project work, visit to Industry, bank, special schools, old age home and field visit, case study, mock interview, presentation, book review, newspaper analysis and group discussions are used for strengthening student centric learning.
- Students are assigned individual and group projects to develop independent learning.
- Project-based assignments are planned to enhance creativity and collaborative learning among the students.
- Corporate Annual reports are used for teaching modules related to industry performance.
- Departmental E-mail Id, Whats App group, face book page and blog are created and used for coordination and discussion with students.

2.3.4. How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

To nurture critical thinking and scientific attitude among the students, college has planned its activities in the following areas:

- Participation of students in co-curricular and extra-curricular activities gives ample scope to the students to imagine, plan and realize their ideas so as to think beyond box and stereotypes.
- Participate in elocution and debate competitions, prepare and analyze case studies, projects and presentations on various contemporary issues, book review improve their critical thinking abilities.
- Project work incorporates a research component whereby students learn to search, compile relevant literature from reference books, manuals, journals and the internet.
- Exposure to vast reservoir of knowledge helps in challenging traditional way of thinking and thereby creativity in thought enters in.
- Students learn to work in a team, collect, analyze data and make presentations by using ICT. This gives them an opportunity to explore the avenues in their desired career.
- Poetry, essay writing, graphic designing and poster making competitions are organized every year to enhance their creative thinking related to the curriculum aspects.
- Teachers make special efforts and inspire them to take an interest in the various resources provided by the LRC to strengthen reading habits among them.
- To strengthen reading culture among the students college has instituted an innovative Best Reader award.
- Students are encouraged to make short movies on social issues and present the same in the competitions.
- To develop critical thinking skill in literature among students, screening of classic and contemporary movies based on real life issues are screened followed by discussion on it in presence of teacher in-charge through Movie Club.
- Well-equipped Audio Visual room makes organization of workshops and seminars possible for the students.
- LRC is well equipped with computers and internet connectivity.
- LRC regularly adds to its stock the latest collection recommended by the faculty.

- Study tours, field trips and industrial visits are also organized to help the students to get familiar with practical application of knowledge of the subject.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Example: Virtual laboratories, e-learning-resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

Use of technology for effective teaching is a regular feature of the college Teaching Learning process. Facilities made available on college campus go a long way in making teaching not only effective but interesting and participatory too such as:

- The AV room is air conditioned and equipped with audio visual aids like LCD, Computer, CD player, mike system and speakers.
- Free internet service is available in the library.
- E-learning resources are also available in the LRC.
- The departmental libraries supplement the learning resources needed for effective learning by the learners by use of Social media like Facebook, Whats App to share an interesting article or event.
- The college has developed computer laboratory with internet facility for the students of T.Y.B. Com., B. Sc. (I.T.), B. M. S. and B. Com. (B. & I.).
- For classroom teaching, teaching process is well equipped with L.C.D. projector, computer/ laptop so that the teachers and learners can make use of modern technology on a daily basis.
- Some departments have established networking with its students through Department E-mail id.
- The new generation teaching is introduced through mobile education where students are asked to find out case studies, recent trends, data and facts and the same is discussed in the classroom.
- Audio visual facilities are also made available for screening of short films and documentaries.
- Academic material is circulated through pen drive and by sending Email to the students.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)

The college has initiated various measures to acquaint students and faculty to the advanced level of knowledge and skills available in the academic arena.

Workshops on innovative teaching skills and use of Software for research were organized.

Training programs for faculty are either organized in house or faculty is deputed to other institutions to acquire skills needed to deal with requirements of emerging areas.

Training programs are organized to equip the students with necessary career oriented skills.

Experts from Industry and Research Institute are invited to deliver a talk, to provide an opportunity for students and faculty to interact with such resource person.

Industrial visits are organized to provide first-hand knowledge and experience of manufacturing and administration to the students.

The faculty is encouraged to undertake research projects, funded by various academic bodies to upgrade their area of study and to get familiar with application of new technology, terminology related to the subject.

They are also encouraged to organise and attend seminar, conference, and workshops and also write research paper and present them to update their skill and knowledge.

Faculties attend UGC/HRDC sponsored refresher courses, orientation courses and short term courses to upgrade their knowledge and teaching skill.

Students are encouraged to participate in intercollegiate competitions for enhancing knowledge and skill.

In class room, students are encouraged to give presentations, prepare projects, to develop and perform skit, videos and role play for advanced level skill enhancement.

2.3.7 Detail (process and the number of the students\benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/ academic advises) provided to students?

To ensure continuous support by the college in the process of enhancing personal, professional and academic growth of students, students support mechanism is formally established consist of mentoring by teacher, availability of teachers to attend to students' needs beyond class room interaction, counseling cell, WDC, CGPC, alumni association, etc.

The college has established teacher mentor program through which teacher is assigned a role of academic parent to the students of a particular division. The teacher mentor monitors the attendance, academic activities and counsels the students on both, academic and personal matters as and when necessary.

A professional counselor has been appointed by the college to assist students to overcome their personal issues before it actually disturbs their academic growth. Counseling is free and voluntary. The number of students benefitted through personal counseling was 11 in 2011-12, 10 in 2012-13, 09 in 2013-14, 10 in 2014-15 and 12 in 2015-16. In all 52 cases were handled in the last 5 years.

Career related issues of students are well taken care of by the Career guidance and Placement cell of the college. Cell organizes various programs of training students in occupational skills and placement services to students.

Details of Career Guidance and Placement Cell:

The Career Guidance and Placement Cell of the institution organizes various programmes for the students. It conducts various programs by inviting experts from diverse fields to provide academic advice and professional counseling to students.

2012-13

Sr. No.	Description	Date	Beneficiaries
1.	Guidance lectures on competitive examinations especially UPSC, MPSC and Probationary officers. The resource persons are Shri. Chetan Baraskar, Shri. Abhay Sawant, Shri. Jitesh Pujari, Shri. Anurag Acharya, Mr. Imran.	16/6/2012, 26/6/2012, 29/6/2012, 7/7/2012, 14/7/2012, 4/8/2012, 30/8/2012, 15/9/2012	406
2.	Campus interview in collaboration with HDFC Bank for financial consultancy	30/8/2012	150 students attended, 50 selected and 11 selected for job
3.	Campus Interview organized by Infosys BPO	23/1/2013	15 students attended 5 selected
4.	Exhibition on Career opportunities in Banking, Indian Navy, Indian Army, C.A, Fashion designing, MPSC, UPSC, aviation, teaching profession, animation, gaming and MBA	4 th and 5 th Feb., 2013	All students
5.	Atharav Accfin Service Pvt. Ltd invited students to join for a job	12 th Feb., 2013	05

2013-14

Sr. No.	Description	Date	Beneficiaries
1.	An exhibition on Career Opportunities in various fields like Banking, Indian Navy, Indian Army, C.A., Fashion Designing, MPSC, UPSC, Aviation, Teaching Profession, Animation, Gaming and MBA etc.	12 th and 13 th August, 2013	All students
2.	Guest lecture by Mr. Rama Iyer, Rotary Club, Thane motivated the students by his inspirational talk on career plans and success in career.	21 st September, 2013	112
3.	Sessions on Personality development through motivational videos by Mr. Sandeep Maheshwari.	30 th Nov., 7 th and 21 st Dec. 2013	62
4.	Guest Lecture by Mensa Classes for B.A students on career guidance and preparation of competitive exams.	10 th Jan., 2014	75
5.	Guest lecture by Prof. Amitendra Kumar, a business developer and head of a career launcher on the options available after graduation.	21 st Feb 2014	102
6.	Campus interview in collaboration with 4G IT Solution India Pvt. Ltd.	5 th March, 2014	28

2014-15

Sr. No.	Description	Date	Beneficiaries
1.	Guest lecture on entry into Civil services. The topic for the lecture was 'States of India.	21 st June, 2014	72
2.	Workshop on 'Entrepreneur skill Development' in association with Ex-students association (ANVAY) and MIC.	27 th June, 2014	20
3.	Campus interview by the TCS and HDFC Companies for the students passed out in the year 2013-14 and for those who were currently pursuing towards Graduation.	1 st July, 2014	15
4.	Personality Development Workshop by the "Spiritual Souls".	19 th July, 2014	53

5.	Guest lecture on “programming your sub-conscious for success” by motivational guru Hareesh Shah through case studies, stories and activities.	27 th Aug. 2014	69
6.	Workshop on “Innovative technique Skills” for teachers by Prof. Prajesh Trotsky, Director, NTS.	28 th Aug. 2014	23
7.	Campus interview conducted by K12	10 th Oct., 2014	4 students selected
8.	Campus Tour for the students of T.Y. Classes to FABS, Business School at Powai. 1- Day training on Group Discussion, Personal Interview, Communication Skills and Team Building.	24 th Feb., 2015	64

2015-16

Sr. No.	Description	Date	Beneficiaries
1.	A workshop on Personality development in association with Ex-student Association (ANVAY).	16 th July, 2015	90
2.	Started to display Marathi and English newspaper cuttings on notice board related to career guidance and opportunities in different fields.	July, 2015 to March 2016	All College Students
3.	A seminar is organized on Career opportunities in digital word.	26 th Aug. 2015.	80
4.	A campus interview in association with HDB financial services Ltd.	2 nd Dec. 2015	45 interviewed 15 selected
5.	A guest lecture on Career opportunities in Library Science.	22 nd Dec. 2015.	55
6.	A workshop on Preparation of Civil Services Examination sponsored by UGC.	6 th Feb. 2016	45
7.	A guest lecture on Bank Recruitment Staff Selection Examination.	14 th Feb. 2016.	57
8.	A series of Career Guidance and Counseling Sessions.	July 2015 to Feb. 2016.	290

Details of Educational Tours and Industrial Visits:

Sr. No.	Department	Place	Date	Beneficiaries
1.	Commerce	Pitambari products Pvt. Ltd., Navi Mumbai.	22 nd Feb., 2015	42
2.	Economics	Sulzar Pumps, Navi Mumbai.	18 th Feb., 2014	50
		Textile Mill, Bhivandi.	18 th Feb., 2015	50
		Bombay Stock Exchange	30 th Jan., 2015	43
		American library	25 th Sept., 2014	43
		Mani Bhavan	28 th Jan., 2016	50
3.	Management studies, Information Technology and Banking and Insurance	Jaipur-Jodhpur: Jaipur Foot Ltd. and Jaipur Dairy.	26 th Dec., 2011-2 nd Jan., 2012	53
		Silvassa: Bombay Rayon and Smita Conductors.	19 th Feb., 2012	66
		Bangalore, Mysore and Ooty: Mysore Sandal Ltd, Mysore Silk and Dodabetta Tea Factory.	23 rd - 29 th Dec., 2012	65
		Pune and Mahabaleshwar Karjat Dairy and Mapro.	8 th to 10 th Feb., 2014	94
		Kerala: Tea Factory and Spice Garden.	3 rd to 7 th Jan., 2015	72
4.	Geography	Bhaje Leni, Lonavala.	19 th Sept., 2012	50
		National Park, Borivali.	12 th Jan., 2014	28
		Nisarg Parichay Kendra, Manpada.	10 th Jan., 2015	20
5.	Psychology	Anand Asram (Old Age Home), Vaghbil, Thane.	12 th Sept., 2012	60
6.	English	Yusuf Mehar Ali Centre, Panvel.	12 th Dec., 2015	35

Details of programs organised by Self Financing Courses:

Sr. No.	Description	Date	Participants
1.	A workshop on Career opportunities in IT in collaboration with Jetking.	10 th Aug., 2011	32
2.	A workshop on Software Testing for IT students in association with seed Infotech at Welinkar Institute of Management.	18 th Feb., 2012	15
3.	A session on Career opportunities after B.M.S. and B.B.I. for T.Y. B.M.S. and T.Y.B.B.I. conducted by AMPD.	13 th Mar., 2012	43
4.	A quiz competition for B.M.S. and B.B.I. students on Current Affairs and General Knowledge.	7 th July, 2012	38
5.	Workshop on Preparation of Project by Seed Infotech for T.Y. B. Sc. (I.T.) students.	13 th July, 2012	33
6.	Ad-Mad show program for B.M.S. and B.B.I. students	1 st Aug., 2012	12
7.	Seminar on Ethical Hacking by Jetking for B.Sc. (I.T.) students.	14 th Aug., 2012	40
8.	Pre-campus recruitment training program for T.Y. B. Sc. (I.T.) students by Seed Infotech.	23 rd Jan., 2013	32
9.	Guidance lecture in the subject of 'Data Warehousing' by Prof. Rajendra Patil from S. K. Somaiya College, Vidyavihar, Mumbai for T.Y.B.Sc. (I.T.) students.	13 th Feb., 2013	28
10.	A campus interview for T.Y.B.M.S. and T.Y.B. Com. (B. and I.) by HDFC Life	14 th Mar., 2013	35
11.	A guidance lecture on "Internet Technology and Digital Signals and Systems" for T.Y.B.Sc. (I.T.) students by Prof. Hiren Dand from MCC College, Mulund, Mumbai.	19 th Mar., 2013	30
12.	3-Day workshop for BMS and BandI students on Motivation and Personality Development by Corporate trainer Mr. Ravish Sanil.	15 th July, 2014	55
13.	Guidance lecture on Software Testing by Seed Infotech for T. Y. B. Sc. (I.T.) students.	13 th Sept., 2014	41
14.	Pre Campus Recruitment training program for T.Y.B.Sc. (I.T.) students by Seed Infotech Ltd.	31 st Jan., 2015	37
15.	The campus interview for Final Year Students of B.Sc. I.T. by NIIT.	16 th Feb., 2015	30
16.	The guidance lecture on preparation of Project by Vidyalkar for T.Y.B.Sc. (I.T.) students.	28 th Feb., 2015	36

17.	Guest lecture for T.Y.B.M.S. and T.Y.B. & I. students on Portfolio Management by Mr. S. Krishnan.	13 th Aug., 2015	46
18.	Workshop on “Computer Network” by CMS Institute for T.Y.B.Sc. (I.T.) students.	20 th Aug., 2015	28
19.	A guidance lecture on Linux Administration by Prof. Hiren Dand from MCC College, Mulund, Mumbai.	26 th Sept., 2015	44
20.	A Guest lecture on Career opportunities after T.Y. for B.M.S. and B.B.I. by Ms. Anubhuti Dwivedi.	1 st Feb., 2016	58
21.	Pre Campus Recruitment training program for T.Y.B.Sc. (I.T.) students by Seed Infotech Ltd.	9 th Feb., 2016	45
22.	A workshop by Mr. Jaganbabu Ganji on Entrepreneurship: Self-employment for B.M.S. and B.&I. students.	13 th Feb., 2016	57
23.	A campus interview by Orchid International School, Thane	28 th Feb., 2016	28

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning.

Due to the change in syllabus content in the last four years faculty has adopted following innovative methods:

Use of ICT, experiential learning, role playing, debates, presentations, quiz, skits and charts, use of films, documentaries, posters, songs, value clarification, mock group discussion, mock interview, book review, reading newspapers, analysis and making of flyers, Simulation exercises (spell bee, grammar quiz, literary quiz and vocabulary) to make learning more interesting and effective.

Effective techniques in teaching learning are used in order to make the learning process more interesting and appealing. Faculty adopt research oriented teaching by encouraging students to do projects and are encouraged to present their project work in the classroom. Field trips and visits are organized to give practical knowledge to students. Assignments are given to students to promote the practice of self-study by students which help them to think independently.

Efforts made by the institution to encourage the faculty to adopt new and innovative approaches are as follows:

- ICT infrastructure to keep pace with the changing methodologies in teaching-learning process.
- Organize workshops for teachers to adopt new and innovative approaches in teaching.
- To depute teachers to participate in training programs like orientation course, refresher course, short term course and summer school to gain more knowledge in the subject and improving teaching skills.

The impact of these practices is evident in the following manner:

- Increased participation in curricular, co-curricular and extra- curricular activities.
- Better relationship between teachers and students.
- Students express freely in the classroom and interact with their teachers.

2.3.9 How are library resources used to augment the teaching-learning process?

LRC resources are used to augment the teaching learning process in the following manner:

- Teachers and students can also access journals as well as periodicals that the library subscribes.
- Both students and faculty have access to books and flexibility in lending and borrowing. They also have provided with the facility of browsing through the books and take it for home issue.
- Important news from newspapers and journals are also displayed as clippings for staff and students.
- Updates on new arrivals to staff members.
- Provides books for reference to staff and students.
- Provides internet facility to students to complete their projects and assignments with quality inputs.
- More than 110 journals/ periodicals on various subjects are subscribed useful in teaching learning process for faculty.
- Computers have been specially earmarked for students and teachers to search the Online Public Access Catalogue (OPAC).
- 11 computers with internet facility for the teachers and students.
- LRC offers INFLIBNET / N-LIST database.
- Question Bank and Syllabus repository is being developed to help the students and teachers.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If ‘yes’, elaborate on the challenges encountered and the institutional approaches to overcome these.

The college does not face any challenges in completing the curriculum within the planned time frame and calendar. The curriculum is designed by Boards of Studies of University of Mumbai. The curricula are in the form of modules and a specific number of lectures are assigned.

At the beginning of the academic year, the college provides Academic Calendar, which provides a clear picture of the number of teaching days available in a semester/ term. Accordingly the teacher prepares the teaching plan, specifying topics to be taught, teaching methods to be adopted etc. which helps them to complete the syllabus on time.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

To achieve the learning objectives mentioned in the syllabus of every paper, the teaching-learning process in the college is rigorously planned and monitored by the Principal, Head of the Departments and IQAC.

Monitoring mechanism of the college, review the process of teaching learning from time to time and periodically submit the report to the Principal.

Monitoring process is initiated with the preparation of Academic calendar of the college, distribution of Teaching workload, preparation of class-wise time table, semester plan of the faculty and by finalizing plan of activities of various departments and associations at the beginning of new academic session.

Teachers accordingly plan their curriculum delivery schedule and keep record of all academic and co-curricular activities conducted in their annual planner which is regularly checked by the respective Head of the departments and finally by the Principal.

Every teacher performance is assessed and evaluated on the basis of feedback collected from the students on different parameters of teachers’ quality such as communication skills, quality of teaching, content and method of delivery, resourcefulness and readiness and accessibility/ availability of teacher to students.

Teacher's feedback for all papers and from all classes is collected and analyzed by the IQAC and an assessment report is then submitted to the Principal for consideration and follow-up action. The feedback outcome is shared with teachers through an interactive meeting where ways and means are suggested to the teacher to overcome short comings/ problems mentioned in the feedback.

Principal and Vice-Principal take rounds as a mechanism of random check to keep monitoring discipline in the college required for effective organization of teaching learning process.

Academic audit is conducted by external committee comprises of experts from other reputed institutes to assess overall performance of each departments and associations.

Head of the departments certifies completion of teaching of curriculum by each faculty of the department by verifying semester plan submitted.

Examinations are conducted only after completion of curriculum.

As a self-appraisal mechanism, teachers submit D2 self-appraisal reports and Academic Performance Indicators (API) every semester.

2.4 Teaching Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

To meet the changing requirements of the curriculum, the policy of the college includes:

The work culture and academic ambience provided by the institution has helped us in retaining talent.

The college provides conducive environment for the professional growth of faculty by allowing teachers to attend Orientation, Refresher courses and short term courses to upgrade their knowledge.

At the college level all possible efforts are made to bridge the gap between sanctioned and filled teaching posts in adherence to UGC/State Government policies. The human resource recruitment strategies adopted by the college are as follows:

- The selection of faculty is as per the guidelines of the UGC, State Government and University of Mumbai.
- Vacant positions are communicated to the Management and Government of Maharashtra by the Principal.
- All government sanctioned posts are filled in using the process recommended by the university and the government.
- NOC is obtained from the Joint Director, Konkan Region, Panvel for filling up the post.
- The advertisement draft is approved by the University of Mumbai and then the vacancy is advertised in one leading national and a regional Marathi newspaper.

- The selection committee is invited as per UGC norms consisting of nominees of the Vice Chancellor, Government, Governing body, subject expert, HOD and Principal.
- With the permission of Management and subject to the approval of university, the college appoints competent and qualified teachers as per regulations of UGC and State Government policies. Merit is the sole criteria for selection.

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.	*01		01	03	01	03	09
M.Phil.				03		01	04
PG			01	01	03	03	08
Temporary teachers							
Ph.D.						01	01
M.Phil.							
PG					03	16	19

* Principal in the Professor scale.

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

To cope with the scarcity of qualified faculty to teach the emerging area of study like Management studies, Banking and Insurance and Information and Technology, the efforts made by the institution in this direction are as follows:

Appointment of senior faculty as a Coordinator to supervise the conduct of self-financing courses.

Guest lectures by experts in abovementioned fields are organized in the college.

Regular lectures and practicals are conducted by a team of full time teachers, visiting faculty and laboratory assistant for SFCs.

The outcome during the last three years of this entire exercise results in students' knowledge and skills are enhanced by providing updates and recent trends in respective subjects/ fields.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

The strategies adopted by the institution in enhancing the teacher quality and their professional developments are:

- Faculties participate in workshops and training programs organized by BoS University of Mumbai whenever the syllabus is revised.
- Registration fee for participating in workshops, seminars and conferences are reimbursed.
- Duty leave is given to teachers for attending seminars, conferences and workshops.
- The college encourages teachers to participate in orientation courses, refresher courses, short term courses and training programs by providing them information on the schedules of these programs.
- ICT infrastructure, departmental libraries, subscription to online learning resources enables teachers to keep abreast of latest developments in their subjects.
- Teaching faculty is encouraged to undertake research projects.
- Experts are invited to talk on areas of self-improvement, health, finance for overall development of the staff.
- Faculty training programs are organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning.

a) Nomination to staff development programmes:

Faculty is nominated to attend academic staff development programmes

Academic Staff Development Programmes	No. of faculty nominated
Refresher courses	07
HRD programmes (Short Term Course)	10
Orientation programmes	03
Staff training conducted by the university	06
Staff training conducted by other institutions	15
Summer/winter schools, workshops etc.	01+20 (workshops)

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning.

Following Faculty Training programmes are organized by the institution:

Teaching learning methods/approaches: To improve teaching learning the institution organized workshops and conference.

1. Organised 1- Day NAAC sponsored National Conference on "Teaching, Learning and Evaluation" on 12th December, 2015.
2. One day workshop on 'Experiential Learning' in association with TISS, Mumbai on 6th January, 2016.
3. One day workshop on 'MASHAL' - A Skill Development Programme for Teachers on 28th August, 2014.
4. "Skill Development under XII plan of UGC Scheme" organized by staff academy, at NKTT College on 9th February, 2016.

Handling new curriculum:

1. Circular regarding the new syllabus introduced by the university is given to the departments by the Principal.
2. Syllabus changes are notified through notice board for the students by concerned department.
3. Literature from Board of Studies is shared among members of the department.

Content/knowledge Management: The College organizes seminars and workshops as a part of content and knowledge management.

1. Inter-Collegiate workshop on 'Research Methodology' on 7th February, 2014 by Dr. Madhukar Dalavi, N. K. College, Malad, Mumbai is invited as a Resource Person.
2. An interactive session on 'Higher Education: Issues and Prospects' on 27th February, 2014 by Prof. Rashmi Jeta, Dept. of History, Govt. P. G. College, Damoh, Dr. H. S. Gaur University, Sagar (M. P.) invited as a Resource Person.
3. Regional Level Seminar on 'Research Paper Writing' on 13th September, 2014 by inviting a Resource Person Dr. Arvind Dhond, St Xavier College, Mumbai.
4. Regional Level Seminar on 'Research Methodology with special reference to Literature Review and Ethics in Research' on 20th September, 2014 by inviting a Resource Person Dr. Sunil Karve, Director, Maratha Mandir's BGIMS, Mumbai.

Selection, development and use of enrichment materials:

Suggestion regarding selection of enrichment material is done by IQAC and faculty. Sanctioning of the resources is done by the LMC.

New technology teaching aids such as LCD, pen drives, laptops, e-books, softwares, reference books are purchased.

Assessment:

Assessment of the performance of students is done by through organising various competitions, events, class room participation, assignments, projects and finally in the theory examination.

Students are provided with Question Bank and Synoptic answers. Model answers are prepared by teachers for standardized assessment.

Assessment is done by a centralized assessment process. Answer papers are assessed, moderated and revaluated as per the guidelines of the University of Mumbai.

All head of departments hold the departmental meetings and decide assessment scheme and prepare model answers with marking scheme.

Assessment is done in stipulated period which is decided by Principal/ Examination chairperson and declared in staff meeting.

For T.Y. assessment, university schedule is followed.

Cross cutting issues:

To enhance the quality of teachers in dealing with cross cutting issues such as human rights, gender issues, education for sustainable development etc., college not only treat these issues as an important curriculum content which is to be covered across subjects but also create various learning/training opportunities for teachers by organising experts lectures, training workshops, seminar, conference etc.

Outcome of such initiatives is,

- College connects program content across disciplinary boundaries.
- Enriches the curriculum without overloading it.
- Facilitates interdisciplinary thinking.
- Collaborative learning among the teachers.

Audio Visual Aids/multimedia:

Audio Visual Aids/multimedia purchased and used.

OER's:

The Learning Resource Centre uses many open access databases/journals and also orients the teachers to use the Open Education Resources.

Teaching learning material development, selection and use:

Teaching material developed by the faculty is,

1. Collection of E learning resources by the library to support curriculum delivery.
2. Experiential teaching methods to overcome the obstacle of learning difficult papers.
3. Study material development for IDOL, University of Mumbai.

Selection of the teaching learning material is done by the Faculty. And it is used by the faculty.

c) Percentage of faculty

Following are the details of faculty participation in teaching learning:

Sr. No.	Particulars	% of faculty
1.	Invited as resource persons in Workshops/Seminars/ Conferences organized by external professional agencies.	25
2.	Participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies.	100
3.	Presented papers in Workshops/Seminars/Conferences conducted or organized by professional agencies.	100

2.4.4 What policies/systems are in place to recharge teachers? (e.g.: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

To recharge teachers following policies/systems are used by the college.

- IQAC and Research Development Committee of the college plays an important role in motivating teachers to apply for MRP (Minor/Major Research projects) to various funding agencies and also give guidance to frame research proposal.
- The teachers are encouraged to participate in Faculty Development Programs. Research Development Committee promotes academic research by organising workshops on writing research proposals to various funding agencies, making literature review, data analysis and research paper writing.
- Faculty members also share their ideas and knowledge by interacting with each other and learn to make effective presentations.
- For attending seminars/conferences teachers are given the financial assistance to cover their travelling expenses and registration fees.
- Teachers are given duty leave to attend and present papers in Conferences/Seminars.
- The college supports the research activities of the faculty members by promptly arranging for books and journals according to their requirements.
- Institution encourages faculty to pursue research leading to Ph.D. Teachers who are awarded Ph. D. degree are honored during annual academic prize distribution ceremony of college as a token of recognition for their achievement.

2.4.5. Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such Performance / achievement of the faculty.

The following faculty has received the awards/recognition in their respective field during the last four years:

Name of the Teacher	Year	Recognition/Award
Prin. (Dr.) P. M. Karkhele	2011-2016	V C Nominee, Selection Committees, Convener, LIC, Expert Committee, University of Mumbai, Special Executive Officer, Govt. of Maharashtra, Advisory Committee Member.
Ms. A. S. Samant	2011-12 2014-15 2015-16	Convener Workshop, University of Mumbai, VC Nominee. Subject expert, Appointed as jury member. University of Mumbai Youth festival, Resource person at NAAC related workshop.
Ms. M. S. Bagchi	2011-12	Subject expert, Invited as judge.
Mr. A. O. Khadse	2014-15	Resource person, Member LIC, University of Mumbai.
Dr. S. D. Koshti	2011-12 2014-15	Research Guide for PG students. Resource person, Member, Syllabus Revision Committee.
Dr. (Ms.) J. V. Kulkarni	2014-15	Resource person, Awarded Ph.D. Degree. Invited as panelist on the talk show on Sahyadri channel on TV
Dr. M. B. Patil	2012-13	Resource person, Awarded Ph.D. Degree
Dr. (Ms.) A. S. Thakur	2011-12 2014-15	Subject expert, Member, Syllabus Revision Committee. Awarded Ph.D. Degree.
Dr. (Ms.) H. A. Chande	2015-16	Awarded Ph.D. Degree, Best paper award
Ms. D. P. Sawant	2015-16	VC Nominee, Subject expert.
Dr. (Ms.) G.V. Rao	2011-12	Rotary Appreciation Award
C A (Ms.) K. S. Jaywant	2011-12 2014-15	Subject expert. Member LIC, University of Mumbai.
Mr. Mayank Akole	2015-16	Best Paper award.

The Management and Principal support and motivates faculty by providing necessary infrastructural facilities which enables faculty to excel in research and academic activities.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching- learning process?

Yes.

The institution has introduced evaluation of teachers by the students and external Peers in the following manner:

Every teacher performance is assessed and evaluated on the basis of feedback collected from the students on different parameters of teachers' quality such as communication skills, quality of teaching, content and method of delivery, resourcefulness and readiness and accessibility/ availability of teacher to students.

Teacher's feedback for all papers and from all classes is collected and analyzed by the IQAC and an assessment report is then submitted to the Principal for consideration and follow-up action. The feedback outcome is shared with teachers through an interactive meeting where ways and means are suggested to the teacher to overcome short comings/ problems mentioned in the feedback.

Monitoring is done by college authorities, IQAC in co-ordination with Head of departments. Evaluation of all programs is undertaken by examining the reports of the programs submitted and feedback received from the stakeholders.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

In the following ways the institution ensures that the stakeholders of the institution especially students and faculty are aware of the evaluation processes:

- The schedule for theory and practical examinations is conveyed to the teachers in advance through Annual planner made available to them in the beginning of the academic year.
- The University introduced Credit Based Semester Grading System (CBSGS) in 2011-12 and our faculty attended the workshops organized by BoS on the same and shared the learning gained with colleagues.
- Circular related to theory, practical, internal and external evaluation method received from the University of Mumbai is sent to the examination committee, a statutory body which circulates the same to the faculty members.

- Department displays notices on notice board regarding question paper pattern, portion for the respective examinations and question banks.
- Details about the evaluation process are given in prospectus.
- Evaluation procedure is communicated to the faculty in staff meeting and meetings of Head of Departments.
- An orientation program is conducted for the FY students in the beginning of the year to communicate evaluation process. Principal and Chairperson, Examination Committee orient students about examination rules, regulation and reforms.
- Guidance lectures are arranged to enlighten students about writing TY university examination.

2.5.2 What are the major evaluation reforms of the University that the institution has adopted and what are the reforms initiated by the institution on its own?

The University has introduced the CBSGS since 2011-12 and the same is adopted by the college. The recent examination reforms introduced by the university and implemented by the college are as follows:

- Additional examinations are conducted for students who are not able to appear for regular examinations for reasons such as representing the college at the University level for sports and cultural events and on medical grounds.
- M.Com. students are assigned projects on various topics as per the University guidelines from the year 2013-14 and these projects are evaluated by the internal and external examiners.

The reforms initiated by the college are:

- Computerization of results through new software.
- Unique seat number has been allotted to every student for external examination so that identity of the student is not revealed.
- To ensure security mark-sheets are laminated with student photograph.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The college through examination committee ensures the smooth functioning of the examination process as per the guidelines of the University of Mumbai:

- The first and second year examinations are conducted by the college on behalf of the University of Mumbai. A plan for the same is made at the beginning of the academic year.
- The examination committee regularly conveys and explains examination reforms brought about by the University of Mumbai to all stakeholders and ensures that they are implemented.

- Examination related reforms introduced by University of Mumbai are introduced by college from time to time.
- Projects related to latest socio-economic issues are given to students and their class room participation is assessed based on their performance in departmental activities.
- Processing of result is fully computerized.
- The college has upgraded software for preparing mark sheets of students.

2.5.4 Provide details on the formative and summative evaluation approaches adapted to Measure student achievement. Cite a few examples which have positively impacted the system.

The college has adopted an evaluation system as per the guidelines of the University of Mumbai.

- The Credit Based Grading System was introduced from the academic year 2011-12.
- As a result, the system of awarding internal marks to students based on class participation, written test and assignments started.
- The University followed 60-40 evaluation pattern under which 40 marks were allocated for internal assessment and 60 marks for external examination.
- From the academic year 2014-15, the above mentioned evaluation pattern has been modified to 75-25 pattern.
- A summative examination of 75 marks is conducted at the end of the semester.
- Besides the class tests, students participate in activities conducted by the departments which also gives them an opportunity to develop.
- The marks obtained in the internal assessment then form a part of the total marks which is obtained by the students after appearing for the semester examination.
- As a result of the internal assessment, teachers are able to assess performance of the students and reach out to them to improve upon areas where they face problems.
- The semester examination results are an indication regarding how much students have been able to grasp, retain and reproduce.

The following are the examples that have positively impacted the system:

- Class tests.
- Projects and assignments.
- Handouts of few topics.
- Monitoring students' attendance.
- Revision exercises.
- Remedial teaching.
- Quiz based on syllabus.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weight age for behavioral aspects, independent learning, communication skills etc.)

The details of the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years are:

- In the new Credit Based Semester Grading System introduced by the University since the academic year 2014-15, the students are continuously evaluated in the following manner: Internal Assessment- 25% and External Assessment- 75%.

Particulars of weightage for Internal Assessment of total 25 marks:

- Periodical class test of 20 marks is conducted in the each Semester for each paper.
- Overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organising related academic activities for 05 marks.
- Students are assessed continuously by teachers through the scheme of internal assessment. The marks and assignments are preserved according to University of Mumbai guidelines. In the beginning of the academic year teachers provide information about revised examination rules and the methodology of marking scheme.
- Internal assessment is one of the components of existing evaluation system of the University of Mumbai. To ensure transparency, teachers maintain the records of attendance of class test, submission of assignments and marks allotted to the students in the internal assessment.
- The post graduate students are apprised though the internal assessment system which also involves viva voce by the external examiners.

2.5.6 What are the graduates attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

The institution is committed to impart education based on values, justice and equality among graduates with following attributes:

- Adequate knowledge of the subjects.
- Good and responsible citizen.
- Environmentally sensitive.
- Sensitized towards gender issues.
- Leadership skills.

This is attained through curricular, co-curricular, extra-curricular and extension activities such as participatory learner-centered classroom teaching, workshops, seminars, guest lectures, study tours, educational visits, field visits, street plays, rallies, competitions, celebrating birth anniversaries of national leaders and social reformers, Republic Day and Independence Day, celebration of good governance day, constitution day, national voters' day, creating awareness by registration of citizen and students on voters day, participation in capacity building workshops, Shahid Divas observed and visit to hazardous waste management plant.

2.5.7 What are the mechanisms for redressed of grievances with reference to evaluation both at the college and University level?

There is proper mechanism for redressed of grievances with reference to evaluation both at the college and University level. Student can apply for a photo copy of their answer papers of any subjects and can also apply for reevaluation of answer book. Reevaluation is done by inviting an external examiner of the subject after masking the marks which were awarded by the first examiner. This is done as per the guidelines of the University of Mumbai.

2.6 Student Performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes', give details on how the students and staff are made aware of these?

Yes.

The learning outcomes of the college are:

- In depth knowledge of subjects.
- Good and responsible citizen.
- Develop a holistic approach.
- Grow intellectually, professionally and ethically.
- Environmentally sensitive.
- Socially responsible.
- Nationalism.
- Sensitized towards gender issues.
- Leadership skills.

The Learning Outcomes are discussed in staff meetings and departmental meetings and subsequently communicated to the students in the classroom.

The Students are made aware of learning outcomes in the Orientation programme where the Principal of the college addresses all the students and also through the mentoring system.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students' results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/ courses offered.

There is mechanism to monitor and communicate the progress and performance of students through the duration of the course/programme.

The academic progress and performance of the student is monitored through classroom participation, internal tests and the semester end theory and practical examinations. The academic results of the students help in identifying advanced and slow learners. As a process of monitoring, advanced learners or better performers are given extra attention and slow learners are given remedial coaching.

The first and second year results are distributed in the classrooms and the consolidated results are displayed on the notice-boards and the mark-sheets of T.Y. classes are distributed by the college office after receiving from the University.

The Principal analyses and discusses Department wise results in comparison with previous year result of the students with the faculty. Progress and performance of students is reviewed in the department and staff meeting and the remedial measures are discussed.

Programme wise percentage of result of the college for last four year is as follows:

Programme	2012-13	2013-14	2014-15	2015-16
T.Y.B.Com.	92.25	92.85	79.15	68.00
T.Y.B.A.	60.82	68.41	66.66	48.84
T.Y.B.M.S.	67.67	48.65	59.10	54.24
T.Y.B.Com. (B & I)	72.73	77.55	76.00	85.19
T.Y.B.Sc. (I.T.)	39.62	45.45	38.64	62.07
M.Com (Adv. Accountancy)	66.04	86.05	91.30	97.14

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The strategies for teaching, learning and evaluation are structured in order to achieve the intended learning outcomes. Staff meeting is held at the beginning of each semester to decide strategies regarding teaching, learning and assessment. In departmental meetings learning outcomes are discussed.

The strategies planned are:

- The teaching plan is determined by the number of lectures allocated for the different modules of the syllabus by the University of Mumbai. Teachers make a term wise teaching plan for every semester. This is also based on the level of students, the syllabus and objectives of the course.
- Students are provided with synoptic answers and simplified reading materials.
- Extra lectures are taken whenever required.
- Remedial teaching and intensive coaching based on the students' performance in examinations.

Apart from the lecture method, other teaching methods used are:

- Quiz Competitions, presentations, role-plays and subject related competitions.
- Field visits and Industrial visits/ tours are organized.
- Case study method is used where students are given problems to solve based on the theory.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placement, entrepreneurship, innovation and research aptitude developed among students) of the courses offered?

The college has taken various initiatives within the course and syllabi structure of the University of Mumbai to enhance the social and economic relevance of the courses offered at the undergraduate and post graduate level.

The college has established a Research Development Committee to inculcate and promote research aptitude among students and faculty. The initiatives are as follows:

- Projects are designed in a manner that students get an exposure to the practical aspects of the theories learnt in classroom teaching. This enhances their knowledge and employability.
- The college has taken initiatives in organizing campus recruitment drives, skill development courses and personality development programmes to enhance employability of students through CGPC.
- The institution is also a study centre of Yashwantrao Chawan Maharashtra Open University, Nashik and Institute of Distance and Open Learning, University of Mumbai for the distance learning courses.

These measures taken by the college to enhance the social and economic relevance of the courses offered.

2.6.5 How does the institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

Evaluation of students for class participation and other activities is conducted by departments to help in understanding planning and overcoming barriers of learning which is done through the following:

- The data on student learning outcomes are discussed in the department and staff meeting. IQAC is actively involved in the process.
- For academically weaker students remedial coaching is conducted which is followed by counseling the students to seek improvement in result.
- Industrial visits and field visits are organized in order to give students an exposure to real life situations and relate theory to practice.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The college monitors and ensures the achievement of learning outcomes through the following measures:

- The college effectively monitors the progress of the students through tutorials, assignments and semester examination.
- Staff meetings and departmental meetings are platforms which are used to monitor and improve learning outcomes. IQAC regularly considers these matters and helps in the planning and monitoring process.
- The academic progress of students is monitored by the marks scored in test papers, assignments, presentations and viva-voce etc.
- Internal and external examinations are conducted as per the rules of University of Mumbai.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Yes.

Teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning.

Students are evaluated on the basis of their performance in internal and external examination as a part of continuous assessment. Their performance is discussed by the subject teachers after declaration of result. Subject wise analysis of results is done and is discussed in departmental and staff meetings. To cite students with poor academic performance this data is used and accordingly remedial measures are taken so as to improve their performance. Academic counseling is also provided by subject teachers and mentors.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

The NAAC sponsored 1-Day National conference was organized on 12th December, 2015 by IQAC of college. Dr. A. S. Thakur, IQAC coordinator was the convener of the conference. The theme of conference was ‘Teaching, Learning and Evaluation’.

Researchers and academicians from different parts of the Maharashtra and also from other states of India participated in the conference. The key note address was delivered by Honorable Dr. Sanjay Deshmukh, the Vice Chancellor, University of Mumbai on ‘The role of a teacher in higher education’. After the keynote address Dr. N.D.R. Chandra, the Vice Chancellor, University of Bastar shared his views on ‘Spread of higher education in remote places in India in general and in Bastar in particular’.

The conference proceedings with an ISBN: 978-81-931391-5-8 number was released at the auspicious hands of dignitaries.

54 participants were present for the conference. In the technical session participants presented their research papers. The session was chaired by Dr. Vaidehi Daptardar, Principal, Adarsh College, Badalapur. The second technical session was chaired by Dr. Sushmita Dey, Head, Dept of English, K.E.T’s V.G. Vaze College, Mulund.

The conference resulted in constructive interaction with and among participants. Majority participants gave positive remarks about the institution and the conference. There was a wide deliberation on theme related topics with brainstorming sessions.

The chief guest of valedictory function was Dr. Naresh Chandra, Former Pro-Vice Chancellor, University of Mumbai and Principal, Birla College, Kalyan.

CRITERION –III
RESEARCH,
CONSULTANCY AND
EXTENSION

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

Although college has not yet established any recognised Research Centre affiliated to the University, however, college makes continuous effort to consolidate its Research culture and that is clearly evident from the fact that out of total 41 full time appointed teachers, 10 have already acquired Ph.D., 05 teachers are pursuing it from various universities and likely to submit their thesis soon. In last five years 133 research papers of faculty were published in various reputed National and International Journals, 06 Minor Research Reports of the Projects have been submitted to the University of Mumbai. 03 teachers were invited to present their research papers in an International Conference held at Germany, Singapore and Paris. Teachers of the college are closely associated with Research centres in the organisation of various research oriented activities from where they have completed and / or pursuing their Ph.D. research, viz:

- Prin. (Dr.) P. M. Karkhele – B. N. N. College, Bhiwandi, affiliated to University of Mumbai.
- Dr. S. D. Koshti - Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.
- Dr. J. V. Kulkarni - BMCC Research Centre, Savitribai Phule University, Pune.
- Dr. P.A. Shah - Savitribai Phule University, Pune.
- Dr. M. B. Patil - North Maharashtra University, Jalgaon.
- Dr. H.A. Chande- V G Vaze College, affiliated to University of Mumbai.
- Ms. D.P. Sawant- Department of Economics, University of Mumbai.
- Dr. H. D. Mansukhani- Rani Durgawati University, Jabalpur, M.P.
- Ms. A. S. Samant- School of Studies in English, Vikram University, Ujjain, M.P.
- Ms. M. S. Bagchi- V G Vaze College, affiliated to University of Mumbai.
- Dr.A. S. Thakur- Department of Geography, University of Mumbai.
- Dr.G. V. Rao- G. Rami Reddy Academy of Distance Education, Dr. B. R. Ambedkar Open University (BRAOU), Jubilee Hills, Hyderabad.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes.

The Research Development Committee was constituted in the academic year 2011-12. The committee consists of the chairperson, senior faculty and two teachers as members. The recommendations made by the committee in last five years are as follows:

- Encourage faculty to organize workshops, seminars, conferences and guest lectures.
- Encourage faculty to participate in seminars and conferences, short term courses on research methodology.
- Encourage faculty to apply for minor and major research projects to various funding agencies.
- Encourage students for research activities.
- Allot separate budget in the Annual budget of the college for research activities.
- Create repository of research papers with LRC.
- Facilitate faculty and students by providing ICT infrastructure.
- Avail research area based reference books to research scholars.

The committee plays the role of a facilitator. The recommendations made by the committee have positively contributed in developing research culture in the college. The contributions of the committee are as follows:

- Increase in number of faculty holding Ph.D. degree and pursuing research.
- Increase in number of faculty participation in Seminars /Conferences and number of papers presented as well as published.
- Workshops on various aspects of research methodology were organized for faculty and students.
- The faculty has also taken up minor research projects funded by University of Mumbai.
- Increase in number of workshops organized by the college.
- Faculty participation in short term courses on research methodology.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

The measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects are:

• Autonomy to the principal investigator-

Autonomy is given to the principal investigator to purchase equipment and instruments as per his/her need.

- **Timely availability or release of resources-**

Faculty is informed notice about various research schemes and minor/major research projects through notices and circulars. Special fund is created in the annual budget of the college for the staff members who present papers at various conferences and seminars.

- **Adequate infrastructure and human resources-**

The college has dedicated a lease line of 50 mbps for internet connectivity. Departments and LRC have computers. The college is also a member of UGC-NLIST-INFLIBNET through which e-journals are made available. The staff members go through websites to know about UGC and University schemes for conducting research.

- **Time-off, reduced teaching load, special leave, etc. to teachers-**

Faculty is encouraged to register for Ph.D. and undertake research projects by the Principal. The research scholars are permitted to leave college premises early after their regular lectures to pursue their research. The college promotes teachers to undergo short term training courses/programmes at centers of higher learning and excellence. Duty leave is sanctioned (subject to norms prescribed by State Government) to teachers to present papers in seminars and conferences.

- **Support in terms of technology and information needs-**

The research scholars are provided with Library facilities including internet, reprographic facilities.

- **Facilitate timely auditing and submission of utilization certificate to the funding authorities-**

The researchers are facilitated by endorsing their research proposals timely and the grant received is immediately disbursed to concerned research scholars. The college facilitates timely auditing and submission of utilization certificate to the funding agencies.

- **Any other-**

Library time extended from 5 pm to 6 pm to enable the research scholars to use resources. Faculty pursuing research is allowed to purchase books for their research from research funds. Staff members are encouraged to recommend purchase of books and subscribe to journals and periodicals relating to their research topics.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

To develop the research aptitude and inclination towards research various focused efforts on the part of faculty and the college which are as follows:

- Students are introduced to the area of research methodology by training them in the execution of questionnaire, collection of primary data, techniques of research writing, SPSS, etc.
- Students are assigned research based projects on various contemporary issues in their subjects.
- Students are guided by their subject teacher and external experts in pursuing research techniques right from collection of data to submission of report in a standard format by strictly adhering to various aspects of research methodology viz referencing style, bibliography, etc.
- Students are guided and trained by the faculty to make presentations either individually or in a group to nurture their research aptitude.
- Interclass power point presentation competitions are also conducted by various departments.
- For Post Graduate students' submission of research projects under the guidance of assigned teacher is a part of their examination.
- Students are guided to accept new ideas based on logic, reasoning and scientific enquiry, college organises guest lectures on various cross cutting socio-cultural issues.
- The college also organises screening of social reformative movies, documentaries to introduce new emerging reality in socio-cultural life followed by discussion in presence of in-charge teacher.
- Students make effective use of college wall paper 'Unique We @NKTT' for expressing their ideas, views and opinions on various contemporary issues that affects them directly.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/ collaborative research activity etc.)

The details of the faculty involvement in active research are as follows:

- 10 faculties have been awarded Ph.D. degrees and 5 faculties are currently pursuing their research leading to Ph.D. degree.
- Faculty also completed Course work in research methodology while pursuing their Ph. D. as per UGC norms:

1. Dr. J. V. Kulkarni - 140 Hours from BMCC Research Centre, Savitribai Phule University, Pune.
2. Dr. A. S. Thakur - Dept. of Geography, University of Mumbai
3. Dr. H. A. Chande - V.G. Vaze College, Mulund.
4. Ms. M. S. Bagchi - 140 Hours from V.G.Vaze College, Mulund.
5. Ms. Y. P. Patil- 140 Hours from Dr. Ambedkar College, Nagpur
6. Mr. M. A. Akole- 140 Hours from JBIMS, Mumbai

Teachers have been awarded minor research projects based on the research proposal and the progress reports submitted to the University of Mumbai.

The year wise bifurcation of minor research projects completed by staff members under the funding of University of Mumbai are as follows:

Year	Title of the project
2011-12	Problems of Visually Challenged Students in Academies.
	SHG's and Nationalised Banks: A Performance Review
	Perception of E-banking.
2014-15	Use of Public Private Partnership in Governance of Thane city.
	Prospect and challenges of Women Entrepreneur in tourism industry.
	Evaluation of status of women entrepreneur in homemade food product industry-A case study of Thane city.

3.1.6 Give details of workshops/training programmes/sensitization programmes conducted/ organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The college conducted/organized workshops/training programmes/sensitization programmes with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The summary of workshops conducted for staff and students is as follows:

Year	Nature of Workshop and Dates
2013-14	Inter-collegiate workshop on 'Research Methodology', Dr. Madhukar Dalvi, N.K. College, Malad on 17 th February, 2014.
2014-15	Regional Level Seminar on 'Research Paper Writing', Dr. Arvind Dhond, St Xavier College, Mumbai on 13 th September, 2014.
	Regional Level Seminar on 'Research Methodology with special reference to Literature Review and Ethics in Research', Dr. Sunil Karve, Director, Maratha Mandir's BGIMS, and Mumbai on 20 th September, 2014.

2015-16	1- Day training workshop on ‘Experiential Learning’ in association with Tata Institute of Social Sciences, Mumbai, Prof. Shamim Modi, Chairperson, School of Law, Rights and Constitutional Governance invited as resource person on 6 th January, 2016.
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3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

The faculty of the college is having teaching experience of more than 20 years and is actively participating in research oriented activities. Their areas of research and expertise are as follows:

Sr. No.	Department	Research areas/ Expertise
1.	Accountancy	Public distribution system
2.	Law	Uniform Civil Code
3.	Commerce	Finance, Microfinance, Co-operation, Administration
4.	Economics	Urban Economics, Environmental Economics, Child Labour, Tourism
5.	English	Dalit literature, Dalit Feminism. Children literature
6.	Geography	Geography, Environmental education
7.	Philosophy	Gandhian Philosophy, Sarvodaya, Ethics
8.	Psychology	Educational and Counseling Psychology
9.	Sociology	Women related issues and sociology of education

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

To strengthen research culture, college remains in constant contact with reputed research institutes in and around Mumbai. Departments / committees invite researcher of repute and eminent inspiring personalities as guest speakers to interact with teachers and to guide students on various aspects of research opportunities and trends. College has also made financial provision for organisations of training workshops, conference where in an eminent academician are invited to interact with teachers and students.

The following table shows details of visit of eminent personalities in the college.

Sr. No.	Name of the Person	Programme	Date
01.	Dr. Madhu Nair	Exam. Reforms and curriculam	23-07- 2011
02.	Ms. Jyoti Parashar	English Literature	29-08-2011
03.	Sangeet Visharad Hema Upasani	Gazal Ek Pehchan	14-09-2012
04.	Ms. Sanjeevani Jain	Nuclear power plant	17-01-2013
05.	Dr. Pankaj Pangale	Guidance lecture for paper FA	30-01-2013.
06.	C.A. Dr. Pradeep Kamthekar	Guidance lecture for paper III	30-01-2013.
07.	C.A. Mr. Manoj Karyekar	Guidance lecture for DIT	01-02- 2013
08.	Dr. Surendra Prasad	Importance of Hindi language	14-09-2013
09.	C.A. Mr. Mangesh Kinare	Guidance lecture for CA course	17-01- 2014
10.	Dr. Madhukar Dalvi	Research Methodology	17-02-2014
11.	Mr. Rashmi Jeta	Higher education issue and prospects	27-02- 2014
12.	Dr. Nandini Diwan	Win Win situation workshop	12-09- 2014
13.	Prin. (Dr.) M. R. Kurup	3 rd cycle of reaccreditation	10-7-2014
14.	Dr. Arvind Dhond	Research paper writing	13-09- 2014
15.	C.A. Mr. Sarangdhar	Guidance lecture for CA students	17-09- 2014
16.	Dr. Sunil Karve	Research Methodology with literature review and ethics in research	20-09-2014
17.	CA Chandrashekhar Vaze	Budget Session	24-07- 2014
18.	Mr. Kshitij Kulkarni	Interactive session on drama 'Chimb'	05-07-2015
19.	Katthak Visharad Darshana Phadnis	Kathhak Traditional dance form	06-07-2015
20.	Ms. Madhuri Ahavale	Sanskar Bharti Rangoli	07-07-2015
21.	Dr. Chandrasheel Tambe	Importance of debating skill	13-07-2015
22.	Prof. Prashant Kelkar	Importance of debating skill	13-07-2015
23.	Mr. Aditya Patil	Biodiversity	23-07-2015
24.	Mr. Sandip Maheshvari	Last changing Experience	25-07-2015
25.	Mr. Jaywant Kondilwilkar	Business Environment	24-08- 2015
26.	Prof. Madhav Rao	Preparation of Computer Subject of T.Y.B.Com	12-09-2015

27.	Dr. Sushmita Dey	Session on Teaching Learning and Evaluation	12-12-2015
28.	Prin.(Dr.) Vaidehi Daptardar	Technical session	12-12-2015
29.	Dr Sanjay Deshmukh, Vice Chancellor, University of Mumbai	Keynote address Education policy	12-12-2015
30.	Dr. NDR Chandra, Vice Chancellor, University of Bastar	Invited talk 'Education Bastar to Bombay'	12-12-2015
31.	Prin. (Dr.) Naresh Chandra, Ex. Pro-Vice Chancellor, University of Mumbai	Valedictory talk	12-12-2015
32.	Ms. Shamim Modi	Experiential learning	06-01-2016
33.	Mr. Amol Dharne	Advertising	11-01-2016
34.	Mr. Vipin Saboo	Confidence building 'I-can'	21-01-2016
35.	Dr. Manali Londhe	Importance of education for student development	30-01-2016
36.	Mr. Santosh Juvekar	Kalakar Aplya Bhetila	09-02-2016
37.	Ad. Chetan Baraskar	Chhatrapati Shivaji Maharaj- Introduction of powada	19-02-2016
38.	Prof. Jayashree Panicker	Counselling Session	01-03-2016
39.	Dr. Avinash Shendre	Academic Audit	21-04-2016

The eminent personalities from diverse fields were invited by the CGPC of the college. **Refer 2.3.7**

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

The college provides duty leave to enable the faculty to participate and present papers in the conferences/seminars and workshops at various levels. The college sanctions duty leave to enable them to attend short term courses. The college issues NOC to enable the teachers to complete Research methodology course work to teachers pursuing their Ph.D.

The continuous focused efforts of the college have resulted in to:

- 10 Faculty have been awarded with Ph.D.degree.
- 05 faculty pursuing Ph.D. degree.
- 05 faculty completed short term courses in research methodology sponsored by HRDC.
- 08 faculty have been awarded Minor research Projects and reports of their projects have been submitted to the University.

- Research work of faculty is published in various national and international journals.
- Faculty presented research papers at seminars/conferences at various levels.
- 07 faculty have authored books/chapters in the books.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness /advocating / transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Faculty are actively engaged in the area of research in various capacities such as pursuing Ph.D., working on research project awarded by University, writing research papers for publication or presentation in Seminar/Conferences, delivering invited talk to various institutes, writing course material etc. Expertise and experience gained by the teachers due to untiring involvement in various research activities has resulted in establishing their visible contribution to the students community in the form of academic publications and research reports submitted. The infrastructural support and encouragement extended by the college in the area of research has contributed in both teachers' and students' academic and professional growth.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The college does make financial allocation for research with other expenses of college. Such financial allocation is used to support research initiatives by the staff, such as registration fees and travelling expenses paid by the teachers for participation in the seminars/ conferences/ workshops is reimbursed by the college immediately on demand.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

The college reimburses participation fees for research activities like seminars, conferences and workshops.

3.2.3 What are the financial provisions made available to support student research Projects by students?

Students are encouraged to participate in workshops/ seminars/ conferences and give presentations. College pays registration, travelling charges for the students.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

Faculty has selected interdisciplinary topics for Minor Research Projects, publications and for presentation of research papers.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The college provides laptops, computers, printers and scanners which are used for research purpose by staff and students. Separate register is maintained in LRC for internet users.

The institution encourages students to use internet, journals, books for project / research work.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes', give details.

The Principal encourages staff members to carry out research in their field. RDC of the college also encourages and facilitates research work.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

The information about funds available from various funding agencies is displayed on staff notice board. RDC provides necessary support by to teachers to prepare the proposal and submit it.

The college supports research work by completing necessary formalities and forwarding proposal to enable faculty to receive travelling grant from UGC to present a paper at International conference.

Details of ongoing and completed projects and grants received during the past five years are given below:

Nature of the Project	Duration	Title of the project	Name of the funding agency	Total Grant in Rs.		Total grant received till date
				Sanctioned	Received	
Minor project	2011-12	Problems of Visually Challenged Students in Academies.	University of Mumbai	35,000/-	35,000/-	35,000/-
		SHG's and Nationalised Banks: A Performance Review	University of Mumbai	20,000/-	20,000/-	20,000/-

		Perception of E-banking.	University of Mumbai	35,000/-	35,000/-	35,000/-
	2014-15	Use of Public Private Partnership in Governance of Thane city.	University of Mumbai	35,000/-	35,000/-	35,000/-
		Prospect and challenges of Women Entrepreneur in tourism industry.	University of Mumbai	25,000/-	25,000/-	25,000/-
		Evaluation of status of women entrepreneur in homemade food product industry-A case study of Thane	University of Mumbai.	25,000/-	25,000/-	25,000/-

3.3 Research facilities

3.3.1 What are the research facilities available to the students and research scholars with in the campus?

Following are the research facilities available to the students and research scholars with in the campus:

- The college upgrades its facilities with the growing needs of research in the campus.
- The computer laboratory is available for students and research scholars. The staff room is Wi-Fi enabled and computers in LRC have internet connection.
- An open access library is available for students to access books themselves.
- National and International journals, periodicals, books, reference material, CDs and E-research materials are available in LRC for reference and research work.
- RDC of the college encourages students to undertake research projects. Experts are invited in the college for guest lectures on various research topics.
- Reprography facility is available in LRC for students and staff for research purpose.

3.3.2 What are the institutional strategies for planning, upgrading and creating Infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The college has Research Development Committee to sustain and enhance research culture in the campus. The IQAC plans for various aspects of quality assurance including infrastructural facilities for research. The Research development committee coordinates various facilities available to researchers.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/ facilities created during the last four years?

N.A.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus/other research laboratories?

Following are the research facilities made available to the students and research scholars outside the campus. The college has membership with libraries like American Library and LRC of nearby colleges.

Students are motivated and guided to attend seminars and conferences organized by other institutions.

The college gives recommendation letters to students who wish to visit other colleges/institutions for their research work.

The college issues NOC/ permission letter to the research scholars pursuing Ph.D. and for other research activities in other institutions.

3.3.5 Provide details on the library/information resource center or any other facilities available specifically for these researchers?

The college is a member of N-LIST-INFLIBNET. The e-journals, free internet service and computer, scanner, printers are available for researchers e-sources available are utilized by researchers.

In addition to above mentioned facilities the LRC provides following facilities to researchers:

- Special arrangement for researchers in the library like seating arrangement, additional hours for researchers.
- Additional books for issue.
- Bibliography compilation.
- Reference services.
- National and International and E-journals are available for reference.
- CDs and VCDs on various topics.
- Fully computerized library catalogue.
- Open access library which makes access to books easy.
- Personalized assistance extended by the library staff.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.

The college has a well-equipped LRC and computer laboratory which are used for research purpose.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- * **Patents obtained and filed (process and product):** Nil
- * **Original research contributing to product improvement:** Nil
- * **Research studies or surveys benefiting the community or improving the services:** N.A.
- * **Research inputs contributing to new initiatives and social development:** Nil

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No

3.4.3 Give details of publications by the faculty and students:

Publications per faculty:

The research papers of faculty are published in national and international journals and in conference proceedings. The details are as follows:

Dr. S. D. Koshti:

Sr. No.	Name of Conf. / Seminar	State / Nat. / Internat.	Title of the Paper With ISBN/ISSN	Name of the Organizers	Date
1.	Frontier Global issues and challenges in the new Millennium on emerging economy, accounting, finance, Inf.and Comm. Tech., Business and Mgt.	International	Credit Rating [ISBN:978-81-920965-0-6]	Research Dev. Asso. and Research Dev. Res Found., Jaipur, with collab. of Rajasthan Chamber of Com. and Industry, Jaipur	5 th and 6 th Jan., 2012
2.	Emerging trends in Indian retail management	State	Issues and implications regarding FDI in Indian retail markets	Uran College of Commerce, Uran, Dist. Raigad	21 st April, 2012
3.	Development of Capital markets in Current scenario: challenges and opportunities	National	Capital markets	Vikas College, Vikroli, Mumbai and Indian Institute of Capital Markets	29 th Jan. 2014.

4.	Foreign Direct Investment in Indian Retail sector.	National	Flow of FDI in emerging markets	Hawabagh Women College, Jabalpur.	21 st & 22 nd Feb. 2014
5.	Skill Dev.- Key to Economic Prosperity	International	E-Banking ISSN 2319-7935	D. A. V. College, Bhandup.	7 th Mar, 2015
6.	Skill Development - Key to Economic Prosperity	International	Hospitality Ind. – Issues and Prospects with Spl. reference to Taj Mahal, ISSN 2319-7935	R. A. D. A. V. College, Bhandup.	7 th March, 2014
7.	Contemporary Issues in Management – Path Way for Vision 2020	National	Issues relating to H. R. titled- ‘Workplace Diversity’ ISSN-9319-2429]	D. A. V. College of Commerce, Bhandup, Mumbai.	12 th March 2016.
8.	Ease of doing bus. in India -initiative, challenges and opportunities	National	Outsourcing [ISSN 0976-8564]	Department of Commerce, Vaze Kelkar College, Mulund	13 th Feb. 2016

Dr. (Ms.) J. V. Kulkarni:

Sr. No.	Name of Conference / Seminar	State/Nat. Internat.	Title of Paper With ISBN/ISSN	Name of the Organizers	Date
1.	Reforms in governance for inclusive growth and poverty alleviation	National	SHG as a tool for poverty alleviation. ISBN-978-93-5097-679-1	Poona College	11 th Feb. 2012
2.	Case Study and recent trends in Commerce and Management	International	Private Micro finance in India an analysis ISBN: 978-93-81361-30-6.	AISS Research Institute at Vishvasareyya Institute, Mumbai	6 th Nov. 2011
3.	Rural Development : A powerful engine for developed India	National	Women Entrepreneurship through SHG–A role model for Social Leadership. ISBN -978-93-5097-679-1	Sinhagad Business School, Pune	8 th and 9 th March 2013
4.	Business, Management and Social sciences	International	Role of TDCC bank in dev.of SHGs in tribal area in Thane district ISBN -978-93 -5174 -319-4	Mumbai University & Amlani College, at Thailand	2 nd &3 rd June. 2014

5.	Sustainability of urban India: issues and Challenges	National	Municipal Corporation Website as a means of Effective e- governance –A case study of TMC. ISSN-0976-8564 Vol.VI-Issue-II	Mulund College of Commerce, Mumbai	27 th &28 th Nov. 2015
6.	Enhancing Quality and higher education: Challenges and Issues	International	Reengineering of Commerce College ISSN 2231-5063 Impact factor-3.4052(UIF)	DAV College, Bhandup	9 th April 2016

Dr. (M.S.) P. A. Shah:

Sr. No.	Name of the Book and the publishers / Journal, Issue no. and year of publication, page nos.	Nature of Publ. (Book Review /Research Paper.	ISSN / ISBN Number	Date
1.	Study of impact of F.D.I in India Vol -II, Issue.	Research Paper	ISSN 0975-3486	20 th May, 2011.
2.	Study of opportunities and challenges for Mutual Fund in India Journal issue 61, 62 Vol-V.	Research Paper	ISSN-0974-2832	Feb-March, 2014
3.	Challenges to SHG in Micro finance	Research Paper	ISBN-978-93-82563-39-6	6 th Aug, 2011
4.	A study of perception of customer towards E-Banking services	Research Paper	ICBMIS, 2012	22 nd -24 th Nov, 2012
5.	Study on Tourism Education in India – Need quality people	Research Paper	ISBN no.978-93-5202-546-6.	24 th Jan, 2015
6.	Transformation of Students in to Human Resources through Current Credit Grade System in Higher Education	Research Paper	ISBN- 978-81-931391-5-8'	12 th Dec. 2015

Dr. M. B. Patil:

Sr. No.	Nature of Conf./ Seminar	State/Nat./ Internat.	Title of the Paper	Name of the Organizers	Date
1.	Multidisciplinary	National	Paradigm shift in Banking and Insurance sector	K. V. P. College, Dombivali and Univ.of Mumbai	15 th and 16 th Feb, 2015
2.	Multidisciplinary	National	Indian Women : Local to Global - Role of Women in Rural Development	Pragati College of Arts and Commerce, Dombivali.	25 th July, 2015
3.	Multidisciplinary	National	Teaching, Learning and Evaluation -New Ways of Learning	Sheth NKTT College, Thane	12 th Dec., 2015
4.	Multidisciplinary	International	New Paradigms in Restructuring Human Resource Mgt. and IT - Employee Retention	Department of Commerce, University of Mumbai.	14 th & 15 th January, 2016
5.	Multidisciplinary	International	Sustainable Dev. and Life Science.	Vikas College, Vikhroli, Mumbai.	20 th Feb. 2016.

C.A. (Ms.) K. S. Jayawant:

Sr. No.	Name of Seminar / Conference	State/National/ International	Title of the Paper	Name of the Organizers	Date
1.	Women entrepreneurs in India, Role and challenges ahead.	National	Obstacles faced by women entrepreneurs in Small organisations in KPOs	K M Agarwal College, Kalyan	14 th Aug., 2014
2.	Global Image of India, Past, Present and Future	International	Global image of India with respect to reserve of gold.	K.M.Agarwal College, Kalyan	22 nd Feb., 2016

C. A. V. B. Sali:

Sr. No.	Name of the Seminar/ Conference	State/Nat. / Internat.	ISSN / ISBN Number	Name of Organizer	Date
1.	Challenges in Accounting and Auditing	National	ISBN : 978-93-5202-546-6	K.B. college, Thane	24 th Jan., 2015

Sr. No.	Nature of Publ. (Book Review /Research Paper etc.)	Name of the Research Paper.	ISSN / ISBN No.	Impact factor
1.	Research Paper in International Journal Ignited Minds	An Analysis on Emerging Capital Markets and Globalization: Corporate Financial Reporting Practices.	Indexed, Peer Reviewed and Refereed Journal ISSN:2230-9659	0.998. Vol.- IX, Issue – XIX.
2.	Research Paper in International Journal Ignited Minds	An Analysis upon Employment Generation and Economic Policies of Liberalization, Privatization and Globalization.	Indexed Peer Reviewed and Refereed Journal. ISSN : 2230-9659	0.998. Volume: Vol-X, Issue – XX.

Ms. M.A. Mangalvedhekar:

Sr. No.	Nature of Publ. Research Paper	Name of the publishers / Journal, Issue no. and year of publication, page nos.	ISSN / ISBN No.	Date
1.	Research Paper	Contemporary Research In India Peer – Reviewed International Journal, Organized by Ratnagiri sub centre, University of Mumbai. (SSE – 2014) Page no -72-74	ISSN:2 231-2137	14 th March., 2014
2.	Research Paper International Research Journal	International Research Journal of Commerce, Business and Sciences Vol. III, Issue 1 (1), April, 2014.	ISSN: 2277-9310.	11 th & 12 th April, 2014
3.	Research Paper	Women Entrepreneurs in India – Role and Challenges Ahead. Top Publication, August, 2014 Page no. 77-81	ISBN: 81-89217-08-9	22 nd & 23 rd Aug., 2014
4.	Research Paper	International Journal of Management Contemplations Vol. I, Issue 8, August, 2014 Page no. 37-39	ISSN: 2348-1641.	27 th July, 2014
5.	Research Paper	Women’s Issues, Dept. of Economics, RKT Collage, Ulhasnager, Universal Publishing House NSWI Pg no. 86-89	ISBN: 978-93-3342- 13-6.	20 th March, 2015
6.	Research Paper.	Teaching Learning and Evaluation, NAAC Sponsored, National Conference Sharayu Prakashan Page no- 114-119	ISBN– 78-81-31391-5-8.	12 th Dec., 2015

Dr. (Ms.) H. D. Manusukhani:

Sr. No.	Nature of conf./ Seminar	State/ Nat./Internat.	Title of the Paper	Name of the Organizers	Date
1.	Population Growth and Environmental Degradation Problem and Prospects	National	Population and Environment: the Global Challenge	Hawabagh Women's College, Jabalpur	9 th -10 th Oct., 2013
2.	Emerging Picture of Madhya Pradesh on World Tourism	National	Rural Tourism	G. S. College of Commerce and Economics, Jabalpur	22 nd -23 rd Nov., 2013
3.	Flow of FDI in Emerging Market	National	Foreign Direct Investment in Indian Retail Sector: Problems and Prospects.	Hawabagh Women's College, Jabalpur.	21 st -22 nd Feb., 2014

Sr. No.	Nature of Publ. (Research Paper etc.)	Name of the publishers / Journal, and year of publication	ISSN / ISBN No.	Impact factor
1.	Emerging Issues of Corporate Governance	Role of SEBI in Emerging Issues of Corporate Governance	978-93-81361-87-0	--
2.	Foreign Direct Investment in India –Opportunity and Challenges	Challenges and future of FDI in Retail Sector	978-93-5142-452-9	--
3.	E-Banking Research Paper	Tactful Management, 2015 Laxmi Book Publications	2319-7935	2.1632 (UIF)
4.	The Qualitative and Quantitative Teaching Techniques- Need of an Era	International Scholarly Research Journal for Interdisciplinary Studies, 2016	P- ISSN:2319-4766	4.889
5.	Making Financial Inclusion Sustainable	Swadeshi Research Foundation and Publication, Jabalpur (M.P.)	ISSN: 2394-3580 Vol:3, No.1	--

Ms. A. S. Patki:

Sr. No.	Name of the Seminar/ Conference	State/Nat./ Internat.	Title of the Paper	Name of the Organizers	Date
1.	NAAC Sponsored National Conference on Teaching Learning and Evaluation	National	A Relevance of Teaching of Samarth Ramdas Swami In today's World.	NKTT College, Thane.	12 th Dec., 2015
2.	National Seminar on Geriatric Concerns in India-Past, Present and Future.	National	Teaching of Samarth Ramdas for Peaceful Ageing.	R J College, Ghatkopar, Mumbai	7 th and 8 th Jan., 2016

Mr. A. O. Khadse:

Sr. No.	Name of the Seminar/ Conference	State/Nat./ Internat.	Title of the Paper	Name of the Organizers	Date
1.	Global Awakening in the Ocean of Com. and Bus.: IT and varied undercurrents	National	Impact of E-commerce on Business and Society	K. B. College, Thane	24 th Jan., 2015
2.	Emerging trends in Information Technology Management	National	Comparing SCTP over TCP	Western College	14 th March, 2015

Mr. N. N. Varade:

Sr. No.	Name of Seminar/ Conf.	State/Nat./ Internat.	Title of Paper ISBN/ISSN No.	Name of the Organizer	Date
1.	Role of Libraries in creation of knowledge society	National	Electronic Resources Mgt. Academic Lib.: Challenges and Opportunities-Role of Lib. in creation of knowledge society ISBN:978-93-85026-03-4	Sunit Institute of Eng. Lang. literature and research, Jalgaon	20 th & 21 st Feb., 2015
2.	Skill Dev. – the Key Economic prosperity	International	Impact of Diwali festival on gold prices-Skill development –the key Economic prosperity. ISSN:2319-7935	Ramanad Arya DAV College, Bhandup	7 th March, 2015
3.	21 st century librarianship	National	Best practices : Tool for Quality Improvement in Academic Libraries ISBN: 978-93-85026-13-3	N.M. Institute of Management studies	5 th June, 2015

4.	Status of academic libraries in higher edu. system in India	International	Measuring Users Satisfaction in Academic Library: A case study of Sheth N.K.T.T. College, Thane ISBN:978-81-930345-1-4	Arts, Commerce and Science college, Sangamner.	28 th Aug., 2015
5.	Child Labour: Issues and challenges	National	A study of child labour in automobile workshops in Kalwa and Kharegaon, Thane ISSN:2279-0845 Impact Factor:1.607	V.G. Vaze College, Mulund	27 th Aug., 2015

Mr. R. Kumarmangalam:

Sr. No.	Name of Conf./ Seminar	State/ Nat / Internat.	Title of the Paper With ISBN/ISSN No.	Name of Organizer	Date
1.	Ancient and Spiritual Sciences	National	Towards New Education Policy – An Spiritual Perspective ISBN 978-93-81212-22-6	Dev Sanskriti Vishwavidyalaya, Haridhwar	25 th and 26 th Oct., 2014
2.	Global Awakening in the Ocean of Com. and Business: IT and varied under currents	National	Indian tourism Industry- India as an International destination: Potential and Challenges	K.B. College, Thane	24 th January, 2015
3.	Sustainability of Urban Growth in India: Issues and Challenges	National	Municipal Corporation Website as a means of effective Urban Governance- A Case Study of TMC, ISSN 0976-8564	Mulund College of Commerce, Mumbai	27 th and 28 th Nov., 2015.

Dr. (Ms.) H. A. Chande:

Sr. No.	Name of Conf./ Seminar	State/ Nat. / Internat.	Title of the Paper With ISBN/ISSN	Name of Organizer	Date
1.	Case study	International	Evaluation of the Role of T. M. C. in City's Sustainable Dev.: Perspective of Industry' IOSR Journal of Business and Mgt, Vol 2, pg 30-37 p-ISSN: 2319-7668	IES mgt. college and Research centre	20 th Feb, 2014
2.	Sustainability, society and Environment	National	Environmental Impact Eval. of Measures for Sustainable Dev. of a City by an Urban Local Body - A Study of TMC Contemporary Research in India, pg 12-14 ISSN 2231-2137.	Ratnagiri sub-centre, University of Mumbai	14 th March, 2014

3.	Global Transformation: Its impact on Economics, Commerce and Management	International	Inevitability of Pre-primary education- A case study of Thane City Internat. Research Journal of Com., Bus. and Social Sci. Vol. III, Issue 1 (II) ,April 2014, pg 42-45, ISSN: 2277-9310	Lala Lajpatrai College and INAAR	11 th & 12 th April, 2014
4.	Contemporary issues in Com. Mgt, Computer Applications and Social Sciences	International	Organised Food Retail in India: Its growth and Challenges ahead, Internat. Journal of Mgt. Contemplations, Vol-I, Issue 8, August 2014, pg no. 46-48, ISSN 2348-1641	Rohtak, Haryana	27 th July, 2014
5.	Infrastructure economics and development	National	Use of public private partnership in select infrastructure mgt. by an urban local body: A case study of TMC Conf. proceedings pg no. 263-268, ISBN 81-89217-10-0	Dnyanasad hana College, Thane	24 th January, 2015
6.	Cost-Benefit Analysis in perspective to global trends	International	Cost-Benefit Analysis of sustainable dev. measures undertaken by an Urban Local Body- A case study of TMC, published as a special issue of Internat. scholarly research journal for interdisciplinary studies, pg no. 27-32, ISSN 2319-4766	Thakur College, Mumbai	29 th January, 2015
7.	Ethical Prospects: Economy, Society and Environment	International	Use of participatory approach for select infrast. provision in undertaking sustainable dev.: A case study of Thane City, Publ. peer reviewed conf. proce., pg no.82-85, ISBN 978-93-83046-46- 1	Ratnagiri sub-centre, University of Mumbai	13 th & 14 th March, 2015
8.	Child labour: Issues and challenges	National	A study of Street and working children living in Thane city, IOSR Journal of Humanities and Social Sciences special issue, pg no. 01-04, e-ISSN: 2279-0837 p-ISSN: 2279-0845	KET's V G Vaze College, Mumbai	27 th & 28 th August, 2015
9.	Sustainability of Urban growth in India: Issues and challenges	National	Evaluation of the role of Thane Municipal Corporation in City's Sustainable Development: Review of awareness and Willingness to pay of residents', Research Dimensions Vol. VI; Issue: II Nov 2015 special issue, pg no. 79-84, ISSN 0976-8564	Dept. of Economics MCC College, Mumbai	27-28 th Nov., 2015
10.	'Teaching, Learning and Evaluation'	National	Students' pattern of Library usage and their learning outcomes: A case study', Conference proceedings, pg no. 97-101, ISBN 978-81-931391-5-8	Sheth N. K.T. T. College, Thane	12 th Dec., 2015

11.	Innovative trends in Economics, Commerce, Engineering, Technology and Mgt.	International	Evaluation of role of T.M. C. in City's Sustainable Dev.: Review of duration of residence and willingness of pay of residents, International Journal of Multidisciplinary research, Vol. V, Issue 10 (I), Feb 2016, pg no. 09-12, ISSN: 2277-9302	St. Joseph College, Dist Palghar	6 th Feb., 2016
12.	Innovative trends in Economics, Commerce, Engineering, Technology and Mgt.	International	Evaluation of the role of T. M. C. in City' Sustainable Dev.: Review of level of satisfaction and willingness of pay of residents', International Journal of Multidisciplinary research, Vol. V, Issue 10 (III), Feb 2016, pg no. 71-76, ISSN: 2277-9302	St. Joseph college, Dist Palghar	6 th Feb., 2016

Sr. No.	Nature of Publ. Book Review/ Research Paper	Name of the Book and the publishers / Journal, Issue no. and year of publication, page nos.	ISSN / ISBN Number	Impact factor (in case of journal)
1.	Research Paper	Towards self-sufficiency of Urban Local Bodies- Use of innovative methods of financing dev. by T.M.C. pg 186-189 Global Journal of Mgt. Applications Vol II No. (1) January-March 2012	ISSN 2249-345X	International, Double Blind Peer Reviewed Referred Research Journal)
2.	Research Paper	Pre-kindergarten Schooling and its Impact on Developmental Milestones of a child with reference to Thane City pg 170-173 Global Journal of Management Applications Vol III No. (1) January-March 2013	ISSN 2249-345X	International, Double Blind Peer Reviewed Referred Research Journal)
3.	Research Paper	Urban Governance Index: A study of Thane Municipal Corporation pg 82-87 Global Journal of Management Applications Vol III No. (3) July-September 2013	ISSN 2249-345X	International, Double Blind Peer Reviewed Referred Research Journal)
4.	Research Paper	Environmental Management initiatives in Thane city by TMC pg 47-49 Shodh, Samiksha Aur Mulyankan November,2013, VOL-V * ISSUE-58	ISSN 0974-2832, (Print E- ISSN-2320-5474	International, Indexed, Refereed, Journal Impact factor: 1.0060 UIF

5.	Research Paper	Contribution of voluntary organizations in sustainable dev. of a region with reference to Thane city pg 1-5 Journal of Research and Dev., Vol 3 (issue 07) Nov-Dec, 2013	ISSN:223 0-9578	Multidisciplinary, international level, referred journal
6.	Research Paper	Agents supporting Women empowerment through Self-Help Group Bank Linkage programme (SBLP): A study of Thane district Pg 30-32 Shodh, Samiksha Aur Mulyankan, Vol V, Issue 59, December, 2013	ISSN 0974-2832, (Print) E-ISSN-2320-5474	International indexed, referred, interdisciplinary research journal Impact factor: 1.0060 UIF
7.	Research Paper	Agricultural commodity prices, production and weather risk- Evidence from Indian scenario pg 27-29 Research, Analysis and Evaluation, Vol V, issue 51, December, 2013	ISSN 0975-3486	International indexed, referred, interdisciplinary research journal Impact factor: 0.403
8.	Research Paper	Environmental management in India: initiatives towards sustainable urban development Pg 32-33 Research, Analysis and Evaluation, Vol V, issue 51, December, 2013	ISSN 0975-3486	Internat.indexed, referred, interdisc. research journal Impact factor: 0.403
9.	Research Paper	Economic impact eval. measures for sustainable dev. of a city by an Urban Local Body - A study of TMC pg 54-55 Shodh, samiksha aur Mulyankan, Vol V, Issue 61- 62 Feb.- March, 2014	ISSN 0974-2832, (Print) E-ISSN-2320-5474	International indexed, referred, interdisciplinary research journal Impact factor: 1.0060 UIF
10.	Research Paper	Measurement of Environmental Performance Index: A case study of Thane city. Pg 01-07 IOSR Journal of Humanities and Social Science (IOSR-JHSS), Volume 19, Issue 4, Ver. VI, April, 2014	e-ISSN: 2279-0837, p-ISSN: 2279-0845	Blind peer reviewed, internat. indexed, citation-72.1% Impact factor: 1.589 AQ CJ
11.	Research Paper	Social Impact Assessment of Measures for city's Sustainable Dev. by TMC pg 1-6 Interna. Journal of Research in Humanities, Arts and Literature (IMPACT: IJRHAL) Volume 2, issue 5, May, 2014	ISSN(E): 2321-8878; ISSN(P): 2347-4564	Internati., double blind, peer Reviewed, referred Impact factor: 1.3648 JCC (Index Copernicus value: 3.00)

12.	Research Paper	Rural Development: Divide, Convergence and Strategies pg no. 20-22 Shodh, Samiksha Aur Mulyankan VOL-VI ISSUE-68-69, September-October, 2014	ISSN 0974-2832, (Print) E-ISSN-2320-547	Internat. Indexed and Refereed Research Journal Impact factor-1.0060
13.	Research Paper	Use of participatory approach by an Urban Local Body in conservation of lakes and water bodies in attaining sustainable dev.: A case study of TMC pg no. 103-106 Internat. Journal of Business, Mgt. and Social Sciences VOL IV, ISSUE 3 (II), November, 2014	ISSN 2249-7463	Impact factor-1.3409
14.	Research Paper	Evaluation of the role of TMC in City's Sustainable Dev.: Review of Size of respondents' family and Willingness to pay of residents pg no 35-37 Research Analysis and Evaluation, Vol. VI, Issue: 74-77	ISSN 0975-3486	International indexed, referred, interdisciplinary research journal Impact factor: 4.279 (SJIF)

Ms. D. P. Sawant:

Sr No.	Publication	Title of research paper/article	ISSN/ISBN & Vol. No.	Month & Year
1.	Journal of Research and Development- A Multidisciplinary International Level Refereed Journal	Impact of Changing Socio Economic Conditions on Women Entrepreneurs in Homemade Food Products in Ghatkopar Pg.10-14.	ISSN 2230-9578 Vol - 3, Issue No.7	Nov-Dec, 2013
2.	Peer Reviewed Multi-Disciplinary International Journal	Impact of Environment and Sustainability of Women Entrepreneurs in Homemade Food Products. Pg.72-74	ISSN 2231-2137 Special Issue	March 2014
3.	International Research Journal of Commerce, Bus. and Social Sciences	Sustainability of Women Entrepreneurs in Homemade Food Products (co-authored)Pg.75-78	ISSN 2277-9310 Vol -III, Issue 1 (I)	April, 2014
4.	Journal of Research and Dev.- Multidis. Internat. Refereed Journal	Prospects of Tourism Industry in Konkan, Maharashtra.Pg.55-59	ISSN-2230-9578 Vol-4, Issue 4	May-June 2014
5.	INAAR	Role of Teacher in Higher Educational Institutions at Undergraduate Level. Pg.56-59	ISBN 978-81-923835-4-5 Special Issue	May, 2014

6.	International Journal of Developments in Trade, Commerce and Business IJTDCB	Impact of Changing Economic Conditions on the Urban Cooperative Banking- A Case Study. Pg.5-7	ISSN 2348-1633 Vol I, Issue No.6	June, 2014
7.	International Journal of Economics, Law and Social Sciences (IJELSS)	Review of Growth of Tourism Industry in Konkan Region of Maharashtra w r t Sindhudurg. Pg.74-76.	ISSN 2348-165X Vol. I, Issue No. 7	July, 2014
8.	Women Entrepreneurs in India-Role and Challenges Ahead	A Review of Role and Challenges of Women Entrepreneurs in Changing Socio-economic conditions. Pg. 199-203	ISBN 81-89217-08-9 Special Issue	Aug, 2014
9.	Global Awakening in the Ocean of Com. and Business: IT and Varied Undercurrents	A Review of Tourism Industry in Ratnagiri District of Konkan, Maharashtra. Pg.111-114	ISBN 978-93-5202-546-6 Sp. Issue	January, 2014
10.	Ethical Prospects; Economy, Society and Environment (ICEPESE-2015) Peer Reviewed	Impact of Changing Socio-Economic Conditions on the Status of Women Entrepreneurs in Home-made Food Products and Sustainability- A Case Study. Pg. 63-65.	ISBN 978-93-83046-1 Special Issue	March, 2015
11.	International Conf. on Vibrant India in the 21 st Century.	Review of Literature Relating to Empowerment of Women in Indian Context. Pg. 213-217.	ISBN 978 -93-83072 -72-9. Vol.1	March 2015
12.	National Seminar on Women's Issues.	Women Empowerment in Micro Enterprises with reference to Homemade Food Products : Case Study of Thane City	ISBN 978 -93-83342 -13-6 Special Issue	March, 2015
13.	International Journal(Peer Rev.)	Child Labour in India –An Overview. Pg.60-64	ISSN 2319-2429 III- Issue No.4	May-July 2015
14.	Research Dimensions- Multidis. National Research Journal	Issues Relating to Child Labour in India. Pg.41-44	ISSN-0976-8564 I-Issue No.I	August, 2015
15.	International Journal of Business, Management and Social Sciences	Empowerment of Women in Homemade Food Products Industry –A Case Study of Thane City. Pg.102-106	ISSN 2249-7463 V-Issue No.2	Nov., 2015
16.	National Conference on Teaching Learning and Evaluation	Changing Role of Teacher in Degree College.pg.19-27	978-81-931391-5-8 Vol.1 Special Issue	Dec-2015

17.	Management Guru	Multiple Roles of a Teacher.pg.23-29	ISSN 2319 -2429 Vol. IV Issue No.1	Feb, 2016
18.	International Seminar INAAR	Impact of Innovations in Tourism on Regional Development. Pg.44-47	ISSN:2277-9302 Vol. V, Issue 10(I)	Feb, 2016
19.	International Scholarly Research Journal	Quality Teaching in Degree College: Need of the time	ISSN 2319-4766 Imp. factor-4.889 Special Issue	Feb, 2016
20.	National Seminar	Impact of Technology on Education in Degree College- A Study of Thane City	ISSN 2319 -2429 Vol. IV issue no. 4	May, 2016

Ms. A. S. Samant:

Sr. No.	Nature of Publication	Name of the Book and the publishers / Journal, Issue no. and year of publication	ISSN / ISBN Number
1.	International Journal	Contemporary Research in India”A peer-Reviewed Multi-Disciplinary International Journal Vol. 5, Issue 2, June, 2015	ISSN 2231-2137
2.	Research Paper	Two Days Interdisciplinary International Conference , "Significance of Mahatma Gandhi's methodology in 21st Century	ISBN 978-81-909640-7-4
3.	Research Paper	Book of selected paper from the Two days International conference	ISBN:81-902565-6-4
4.	Research Paper	Conference proceeding of NAAC sponsored 1 Day National conference	ISBN – 978-81-931391-5-8.
5.	Research Paper	National Seminar Democracy and the State of the Nation India in 21 st Century	ISBN 978-93-84224-39-4
6.	Research Paper	Management Guru-Journal of Management Research, International Journal, New Paradigms in Education and Management.	ISSN 2319-2429

Ms. M. S. Bagchi:

Sr. No.	Nature of Publ. /Research Paper	Name of the Book and the publishers / Journal	ISSN / ISBN No. Issue no. and year of publication, page nos.
1.	Journal	‘Pre- Kindergarten Schooling and its Impact on Developmental Milestones of a Child With Reference to Thane City’- Global	ISSN No. 2249-345X, Vol III No (I) Jan- Mar, 2013, (pp170-173)

		Journal of Management	
2.	Research Paper	'Inevitability of Pre-Primary Education- A Case Study of Thane City'- International Research journal of Commerce, Business and Social Sciences	ISSN No. 2277-9310, Vol III, Issue 1(II). April 2014, (pp 42-45).
3.	Research Paper	'A Study of Self Efficacy and its Implications among Young Adult Learners'- International Journal of Economics, Law and Social Sciences	ISSN No, 2348-165X, Vol I, Issue 8, August 2014, (pg 10-13)
4.	Journal	'Emerging Self and Identity of the Adolescent' – Research Analysis and Evaluation	ISSN no. 0975-3486, Vol VI, Issue 64,65, Jan-Feb 2015 (Combined) (pg56-57). Impact factor 4.279 (SJIF)
5.	Research Paper	'Parentification of children as depicted in films'- Research Dimensions	ISSN no. 0976-8564, Vol. VI; Issue: 1 (pg 67-69).
6.	Research Paper	Adolescents in India: Emerging Issues and Challenges – International Journal of management and Economics.	ISSN no. 2231-46867 Impact factor: 1.52
7.	Conference Proceedings	'Empowering Adolescents: Challenges and Issues'	ISBN: 978-93-5202-546-6. (pg140-142)
8.	Conference Proceedings	'Negotiating mother tongue: Problems of Teaching English in India'	ISBN: 978-81-931391-5-8, (pg 61-65).

Dr. (M.S.) A. S. Thakur:

Sr. No.	Name of Conf. / Seminar	State / Nat. /Internat.	Title of the Paper With ISBN/ISSN	Name of the Organizers	Date
1.	International Geographical Congress	International	Env. Educ. Overview and challenges: A case study of schools in Mumbai pg 163-168	Institute of Geography, University of Cologne, Germany	26 th to 30 th August, 2012
2.	Equity in higher education	National	Environmental Education and its impact	KES Shroff college, Kandivali Mumbai	14 th and 15 th Dec, 2013
3.	Multidis. Seminar on Global awakening in the ocean of Com. and Bus.:	National	'Tourism- India as an International destination potential	KB college, Thane	24 th January, 2014

	IT and varied undercurrents		and challenges'		
4.	Teaching Learning and Evaluation	National	'Environmental Education – a dilemma'	IQAC, NKTT college, Thane	12 th Dec., 2015

Sr. No.	Nature of Publ. Research Paper etc.	Name of the Book and the publishers / Journal, Issue no. and year of publication, page nos.	ISSN / ISBN Number	Nature of the Journal
1.	Research Paper	'Role of Environmental Education in responding to Climate Change - An Overview' pg. 58-67 Journal of Res. and Dev. Vol. 2, Issue 4, April, 2012,	ISSN 2230-9578	Multidiscipli. International Journal
2.	Research Paper	'Status of Environmental Education: An overview' pg. 68-77 PATRON, Volume III, Issue V, August, 2012,	ISSN-0976-2310	Int.Multiling. Referred Res. Journal
3.	Research Paper	'Environmental Education in school system: Overview of an outcome', pg. 9-12 Contemporary Research in India, by Ratnagiri Sub-centre University of Mumbai, special issue, March, 2014	ISSN 2231-2137	A peer reviewed multidisc. International Journal
4.	Research Paper	Environmental Education in Mumbai, pg. 50-60 Shodh, Samiksha Aur Mulyankan March 2014, VOL-VI, Feb March, 2014 * ISSUE-61-62 Impact factor: 1.0060 UIF	ISSN 0974-2832 (Print) E ISSN-2320-5474	Internat.indexed, referred, interdiscipl. research journal
5.	Research Paper	Environmental Education – Constraints in its implementation pg. 64-66 International Research Journal of Com., Bus. and Social Sciences, Vol III, Issue 1 (II) April 2014,	ISSN 2277-9310	Multidiscipli., international, referred journal
6.	Research Paper	Teachers' concern and opinion about Environmental Edu., pg 32-34 Internat. Research Journal of Humanities and Environmental Issues (IRJHEI), volume III, Issue 5, August 2014	ISSN 2277-9329	Multidiscipli., international, referred journal
7.	Research Paper	Teacher Education: Need and challenges, a case of Environmental studies, pg 14-17 Golden Research Thoughts, April 2016	ISSN 2231-5063, Imp factor: 3.4052 (UIF)	International Multi-disciplinary Research Journal

Dr. (Ms.) G. V. Rao:

Sr. No.	Name of Seminar/ Conference	Nature of Publ. /Research Paper	ISSN / ISBN Number	Name of Organizer	Date
1.	National Multidiscipl, Conference of Child Labor: Issues and Challenges.	IOSR Journal	p-ISSN: 2279-0845 Impact Factor: 1.607	V.G. Vaze College, Mulund	27 th and 28 th Aug., 2015
2.	Tribal Movement in India during pre-Independent Period	Research Paper	ISBN: 978-93-83342-29-7	K.B. College, Thane	21 st Nov., 2015
3.	Teaching, Learning and Evaluation	Research Paper	ISBN: 978- 81-93139-5-8	N.K.T.T. College,Thane	12 th Dec., 2015
4.	Geriatric Concerns in India	Research Paper (Peer Review)	ISBN: 978- 81-925489-8-2	R. J. College, Ghatkopar	7 th & 8 th Jan., 2016
5.	Social Media and Cloud computing	Research Paper	ISBN: 978-93-83003-02-0	Guru Nanak Institute of Mgt. Studies	6 th Feb, 2016

Ms. D. B. Mulmulay:

Sr. No.	Name of Seminar/ Conference	State/Nat. /Internat.	Title of the Paper ISBN/ISSN No.	Name of the Organizers	Date
1.	ICSSR sponsored Multidis. conference on child Labour: Issue and challenges	National	Legislative and Judicial Approach towards Child Labour ISSN: 0976-8564	V.G.Vaze College, Mumbai	27 th & 28 th Aug., 2015
2.	Teaching Learning and Evaluation	National	Open Book Exam.: Begining of lifelong quest for knowledge ISBN: 978 81-931391-5-8	Sheth N.K.T.T. College, Thane	12 th Dec., 2015

Ms. N. S. Mukharjee:

Sr. No.	Name of Conf./ Seminar	State / Nat./ Internat.	Title of the Paper	Name of Organizers	Date
1.	Indian Economy in 21 st Century: Issues and Challenges	National	Community Development	Janakibai Rama Salvi College, Kalwa	14 th Sept., 2013

Ms. S. S. Pathare:

Sr. No.	Name Conf. / Seminar	State / National / International	Title of Paper With ISBN/ ISSN	Name of Organizers	Date
1.	NAAC Sponsored Conference on Teaching, Learning and Evaluation	National	Exploring New Horizons in Learning. ISBN-978-81-931391-58	N.K.T.T. College, Thane	12 th Dec, 2015
2.	UGC Sponsored Seminar on Current Scenario: Ease of Doing Business in India	National	The Work-Life Dichotomy. ISSN 0976-8564	Vaze College, Mulund	13 th Feb, 2016

Mr. R. B. Lule- Librarian

Sr. No.	Name of the Conf./Seminar	State / Nat. /Internat.	Title of the Paper with ISBN/ISSN	Name of The Organizers	Date
1.	National Level Seminar on Library Stock Verification	National	Stock Verification in Academic Libraries: A Boon or Crush ISSN 2319-8435 Impact Factor- 2.1703 (UIF)	MAEER's MIT School of Mgt., Pune	3 rd May, 2014
2.	Role of Libraries in creation of knowledge society	National	Electronic Resource Management in Academic Libraries: Challenges and Opportunities – Role of Libraries in creation of knowledge society. ISBN:978-93-85026-03-4	Sunit Institute of English Language literature and research, Jalgaon	20-21 st Feb., 2015
3.	Skill Development - The Key Economic prosperity	International	Impact of Diwali festival on gold prices-Skill development-the key Economic prosperity. ISSN:2319-7935	DAV College, Bhandup	7 th March, 2015
4.	NMIMS & TCS 21 st century Librarianship	National	Best practices: Tool for Quality Improvement in Academic Libraries ISBN:978-93-85026-13-3	N. M. Institute of Management Studies, Mumbai	5 th June, 2015
5.	Status of academic libraries in higher education	International	Measuring Users Satisfaction in Academic Library: A case study of Sheth N.K.T.T. College, Thane ISBN:978-	Arts, Commerce and Science College, Sangamner	28 th August, 2015

	system in India		81-930345-1-4		
6.	Teaching Learning & Evaluation	National	Social Media Tools Implications in Academic Libraries for Effective Teaching Learning Process ISBN 978-81-931391-5-8	Sheth N.K.T.T. College, Thane	12 th Dec., 2015
7.	Librarianship in 21 st Century: Challenges and Prospects	National	Cloud Computing and Academic Libraries: Winds of Change. ISBN 978-935284-0927	Thakur College of Engineering & Technology, Mumbai	26-27 th Feb., 2016

Ms. P. S. Mahajan:

Sr. No.	Nature of Conf./ Seminar	State/ Nat./ Internat.	Title of the Paper	Name of Organizers	Date
1.	Emerging Issues of Corporate Governance	International	Emergence of India as a Global Destination for Health Tourism	IARA- Indian Academician and Researchers Association	28 th April, 2015
2.	International Conference on Contemporary issues related to business, trade and commerce, mgt. engineering and IT	International	Impact of E-Commerce Industry on Retail Sector In India	St. Joseph College and International Association of Academicians and Researchers	28-29 March, 2015
3.	International Conference on Vibrant India in the 21st Century.	International	Searching for Answers by Retracing the Roots of Spirituality for Vibrant India	K.P.B Hinduja, Mumbai	6 th March, 2015
4.	The Role and Impact of Educational Evaluation in Educational Development in India	National	Evaluation in Teaching	N.K.TT College, Thane	12 th Dec., 2015
5.	Bhavishya 2016 Udan Naye Bharat Ki "Scaling New Heights And Horizons In Higher Education	International	Transforming knowledge into Wisdom : The Highest aim of Higher Education	Thakur College, Kandivli	18th Feb., 2015
6.	Indian Economy in the New Millennium : Issues and Policies	National	Empowering The Women Through Entrepreneurship	R.A.D. A. V. College, Bhandup	19th March, 2016

Ms. D. R. Jogdand:

Sr. No.	Nature of Conf./ Seminar	State/ Nat./ Internat.	Title of the Paper	Name of Organizers	Date
1.	Bhavishya: UDAANnaye Bharat ki	International	Use of Social Media in Teaching and Learning	Thakur College, Mumbai	18 th Feb, 2016
2.	Indian Economy in the New Millennium : Issues and Policies	National	Sustainable dev. of Women entrepreneurs through micro enterprises- an approach make in India	D.A.V. College, Bhandup. Mumbai	19 th Mar, 2016

Shri. M. A. Akole:

Sr. No.	Nature of Conference/ Seminar	State/ Nat./ Internat.	Title of the Paper	Name of the Organizers	Date
1.	Nurturing the Present, Innovating the Future	International	Transformation of HR Solutions Industry from Advent	Jamnanlal Bajaj Institute of Management Studies	7 th - 8 th March, 2013
2.	Management Mantras and Challenges in next decade	National	India's HR Outsourcing Industry	G M Momin College, Bhiwandi	18 th - 19 th January, 2013
3.	Revitalizing Economies, Pioneering Change	International	A Study on Revitalizing Sustainable Growth of aging Population	Jamnanlal Bajaj Institute of Management Studies	2 nd - 3 rd March, 2015

Ms. M. A. Kende:

Sr. No.	Nature of Conf./ Seminar	State/ Nat./ Internat.	Title of the Paper	Name of the Organizers	Date
1.	Contemporary Issues in Management A pathway for vision 2020	National	Ethical Issues Related to Financial Market	D.A.V College, Bhandup	15 th March, 2016
2.	Innovation in Teaching-Learning and Evaluation of Higher Education	National	Project Based Learning Need for Change in Educational Scenario	SIES college of Arts Commerce and Science, Sion	26 th Feb., 2016

Ms. S. J. Gada:

Sr. No.	Nature of Conf./ Seminar	State/ Nat./Internat.	Title of the Paper	Name of the Organizers	Date
1.	FDI in India	National	FDI in tourism industry	Pragati college, Dombivali	27 th Feb., 2012
2.	Indian Economy in 21 st Century: Issues and Challenges	National	Rural dev. Migration Innovation and inventions	Janakibai Rama Salvi college, Kalwa	14 th Sept., 2013
3.	Global awaking in Ocean of commerce and Business: IT and Varied undercurrents	National	Study on tourism education in India- Need Quality people	K.B. College, Thane	24 th Jan, 2014
4.	Vibrant India in 21 st century	National	Study on CRM	Janakibai Rama Salvi college, Kalwa	1 st Mar, 2015
5.	National Conference on Teaching, Learning and Evaluation	National	A Practice of using active learning method in teaching of enlighten student	N.K.T.T College, Thane	12 th Dec, 2015

Ms. S. S. Rai:

Sr. No.	Nature of Conference/ Seminar	State/ Nat./Internat.	Title of the Paper	Name of Organizers	Date
1.	Bhavishya 2016 UdanNaye Bharat Ki Scaling New Heights and Horizons In Higher Education	International	Exploring the challenges of innovative quality teaching technique in higher education- Demand of Time	Thakur College Kandivli	18 th Feb, 2015
2.	Indian Economy in the New Millennium : Issues and Policies	National	Establishment of International irrigation institute-as a concern for sustainable development 2016	D.A.V. College, Bhandup	19 th Mar, 2016

Ms. Y. P. Patil:

Sr. No.	Nature of Conf./ Seminar	State/ Nat./Internat.	Title of the Paper	Name of the Organizers	Date
1.	Manthan	National	A study on Job satisfaction of employees in Supreme Industries Ltd, Jalgaon	Babasaheb Gawde Institute of Management Studies, Mumbai	09 th Mar, 2013

Ms. S. W. Jawake:

Sr. No.	Nature of Conference/ Seminar	State/Nat./ Internat.	Title of the Paper	Name of Organizers	Date
1.	National Conference on Teaching, Learning and Evaluation	National	Evaluation in Teaching	N.K.T.T. College, Thane	12 th Dec, 2015
2.	Bhavishya 2016 Udan Naye Bharat Ki Scaling New Heights and Horizons in Higher Education	Internatio nal	Transforming knowledge into Wisdom : The Highest aim of Higher Education	Thakur College, Kandivli	18 th Feb, 2016
3.	A Pathway for Vision of 2020	National	Ethics in Financial Market	D.A.V. College, Bhandup	12 th Mar., 2016
4.	Indian Economy in the New Millenium:Issues and Policies	National	Empowering The Women Through Entrepreneurship	D.A.V. College, Bhandup	19 th March, 2016

Mr. P. Y. Gorad:

Sr. No.	Nature of Conference/ Seminar	State/ National/ Internat.	Title of the Paper	Name of the Organizers	Date
1.	ICRTITCS 2011,	Internatio nal	Designing and evaluation of a mining tool used for estimating and calculating the index pages occupied by the respective search engine	CSI and University of Mumbai at Thakur College, Kandiwali (E)	9 th - 10 th Dec, 2011

Ms. H. S. Sawant:

Sr. No.	Nature of Conf./ Seminar	State/ Nat./ Internat.	Title of the Paper	Name of the Organizers	Date
1.	Recent trends in IT and CS-2012	Internation al	Data Compression and Encryption from End to End Via Winsock API	Thakur College of Sci. and Comm	17-18 th Dec, 2012
2.	Technologies and emerging trends in IT	National	Multihoming mobile computing architecture	Shri Ram College	27 th Feb, 2016

- ✚ Number of papers published by faculty and students in peer reviewed journals (national/international): **19**
- ✚ Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.): Nil
- ✚ Monographs: Nil


✚ **Chapter in Books: 07**

Sr. No.	Title of Book	Authors of Book	ISBN/ISSN No.	Publisher	Year
1.	Study on the impact of first world war on children's and Young Adult literature - Revisiting World War -I 1914-2014 Centenary Hindsights	Ms. M. S. Bagchi	ISBN: 978-93-85000-36-2,(pg 216-225).	Bharti Publication	2015
2.	Kaleidoscopic perspective of research in globalized era	Dr. Cheema Dr. G. V. Rao	ISBN: 978-93-5024-918-5	Himalaya Publishing House	2012
3.	Direct Taxes	Ms. Rinky Rajwani, Dr. H. D. Mansukhani, Ms. S.J.Gada	978-93-5202-077-5	Himalaya Publishing House	2015-16
4.	English in the work place- An analysis of comm. needs of Engineers and Banking personnel	Ms. Arti Samant	ISBN978-81-8465-760-9 Pg No. 206	Christian College, Indore	Mar. 2012
5.	Struggle for identity: Narratives of Dalit women writers of Maharashtra on double marginalization of Dalit women	Ms. Arti Samant	ISBN: 978-93-84224-39-4	Pratishruti Prakashan	Feb., 2016
6.	Silence as a tool of communication	Ms. Arti Samant	ISBN:81-902565-6-4	Christian College, Indore	Aug. 2015
7.	Librarianship in ICT Age	Mr. R. B. Lule	ISBN: 978-93-0668-62-8	Y. K. Publishers, Agra	2016

- ✚ Books Edited: Nil

 **Books with ISBN/ISSN numbers with details of publishers: 04**


Sr. No.	Title of Book	Authors of Book	ISBN/ISSN No.	Publisher	Year
1.	Reference Book: Management: Functions and Challenges	Dr. S. D. Koshti	ISBN - 978-93-5097-790-3	Himalaya Publishing House	2014
2.	Reference Book: Production Planning and Finance)	Dr. S. D. Koshti	ISBN - 978-93-5142-284-8	Himalaya Publishing House	2014
3.	Reference Book: Environmental studies	Dr. (Ms.) A.S. Thakur	ISBN: 93-81578-85-8	Rishabh Publications	June, 2011
4.	Reference Book: Environmental studies	Dr. (Ms.) A.S. Thakur	ISBN: 978-93-81578-51-3	Rishabh Publications	Nov., 2012

 Citation Index: **04** Research Papers

 SNIP: Nil

 SJR: Nil

 **Impact factor: 30** Research Papers

 h-index: Nil

3.4.4 Provide details (if any) of

 **Research awards received by the faculty:**

- Dr. (Ms.) H. A. Chande, Associate Professor, Dept. of Economics received the Late Prof. Om Prakash Best Paper Award in the Technical Session ‘Transforming Governance and Lokpal in India’ in the XVI Annual International Conference on Governance: Changing Paradigms’ held on 3rd and 4th January, 2015 at New Delhi, organized by Delhi School of Professional Studies and Research, New Delhi.
- Mayank Akole, Assistant Professor, Dept. of Management Studies received Best paper award at the international conference on Revitalizing Economies, Pioneering Change organised by Jamnanlal Bajaj Institute of Management Studies on 2nd-3rd March, 2015.

 **Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally:**

- College is certified by ISO 9001:2008 (Quality Management System) for providing Graduate and Post Graduate Courses.
- Faculty of Accountancy Dept. CA. (Ms.) K. S. Jayawant and CA. V. B. Sali are fellow members of Institute of Chartered Accountants of India.

 **Incentives are given to faculty for receiving State, National and International recognition for research contributions:**

Ph. D. awardees are felicitated by the Management.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry Interface?

Following are the details of the systems and strategies for establishing institute-industry Interface

- Departments/associations/committees organize guest lectures of experts from industries.
- The students also have interface with industries through surveys and projects.
- The departments/associations/committees organize industrial visits to gain knowledge of business environment.
- CGPC have contact with different industries for placement purpose.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

Although college has not formally established consultancy services but experience and expertise of the faculty in their respective areas of research has resulted in creating an area of opportunities for the faculty to offer their knowledge and services to the society at large.

Department of Accountancy has professionally qualified members who provide consultancy on individual taxation matters. Administrative staff also takes their guidance on the matters related to TDS, service tax, VAT, Income-tax etc.

Faculty of college is actively engaged in offering their services for consulting the students who are preparing for career through competitive examination. Faculty in-charge of NSS also render services to the society based on the training received in various areas of rural development such as tree plantation, health awareness, construction of counter bunds etc. The expertise of the faculty attracts publicity due to their research publication and coverage of their socially oriented activities in the News media.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The authority encourages the faculty to utilize their expertise and available facilities for consultancy services in the staff/ departmental meetings and facilitate by sanctioning duty leave to share the expertise.

3.5.4 List the broad and major consultancy services provided by the institution and the revenue generated during the last four years.

The faculty shares their expertise in the form of consultancy in following manner:

- The faculty volunteers their expertise without remuneration to students appearing for UPSC/ MPSC examinations in the preparatory lecture series organized for students of the college.
- Faculty appointed as committee member as an expert for selection committee, placement of teachers, on LIC and on syllabus revision committee.
- Faculty is invited as external evaluator for M.Com. internal assessment.
- Faculty is invited as resource persons, chairperson for conferences/seminars/workshops.

3.5.5 What is the policy of the institution in sharing the income generated through Consultancy (staff involved: Institution) and its use for institutional development?

The college does not share any expertise honorarium received by the faculty.

3.6 Extension Activities and Institutional Social Responsibility

3.6.1 How does the institution promote institution- neighbourhood- community Network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college is well networked with its neighbourhood and promotes constant interactions which involve student participation. The college lends support and encouragement to its students as is evident from the under mentioned projects that different student bodies undertake during academic year to make them better citizens.

The college has introduced projects through NSS, WDC, Health and Welfare Association, ANVAY and DLLE which contribute in community development. Medical camps and blood donation camps, health checkup camp and AIDS awareness programmes are organised in association with social organizations and hospitals.

The college premise is smoking and tobacco free zone. Students are involved in activities of social awareness.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The college ensures all students involvement in various social movement /activities by promoting students through various programmes/campaigns.

- Circulation of notices regarding co-curricular activities at the beginning of academic year.
- Committee Incharge/ Conveners select students who are interested to work as a volunteer in the committees.
- The eligible student is selected as secretary of the committee to co-ordinate the activities.
- The Professor Incharge plans the activities and gets the approval of the Principal.
- Reports are submitted by every Professor Incharge about activities organized throughout the year and the same are published in the college magazine
- Students' contribution in the committees is acknowledged at the end of academic year and they are awarded certificates of appreciation.
- The activities promoting citizenship role inculcating values like patriotism, gender equality, concern for deprived people, cleanliness, democracy, etc are organised.
- The associations organize celebration of voters' day, PAN card drive, national integration campaign, good governance day, constitution day, birth anniversaries of national leaders and social reformers.
- NSS units organize 7-Day residential camp at rural/tribal area, conduct survey of villagers to enable students to know the issues relating to deprived class in the society.
- WDC organize programmes relating to gender equality and women empowerment.
- Republic day and Independence Day programme are organized to inculcate spirit of patriotism.
- DLLE gives projects to the students relating to social issues.

3.6.3 How does the institution solicit stakeholder perception on the overall Performance and quality of institution?

The suggestions and feedback of the stakeholders are of utmost importance for the college. College takes feedback from the following stake holders:

➤ Students:

Students' feedback is taken on teaching and learning in the college at the end of every academic year.

Exit feedback of TY students is taken about teaching and learning, LRC, office and other facilities available in the college.

➤ **Parents:**

Parents are counseled by the Principal, Vice Principal and faculty about students' behavior.

Parents are given feedback on the attendance of the students and their performance when they visit the college.

Parents meetings are held by Parent Teacher Association.

➤ **Teachers:**

Teachers feedback is obtained through regular staff, heads and incharges meetings in which the Principal discusses various issues relating to examination, extra/co- curricular activities , quality of teaching and learning.

➤ **Alumni:**

The college has alumni association, 'ANVAY'. They are in regular touch with the college and participate in activities. Through the interactions they get feedback about students' performance and their suggestions for enhancing quality of education are valued.

➤ **Industries:**

The college has regular interactions with industries through the visits of eminent personalities as a guest speaker, Industrial and field visits. Their suggestions are incorporated while planning for the activities of organizations.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Provide the budgetary details for last four years. List the major extension and outreach programmes and their impact on the overall development of students.

The college organizes various outreach programmes through various associations/ committees. The teacher incharge of various students bodies plan activities and undertake the events throughout the year.

A budget is allocated to every committee well in advance by the Principal.

The expenditure for major outreach activities (in Rs.) is as follows:

YEAR	NSS	WDC	DLLE
2011-12	71250	2000	5000
2012-13	61800	2000	9900
2013-14	55500	3000	9900
2014-15	69000	3000	20000
2015-16	44987	3000	9900

The list of the outreach and extension programmes and their impact of outreach and extension programmes on students is summarized as follows:

➤ **NSS units:**

- Blood donation camp, tree plantation, pulse polio, immunization drive, controlling traffic during Ganpati immersions, etc.
- Workshop and guest lectures on disaster management and its importance.
- Workshops and guest lectures on the topics- domestic violence, personality development, gender sensitivity, goal setting, etc.
- Street play competition
- Competitions: essay writing, poster making, slogan writing, poems and peace songs and quiz on 'Non-Violence and Peace' during Gandhi Jayanti.
- Participation in various rallies: AIDS awareness, voters' day and Peace March on world friendship day.
- Preparation of paper bags from old newspapers.
- 7-Day NSS residential camps.
- Awareness programmes: De-addiction, Anti-AIDS and female feticide, thalassemia, voters day, cleanliness, International plastic bag free day, bicycle day and mobile free day.
- Volunteers appeared for examination on 'Life and work of Mahatma Gandhi'.
- Collaborated with an NGO, Hariyali.
- Participation in leadership training programme.
- Screening of social awareness films.
- Gender Sensitivity.
- Tie-up with Yuvak Biradari.
- A signature campaign on no plastic flags.
- Shramadan at NSS residential camps: farming, gram-swachhyata, cleaning of houses, toilets etc., cooking of food, washing clothes, cleaning utensils, construction of vanrai bandharas, etc.

➤ **DLLE:**

- Guest lectures and workshops.
- Participation in competitions - Poster Making and street play.
- Street play-'Discrimination against Women'.
- Participation in UDAAN festival every year.
- Students conducted surveys on 'Status of women in society' and 'Information technology'
- Organised training programme for students.

➤ **WDC:**

- Guest lectures and workshops: female feticide, sexual harassment, gender issues, dowry and its ill effects, conflict management, funfair (Anand Mela), and grooming beauty for entry in corporate world.

- Competitions: poster making, essay writing on contemporary issues and movie making
- Street plays- women related issues and eve teasing.
- Book exhibition related to women issues.
- Booklet published on female feticide.

The above mentioned programmes have deep impact on students, which is summarized as follows:

- Created awareness about social issues and students were made socially responsible.
- Students learned about time management, significance of value of discipline, dignity of labour and hard work, process of planning and execution, significance of cooperation and team spirit, decision-making and tackling the situation and adopting holistic approach towards life style.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/International agencies?

The institution promotes the participation of students and faculty in extension activities. The college has two units of NSS which is the result of continuous encouragement of the Management, Principal and the faculty.

- Orientation programme is organized at the beginning of the academic year for first year students to invite them to enroll for NSS.
- Faculty motivates students for their enrollment in NSS.
- Orientation for selected NSS volunteers is given to enlighten about activities of NSS.
- Students are availed of funds for paying off the expenses for outdoor activities.
- NSS Units are provided necessary infrastructure.
- Certificates and awards are issued in appreciation for the efforts of volunteers.
- The Management encourages the faculty and students to participate in the outreach programmes.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The faculty and students take up the projects and surveys related to the lives of the underprivileged sections of society. Students from vulnerable sections of society are involved in all the activities. Some of the initiatives in this regard are as follows:

- Students are given projects under DLLE for survey of under privileged and vulnerable sections of the society such as Status of Women in Society.
- NSS units conduct survey of rural/tribal area when they hold residential camp.
- WDC conducted survey of 'Woman and her importance' in the college campus.

The details of the surveys conducted by the faculty are as follows:

Sr. No.	Name of faculty	Description
1.	Mr. N. N. Varade	A study of child labour in Automobile repairing workshops in Kalwa and Kharegaon, Thane district, Maharashtra
2.	Ms. A. S. Patki	Problems of Visually Challenged Students in Academies.
3.	Dr.(Ms.) H. A. Chande	A study of street and working children living in Thane city.
4.	Dr. (Ms.) J. V. Kulkarni	Survey of SHGs in Shahapur tehsil (tribal area)
5.	Dr. (Ms.) A. S. Thakur	Environmental Education at Secondary and Higher Secondary level
6.	Ms. D. P. Sawant	'Child Labour Issues and Challenges in India.

In addition to above, the college renders financial assistance to under privileged and vulnerable section of society. The summary of the assistance is mentioned below:

- Freeships and scholarships: the college facilitates by rendering help to students from socially, economically underprivileged section of society by disbursing the amount of scholarships and provides freeships under the schemes of the government.
- The faculty provides help to needy students by paying their fees and for other requirements.
- Under Earn and Learn scheme of LRC students from underprivileged sections are assisted financially.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution. Comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The college establishes a bond between the college and students and the community through extension activities. Students actually experience the practices, values, techniques, skills what they have learnt in the curricula.

- Several skills are imbibed through extension activities like organizational skills from planning to execution to evaluation and communication skills – organizational behaviour, management skills, cooperation, presentation skills and research skills.
- Basic values are inculcated viz. democracy, peace, justice, tolerance, compassion, equality, togetherness, social orientation, humanity, patriotism; which is the very motto behind education.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

While planning for extension and outreach activities the college considers community requirement, expectations and aspirations. Some of the contributions to the community development are as follows.

➤ **NSS Activities:**

Sr. No.	Activity	Outside agency
1.	Tree Plantation	TMC and Corporators
2.	Blood Donation Camps	Civil hospital, Rrotract Club, Thane, and Blood Line blood bank
3.	Thalassemia Checkup	TMC, Civil hospital
4.	Pulse Polio	TMC, Civil hospital
5.	Traffic Control during Ganpati immersions	Traffic police, Thane city
6.	Disaster Management Lecture	Joshi Bedekar College, Thane
7.	Importance of Skin Donation	National Burns Society of India
8.	Bio Gas	Petroleum Conservation Research Association
9.	Peace March	Bombay Sarvoday Mandal
10.	Maha rally Marathon	Thane Municipal Corporation
11.	Domestic Violence	Akshara, NGO
12.	Personality Development	Vivekananda Kendra, Thane and Spiritual Soul, NGO

13.	Gender sensitivity	Mahila Balvikas Mandal
14.	Adoption of village	University of Mumbai
15.	Quiz on Non-Violence and Peace during Gandhi Jayanti	Sarvoday Mandal
16.	Prajasattak Rally, Peace March on world friendship day	Sarvoday Mandal
17.	Sexual Harassment	NGO Sakhya, Civil Hospital
18.	7-Day Residential Camp	Local Grampanchayat, Thane district.
19.	Waste Mgt. lecture and demonstration	Enviro vigil, Thane.
20.	Anti AIDS rally	Red Ribbon club
21.	Cleanliness	Zilha Parishad
22.	Screening of social awareness films, Gender Sensitivity	Yuvak Biradari

➤ **DLLE activities:**

Sr. No.	Activity	Outside agency
1.	Poster Making, Street Play competitions in UDAAN Festival	District level unit of University of Mumbai

➤ **WDC activities:**

Sr. No.	Activity	Outside agency
1.	Guest lecture on 'Female Feticide'	NGO 'Akshara'
2.	1-Day workshop on Gender issues	Thane District Mahila and Bal Vikas Kendra and Maharashtra State Commission of Women.
3.	Guest lecture on 'Dowry and its ill effects'	Ex-student Deepak Tiwari. Alumni Association- ANVAY.
4.	Participation in poster making and group singing inter collegiate competitions on the topic 'Meri Beti Pyari Beti'.	University of Mumbai
5.	Participation in film festival.	Dnyansadhana College, Thane
6.	Slogan, Poster Making and Essay writing competitions.	Inner wheel Club, Thane

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The college has established constructive relationship in broader spectrum of social welfare and for enriching student experience and learning process. The relationship is executed. The activities mentioned in question no.3.6.8. were organized in association with other institutions.

Following are the activities based on constructive relationship:

Name of Institution	Programme
Thane Municipal Corporation	Tree plantation, Pulse Polio, Blood donation, volunteering of Akhil Bharatiya Natya Sannam, Thane
Thane Police	Traffic control during Ganpati immersion
Bombay Sarvoday Mandal	Examinations related to Mahatma Gandhi
Dadoji Konddev Stadium	Annual sports
Forum for free enterprise	Elocution competitions by Economics Dept.
N-list	Subscription of E-resources
YCMOU, Nashik	Degree courses for student community
IDOL, University of Mumbai	Personal Counselling Program
Snehankit	Help line for visually challenge students
SEIL- Students Experience in Inter-State Life	Interactive talk show, cultural programs for the students of NE India
Govt. of Maharashtra	Social and Cultural programme
University of Mumbai	Social and Cultural programme
Govt. of India	National social and cultural programme

3.6.10 Give details of awards received by the institution for extension activities and/ contributions to the social/community development during the last four years.

The details of awards received by the institution for extension activities and/ contributions to the social/community development during the last four years are as follows:

Year	Name of Extension Activity	Award/Recognition
2011-16	DLLE	First prize for street play competition at University of Mumbai. Third prize for Poster Making and consolation prize for street play competition at UDAAN

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

The college interacts with industry for research activities such as,

Workshop was organized in association with TISS, Mumbai and Department of English of the college.

RDC of the college organized 1-Day workshop on research methodology by 15th February, 2014, 1-Day regional level workshops on research paper writing on 13th September, 2014 and 1-Day regional level seminar on research methodology with special reference to literature review and ethics in research 29th September, 2014.

Department of Accountancy interacts regularly with administrative agencies like Institute of Cost and Works Accounts, Chartered Accountants. The department of Economics in association with Forum for Free Enterprises organizes theme based Elocution competition. Industrial visits to some premier corporate are regularly organized. Faculties are life members of National organizations in their respective subjects.

These programmes provided opportunities in research development for staff and students.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The college has MoUs with four companies, viz. 4G, IT Solutions (India) Pvt. Ltd., Thane, Seed Infotech Ltd., Navi Mumbai, Achivers Properties, Andheri, Mumbai and Alliance India, Thane.

The college is recognized Study Centre of Yashwantrao Chawan Maharashtra Open University, Nashik and Institute of Distance and Open Learning, University of Mumbai. It offers B. Com and B. A. programmes. The college has conducted various programs in association with these organisations for developing research environment in the college.

3.7.3 Give details(if any)on the industry-institution-community interactions that have contributed to the establishment/ creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories/library/new technology/placement services etc.

Interactions with different organisations have contributed in up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution. For instance, organizations like HDFC, HDB, FABS and K12 conducts placement for our students.

The college subscribes to membership of libraries such as British Library.

The college organizes activities such as elocution competitions and workshops for the students in collaboration with the Forum of Free Enterprise and Consumer Guidance Society of India.

The college staff and students can make use of facilities provided by these libraries for their research projects. Besides, the college has subscribed to online research sources such as N-List and INFLIBNET which provide access to a vast source of books and journals.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

IQAC of our institution organized the One Day NAAC sponsored National conference was organized on 12th December 2015 by under the convenership of Dr. A. S. Thakur, IQAC co-coordinator. The conference theme was ‘Teaching, Learning and Evaluation’. Researchers from different parts of the country contributed in the conference by presenting research papers.

The following resource persons have been invited for various activities in the last four years:

1	Dr Sanjay Deshmukh, Vice Chancellor, University of Mumbai	Keynote address Education policy	12-12-2015
2	Dr. NDR Chandra, Vice Chancellor, University of Bastar	Invited talk ‘Education-Bastar to Bombay’	12-12-2015
3	Prin. (Dr.) Naresh Chandra, Ex. Pro-Vice Chancellor, University of Mumbai	Valedictory talk	12-12-2015
4	Dr. Sushmita Dey	Session on Teaching Learning and Evaluation	12-12-2015
5	Prin.(Dr.) Vaidehi Daptardar	Technical session	12-12-2015

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated.

a) Curriculum development/enrichment:

No formal MoU; the faculty is appointed as a member of BoS., Faculty members have given consultancy services in the capacity as expert committee member, resource persons, key speakers/ chair persons, external referee for M. Com., subject experts on selection committee.

b) Internship/On-the-job training: Nil

c) Summer placement: Nil

d) Faculty exchange and professional development:

No formal MOU. However, teachers are encouraged to attend orientation courses, refresher courses and short term courses.

e) Research: Nil.

f) Consultancy: Nil

g) Extension:

NSS and DLLE organises several awareness programmes and participates in extension activities.

h) Publication:

Faculty members have published Books, Research papers and Articles with ISBN/ISSN numbers.

i) Student Placement:

Career Guidance and Placement Cell takes care of students' Placement.

j) Twinning programmes:

No twinning programmes are available in the college at present.

k) Introduction of new courses: Nil

l) Student exchange:

There is no student exchange programme.

m) Any other: Nil

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

The members of the LMC, IQAC and Career Guidance and Placement Cell make systematic effort in planning, establishing and implementing linkages and collaborations with other institutions and industries.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

Nil

CRITERION –IV
INFRASTRUCTURE
AND LEARNING
RESOURCES

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning are as follows:

- Upgrading the infrastructure by taking policy decisions at LMC and IQAC meetings.
- Optimum utilization of the allotted space and other infrastructure facilities.
- Effective utilization of infrastructure to facilitate effective teaching.
- Seeking grants from UGC for enhancing the infrastructure.

4.1.2 Detail the facilities available for:

a) Curricular and co-curricular activities–

Class rooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research, etc.

b) Extra-curricular activities–

Sports, outdoor and indoor games, gymnasium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene, etc.

The college complex has 8270 sq.m. of built up area.

➤ Academic activities:

The college has a range of classrooms, 27 rooms of different area as follows:

Sr. No.	Particulars	Board	Area in Sq. ft.	No. of Rooms	Maximum Seating Capacity
1.	Classrooms	Green	940	10	130
2.	Classrooms	Green	1236	6	160
3.	Classrooms	Green	500	1	60
4.	Classrooms	White	590	10	66

The seating capacity of room ranges in between 60 to 160 students. All class rooms are spacious, well ventilated with natural light, fitted with sufficient number of lights and fans. The classrooms are environment friendly. There are CCTV Cameras in each rooms and corridor to ensure the safety. Few class rooms have mike system. Tutorials are conducted in the class room and computer practicals are conducted in a well-equipped computer laboratory.

- **Examination Office:**

The college has a well-equipped examination office having area of 590 sq. ft. All examinations related work is done in examination office. There are four computers with internet connection and connected with LAN, two copier machines, two copy printers for printing question papers and two lamination machines to laminate the mark sheets. The result is processed through software named 'Reso' developed by Inficare Solution Ltd.

- **Audio Visual Room:**

The air conditioned A.V. room on the second floor having area of 844 sq. ft. with eighty chairs, center (folding) table and two small tables and one screen. It is a popular venue for almost all the academic, extension and extra/co-curricular activities. It is equipped with audio visual aids like speaker, microphones, LCD and computer. It is booked by the teacher/ student in-charges to facilitate maximum utilization of the facility.

- **Technology enabled Learning Space:**

Institution has 30 LCD projectors and 25 laptops which are used by the faculty. These technology enabled learning resources are available in the Learning Resource Centre. There are 72 computers, 14 printers and 02 fax machines for smooth functioning and proper administration of the college. There are 03 copiers and 02 multipurpose printing cum copier machines.

- **Auditorium / NKT Hall:**

To conduct curricular, co-curricular and extracurricular programmes, college has well-equipped Air Conditioned auditorium.

- **Counseling Cell/Women Development Cell:**

80 sq. ft. room is used for counseling the students. There is one cupboard, one table, one computer, four chairs and a wall fan with sufficient privacy to the counselor.

- **Cyber space:**

There is separate cyber space for staff and the students in the Learning Resource Centre having an area of 150 Sq. ft. There are 11 computers with internet connection and Wi-Fi Facility. The staff room also has internet connections and Wi-Fi facility.

- **Computer Laboratory:**

The area of the computer laboratory is 470 sq. ft. There are 33 desktop computers with latest configured and internet. All computers are connected with LAN.

- **Notice Boards:**

Every floor has notice boards for the dissemination of information of various departments/committees/ associations and administration.

- **Well-equipped Administrative Office:**

The area of the administration office is 672 sq. ft. with Mezzanine floor. It is well-furnished and fully air conditioned. There are 10 desktop computers with latest configured with internet facility, 04 printers, 01 scanner, 01 fax machine and 01 copier machine. All computers are connected with LAN. The office is students friendly.

- **Staff room:**

Staff Common room of an area of 900 sq. ft. is air conditioned with comfortable seating for teachers. It is well equipped and well furnished with a pantry, water cooler with water purifier, washrooms, cubicles for major departments with computer and a printer. The IQAC office with a computer, a scanner and a printer is available. A separate well-furnished air-conditioned office is for Vice Principal.

- **Boys and girls common rooms:**

The college has common rooms of an area of 210 sq. ft. each for boys and girls with first aid facility with resting space and indoor sports facility. The girl's common room has a vending machine for sanitary pads.

- **Drinking water facility:**

Water purifiers with coolers are installed on each floor for learners.

- **Specialized facilities and Equipment for teaching, learning and research:**

The college makes optimum efforts to provide specialized facilities and necessary mechanisms to the teachers so that teaching, learning and research activities can be conducted in a smooth manner. The college converts class rooms into reading spaces for students on holidays and after college hours especially during examination days.

b) Extra-curricular activities:

- **Gymkhana:**

For the all-round developments of the students sports facilities are essential along with curricular facilities. College has well equipped Gymkhana and Gymnasium covering area of 1560 sq. ft. It has also an office of 180 sq. ft. The foyer between school building, management building and college is utilized for outdoor games like badminton, volley ball, taekwondo, karate and tug of war. The college encourages sports and sportspersons for team games and has a track record of good cricketers, excellence in kabaddi and kho kho. This is possible because coaches are hired to train students and grounds are hired for these games. For indoor games there are carom boards, chess, table tennis and rackets for badminton. All accessories needed for basketball, volley ball, cricket, are available. Annual sports meet is organized at Thane central ground/ Dadoji Kondadeo Stadium.

- **N.S.S.:**

A well-equipped office is located on second floor for NSS activities with an area of 100 sq. ft. and one godown on 7th floor. It has all the necessary material required for residential Camp. College gets annual grant from the University of Mumbai to conduct various activities. College Management also extends its financial and moral support.

- **Art Circle:**

A well-equipped office is located on second floor for cultural activities with an area of 80 sq. ft. Cultural activities are conducted in class rooms, NKTT auditorium and Audio-Visual room of college.

- **Public Speaking and communication skill development:**

College has various associations like NSS, WDC, CGPC, DLLE, Planning Forum, Commerce Association and various Literary Associations to conduct various workshops, presentations, slideshows, debate and elocution in class rooms and A. V. Room.

- **Literary Associations:**

English Literary Association, Hindi Sahitya Manch, Marathi Vangyamaya Mandal and Gujarati Sahitya Mandal engage skill development activities such as newspaper reading, mock group discussion, elocution and debating, presentation, spell bee and written quiz competition, etc. are conducted in various class rooms, A. V. room and Auditorium.

- **Yoga:**

The college conducts yoga activities, meditation, Surya Namaskar in classrooms and in A. V. room for students as well as staff.

- **Health and Hygiene:**

The canteen located on the ground floor provides a good variety of hygienic food. College has Health Services and Welfare Awareness Association, which conducts programmes medical checkup such as BMI, blood sugar, B.P., stress level check-up camps etc. As an extension activity students are involved in programmes like 'cleanliness Drive' in N.S.S. residential camps. On the occasion of 'Silver Jubilee' of The college, a special initiative to spread the message of cleanliness 'Swatchata Abhiyan' was conducted and street plays were performed at 25 prominent places of Thane city. Street plays are performed by the students in college campus, nearby areas and N.S.S. adopted villages on different social issues including Health and Hygiene.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/campus and indicate the existing physical infrastructure and the future planned expansions if any).

Major steps taken by the college for the infrastructure to be in line with the academic growth are:

The principal and the Management meet frequently and discuss the requirements which are needed in rapidly changing academic scenario. These are prioritized and the facilities are upgraded in a phased manner.

In the last four years the computers have been upgraded and new computers and LCD have been installed with higher speed and in view of the requirement of the curriculum.

In view of securing the assets and ensuring the safety of the students and staff, the entire premises is under digital vigilance. CCTV with High Definition has been installed in the campus, corridors, class room, office, library, examination office, Gymkhana, Conference room, AV room and computer laboratory. The main electrical panel and all the old wiring have been replaced.

Water coolers with purifier have been installed on each floor for the use of staff and students. Water dispensers have been placed in Staff room.

Green Boards have been installed in many class rooms.

The full time supervisor and electrician are appointed by the Management and carpenter is called whenever is required to look after the electrical, furniture and fixtures of the college.

Annual Maintenance Contract (AMC) for the upkeep and maintenance of Computers, Projectors, Air Conditioners and other machinery items is in place.

Floor-in-charge peons are employed to look after the respective floors and a daily complaint register is maintained and timely complaints are attended.

Fire extinguishers are installed on every floor.

The college has also undertaken power saving measures on premises by using LED tube lights to improve overall efficiency and to save electricity.

The college premise is declared as Plastic Free Zone.

There is a well-equipped gymkhana and Gymnasium on the seventh floor of the building. College auditorium is used for organizing mega events such as Youth festival, Annual Day, Farewell day and is made available for social functions. Good quality furniture is provided in the office, computer laboratory, classrooms, library, association cubicles, etc.

In keeping with the academic needs audio visual aids like speakers, Television, LCD projectors, etc. are procured.

Computer Laboratory equipments and software have been purchased as and when the curriculum is upgraded.

Master plan of college building

'A' WING				
Floor	Room No.	Designation of the room	Area (Sq. ft.)	Purpose
I	1	College Office	672	College Office
	2	Principal's Office	300	Principal's Office
	2A	Conference Room	350	Conference Room
	3	M.Com. Part - I	1236	Lecture Hall
	4	M.Com. Part -II	1236	Lecture Hall
	5	Boys' Common Room	210	Boys' Common
II	6	Audio-Visual Room	844	Presentation
	7	Examination Room	590	Exam. Work
	6-A	N.S.S. Room	100	N.S.S. Activities
	8-A	D.L.L.E.	80	D.L.L.E. Activities
	8-B	Snehankit Centre	80	Centre for Visually Challenged
	9-A	Art Circle	80	Arts Circle
	9-B	B.Sc. (I.T.) Lab.	80	B.Sc.(I.T.) Lab.
	10-A	Girls' Common Room	210	Girl Students'
III	11	F.Y.B.Com.- E	940	Lecture Hall
	13 and 14	Library	2470	Library
	15	Staff Room	900	Teacher's Common
	15-A	W.D.C.	70	W.D.C.
	15-B	Vice-Principal's Office	100	Vice – Principal
	15 - C	Computer Lab.	470	Computer Lab.
IV	16	S.Y.B.Com.- B	590	Lecture Hall
	17	S.Y.B.COM. - C	940	Lecture Hall
	18	T.Y.B.COM. - A	1236	Lecture Hall
	19	T.Y.B.COM. - B	1236	Lecture Hall
	20	S.Y.B.COM. - D	590	Lecture Hall
	20-A	T.Y.B.A.	500	Lecture Hall
V	21	F.Y.B.COM. - A	940	Lecture Hall
	22	F.Y.B.COM. - B	844	Lecture Hall
	23	T.Y.B.COM - C	1236	Lecture Hall
	24	F.Y.B.COM. - C	1236	Lecture Hall
	25	F.Y.B.COM. - D	940	Lecture Hall
VI	26	F.Y.B.A.	940	Lecture Hall
	27	S.Y.B.COM. - A	940	Lecture Hall
	28	S.Y.B.A.	940	Lecture Hall
VII	29	Gymkhana Office	180	Gymkhana Office
	30	Gymkhana and Gymnasium	1560	Sports Activities

'B' WING

I	9	FYBBI - A	590	Lecture Hall
	9	S.Y.B.M.S. – A	590	Lecture Hall
	10	S.Y.B.M.S. - B	590	Lecture Hall
	10	SYBBI	590	Lecture Hall
	11	T.Y.B.M.S. - A	590	Lecture Hall
	11	T.Y.B.Com (B&I)	590	Lecture Hall
	12	T.Y.B.M.S. - B	590	Lecture Hall
	12	FYBSC-IT	590	Lecture Hall
II	19	F.Y.B.M.S. - A	590	Lecture Hall
	20	F.Y.B.M.S. - B	590	Lecture Hall
	20	S.Y.B.Sc.(I.T.)	590	Lecture Hall
MMS Bldg. I	02	T.Y.B.Sc.(I.T.)	590	Lecture Hall
	01	F.Y.B.M.S., - C	590	Lecture Hall
	02	F.Y.B.B.I. - B	590	Lecture Hall

The available infrastructure facilities are utilized in a best possible manner for academic growth as well as socio- cultural purposes. The working hours of the college extend from 7.00 am to 5.00 pm for the degree college. While B.M.S., B. Sc. (I.T.) and B. Com. (B and I) students have a staggered timing of 7.00 am to 3:30 pm and because of this timing and good location the students prefer to take admission in this college . Most of the days classes are held between 7.30 am to 3.30 pm.

M.Com. classes are held from 6:00 pm to 8:00 pm and on holidays and Sundays classes are held from 8.00 am to 12.00 noon for providing an opportunity for working class students to ascend vertically.

Nevertheless the class time tables are compact to ensure optimum utilization of time and space.

The library facilities are extended during examinations and two classrooms are provided as reading room for students to study late hours and on holidays.

Class rooms are also used on holidays for spiritual courses and as a part of extension activities/external examinations such as C.A. CPT entrance, Thane Zilla Parishad, Police recruitments examination, Talathi, B. Ed entrance, YCMOU, Nashik and IDOL, University of Mumbai.

MPSC/UPSC coaching is provided to the students on every Saturdays in The college premises. Various eminent personalities are invited for delivering lectures on economic, social, cultural, environmental and political issues. These lectures are conducted in class rooms, A.V. Room and NKTT Auditorium. A.V. Room, conference room, examination room and staff room are utilized as a University of Mumbai CAP center for T.Y. examinations and for college examinations, paper assessment, moderation and result finalization work. Old and New building of The college were used to organize 48th Youth Festival of University of Mumbai, zone IV selection round nearly 1000 students and 25 colleges of Thane district participated.

To encourage students to take part in inter/intra collegiate competitions Classrooms, A.V. room, Auditorium, L.C.R. are provided for practice and rehearsal purpose.

The college auditorium is utilized for social functions. Teachers' day, Foundation day, Annual Day, Seminar and workshops are also conducted in college auditorium on ground floor.

The college has Snehankit Centre room which is used for visually challenged students. Brail machine and other necessary materials are used for educating the blind students.

Physician is available on call.

In case of medical emergency, the vehicle is made available by the Management, Principal and faculty on the premises to transport the student and staff to attend his/her medical needs.

First aid kits are available in staff rooms, office, girls and boys common room, Gymkhana, and NSS.

All students of the college are covered under the group insurance scheme.

Due to the locational advantage, many hospitals are in close vicinity including a government run hospital in case of casualty. Ambulance is also available on call.

Students have information on all emergency phone numbers which are prominently displayed. These include ambulance, fire, police, hospitals and doctors.

Free medical checkup is conducted for the members of teaching and supporting staff including family members.

Augmented and the amount spends during last four years (in Rs.):

Particulars	2011-12	2012-13	2013-14	2014-15	2015-16
Furniture and Fittings Assets	510856	21578	15473	625600	1735880
Computer, Printer, LCD, CCTV Camera and Software Assets	1718903	230221	768721	--	973686
Building Repairs and Maintenance	681440	575807	1108809	6016287	6411593
Air Conditioners	50000	--	--	--	509350
Copier Machines, Copy Printer	107530	--	225776	--	98525
Generator, Inverter	715200	49500	123750	--	133000
Expenditure on equipment	981002	249861	457660	286025	1051478
NSS	45700	61800	55500	69000	44987
Gymkhana	104376	164486	198754	655905	410004
Art circle (Extra Curricular Activity)	72336	85179	79161	469147	171736
Participation of Conference/workshop/ seminar	27714	13451	24922	58341	36308
Conduct of National seminar	--	--	--	--	139108
Research	72000	--	--	84280	17000
Department	1080	5084	2703	4006	6686
Library	939031	346811	417320	548653	422147
Office	6219068	6473155	8670997	6242308	9219354

The future planned expansion:

- Promotion of extensive use of ICT in academic and administrative transactions.
- Upgradation of physical infrastructure.
- Strengthening the computer laboratory/ library through purchase of equipments and ICT facilities.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The infrastructure facilities meet the requirements of students with physically disabled /differently-abled students. The facilities are:

- The college takes utmost care of physically handicapped students. The classroom nearest to the lift is made available to such students. These

students are allowed to make use of elevator, for climbing up and down to attend lectures, examination and others activities.

- These students are given writer and reader at the time of examination as well as for learning the various subjects.
- Special arrangements have been made for visually challenged for studies and writing examination.
- Railings are available on the stair case for climbing up and down.
- Wheel chair is made available for such students.
- First bench is marked as reserved for the differently-abled special students.
- The special concession is given by LRC to these students.
- Special software is installed in computer for visually challenged individuals.
- NKT Snehankit Centre helps the visually challenged students by giving audio CDs.
- The faculty helped by providing a smart phone to the blind student, specially designed for visually challenged.

4.1.5 Give details on the residential facility and various provisions available within them: Hostel Facility, Recreational facilities, gymnasium, yoga center, etc. Computer facility including access to internet in hostel Facilities for medical emergencies, Library facility in the hostels Internet and Wi-Fi facility, Recreational facility / common room with audio-visual equipments, available residential facility for the staff and occupancy, constant supply of safe drinking water, security.

Hostel Facility: Not available

Though the college has no residential facility, however the needy students use hostels located close by and usually these needy students wanting hostel facility approach hostels set up by their own sects and communities.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The provisions made available to students and staff for health care on the campus and off the campus is follows:

- The Management carries out analysis of potable water from the authorized agency.
- Medical reimbursement facility as per the State Government policy is available for the staff.
- The college has a 'Doctor on Call'.
- First aid kit is available in Staff room, LRC, NSS, Gymkhana, LCR and Office.

- College campus has been declared a tobacco and nicotine- free zone in order to eliminate passive smoking entirely. In a serious emergency requiring immediate hospitalization ambulance on call is available.
- Health Services and Welfare Scheme committee and NSS undertake various activities related to health and welfare awareness among the students as well as staff of the college. These committees organize blood donation drives, blood group identification tests and eye and health checkup camp. Staff and students donate blood and make use of these facilities.
- Health Services and Welfare Scheme committee also conducts special test for female staff and students
- Staff academy organizes guidance lectures on ‘Diet habit’ for better living for the teaching and non-teaching staff.

4.1.7 Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal Unit, Women’s Cell, counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium etc.

IQAC Room:

IQAC has a special well equipped room having the area of 70 Sq. ft. in the staff room. It is well equipped with one computer with internet connection, one printer and one scanner.

Grievance Redressal Unit:

- The members of this unit meet in the staff room or Women Development Cell room whenever required.
- Cubicles in the staff room are used to discuss students’ grievances.
- The suggestion boxes are kept at accessible places in the college.

Women Development Cell and Counseling Centre:

The college has W.D.C. office having the area of 80 Sq. ft. It is used to address women’s related issues, counseling and to plan Women development activities. Female students’ problems are discussed and resolved by Women Development Cell.

Counseling and Career Guidance:

- Career Guidance and Placement Cell conducts academic and professional counseling, guidance lectures, workshops and seminars on different academic and professional topics by inviting eminent personalities from corporate and various fields.
- For the placement of students the campus interviews are conducted.

Canteen Facility:

- Well-equipped Canteen facility in the campus is located on the ground floor, having of area of 400 sq. ft.
- Variety Food items, tea, coffee and soft drinks are served by the canteen.

Safe Drinking Water Facility:

- There are water coolers with water purifier on every floor for the students.
- Water purifier and water coolers are installed for administrative staff and the teaching staff.

Recreational spaces for Staff and Students:

- Well-equipped and well-furnished Gymkhana is located on the 7th floor for indoor games.
- Modern equipment at the gymnasium such as dumbbells, cycle, tread mill.
- The various programmes for recreation of students and staff are conducted in the class rooms, A.V. Room and NKTT auditorium.

4.2 Library as a Learning Resource**4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?**

Yes.

The library has an active Library Advisory Committee (LAC). The composition of the committee consists of Principal: Ex Officio and Chairperson, three senior faculties, Office Superintendent and Junior clerk as members and Librarian: Ex Officio and Secretary. The committee works for the betterment of LRC.

With the changing times the library has emerged as an important learning resource center which should be in tune with the needs of the learner. The Library Advisory Committee functions to upgrade the library to make it more students centric and to encourage self-learning among the students.

The significant initiatives recommended by the LAC are as follows:

- Qualitative and quantitative collection building through approving the requisition for books made by the faculty and students.
- Improved facilities and services through use of information and modern communication technology.
- Open access to books, journals and free access to internet.
- Extending valued services to meritorious, physically challenged and economically weak students.

- Access to the library to the alumni, research scholars, senior citizen and teachers of other colleges.
- Look after specific areas like digital collection, memberships from organizations like British Council and American Library,
- Selection of student for Best Reader Award.
- Organization of workshops for library staff, book talks, book reviews for students and staff.
- Display of clippings of new arrivals on notice board.
- Information of available of E-learning material to staff by using social media,
- Updating departmental library.
- Book donation by the stakeholders.
- Provision of sufficient funds for procurement of books and journals subscription.

4.2.2 Provide details of the following:

- * **Total area of the library (in Sq. Mts.):** 2472Sq.ft = 229.6563 Sq.mt.
- * **Total seating capacity:** 120
 - Reading Room: 100
 - Advanced Learners: 10
 - Internet Users / ICT Zone / E-Resources: 06
 - Counseling Section: 04
- * **Working hours (on working days, on holidays, before examination days, during examinations days, during vacation)**
 - On working days – 7.00 a.m. To 5.00 p.m.
 - On Holidays – 8.00 a.m. To 1.00 p.m.
 - Before examination days - 7.00 a.m. To 5.00 p.m.
 - During examination days - 7.00 a.m. To 7.00 p.m.
 - During vacation - 7.00 a.m. To 5.00 p.m.
- * **Layout of the library (individual reading carrels, lounge, area for browsing and relaxed reading, IT zone for accessing e-resources)**
 - Reading Hall.
 - Stack Room – Arrangement is made according to the Dewey Decimal Classification.
 - Text Books.
 - Literary section.
 - Subject reference section.
 - General reference section.
 - Bound volume section.
 - Circulation Desk/ Issue Counter/Reference desk.

- Property Counter.
- OPAC -2.
- Internet Facility Centre (Cyber Space).
- Periodicals' Section
- Reference Section.
- Librarian's Office.
- Library Staff Desk.
- Research Niche.
- Log-In/Log-Out.
- Web-OPAC.
- Counseling Section.
- E-Resources section.
- New arrivals book jacket display.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The Library works to procure relevant and ample collection of books, journals, online and offline information sources to support all the courses offered in the college. Hence, it allocates an appropriate budget to procure the said reading materials to meet the syllabi of the courses.

Purchase and Use of Current Titles, Print:

The library staff informs the various departments about the information of current titles, important journal, articles published in serials and online searches as per requirement of stakeholders. Books are purchased on approval basis and through recent catalogues received in print or electronic form, book reviews, current periodicals, book exhibitions recommendations from academic peers, teachers, students and other users.

- The accessed books are displayed for a period of one week in the library and the concerned faculties and students are informed about the arrival through email and social media.
- Faculty members directly purchase any required books with the prior permission from the Principal.
- The Serials are regularly updated. The completed volumes are kept in bound form.
- Best Reader Award and formation of EYEREF Readers' Club.
- Librarian and faculty visit bookshops, book-exhibitions, seminars and conferences and purchase the books for their departments.

E-Resources: N-LIST from INFLIBNET is subscribed every year.

The amount spent on procuring new books and journals during the last five years.

The amount spent on library books and journals during last five years is Rs. 2904119/- which includes fund received from UGC. In addition to the college library most of the departments have departmental library for the students and staff.

Library Holdings	Year -1		Year -2		Year- 3		Year- 4		Year -5	
	2011-2012		2012-2013		2013-2014		2014-2015		2015-2016	
	Nos.	Amt.	Nos.	Amt.	Nos.	Amt.	Nos.	Amt.	Nos.	Amt.
Text Books	1894	233670	1409	184871	1785	187098	1496	210381	1157	151725
Reference Books	1144	647839	391	184181	356	188790	462	433688	446	307999
Journals / Serials	39	48319	23	18355	26	18499	25	20030	25	23039
E-Resources	No. varies	5000	No. varies	5000	No. varies	5000	No. varies	5000	No. varies	5720

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

*** OPAC:**

The library is automated using the INFLIBNET SOUL 2.0 software. Two terminals are provided with OPAC in the library. The Online Public Access Catalogue (OPAC) has been facilitated to the students, faculty and library staff. The OPAC is accessible on 20 computers in the Library premises. The Web OPAC is also available on college website.

*** Electronic Resource Management package for e-journals:**

INFLIBNET's N-LIST is used to provide federated searching tools articles in multiple data bases. The e-journals and N-LIST database are accessed through the websites of the publishers. Access to free e-journal packages are made easy through internet. INFLIBNET N-LIST Project is a federated tool for search of articles in e-journals and e-books.

*** Federated searching tools to search articles in multiple databases:**

The college subscribed online journals and databases through INFLIBNET's N-LIST which acts as federated search engine in catering the information.

* **Library Website:**

The Library's presence on college website www.nktdegreecollege.org is sufficiently covered as one of the main menus.

* **In-house/ remote access to e-publications:**

Library helps users to have an access to in house as well as remote publications by the internet facility. Faculty can access remotely the e-resources like online journals, E-books and online database. The access to e-resources as well as CD-ROMs is given to the students and faculty in the Library.

* **Library automation:**

The following three prominent sections are automated which are the thrust areas for computerization.

1. Library House Keeping Operations:

The technical section is fully computerized which comprises of Acquisition, Cataloguing, Indexing, Abstracting, Serial Control and Stock Verification modules.

The Library is fully automated with SOUL2.0 Integrated Library Management Software designed and developed by INFLIBNET supporting latest technology with the following features:

- Feasible Log-In-Log-Out
- Circulation of reading materials
- OPAC-WEB-OPAC
- On-Line Recommendation
- Online Status of Reading materials / Patrons status
- Bar Code to reading materials for circulation and stock verification

2. Circulation Desk

- Computerized charging and discharging of documents with barcode at circulation desk.
- Issue of ICT tools to faculty members (Laptops / projector/speakers).

3. Online Public Access Catalogue (OPAC)

The students and teachers retrieve the bibliographic details of the documents with its location of reading materials and status of membership through two terminals dedicated exclusively for OPAC.

However, the OPAC is also accessible on 15 computers in the LRC premises and on additional 05 computers especially for students.

* **Total number of computers for public access:**

- For Students – 05
- For Faculty – 06

- For OPAC / LOG-In-Log-Out – 02
- For LRC staff-07
- * **Total numbers of printers for public access:**
 - 02 Printer
 - 01 Printer with scanner
- * **Internet band width/ speed:**

Internet band width speed 51.72 mbps (Hathway) – 2 Connections and 01 MTNL connection with speed 2 mbps.
- * **Institutional Repository:**

The LRC has Institutional Repository, which is comprised of the following:

 - Bibliographic and research papers published/presented of/by the faculty.
 - College magazine- Dyansagar.
 - M. Phil dissertations and Ph.D. Theses of faculty.
 - Books authored by faculty.
 - Minor Research Projects funded by University of Mumbai.
 - Set of question papers and question banks as per syllabus of University of Mumbai.
- * **Content management system for e-learning:** Nil
- * **Participation in Resource sharing networks/consortia (like INFLIBNET):**
 - College has registered as institutional membership with INFLIBNET's N-LIST and participated in Resource Sharing networks/ consortia.
 - Individual user name and password has been provided to the stake holders and is available for external members.

4.2.5 Provide details on the following items:

- * **Average number of walk-ins:** 150 Users
- * **Average number of books issued / returned:** 50 Books
- * **Ratio of library books to students enrolled:** 7:1
- * **Average number of books added during last three years:** 1905
- * **Average number of login to OPAC:** 30
- * **Average number of login to e-resources:** 10
- * **Average number of e-resources downloaded / printed:** 20
- * **Number of information literacy trainings organized:** 05
- * **Details of “weeding out” of books and other materials:** 4577

LRC weed-out books based on 04 parameters. They are:

- Old edition books.
- Change in syllabus.
- Mutilated books.
- Lost/Price recovered books.

4.2.6 Give details of the specialized services provided by the library:

- **Manuscripts:** Nil.
- **Reference:**
 - The reference queries of the readers and faculty including the research students (External membership) are effectively handled. LRC also provide the facility of accessing books to faculty and students from nearby colleges.
 - LRC supports conventional reference services, library team supports the patrons to online search, information regarding projects, assists to fill up online examination forms, scholarship forms and information regarding career advancement.
- **Reprography:**

The Reprography services are provided to the stakeholders.
- **ILLS (Inter Library Loan Service) – In process.**
- **Information Deployment and Notification:**
 - The relevant and required information is delivered via e-mail, on LRC's blog and college website.
 - Information on Current affairs is deployed and notified for the benefit of patrons.
 - Career, employment opportunities and competitive examinations alerts are displayed on LRC notice board.
- **Download:**
 - The internet facility is given to the readers and they are free to download educational materials.
 - Students and faculty are encouraged to download significant articles from free e-journals and e-books.
- **Printing:** Printing services are provided.
- **Reading list / Bibliography compilation:**
 - Reading list is compiled subject wise, department wise, text and reference books wise. On request the list is provided to patrons.
 - The bibliographic service is catered, on-request, to the faculty and students. It is generated through the library software SOUL 2.0. The

faculty and students refer the bibliography by using the Online Public Access Catalogue (OPAC).

- **In-house/ remote access to e- resources:**

- Faculty has facility of remote access to online journals and INLIBNET's N-LIST databases.
- In-house access to the said resources is given to the students. Access to INFLIBNET's INDCAT (bibliographic database of Doctoral Dissertations submitted to Indian Universities).
- N-LIST facilitates access to 6000+ e-journals and 9700+ e-books.
- Separate login Id with Password is assigned to registered members to access these resources.

- **User orientation and awareness:**

The LRC conducts User Orientation sessions for all the students every year. Students are made aware of the schedule of library, working hours and circulation of books. Social media is used for creating awareness of various Book-Bank Schemes for the learners. The information about the schemes is displayed on the notice board.

The college has various Book-Bank Schemes for students:

- Student Welfare Book-Bank Scheme.
- Advanced Learners' Book Bank Scheme.
- UGC-Remedial Coaching Book-Bank Scheme.

Following are the beneficiaries of the Book-Bank Schemes of last five years:

Scheme	2011-12		2012-13		2013-14		2014-15		2015-16		Total	
	PT	IB	PT	IB	PT	IB	PT	IB	PT	IB	PT	IB
UGC	42	287	67	375	94	569	79	444	99	507	381	2182
SW	61	304	82	396	76	391	57	298	95	489	371	1878
ADL	37	281	31	251	43	271	36	195	34	213	181	1211
ADL-UADC	25	155	35	206	42	258	60	329	52	297	214	1245
TOTAL	165	1027	215	1228	255	1489	232	1266	280	1506	1147	6516

PT= Participated Students IB= Issued Books

- Feedback from the participants of Book Bank Scheme is taken and analyzed for the better implementation of the scheme.
- For the physically challenged students special facilities and assistance are rendered by the library support staff.

- Demonstration is provided to the patrons whenever new technological services such as computerization of library and provision of e-resources are introduced by Learning Resource Center.
- **Assistance in searching Databases:**
The LRC support staff assists the patrons in accessing the reading materials through OPAC. The patrons are also guided by the library staff for the available free online resources on specific subjects.
- **INFLIBNET /IUC facilities:**
The project executed by the UGC-INFONET entitled 'N-LIST' is subscribed yearly for the access to e-resources for the stakeholders. A separate ID and password is provided by the N-List to the patrons.

4.2.6 Enumerate on the support provided by the Library staff to the students and teachers of the college.

Following support is provided by the Library support staff:

- Adequate library and information service (issue and return of books and handling research queries).
- Necessary library facilities to the students (books, seating and reading facility, arrangement of books, borrower's card, OPAC, Internet facility, cleanliness, etc.).
- Student supported initiatives (like helping vernacular medium students to borrow extra books for improving their reading and writing skills in English, catering special service to rank holders and physically challenged students, documentation of question papers and procurement of reader-recommended books through E-Mail, social media, etc.)

Students are taken on a visual tour to familiarize them about the various sections of the library. Periodically faculty is informed about new arrival. Information regarding late submission/reservation of the reading materials is send to patrons through email and social media. Question papers of the previous college/University examinations are issued to the students. ICT tools are provided to the faculty members for more effective teaching-learning and a record is maintained for the same purpose.

Earn and Learn Scheme is introduced to help the economically backward students to instill in a sense of dignity of work and to boost self-confidence through an apprentice like training.

4.2.8 What are the special facilities offered by the library to the visually/ physically challenged persons? Give details.

The special facilities offered by the library to the visually/physically Challenged persons are as follows:

- The physically challenged students are given sufficient number of books and also extend the period for borrowing the books.
- The audio CD-ROMs with the required hardware are also available for these students.
- The special arrangement for reading the books is made available in the library for visually challenged students accompanied by other students.
- LRC also take the support from the nearby colleges.
- Convenient seating arrangement.
- Zero waiting time for issue and return of books.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

Yes.

The structured feedback format is prepared for the users on basis of the suggestions and recommendations collected from exit feedback. This exit feedback is taken at the time of 'Refunding of the library deposit'. Suggestion box is kept in the LRC. The related suggestions are handed over to the Library Advisory Committee for appropriate action to be initiated for the betterment of LRC.

Analysis and Improvements:

The feedback data is analysed using basic statistical tools. The result or the findings of the same are recorded. Appropriate action is taken to sustain and improve the quality of library service and facilities.

4.3 IT Infrastructure

4.3.1 Give details on the computing facility available (hardware and software) at the institution.

The computing facility available (hardware and software) at the institution in the following manner:

Departments are provided with internet connectivity. Principal's office, Staff room, library and computer laboratory have Wi-Fi facility. In the Computer laboratory all students are provided with a computer and they are allowed to

use laboratory for extended timings to do project work. In addition, an external drive for taking backups on a regular basis is available.

Number of Computers with configuration (provide actual number with exact configuration of each available system)

Details of computer with configuration at the Institution:

Item	Configuration	Quantity
Computer Laboratory		
Desktop	4 GB RAM, GB 500 , Intel ® core ™ i5 – 3220 CPU @ 3.30GHz	01
	2 GB RAM, 500 GB HDD, Intel ® core ™ i3 – 3220 CPU @ 3.30GHz	13
	2 GB RAM, 500 HDD, Dual Core 2.6 Ghz	19
Printer	Canon LPB 2009	01
DLINK switches	ADSL Router 50 mbps	01
UPS	600 VA	02
Examination room		
Desktop	4 GB RAM, GB 500 , Intel ® core ™ i5 – 3220 CPU @ 3.30GHz	02
	2 GB RAM, 500 HDD, Dual Core 2.6 Ghz	02
Printer	Canon	03
Principal's Office		
Laptop	2 GB RAM, 500 HDD, Dual Core 2.6 Ghz	01
Printer	HP All in One	01
Vice Principal's Office		
Desktop	2 GB RAM, 500 HDD, Dual Core 2.6 Ghz	01
Administrative Office		
Desktop	4 GB RAM, GB 500 , Intel ® core ™ i5 – 3220 CPU @ 3.30GHz	09
	2 GB RAM, 500 HDD, Dual Core 2.6 GHZ	01
Printer	Canon LPB 2009	03
	HP Ledger Jet Color	01
Staff Room		
Desktop	2GB, 500HDD, Duel Core 2.6GHZ	05
UPS	600 VA	01
Printer	Canon LPB 2009	01

Conference Room		
Desktop	2 GB RAM, GB 500 , Intel ® core ™ i3 – 3220 CPU @ 3.30GHz	02
	2 GB, 500 HDD Intel Dual Core	01
Printer	Canon LPB	01
UPS	600 VA	01
NSS		
Desktop	2 GB, 500 HDD Intel Dual Core	01
Gymkhana		
Desktop	2 GB RAM, GB 500 , Intel ® core ™ i3 – 3220 CPU @ 3.30GHz	01
Printer	HP Lesser Jet P1008	01
DLLE		
Desktop	2 GB, 500 HDD Intel Dual Core	01
Art Circle		
Desktop	2 GB, 500 HDD Intel Dual Core	01
Library		
Desktop	Intel 4GB 500HDD Core i5 3220 3.30GHZ	04
	2GB, 500HDD, Duel Core 2.6GHz	16
Printer	Canon LPB2009	02
Scanner	Three in one,print,scan,copy-HP1136MFP	01
DLINK switches	ADSL Router 50 mbps	03
UPS	600 VA	07

- **Computer-student ratio:** 1:35
- **Stand alone facility:** Nil
- **LAN facility:**
It is decentralized in Computer Laboratory, Administrative Office,Conference room, Examination office, Library and staff room.
- **Wifi facility:** Available in the staff room, Library.
- **Licensed software:**

Name	Version	Quantity
Quick Heal	17.00	34
Operating System	Windows 7	52
MS-Office	2010	52
e-Scan	14.0.1400.1849	11
Soul	2.0	01
Result Processing Software	Developed as per rules and regulations of University	01

Number of nodes / computer with Internet facility:

Service providers of Internet are 02 - Broad band MTNL and 04 - Hathway.

Number of nodes are 30 in laboratory, 20 in library, 10 in office, 05 in examination office, 05 in staff room, 01 in Principal office, 01 in Vice Principal office and 02 in conference room.

Any other: Laptops, LCD Projectors, Scanners

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Internet facility to the faculty is available in the Departmental Cubical, staff Room and the LRC. The internet facility to students is made available in the Computer Laboratory and the LRC of the college. Students are allowed to fill online admission/scholarship/ examination forms.

Computers for faculty:

51 Desktops and Laptops 25

Computers for students:

38 (Computer Laboratory 33 and LRC 05)

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

Strategies for deploying and upgrading IT infrastructure and associated facilities are,

- The upgradation of computers is done as per requirement.
- The college makes provision in the annual budget for updating of the entire computer systems.
- Annual maintenance.
- Appointment of service engineers.
- One skilled laboratory assistant on the payroll of the college.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)?

The institution has given the Annual Maintenance Contracts for the maintenance of computers, printers and accessories. The institution upgrades the IT infrastructure as per the requirement in the Curriculum.

Budgeted amount and actual expenditure on IT infrastructure for last four years:

Year	Budgeted Amount (Rs.)	Amount Spent (Rs.)
2011-12	1,02,000	16,30,575
2012-13	60,000	9000
2013-14	75,000	10,38,244
2014-15	27000	36,152
2015-16	75000	98,748

4.3.5 How does institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

The college has a number of ICT resources at its disposal for to the teaching staff and also for students:

- The faculty is encouraged to use the facilities available to them in the class rooms.
- LRC is having computers with e-resources facility.
- Departments have computers with internet connectivity
- Audio-Visual Room is utilized for organizing conferences, seminars, workshops, various competitions and guest lectures.
- The students and faculty are encouraged to use the ICT facility for their power point presentation and the project work.
- The LCD projector is installed in the Computer Laboratory for conducting the practical.
- The notices about the examination time table, schedule of payment of fees etc. are uploaded on website of the college and on social media.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Examples on how the learning activities and technologies deployed by the institution place the student at the center of teaching-learning process and render the role of a facilitator for the teachers are:

- Students are trained to use learning resources.
- Students are allotted seminar topics which they present using ICT. This also encourages self-learning and builds confidence in them.
- All teachers encourage the students for independent learning.
- Teachers allot certain topic related to the syllabus to the students for presentations. The teacher guides them throughout the process. Presentation is usually followed by group discussions.
- Assignments and project work guided by teacher mentors has further emphasized the role of the teacher as a facilitator. The teacher in this process is a facilitator, helper, coach, guide and an assessor.
- The A.V. room and college auditorium are equipped with audio visual aids.
- The college ensures that students and teachers have easy access to all the online teaching-learning resources, independent learning, ICT enabled classrooms/ learning spaces.

Technological impacts on students are positive and it is done by faculty as facilitator to develop self-reliance and self-confidence.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No. The University of Mumbai does not provide this facility.

4.4 Maintenance of Campus Facilities:

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The adequate physical facilities are provided for facilitating teaching learning process. There is optimum use of the facilities available to maintain the quality of academic and other programmes on the campus. The college prepares an Annual budget as per the guidelines provided by the University of Mumbai. Miscellaneous maintenance is done by the college.

Details of expenses incurred during last four years for maintenance and upkeep the facilities in Rs.:

Particulars	2012-13	2013-14	2014-15	2015-16
Building	1,91,303	3,72,293	49,64,410	57,30,532
Furniture	2,16,331	48,321	1,32,635	1,04,248
Equipments	2,04,506	2,22,564	8,00,496	3,59,990
Computers	17,250	16,9,493	1,85,757	2,06,910
Vehicle	---	---	---	----
Others	80,309	2,49,029	54,219	9909

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The infrastructure is maintained by a team of skilled personnel which includes carpenters, electricians, masons, construction workers, plumbers, and painters. The management has appointed a fulltime supervisor and electrician to supervise maintenance work. This team is generally available on the premises or they are readily available on call. The phone numbers are available in the office to receive the complaints and coordinate the maintenance work. The office has initiated a system of maintaining a register to write down any problem of light, fans, water leakage etc.

The computers and sophisticated instruments are either under AMC or there are technical persons available on campus for computer maintenance.

The college constitutes the stock verification and dead stock verification committees every year.

There is Annual Maintenance Contract for maintaining the lift, computers, laptops, printers, copier machines and inverters.

The class rooms and college campus are cleaned regularly. The cleaning of the washrooms is done thrice in a day.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

The calibration of the equipment is done by faculty of Electronics (IT section) at the beginning of the year and stock register is maintained.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The major steps taken for location, upkeep and maintenance of sensitive equipment are as follows:

A full time electrician employed by the Management for solving the electricity related problems.

The Generator is installed on the ground floor to avoid the inconvenience of power failure.

Inverters are installed in computer laboratory, administrative office, examination room and the LRC for the continuous power supply.

Many computers have UPS.

The anti-virus software is installed on many computers.

The Computer laboratory has a Technical Assistant to ensure that computers are used properly.

There is separate electric meter room for the campus.

A bore well and the water is exclusively used for wash rooms.

Water supply connection from Thane Municipal Corporation.

Maintenance of underground and overhead tanks used for the water storage.

Fire extinguishers installed in computer laboratory, office, library and corridors.

Any other relevant information regarding Infrastructure and LRC which the college would like to include:

The LRC provides the international Newsletter in Hindi Brail 'Reliance Drishti' published fortnightly to the visually challenged student.

CRITERION –V
STUDENT SUPPORT
AND
PROGRESSION

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5: 1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes.

The institution publishes its updated prospectus annually. The information disseminated through The college prospectus is goals and objectives, courses available at college, guidelines for admission, staff information, rules of discipline for students, attendance and grant of terms, library, scholarships and freeships, fee structure, refund of fee for cancellation of admission, scheme of examination, procedure for investigation in case of malpractices, highlights of the college, other activities and schemes.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

The Management gives fee concessions and facility to pay fees in installment, to the needy students. The institutional scholarships/ freeships, financial aid is made available promptly through the administrative office.

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

The students belonging to SC, ST, OBC, SBC, VJ, NT and economically weaker sections are provided with Freeships and Scholarships.

Following are the details of percentage of students availing the facilities of Freeships and Scholarships:

Year	Percentage of students	Amount in Rs.
2011- 12	13.44	25,20,420
2012- 13	14.81	40,99,000
2013- 14	15.11	31,03,145
2014- 15	12.79	28,88,220
2015 -16	8.46	31,93,665

Financial aids are made available to the students of ST/SC and OBC through Social Welfare Department of the Government.

There is a Students' Aid Fund in the college.

5.1.4 What are the specific support services / facilities available for

✓ **Students from SC/ST, OBC and economically weaker sections:**

- Financial aid is made available for the students from SC/ST/OBC and economically weaker sections as per the rules and regulations of the central and state Government. Help is also rendered through Book Bank Scheme for these Students.
- The college has a scheme of "Earn while Learn" which provides part time job opportunity for the students in the campus to tide over their economic crisis, at the same time it also enables them to acquire skills essential for office jobs.

✓ **Students with physical disabilities:**

Students who are physically disabled are provided with the facilities as per University guidelines. The classrooms of these students are arranged at convenient locations. For last three years college has one visually challenged student. His needs such as writer, study material are met through NKT Snehankit center. Lift facility is made available to these students.

✓ **Overseas students:**

There are no overseas students in the college.

✓ **Students to participate in various competitions at National and International:**

Travelling allowance is given to the students to participate in various cultural and sports events at intercollegiate, university and State level. Arrangements are also made for refreshment during practice sessions.

✓ **Medical assistance to students: health canter, health insurance, etc.:**

- Health and Welfare Committee conducts health checkup camps for students. First Aid Kits are available in the college office, gymkhana, LRC, staff rooms, NSS office, Boys' and Girls' common rooms.
- Group Insurance Scheme for students has been introduced as per University of Mumbai rules. Rupees 33/- is collected from each student per year as per university guidelines for a coverage of insurance up to Rs. 2,00,000/-

- ✓ **Organizing coaching classes for competitive exams:**
Career Guidance and Placement Cell organizes regular lectures (every Saturday) for students to prepare them to appear and enter into various state and central civil services (UPSC, MPSC and other services).
- ✓ **Skill development (spoken English, computer literacy, etc.):**
 - The Department of English organizes class presentations, essay and debate competitions and book review sessions to enhance the spoken English skill among students.
 - There is a provision for acquiring computer skill for the students in the curriculum of T.Y.B.Com., B.M.S. B. Sc. (IT) and B.Com (B. and I.).
 - Well-equipped computer laboratory is available for the students.
 - Depending upon the proficiency level, computer facility is provided to the students. Students use L.C.D. projector for class presentations.
 - Remedial teaching is organised for students.
 - Free internet facility is provided to staff and students.
- ✓ **Support for “slow learners”:**
 - Slow learners are provided with personal counseling
 - Remedial teaching and extra classes are conducted for slow learners.
- ✓ **Exposures of students to other institution of higher learning /corporate/business house, etc.:**
 - Expert from industries and corporate houses are invited as guest speaker to share their experiences with students.
 - Students visit various business/ corporate houses for completion of their projects.
- ✓ **Publication of student magazines:**
Institution publishes ‘Dnyansagar’ magazine annually.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The efforts made by the institution are,

Students are made aware about various existing career opportunities. The college alumni are also invited to interact and guide the present students. Special lectures are also organized by alumni.

Students take part in activities organized by CGPC and Commerce Association. Students also appear for CA, CPT and IPCC examinations. Accountancy Department recommends students for articleship to CA’s and for vacancies in CA firms.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, quiz competitions, debate and discussions, cultural activities, etc.

- **additional academic support, flexibility in examinations**
- **special dietary requirements, sports uniform and materials**
- **any other**

The following policies and strategies are implemented by the institution to promote participation of the student in extra-curricular and co-curricular activities.

The college strongly believes in all round development of the students and thus provides for amenities essential to promote participation of students in extra-curricular and co-curricular activities including sports.

The Art circle consists of an enthusiastic team of students and is being led by a team of faculty, who coordinate all the participation in cultural activities. It ensures timely dissemination of information regarding various competitions and facilitating in sending entries. Costumes and musical instruments are made available for students taking part in cultural events.

The Gymkhana Committee of the college encourages students to participate in various sports activities and students participate in various sports at intercollegiate, zonal, university, state level competitions. The committee organized inter-collegiate cricket tournaments on the occasion of celebration of silver jubilee of the college. It had overwhelming response. The college appoints separate gymkhana incharge and coach for cricket, kabaddi and other games. The trained coach with the support of teachers encourages students to participate in different sports activities. Students actively participate in different co-curricular and extra-curricular activities. Materials like track suits and sports kits is provided to students for sport events.

Information about the circulars regarding competitions held in different colleges or by social organizations is displayed on the notice boards.

Preference is given to students at the time of admissions for students who have excelled in sports and cultural activities.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT/ Central / State services, Defense, Civil Services, etc.

The support and guidance provided to the students are as follows,

The college conducts regular lectures to guide the students towards the preparation for entry into civil services.

CGPC of the college organizes workshops and seminars to train students to prepare for competitive examinations. The PG department provides students with information on preparing for the various eligibility tests. Guidance lectures on various career opportunities are organized.

LRC has good collection of books which helps students to prepare for the competitive examinations. Teachers provide guidance to students for preparing for competitive examinations.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social, etc.)

Different types of counseling services are available to the students which are as follows,

Mentoring system

The college has a mentor system where in teachers are appointed as mentor of a particular class. Students take guidance of their mentors' regarding academic, personal and other matters.

The teachers provide academic, personal, career and psycho-social counselling.

Academic Counselling:

Students are helped with time-table management and learning techniques through mentor system, one to one counselling and parent-teacher meetings. Plan of study is given at the beginning of the academic year. Reference books for different papers are suggested and guidance is provided for the preparation of the synoptic answers. The question banks of all subjects are given to the students. Teachers give information about weightage to different chapters in different papers and also discuss about the nature of questions on each topic.

Personal Counselling:

Teachers also help the students to solve their personal problems, if any such as relationship issues, family issues through interaction with students and their parents.

Career Counselling:

Students are given knowledge about various career opportunities suitable to their aptitude. Various career oriented guidance lectures are also conducted through Career Guidance and Placement Cell. Women Development Cell is established as per the directives of University of Mumbai to deal with the problems encountered by female students and staff. It organises programs focusing on career option programmes for female students.

Psycho-social Counselling:

Department of Psychology provides personal counseling to the students. Apart from this the college has also appointed a trained counsellor. The types of cases handled in the college include anger management, anxiety, depression and Obsessive Compulsive Disorders OCDs.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Yes.

The CGPC organizes lectures on career opportunities. It invites companies for campus recruitment and placement. It also motivates students to opt for civil service examinations. CGPC conducts workshops for stress management, personality development, interview techniques and communication skills. Faculty also guides students regarding career avenues open to them in their respective fields.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years?

Yes.

The institution has constituted a Grievance Redressal Cell as under.

Principal	Chairman
Vice-Principal	Member
Head of the department	Member
Office Superintendent	Member

No any Grievances addressed in the last four years.

However, Grievances (if any) will be communicated to teachers by the students in the mentor meetings and suitable actions will be taken accordingly.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

Women Development Cell is established as per the directives of University of Mumbai. It is reconstituted every 3 years. The composition of the WDC at The college level is as per the guidelines. It conducts workshops and talks on gender sensitization (both male and female), health of girl students, pre-marital counseling, gender issues, legal aspects related to women, female feticide, domestic violence, women empowerment and self-defense.

The institution has constituted Women Grievance Redressal Committee ('Mahila Takrar Nivaran Samiti') as per guidelines of University of Mumbai and Government of Maharashtra. The Women Redressal Cell also works as a grievance redressal committee for sexual harassment.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes. There is an anti-ragging committee. UGC regulation on ragging is promptly displayed in strategic location. It is also available on the Institutional website and in the college prospectus. There has been no report on ragging in the premises. The college follows strict discipline rules and there has been no instance of students ragging.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The welfare schemes made available to the students by the institution are:

- Students' group Insurance scheme is available for providing assistance in case of accidents and major calamities.
- 'Earn while Learn Scheme' is introduced for students. Reading room facility is made available on holidays.
- Alumni assist students in providing employment.
- Students are given easy access to computer and internet facility.
- Railway concessions are given to the students as per state government norms.
- The faculty members address and respond to the academic and non-academic problems of the students.

5.1.14 Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?

The Alumni Association has been constituted. There a separate bank account operated jointly by the Principal and President of the Alumni Association. The Alumni Association of the college is very active and they share their expertise with the students by organizing workshops, demonstrations, talk show, lectures, etc. Ex-students also provide placement assistance to the students.

In the year 2014-15 on the occasion of the silver Jubilee celebration the college Alumni published a souvenir which was funded by raising funds.

The Alumni presently working with banks, insurance companies and other organizations also provide information about the vacancies.

For any educational institution, its Alumni are their assets and college is no exception to this. Alumni are well placed in diverse fields in different organization, serving in different capacities. The alumni are doing exceedingly well in the fields like accountancy, banking and insurance, journalism, politics, law, media, cinema, education, etc.

Alumni Association (ANVAY) invites some of alumni to the college to guide the current students in their field of their expertise.

Sr. No.	Name of the ex-student	Batch	Current position	Purpose of the visit
1.	Mr. Santosh Juvekar	1992-93	Actor	Promotion of Marathi Play
2.	Mr. Jairam Yadav	1993-94	Lawyer	Organized get together of Alumni –ANVAY in 2013-14
3.	Mr. Abhay Sawant	1994-95	Businessman	Coordinated a guest lectures for CGPC and also organized get together of Alumni – ANVAY in 2014-15
4.	Mr. Kiran Puthran	1994-95	Investment agent	Lecture on investment schemes.
5.	Ms. Alifiya	1995-96	Housewife	Guest lecture on ways and means to fight Cancer
6.	Mr. Rashim Saraf	1995-96	Group Manager, Shriram Finance	Guided the students for appearing in the Interviews.

7.	Mr. Kshitij Kulkarni	1999-00	Director and writer of drama and novels	‘Zapurza’ on the occasion of Marathi Din
8.	Mr. Chetan Baraskar	1999-00	Lawyer	Guest lecture on Shiv Jayanti
9.	Mr. Kshitij Kulkarni	1999-00	Director and writer of drama and novels	judge-Theater Section at 48 th Youth festival
10.	Mr. Chetan Baraskar	1999-2000	Lawyer	5 lectures of MPSC and UPSC
11.	Mr. Abhishek Nikam	2000 -01	M.B.A.	Lecture on Management Strategies.
12.	Mr. Parth Trivedi	2001-02	Social activist	Art of Living workshop for staff
13.	Mr. Deepak Tiwari	2001-02	Journalist	Evils of dowry and means to resist dowry
14.	Mr. Vasim Khan	2001- 02	Expert in Competitive exams.	Visiting Faculty for Competitive examinations
15.	Mr. Yogesh Deshmukh	2002-03	PSI	Career Guidance Lecture
16.	Ms. Dhanali Kubal	2002- 03	Advocate	Visiting faculty for Law
17.	Ms. Radhika Kulkarni	2003-04	Interior decorator and photographer	Appointed as official photographer to cover the youth festival and other important events
18.	Mr. Dinesh Shelar	2003-04	Police Sub Inspector.	Guided the students for preparing for MPSC exams.
19.	Ms. Pavitra Anchan	2003-04	Lawyer	Invited as judge of personality contest
20.	Ms. Priyanka Raut	2006-07	Sports Co coordinator at Billabong International School	Chief Guest for Gymkhana Prize distribution.
21.	Mr. Jitesh Pujari	2008-09	M.Com.	Opening of Gymnasium
22.	Mr. Imran Shaikh	2010-11	Aspirant of Civil Services Examinations	5 lectures of MPSC and UPSC

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employments (for the last four batches) highlight the trends observed.

Following table shows the percentage of students progressing to higher education or employments.

Student progression	% of Students progressing for Higher Education	
UG to PG	Year	%
	2012-13	12.40
	2013-14	31.46
	2014-15	14.12
	2015-16	17.12
PG to M.Phil.	Nil	
PG to Ph. D	Nil	
Employed	Year	%
Campus selection	2012-13	1 approx.
	2013-14	3 approx.
	2014-15	2 approx.
	2015-16	2 approx.
Other than campus recruitment	Exact data not available.	

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (course wise/batch wise as stipulated by the University)? Furnish programme-wise details in comparison with last of the previous performance of the same institution and that of the college of the affiliating university within the city/district.

Programme-wise details in comparison with last of the previous performance of the same institution are as follows:

Programme / Course	Year			
	1	2	3	4
T.Y.B.A.	(2012-13)	(2013-14)	(2014-15)	(2015-16)
O and A Grade / First Class Percentage	5 (6.76)	1 (1.75)	4 (8.89)	3 (6.98)
B Grade / Second Class Percentage	40 (54.06)	38 (66.66)	26 (57.77)	6 (13.95)
College Pass Percentage	60.82	68.41	66.66	61.84
University Pass Percentage	78.07	60.81	DNA	DNA

Programme / Course	Year			
	1	2	3	4
T.Y.B.Com.	(2012-13)	(2013-14)	(2014-15)	(2015-16)
O and A Grade / First Class Percentage	237 (49.69)	27 (6.46)	35 (8.20)	33 (6.95)
B Grade / II nd Class Percentage	203 (42.57)	286 (68.43)	303 (70.95)	86 (18.11)
College Pass Percentage	92.25	92.85	79.15	68
University Pass Percentage	93	74.89	67.34	66.52

Programme / Course	Year			
	1	2	3	4
T.Y.B.M.S.	(2012-13)	(2013-14)	(2014-15)	(2015-16)
O and A Grade / First Class Percentage	15 (15.15)	6 (5.41)	6 (6.82)	3 (2.54)
B Grade / Second Class Percentage	15 (15.15)	20 (18.02)	20 (22.73)	14 (11.86)
College Pass Percentage	67.67	48.65	59.10	54.24
University Pass Percentage	66.14	72.50	45.95	DNA

Programme / Course	Year			
	1	2	3	4
T.Y.B.Com. (B and I)	(2012-13)	(2013-14)	(2014-15)	(2015-16)
O and A Grade / First Class Percentage	9 (40.91)	14 (28.57)	6 (12.00)	10 (18.25)
B Grade / Second Class Percentage	3 (13.64)	14 (28.57)	12 (24.00)	14 (25.93)
College Pass Percentage	72.73	77.55	76.00	85.19
University Pass Percentage	84.40	84.19	77.95	DNA

Programme / Course	Year			
	1	2	3	4
T.Y.B.Sc. (I.T.)	(2012-13)	(2013-14)	(2014-15)	(2015-16)
O and A Grade / First Class Percentage	4 (7.55)	-	7 (15.91)	10 (17.24)
B Grade / Second Class Percentage	7 (13.21)	-	6 (13.64)	18 (31.03)
College Pass Percentage	39.62	45.45	38.64	62.07
University Pass Percentage	47.70	56.60	51.22	DNA

Programme/ Course	Year			
	1	2	3	4
M.Com (Adv. Accountancy)	(2012-13)	(2013-14)	(2014-15)	(2015-16)
O and A Grade /First Class Percentage	13 (24.53)	13 (30.23)	9 (39.13)	15 (42.85)
B Grade / Second Class Percentage	22 (41.51)	24 (55.82)	12 (52.17)	19 (54.28)
College Pass Percentage	66.04.00	86.05	91.30	97.14
University Pass Percentage	86.38	81.64	87.23	DNA

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

Students who pass UG programmes are motivated to continue their post-graduation and other studies. Approximately 35% of the students passing UG take up higher studies. The Career Guidance and Placement Cell plays a pivotal role in helping and guiding the students in pursuing higher education and even in seeking better employment opportunities.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The following efforts are made to minimize dropout rate and failures and facilitate the students to complete the course.

- **Financial help:**

Students are provided Book-Bank to reduce drop out over financial reason. Books Borrowed by Students under Students Welfare Book Bank Scheme:

Academic year	Category					Total
	SC	ST	NT	SBC	OBC	
2011-12	18	03	09	04	27	61
2012-13	25	06	08	06	37	82
2013-14	32	11	08	04	21	76
2014-15	18	03	06	02	28	57
2015-16	37	04	05	04	42	92

- **Counseling:**

Personal counseling, motivation, career counseling, parent- teacher meeting, remedial teaching is given to students. To deal with the social, emotional and behavioral problems of the students the Counseling Cell and Grievance Redressal Cell are formed.

- **Attendance:**

Regular attendance is taken for all the subjects separately. List of defaulter students is displayed on notice-board for all subjects in every month and parents are called and counseled in case of serious defaulters.

- **During examinations:**

The college provides convenient rooms, writer and extra time to physically disabled students, as per the University rules and regulations.

The students who are weak in studies and at risk of failure are provided with special care and protection in the teaching- learning process. The initiatives taken by the college in connection with this include timely guidance and doubt-clearing sessions.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and programme calendar.

The range of sports, games, cultural and other extracurricular activities available to students is as follows:

A variety of indoor and outdoor sports facilities are made available to the students.

- **Indoor Sports:**

Table Tennis, Carrom, Chess and Badminton.

- **Outdoor Sports:**

Kabbadi, Kho-Kho, Cricket, Volleyball and Tug of war.

- **Cultural activities:**

One-Act Play, Skit, Folk dance, Mimicry, Mono-acting, Script, Singing, instrumental, 48th Youth Festival selection round, Clay Modeling, Painting, Cartooning, Rangoli, Poster making, Spot photography, Essay writing, Debate, Elocution, Story writing, Poetry and News reading, Quiz, Bridal Make-up, Salad decoration, traditional day and Personality contest.

- **Other Extra Curricular activities:**

Paper presentation competition, Industrial visits, study tour, voter's day celebration, good governance day, Constitution day, Shaheed Divas, Participation in Akhil Bhartiya Marathi Natyasammelan, Participation in workshop conducted by University of Mumbai, construction of check dam (Vanrai Bandhara), tree plantation, nature trail, etc.

A large number of students participate in almost all of the above mentioned sports, cultural and extra-curricular events.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

The details of major student achievements in co-curricular, extracurricular and cultural activities at different levels are as follows:

2011-12

- Mr. Shiva Behra of F.Y.B.Com. secured 1st prize in Body Painting, T-shirt painting at VPMRZ's Shah College, Mulund and Swayam Sidhhi Management College, Bhiwandi respectively and also secured 2nd prize in Poster Painting and Foodies at Swayam Sidhhi Management College, Bhiwandi.
- Ms. Prajakta Parab of S.Y.B.Com. secured 1st prize in Pot Painting at R. J. Thakur College and Adarsh College, Badlapur.
- Ms. Bhavika Khadapkar of F.Y.B.Com. secured 1st Prize in Recipe and 'Pen Down Your Ideas' at Adarsh College, Badlapur and secured 2nd prize in Extempore at VPMRZ's Shah College, Mulund.
- Mr. Jude D'Souza of S.Y.B.Com. secured 1st prize in Elocution competition at R. J. Thakur College, Thane and secured 2nd prize in debate, newspaper reading at R. J. Thakur College, Thane.
- Mr. Pratik Risbud secured 1st, 2nd, 3rd and 4th prizes in chess competition at Pragati College, IFFEL, Mumbai University, Joshi-Bedekar college, Thane respectively.
- Volley ball team secured 2nd prize at Pragati College, Dombivli.
- Tug of war team secured 3rd prize at Mehta College, Airoli.
- Mr. Ajayan Menon was selected for Mumbai Cricket team.
- Mr. Satveer Singh secured 2nd prize in Karate competition at university level.

- Twenty students participated in inter collegiate festival UDDAN conducted at R A Podar College, Matunga and bagged IInd prize for poster making and IIIrd prize for street play competitions.

2012-13

- College Cricket team won 1st prize at DKVC's College, Dombivli Cricket tournament.
- Tug of war team won 1st prize at Joshi Bedekar College, Thane.
- In chess competition college secured 1st and 2nd prize at DKVC College, Dombivli.
- The college secured 1st place in mixed doubles carom tournament held by R. J. Thakur College, Thane.
- Mr. Manoj Rawal from M.Com. Part-II has been selected by the Mumbai Cricket Club.
- DLLE unit of college bagged IIIrd prize for poster making and consolation prize for street play competition at UDAAN conducted at S M Shetty College, Powai.

2013-2014

- Ms. Jyoti Nikalje and Mr. Lokesh Bhoir was adjudged 'The college Icon of the Year' by St. Angelos Computer Institute.
- Mr. Lokesh Bhoir bagged 3rd prize in intercollegiate dance competition at 'Thane Fusion' organized by Joshi Bedekar College, Thane.
- College Tug of war team secured 6th place in the University of Mumbai.
- 18 students participated in inter collegiate festival UDAAN conducted by Mumbai University at Sheth NKTT College and secured third prize in street play competition. Students performed street play on 'discrimination against women' at various places in Thane.

2014-2015

- Ms. Atma Yadav won 1st prize in slogan writing competition at Adarsh College, Badlapur
- Mr. Akash Dogra won 1st prize in singing at 2nd prize in Guitar instrumental contest at Swayam Sidhhi College, Bhiwandi, won 3rd prize in singing at Sneha foundation, Vikroli, won 2nd prize in singing at Shree Narayan Guru College, Chembur and also won 2nd prize in singing at K. M. Patel College, Thakurli.

- Ms. Pratiksha Patil won 1st Prize in Rangoli making competition at Adarsh College, Badlapur and 2nd prize in Rangoli making competition and 2nd prize in poster making at K. M. Patel College, Thakurli.
- Ms. Formi Chheda won 1st prize in Mehendi at KBP College, Thane.
- Mr. Aftab Thakur won 1st prize in singing competition at Shree Narayan Guru College, Chembur and 2nd prize in singing at Swayam Sidhhi College, Bhiwandi.
- Mr. Akash Chaurse won 1st prize in photography contest at MCC College, Mulund.
- Mr. Omkar Zanjale won 2nd Prize in poetry writing at Sneha foundation, Vikroli.
- Mr. Akash Kadam won 2nd prize in solo dance at Vaze College, Mulund.
- Mr. Abhishek Dhonde won 2nd prize in photography at K.M. Patel College, Thakurli.
- Mr. Farman Khan was adjudged as the best bowler during the Intercollegiate Cricket Tournament.
- College Tug of war Team secured 6th place in the University of Mumbai.
- College Langadi Team secured 8th place in the University of Mumbai.
- 18 students participated in inter collegiate festival UDAAN conducted by Mumbai University at Joshi-Bedekar College 2nd prize in street play competition.

2015-16

- Miss. Khushbu Gharat, won 1st prize in Fine Arts Rangoli making at 48th Youth Festival Zone IV.
- Mr. Akash Dogra won 3rd prize in western solo singing at 48th Youth Festival Zone IV, won 1st prize at Royal College, Dombivli and Kohinoor College, Khandala. He also secured IInd prize in solo singing at MCC College, Mulund and 3rd prize at University of Mumbai.
- Mr. Srinath secured 3rd Prize, bronze medal in international singing competition held at Bangkok.
- 34 students participated in inter collegiate competitions and 14 students bagged prizes.
- Mr. Aftab Thakur won 1st prize in solo singing at VPM College, Mulund and Joshi Bedekar College, Thane.
- College won the 1st prize for Group Dance at Royal College, Dombivli.
- Mr. Omkar Zanjale won 1st prize in 'Foodies' at Joshi Bedekar College, Thane.

- Mr. Abhishek Dhonde won 1st prize, Gold Medal, in Still Photography at Guru Nanak Institute of Management, Chembur.
- Ms. Samruddhi Dude won 1st prize in Solo Dance competition at ‘Ti mahotsav and Nateshwar’. She also won 3rd Prize in Group Dance at Joshi Bedekar college, Thane.
- Ms. Pranita Walse reached upto State level at Kabbadi competition.
- Ms. Shraddha Kubde reached upto State level at Kabbadi Competition.
- Ms. Pranita Walse reached Quarter Final at Inter-collegiate Kabbadi Competition.
- College won 1st prize for street play competition at University Inter-Collegiate festival UDAAN.

5.3.3. How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

To improve the performance and quality of the institutional provisions, the college seeks and uses data and feedback from its graduates and employers in the following manner:

- The college seeks formal feedback from graduates.
- It also seeks informal feedback from employers during interactions at various forums.
- Formal feedback taken when students come to take their convocation certificates.
- All feedback forms are analyzed and used for improving the performance.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazines and other material? List the publications / materials brought out by the student during the previous four academic sessions.

The college involves and encourages students to publish materials like catalogues, wall magazines, college magazines and other material. The details are as follows:

- The college students are a part of the editorial board of the college magazine “Dnaysagar”. Students contribute articles to the magazine.
- Few Departments have theme based wall papers contributed by the students.
- Magazine Committee and student members encourage students to contribute articles, stories, poems, write-ups, etc. They keep on motivating students through written notices and by organizing essay competitions. Oral information is also provided regularly.

- Students are encouraged to prepare articles by providing library facility.
- Students are given topics by teachers and guided to write articles for magazine.

5.3.5 Does the college have a student council or any similar body? Give details on its selection, constitution, activities and funding.

The college has a Students' Council. The students' council is a statutory body constituted in the college as per the University Act after receiving the notification from the University of Mumbai. Generally it is constituted in the month of July/ August every year. From last three years university has not send any notification/ guidelines to constitute students' council in the college as new university Act is not came into existence.

Principal and faculty members guide the students' council for the smooth functioning in various events and activities.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The institution has formed various academic Committees/Associations. These Committees/Associations work with the student representatives. These Committees/Associations consist of faculty members and group of students to act as representative for steering the activities conducted under the banner of the Committees/Associations. Students' Council, WDC, NSS and IQAC are statutory committees. For smooth and sound conduct of various activities of the college following committees are formed at the college level such as:

- Art Circle
- Gymkhana
- CGPC
- Literary Associations
- Commerce Association
- Planning Forum
- Nature Club
- Economics club
- NKT Snehankit Centre
- Go Green NKTT
- Accountancy club

Apart from this students are also involved in organization of workshops, seminars and conference in the college.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution?

Through Alumni Association, the college has established a good rapport with the graduates of the institution. Alumni Association conducts various programmes for students for their overall development.

The institution also maintains a good network with its former faculties. They are invited as judges for various competitions and for delivering guest lectures and also to participate in workshops, seminars and conference.

Any other relevant information regarding student support and progression which the college would like to include.

The college is well respected by the community. The management encourages academic enhancement by rewarding students for their academic performances. In addition they are rewarded for sport initiatives and a special recognition for overall performance by giving special awards like Best student, Best female student, Best organizer and Principal's special appreciation awards.

48th Intercollegiate University of Mumbai Youth Festival qualifying round of University of Mumbai was organized under the convenership of Ms. A.S.Samant.

The college was selected to host a qualifying round of 48th Intercollegiate Youth Festival for Thane district Zone IV colleges on behalf of the University of Mumbai on Tuesday, 4th August, 2015. Twenty four colleges of Thane Districts Zone IV with more than seven hundred students and three hundred accompanists participated in 28 various events under Literary, Acting, Dance, Fine Art, Music and Singing categories. Eminent personalities from the field of theatre, music, dance and journalists were appointed as juries on the selection panel for the music, dance, theatre and literary events. Two students of Sheth NKTT College were selected for participation in Final round of Youth Festival in Fine Art event Rangoli and Music event Western solo. Second Phase of Youth festival selection was organized on Monday, 17th August, 2015 in the college for organization of written quiz, Story writing group A and story writing group B events.

**CRITERION –VI
GOVERNANCE,
LEADERSHIP AND
MANAGEMENT**

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

VISION

Committed and Persuasive Efforts towards Holistic Education

MISSION

- To impart education based on values, justice and equality among students from all strata of society.
- To enable students to grow intellectually, professionally and ethically throughout their lives.

OBJECTIVES

- To encourage, spread and facilitate higher education among all sections of society in general and among Gujarati speaking community in particular irrespective of class, caste and creed.
- To mould their character to make them good and responsible citizen.
- To inculcate the sense of discipline and develop a holistic approach among students.
- To develop students intellectually and socially.
- To sensitize students about social issues and responsibilities.
- To facilitate realization of students' potential.
- To instill moral values and to mould students into excellent human beings.

QUALITY POLICY

Sheth N.K.T.T. College of Commerce and Sheth J.T.T. College of Arts shall impart holistic education to the students and instill in them respect for values, justice, equality, ethics, social sensitivity, gender sensitization and environmental consciousness for the betterment of society and self through continual up gradation of infrastructure and academic environment to make them good and responsible citizen.

Institution's distinctive characteristics:

- ICT based teaching learning process.
- Located in the heart of the city.
- The institution has Gujarati Linguistic Minority status.
- Special coaching to sports enthusiast to help them excel in respective sports.
- Qualified and dedicated staff.
- Spacious and well ventilated lecture halls.
- Well-equipped library, Gymnasium and gymkhana.

Addressing the needs of the society:

Both the vision and mission of the institution is in tune with the objectives of the Higher Education policies of the Nation. The institution has branched out to become a place where education imparted is covering basic as well as specialized knowledge.

Institution seeks to primarily serve students of Gujarati speaking community and meritorious students from the open category.

Through academic quality policy it inculcates the sense of discipline and develops a holistic approach among learners. Through its extension and extra-curricular activities it helps in imbibing good citizenship, culture, developing life skills as well as training required for their successful careers. It tries to sensitize students about social issues and responsibilities.

Institution's Tradition and Value Orientation:

Core values are being practiced by the college to impart holistic education among the students. Core value of the institution helps the students in acquiring knowledge based on values, justice and equality.

Vision for the Future:

- College is 27 years old, it consolidate and strengthen respect for values, justice, equality, ethics, social sensitivity, gender sensitization and environmental consciousness for the betterment of society and self.
- Prepare students for global challenges.
- Develop students intellectually and socially.
- Encourage, spread and facilitate higher education among all sections of society.
- Strengthening of Institutional Social Responsibility of the college.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The management has adequately empowered the Principal to design and implement policies and plans for the betterment of the institution. This is done in consultation with the various committees and stakeholders.

Role of the Management:

- Monitoring and governing the institution in line with the vision, mission, objectives and quality policy.
- Providing the required financial support to the institution and also to the needy students.
- Providing and upgrading the infrastructure.
- Interacting with staff representatives through the Local Managing Committee and the Internal Quality Assurance Cell.

Role of the Principal:

- Ensuring academic growth of the college.
- Assisting in planning and implementing academic programmes.
- Participating in teaching work, research and training programmes of the college.
- Administering and supervising curricular, co-curricular and extra-curricular activities of the college.
- Admission of students and overall administration including maintenance of accounts.
- Conducting and supervising of college and University of Mumbai examinations.
- Assessing reports of teachers and maintenance of service books of teaching and non-teaching staff.
- Maintaining co-ordination between Management and staff.
- Ensuring smooth working of the institution.
- Encouraging staff by providing opportunities for growth.
- Interacting with staff, students and parents.

Role of the Faculty:

- To initiate teaching, learning and evaluation at the beginning of the academic year.
- Undertaking and motivating students to pursue research/projects.
- Providing inputs to the Management and the Principal in planning its activities to achieve the goals and objectives.
- Promoting academic excellence by upgrading the skills and knowledge.
- Mentoring and Counseling to students.
- Facilitating in co-curricular and extra-curricular activities.

6.1.3 What is the involvement of the leadership in ensuring:

+ The policy statements and action plans for fulfillment of the stated mission:

The institution follows a democratic and participative style of leadership. It emphasizes the participation and involvement of faculty and administrative staff.

The Principal has long term vision for both, academics and administration. He guides the staff to actively involve them in realizing the goals and objectives of the college. The Principal allows the staff to come up with constructive suggestions and grievances. The policy statements and action plans are formulated by the Principal after consideration of all.

+ Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan:

Teaching plans, time table arrangements, various committees are initiated in formulating and achieving the strategic plan. The action plans for operations are prepared under the supervision and guidance of the Principal, Vice Principal and Heads of the Departments. Management gives sufficient freedom to the Principal who is also an academic head of the institution to function in order to fulfill the vision and mission of the Institution.

+ Interaction with stakeholders:

The college interacts with the parents of the students. The leadership places special focus on community in the vicinity of the college. Principal takes regular meetings of teaching and administrative staff. In these meetings, the responsibilities of the staff are also communicated.

+ Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders:

The college extends full support to all the new initiatives of concerned authorities. It also conducts regular feedback of students, parents and local authorities to frame plans.

+ Reinforcing the culture of excellence:

The college has been awarded ISO 9001:2008 QMS Certification by an Australian based company, Equalitas Certifications Limited in the year 2015.

+ Champion organizational change:

The college is looking towards a more active role in the society with encouragement to deserving and special students focus on extra-curricular activities and emphasize on sharing of knowledge and learning through workshops, seminars and conferences at national and international levels. The college opted for first cycle of NAAC accreditation in the year 2004.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

Meetings are held at various levels such as the Governing Body, LMC, IQAC, staff, departments and committees/associations to review the policies and plans of the institution.

Feedback is taken from students and parents who are analyzed for compliance.

There are clear cut procedures in place in the college to monitor and evaluate policies and plans for effective implementation and improvement from time to time.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The faculty members are invited for meetings and discussions about various issues. This creates a healthy working environment. The staff is given the authority and responsibility to complete the desired academic task in the best possible manner within the stipulated time. The Principal is very vigilant about discipline. The management provides autonomy to the Principal.

6.1.6 How does the college groom leadership at various levels?

The college grooms leadership at various levels through:

- Work rotation in different committees.
- Sponsoring faculty for training programmes.
- Inviting Resource Persons in various subjects to enhance their knowledge and skills.
- Delegation of responsibilities to the new faculty.
- Decentralizing decision-making powers.
- Preparing students to take up leadership roles through co-curricular and extra-curricular activities.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The institution ensures decentralized governance system by delegating authority to Heads of departments and Coordinators and providing operational autonomy through regular meetings of LMC, IQAC, Heads of Departments and various associations. Departments have democratic mode of functioning in planning and implementing their teaching plan, co-curricular and extra-curricular activities and the administration does not interfere in the day-to-day functioning of

departments. Departments are provided budget for their expenses and also for purchase of books. They have the liberty to organize seminars, conferences, events to plan educational tours, adopt different teaching methods, and work on various research projects and to take up major/minor research projects.

6.1.8 Does the college promote a culture of participativemanagement? If ‘yes’, indicate the levels of participative management.

Yes.

The Management gives sufficient freedom to the Principal, who is the academic head of the institution to function in order to fulfill the vision and mission of the institution. The college promotes a culture of participative management.

Faculty members are encouraged to contribute ideas towards identifying and setting organizational goals, problem solving and other decisions that promote a good work culture. This approach empowers the staff which then leads to increased efficiency, improved communication, improved morale, motivation and job satisfaction.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The college has a formally stated quality policy which was developed after the revision of Vision and Mission statement.

In view of this, all curricular, co-curricular, extra-curricular, extension and outreach activities are planned accordingly. This implied policy is deployed through different departments, committees and academies.

These activities are reviewed in HoD’s meetings, staff meetings, Local Managing Committee (LMC) and IQAC. The result of such a review of implied policy is seen in the performance of students.

Quality Policy

Sheth N.K.T.T. College of Commerce and Sheth J.T.T. College of Arts shall impart holistic education to the students and instill in them respect for values, justice, equality, ethics, social sensitivity, gender sensitization and environmental consciousness for the betterment of society and self through continual up gradation of infrastructure and academic environment to make them good and responsible citizen.

It was developed in consultation with the various stakeholders. Through this policy the college strives to create a high quality, inspirational teaching-learning environment and have expectations from graduates and post-graduates. In the pursuit of the college academic mission, the college constantly endeavors to provide, encourage, spread and facilitate higher education among all sections of society through curricular and co-curricular activities. The staff is made aware of the quality policy. At IQAC, HODs and staff meetings, the college reviews the feedback. To meet the standards the college makes necessary changes wherever possible.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

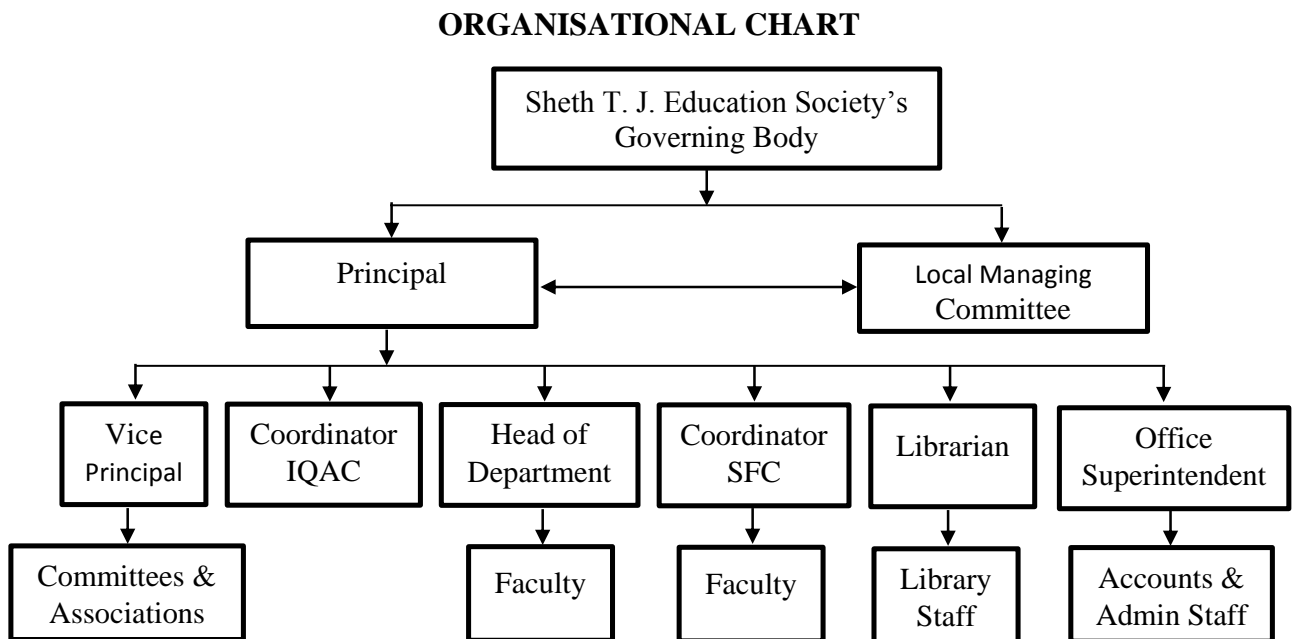
Yes.

The institution does have a perspective plan for its development which was developed in keeping with the needs of learners and reviewed as per the higher education policies of the nation.

Principal in consultation with the Management, IQAC, Vice Principal, Examination Chairperson, Heads of the Departments and office superintendent prepare annual planner. This calendar includes a list of the pre-planned lectures, programmes and activities to be conducted. These plans are improved regularly to ensure development of the college.

6.2.3 Describe the internal organizational structure and decision making processes.

The internal organizational structure is as follows:



The Principal has delegated the responsibilities of organising activities of the college, by forming various academic, administrative and support system committees.

The committee conveners make proposals for organizing various activities and get them sanctioned by the Principal of the college. The decisions are taken by the Principal in consensus with the concerned.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following:

• Teaching and Learning

The quality improvement strategies at the college include:

1. Use of modern technologies like LCD, Internet, etc.
2. After the last accreditation 07 LCDs and 10 laptops are made available.
3. In order to augment the existing resources teachers and students are encouraged to make use of e-learning resources.
4. The research culture is enhanced among students and staff by initiating necessary steps. The research committee initiates actions in this regard.
5. In the last four years 03 have been awarded Ph.D. degree and 05 have been pursuing research leading to Ph.D. degree.
6. Innovative approaches to teaching-learning are Court visits, holding moot courts, museums, archives, libraries, case studies, brainstorming sessions, observations, field trips, educational visits, question answer sessions, debates, quiz, demonstrations, role play, management games, discussions, presentations and experiential and participatory learning .
7. Mentor system.
8. Feedback from students.

As an institution affiliated to the University of Mumbai, the college follows its guidelines for teaching, learning and evaluation and adopts innovative methods, go beyond the framework of the curriculum to suit the needs and abilities of the students.

• Research and Development

The college has research committee to nurture research aptitude among the faculty members.

• Community engagement

The students have actively participated in the following programmes as part of their social responsibility.

Community Development activities such as:

- Peace rally, rural residential camp, sadbhavana divas, blood donation drive and anti- addiction drive.

- Workshops and Fun Fair.
- Health related activities such as, world AIDS awareness day, seminar on women's health, dietary habits and well-being, red ribbon club workshop, complete health check-up camp, session on child and women thalassemia.
- Activities creating environmental awareness such as tree plantation, making and distribution of paper bags and Rashtriya Swachata Abhiyan.
- Activities promoting responsible citizenship such as voter awareness campaign, road safety and signature campaign on harassment of the girl child, signature campaign against sexual harassment and assisting the police in crowd control.

• **Human Resource Management**

- The institution follows the prescribed guidelines of the concerned authorities such as Government of Maharashtra, University Grants Commission and the University of Mumbai while recruiting the staff.
- The management ensures that there is no gender bias in recruitment of staff.
- The existing faculty and non-teaching staff are deputed for faculty improvement and other training programmes.

• **Industry Interaction**

- Industrial visits and field trips are organized to give practical exposure to the students.
- Eminent persons from industry are invited to conduct workshops, seminars and guest lectures.
- Campus Placement drives are conducted in the college.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

Head of the institution ensures that adequate information is made available through the following:

LMC meetings, Staff and HoDs meetings, feedback from students and parents

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The Management welcomes suggestions from the faculty forwarded through the Principal in the LMC meetings. The Principal involves staff members in various activities related to the development of the college. The objectives of

the institution are communicated to the staff while introducing any new program. A review of achievements in accordance with the objectives ensures that every individual employee makes constructive contribution for the development of the college.

6.2.7 Enumerate the resolutions made by the management council in the last year and the status of implementation of such resolution?

The Management of the college has been indeed very active, supportive and co-operative. Some of the resolutions that were taken and completed to enhance institutional performance were:

- To modernise and upgrade facilities in the AV Room and Library.
- To renovate the class rooms, Gymkhana and the building.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining Autonomy?

The University of Mumbai has provision but the institution has not applied for the autonomy.

6.2.9 How does the institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholders relationship?

Yes.

The institution has a grievance redressal cell to ensure that grievances/complaints are promptly attended to and resolved. The grievance redressal committee resolves grievances if any and communicated to them at the earliest. This helps to promote better relationship with the stakeholders.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

In the last four years there no any instances of court cases filed by and against the institute.

6.2.11 Does the institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Yes.

The college has introduced a system of feedback from the students. Students are asked to fill feedback forms which cover areas such as office administration, library services and teaching learning process. These feedback

forms are analysed by the committee formed for the purpose. Based on the recommendations of the committee following corrective measures are taken such as extended library timing and increase in number of computers and laptop.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and nonteaching staff?

The college makes sincere efforts to enhance and enrich the professional development of its teaching and non-teaching staff. Some of them are as follows:

- Faculty is deputed for Orientation, refresher and short term courses.
- Faculty development programs in various areas and subjects are conducted in the college.
- Faculty members are encouraged to attend seminars, conferences and workshops conducted by the University and other institutions.
- Experts from the industry and academia are called to address the faculty.
- Faculty members are encouraged to take up minor and major research projects.
- Non-teaching staff are encouraged to continue their education.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

Principal holds regular meetings with faculty to get feedback on the progress made on the planned programs. The college maintains the record of the faculty in faculty profile detailing education, experience and training.

Programmes organised for administrative staff:

- Yoga sessions.
- Training in ICT.
- Training in administration.
- Training in library operations and services to library staff.

Newly appointed faculty works as members of committees under a senior staff member. In due course of time the staff member may be made convener/chairperson of the given committee. The feedback on the progress made on the planned programs is obtained by the Principal through meetings.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Performance appraisal system is implemented as per the guidelines from UGC. The appraisal report of the faculty is submitted to the Principal through the respective heads of the departments. Student feedback is taken on an annual basis and staff members are given a summarized report of the feedback. Staff members meet the Principal along with the HOD and necessary corrective measures are discussed.

The staff is required to submit duly filled performance appraisal forms as per the guidelines from UGC to the Principal through their respective heads of the departments, course coordinators and office superintendent. Staff performance is assessed by a set mechanism provided by the state government. The API forms are submitted by the faculty to the Principal through IQAC every year. Faculty appraisal is done by using feedback and self-appraisal D2 forms.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

Students' feedback is taken and analysed every year and the necessary steps are initiated. The parents are also involved in the feedback system. During mentor meetings a feedback form is circulated and action is initiated on the basis of their feedback. Performance appraisals of teaching and non-teaching staff are reviewed by the Principal. Adverse remarks, if any, are conveyed to the concerned employees for improvement.

6.3.5 What are the welfare schemes available for teaching and nonteaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

There is no formal welfare scheme for teaching and non-teaching staff.

6.3.6 What are the measures taken by the institution for attracting and retaining eminent faculty?

The measures taken by the institution for attracting and retaining eminent faculty are,

Faculty is encouraged to take both minor and major research projects and full support is extended by the college. Faculty is encouraged to attend workshops, seminars and conferences. The institutional work is divided into various committees. The college has well maintained infrastructure, well equipped library, healthy work culture, democratic functioning and better opportunities

for professional development. Felicitation of faculty is done for their achievements.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The college has effective mechanism to monitor use of financial resources. A budgetary plan is made by the Local Managing Committee in the beginning of the financial year. Local Management Committee (LMC) comprising the Principal, members of teaching, office staff and management, periodically monitors the budget and expenditure incurred. Meetings are held for the approval and scrutinizing the budget.

Auditing is carried out by internal and external auditing agencies.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The accounts of the college are audited regularly as per the Government rules. An internal auditor audits college accounts. The internal auditor checks receipts with fee receipts and payments with vouchers and necessary supporting documents. He also ensures that all payments are duly authorized.

6.4.3 What are the major sources of institutional receipt/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund / corpus available with Institution, if any.

The college gets financial support from Government. Salary grant is received from the Government for aided courses only (Commerce and Arts). The college also runs some courses on self-financed basis.

For self-financed courses the college does not receive grant from the Government. It is managed from the fees collected from the students.

Deficit or shortage, if any, is replenished by the management.

As per the university norms the management has a reserve fund of Rs. 4, 66, 034/-

6.4.4 Give details on the efforts made by the institution in securing additional funding and utilization of the same (if any)

The efforts made by the institution in securing additional funding and utilization are-

The college has received grants from UGC under College Development Grant, Merged schemes, Additional assistance, Minor Research Project Grant, Seminar Grant and Major Research Grant.

The institution submits proposals for availing grants to the University Grants Commission from time to time under various schemes.

The grant received from University Grants Commission under the XI and XII Plans is Rs. 88, 15, 500/- and it is utilized for purchase of equipments such as computers, printers, scanners, copier machines, copy printer, etc. and repairs and maintenance, internet connectivity, purchase of books and periodicals, remuneration to remedial teaching, entry in civil services and Career guidance and placement cell.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

- a. Has institution established an Internal Quality Assurance Cell (IQAC)? If yes, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

Yes.

The institution has established IQAC in the year 2004.

There is an institutional policy with regard to quality assurance. IQAC works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure and offering suggestions for the new self-finance courses.

Initiatives taken by IQAC in institutionalizing the quality assurance processes are as follows:

- Planning and finalizing the Annual Academic Plan of the college.
- Monitoring implementation of Academic Plan in coordination with Head of Departments and chairperson of various committees and Associations.
- Providing information and guidance on the organization of conferences, seminar etc.
- Giving suggestions for the infrastructure addition and improvement in the college which supports the teaching learning process.
- Encouraging research culture in the college to strengthen teaching learning process.

- Encouraging and guiding departments to organize workshops, seminars and conferences for students.

IQAC ensures effective and efficient internal coordination and monitoring mechanism. It plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted.

Every year IQAC advises a yearly plan in the beginning of the academic year. Students' feedback mechanism, self-appraisal by teachers, introduction of teachers training programmes, faculty development programmes, activities of staff academy and encouragement to teachers for research are some of the measures taken for quality sustenance and enhancement.

IQAC ensures that the quality enhancement processes are adopted, internalized and institutionalized.

b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

Most of the decisions of the IQAC have been approved by the Management. The recommendations related to quality enhancement given by IQAC were communicated to the management and most of them were implemented by the authority.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes.

The IQAC has two external members in its composition.

The external experts help the college IQAC in terms of improving and maintaining the quality of education, identifying and suggesting the new ways of teaching aids. They also provide valuable suggestions informally for improvement in the overall functioning of the IQAC.

d. How do students and alumni contribute to the effective functioning of the IQAC?

Students and alumni contribute to the efficient functioning of IQAC by the following:

- Involvement in planning and implementation of activities.
- Providing feedback on the teaching learning process regularly.
- Representation of the students and alumni in the IQAC.
- The alumni are not directly involved in the functioning of IQAC, but they do provide feedback in informal ways on several occasions. These are utilized to improve the academic and administrative processes.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

There are regular department and staff meetings under the chairmanship of Principal and Vice Principal where suggestions and feedback of quality policy are received. Non-teaching staff is given training programmes.

The administrative staff is involved in the implementation and execution of plans.

Staff members who attend seminars and workshops share their learning experiences with colleagues.

6.5.2. Does the institution have an integrated framework for quality assurance of the academic and administrative activities? If yes, give details on its operationalization?

Yes.

The institution has an integrated framework for quality assurance of the academic and administrative activities. It is as follows:

- Arrangement of term wise / year wise activities and plan for classes as per the course design.
- Syllabus completion by the faculty as per plan.
- Term/ Annual academic calendar.
- Term wise teaching plan.
- Workload plan and allocation of resources.
- Class wise time table.
- Examination schedule including tutorials.
- Annual seminar / workshop schedule.
- Annual plan for sports and extracurricular activities.

The college authority evaluates effectiveness of teaching methods. The knowledge assimilation by students is also gauged suitably.

The various forums at which discussions take place on quality related information are:

- Local Managing Committee (LMC).
- Internal Quality Assurance Cell (IQAC).
- Meetings of the Head of the departments.
- Meetings of teaching and non-teaching staff.
- Research and Development committee.
- Examination committee.
- Library advisory committee.
- NSS advisory committee.
- Gymkhana advisory committee.

6.5.3 Does the institution provide training to its staff for effective implementation of the quality assurance procedures? If 'yes', give details enumerating its impact?

Yes.

The institution provides necessary opportunity to the staff. The faculty takes effective measures and makes significant contribution in the quality enhancement of the institution. Teaching and non-teaching staff participate in several seminars and workshops on issues relating to quality in higher education. Insights gained from such forums are shared with the faculty and other stakeholders and implemented.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If yes, how are the outcomes used to improve the institutional activities?

Yes.

The institution has conducted the following audits/ external reviews:

Academic Audit:

The college has undertaken external academic audit. The suggestions given by the academic audit team were implemented in teaching learning process.

Examination Audit:

The examination audit is conducted. The suggestions are implemented for further improvement. Separate seat numbers are generated at the time of examination and laminated marksheets are provided to students.

Library Audit:

The library audit is conducted. The suggestions are implemented for further enhancement.

6.5.5 How are the internal quality assurance mechanism aligned with the requirements of the relevant external quality assurance agencies / regulatory authorities?

The internal quality mechanism of the college is based on the guidelines given by University Grants Commission (UGC), National Assessment and Accreditation Council (NAAC), University of Mumbai, and office of the Joint Director of Higher Education.

Besides this the institution has invited the external quality assurance agencies like an Australian based company, Equalitas Certifications Limited. Academic audit, examination audit, library audit and green audit is done by the external quality assurance agencies.

6.5.6. What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The teaching learning process is reviewed regularly in the following manner:

- Preparation of individual Time-tables and Teaching-plans by faculty
- Feedback from students about Teaching-Learning
- Meeting of the Principal with Departments, HoDs, and staff
- The Principal analyzes the final year results and discuss it with the staff. This helps in planning and initiating the measures for the following year.

This process involves the Principal, Vice Principals, HoD of each Department and Coordinator to ensure internal quality in teaching-learning.

6.5.7. How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The college communicates its quality assurance policies mechanisms by displaying quality policy at various places in the college premises for internal stakeholders (i.e. students and staff). The college website displays quality policy and its outcomes for external stakeholders. The institution constantly looks for opportunities leading to improvement in Quality Management System.

Any other relevant information regarding Governance, Leadership and Management which the college would like to include.

The college has been awarded ISO 9001:2008 QMS Certification by an Australian based company, Equalitas Certifications Limited in the year 2015.

CRITERION –VII
INNOVATIONS
AND
BEST PRACTICES

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Yes.

The college go green NKTT committee, nature club and green audit committee review environment related initiatives that are implemented. It formulates the action plan in order to have better environmental sensitization. The authority for maintaining eco-friendly environment on the campus appointed these Committees.

Following activities were conducted:

- The theme KNOW GREEN, THINK GREEN and GO GREEN was used for the publicity to create awareness in the college campus.
- International plastic bag free day – an appeal to all students and staff by using posters and slogans.
- An appeal to all to celebrate Ganesh Festival in an Eco Friendly manner.
- Plantation drive (medicinal plants) in college building and campus.
- Khadi day and class cleanliness drive with title environment awareness.
- One-day study tour at eco village Yusuf Mehar Ali Center, Panvel.
- Go green initiative – “no cell phone day: an appeal”.
- Essay writing competition on topic “My memorable day without cell phone” in Hindi, Gujarati, Marathi and English Languages.
- Go green initiative– Bicycle day: an appeal- "Go Green– Peddle for Green" and travel to college on bicycle on first and third Saturday of every month.
- Analysis of potable drinking water used in college by an appropriate institution.
- Organization of poster making, quiz and various other competitions on the topics related to environment awareness and protection.
- The college takes conscious effort to reduce, recycle and reuse material.
- The NSS volunteers make paper bags and give them to the fruit and vegetable vendors.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

*** Energy conservation**

The following are the major energy conservation initiative undertaken by the college by adopting energy saving techniques:

- It is ensured that the lights and fans are switched off by floor peons and staff after completion of the last lecture of the day.
- Air-conditioners in staff room are used when the faculty requires.

- Classrooms are designed and constructed with sufficient cross ventilation and light facilities so that the use of electricity can be minimized.
- All tube lights, fans and switches are numbered so that only the needed ones will be switched on.
- On every floor, the floor supporting staff and students are trained to switch off lights and fans when not required.
- Air conditioners are used only in months when the temperature is not comfortable and they are set at 25 degree celsius.
- Annual Maintenance Contract is in place for regular maintenance of electrical equipment.
- Electricity bill of the college is regularly monitored to keep check on usages of electricity.
- Replacement of regular bulbs by CFL and LED bulbs is initiated.

* **Use of renewable energy**

The process for installation of solar panel is initiated.

* **Water harvesting**

- Installation of water saving taps in the washroom is initiated.
- Regular analysis of potable water quality is regularly undertaken by the professional laboratory.

* **Efforts for Carbon neutrality**

- Since the college is located in the Heart of the City maximum staff and students prefer to commute by public transport.
- **Go Green Initiative – Bicycle Day:** one day every month is observed as ‘No Vehicle day’ or ‘Bicycle Day’. This helps in reducing carbon footprints.

* **Plantation**

- In spite of the space constraint college has taken initiative to ensure plantation on its campus.
- The NSS and students participate actively in tree plantation programs in selected areas of Thane city and at the residential camps organized in villages.
- College has undertaken a project based on converting small roof area into green area.
- Plantation drive is regularly organized by college NSS units, go green NKTT committee and nature club.

* **Hazardous waste management**

For creating awareness about hazardous waste management, nature club of college had organized study visit to Hazardous waste management plant run by Thane Municipal Corporation.

* **E-waste management**

- College promotes e-waste management by practicing buy back offers. Whenever computers are purchased, college ensures that the vendors buy back the old system so that it is recycled.
- CDs are used to a very less extent, staff has been provided with reusable pen drives to store e-data.
- Control on generation of e-waste is ensured by AMC for electrical equipment.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

The innovations introduced during the last four years, which have created a positive impact on the functioning of the college, are as follows:

- To enable students to prepare for examination in a focused manner, each department prepares a question bank per paper with different set of questions.
- The office functioning is maintained student friendly. All counters have names of the personnel and their work timings along with their job descriptions. There are boards displaying the time required for any service like transcripts, attested documents, old documents etc. This has ensured accountability and is rightly known as NKTT SSS (Student Support Service).
- The Career Guidance and Placement Cell ensures involvement of students and alumni in all activities of career awareness and also in the process of campus placement during campus drives by MNCs.
- Check Dam construction initiative by NSS Unit of the college in the adopted rural area is undertaken with the motive of recharging ground water by harvesting the rainwater.
- Professional enrichment programs ranging from academic to skill development based on requirements of the students and faculty are organized.
- To make the college premises gender friendly, gender sensitive and to ensure empowering of female students, various initiatives are undertaken by WDC to create awareness and training in self-defense.
- To inculcate social values and civic sense among the students, various activities are undertaken by Art Circle of The college such as:
 - Celebration of good governance day.
 - Celebration of national voters' awareness day.
 - Floral tribute to national leaders and social reformers on their birth anniversaries.

- E Saksharta- training to students in computer literacy.
 - Support extended for organization of Akhil bhartiya Marathi Natya Sammelan at Thane.
 - Celebration of Constitution day.
- ‘Earn while you learn’ scheme is being offered to the students by employing them part time in the LRC.
 - ‘Book Bank scheme’ to needy students whereby textbooks are provided for yearlong use.
 - Hiring of sports ground and professional coaches by the college to train students in various outdoor sports activity such as cricket, volleyball, kabbadi, etc.
 - Participatory Learning process is being implemented as an established innovative academic endeavour to make teaching-learning process interesting and innovative for the students.
 - Subject related clubs and literary associations such as Accountancy club, Economics club, ELA, MWM, HSM, GSM, Commerce Association, etc are established to support and strengthen delivery of syllabus and to ensure participation of students in the teaching learning process.
 - Training workshops are regularly arranged for soft skill development, art development, literary skill development and personality development.
 - College social responsibility is an established practice of the college whereby the poor and needy people are provided assistance in many ways.
 - Art Circle of the college in association with NSS units of the college and Alumni Association organized one day visit of six students from North-East Region of India in collaboration with SEIL-Students Experience in Inter-State Life. The purpose of visit was to showcase culture of region before the visiting students. A meaningful interaction of visiting students with faculty and students consolidated the value and resolve of students to work towards the cause of National Integration.
 - Majhi Aai Majhya Mahavidhyalayat- A meaningful interaction with the mothers of female students and their suggestion were invited in the form of feedback on the female related issue based activities such as Gender sensitization, role of family in empowerment of women through education etc.

7.3 Best Practices

7.3.1 Elaborate on any two best practices as per the annexed format which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practice -1

1) Title of the Practice

Participatory Learner-Centered Method-"We Do-We Understand"

2) Goal

The Best Practice of the college "Participatory Learner-Centered Method-We Do-We Understand" was designed to:

- Fulfill academic objectives of the college set in the Vision and Mission.
- Shift the focus from 'teaching' a subject to 'learning' a subject.
- Give the opportunities to think through issues and to promote respect for other learner's ideas.
- Enhance the learning with audio visual inputs.
- Provide life experiences in education and training opportunities for laying a foundation for enhancing cognitive skills of learners.
- Provide a foundation on which higher level cognitive skills can be built.
- Enable learners to identify their personal beliefs and attitudes with regard to cultural issues, social issues and political issues.
- Allow learner to recognize, acknowledge and accommodate the variety of opinions held by others.
- Provide maximum opportunities to the learners to learn.
- Involve students in the departmental activities.
- Improve communication skills of students.
- Get orientation on the requirements and the expectations of the students for the staff.
- Promote academic interest of identified slow learners.
- Provide hands on experiences during the process of learning.

3) The Context

Need addressed:

As per the suggestion given by the peer team of NAAC during the second cycle of reaccreditation, the college has taken a note and has tried to address the need of student's participation through various initiatives.

English is the medium of instruction and as per the guidelines of University of Mumbai, lectures and tutorials are assigned to deliver syllabus to the students. Students' intake is largely from vernacular medium resulting into poor communication skills in English, which hampers their performances in other subjects. This prevents students from participating in teaching-learning process effectively. Hence, college has decided to design appropriate practice to help in flexible and effective syllabus delivery in the classroom for improving their communication skill and to make teaching learning process interesting.

4) The Practice

It is observed that the performance of the students in the examination and their level of participation in the classroom need to be addressed immediately. Inadequate vocabulary and lack of confidence about English language make them passive learner in the teaching-learning process. Having understood this specific need of the learners the college has designed following activities:

English vocabulary and grammar tests:

Tests are announced well in advance to encourage learners to come prepared, Students are encouraged to refer sources of study material like E- Resources.

Spell bee:

To develop students' interest in improving their vocabulary and to make them familiar with new words used in communication, words are very carefully selected keeping in mind the vernacular background of the students.

Creative writing, dialogue writing, poem writing and analysis skills are enhanced especially of the First Year Arts students.

Use of ICT:

Power point presentation competitions are conducted regularly. Such competitions help students to test not only their oral communication but also their skill in making use of electronic medium available for mass communication.

E-Literacy enhanced the confidence of the students in the area of communication and also prepares them for future challenges.

Students are encouraged to make use of pictures, video clips, animation and sound clips to make their presentations innovative and effective.

An interactive session with the faculty of IT Department is arranged to attend the technical requirements of the students in making power point slides through 6-Day training workshop- E Saksharta.

Students learn time management, use of audio visual equipments, addressing large gathering and reaching out to the masses with the help of electronic media. These are some of the aspects that are taken care of while organizing power point presentations and/ or competitions.

Such competitions also provide the much needed practical sessions for students which test applicability of knowledge which they receive during lectures and tutorials.

Field visits:

Educational and industrial visits, visits to orphanage, old age homes, study tour to mills, small scale industries, RBI, BSE, American library, Malls and Banks are organized to understand the business structures and to strengthen the relevance of classroom ideas with the competitive world.

Mock group discussion:

Group discussion is a very important aspect in the recruitment process in global market, which trains the students to speak, who otherwise individually refuse to speak. It is a process where students are sensitized with the regards to various contemporary social and economic issues.

Informal reviews by peer group helps students to understand their strength and weakness of performance immediately.

Formation of clubs/associations:

Movie club:

In order to get attention of the students and to develop their interest in the contemporary socio-political issues with sensitivity, critical thinking and analytical skills, movies are screened on a regular basis, which are watched by students and faculty together. The discussion on all aspects of movie making is conducted by the students in presence and under the supervision of faculty.

Accountancy club: Nebula

To guide students to make career in professional fields like CA, ICWA, MBA, CFA and CS, guest lectures are arranged on curricular and other related aspects. Guidance is given to learners to prepare them for the university examinations and to improve their academic performance. Quiz contest and power point presentations are conducted to encourage advanced learners to gain in-depth knowledge of the subject.

Economics club:

Various student centered activities are conducted such as, A D Shroff Memorial Elocution competition in association with Forum of Free Enterprise, Mumbai. Industrial visits, study tours, currency exhibitions and competitions on use of social media are some of the methods used for creating awareness about economic issues.

Commerce association:

Guest lectures and Industrial visits are organized.

Nature club:

Nature trail, visits to environmentally significant places and survey on trees is conducted to generate environmental awareness among students.

Literary associations:

Activities are conducted to develop communication skills and to promote interest of students in Hindi, Marathi, English and Gujarati language and literature.

‘EYEREF’ readers’ club by LRC:

The club introduced various activities to develop reading habits, positive and healthy attitude towards literature, culture and society and to convert learner from occasional readers to regular readers. Visits to local libraries are organized and students are encouraged to take membership of other libraries

Role play:

Role-play on teachers’ day is conducted where students use their own experiences and creativity to imitate a real life situation.

Moot court sessions are conducted to prepare students for presentation manner in court to make them understand cases relevant with syllabus and to give them stage confidence.

Wall paper and students research group:

Research Group activities are introduced to develop analytical skills and to sensitize them towards socio-economic issues. Students are allowed to express their ideas and opinions on various issues through poems, cartoons, articles, posters, analysis of newspaper cuttings etc. This enables students to express on various contemporary issues innovatively and skillfully. Those students who are unable to express in the classrooms are benefited through this initiative.

Values clarification:

This activity encourages learners to clarify and explore their personal attitudes and values. It provides opportunities to share with their peers and to listen and understand opinions different from their own. Department of English uses this method of value clarification.

5) Evidence of Success

Results registered -

- Increased participation in curricular, co-curricular and extra- curricular activities.
- Increased use of ICT.
- Better relationship between teachers and students.
- Motivation for moving towards innovative teaching learning process.
- Students express freely in the classroom and interact with their teachers.
- Improved communication skill.

6) Problems Encountered and Resources Required

Problems Encountered

- Participation of students in learning activities mostly influenced by the peer pressure that hinder their participation.
- Participatory learner-centered innovative teaching techniques are at time difficult to adopt due to high student-teacher ratio in the class yet such techniques are used with little modification by forming small groups of students.
- Average academic background of the students especially in Arts faculty makes participation of students difficult in the initial stages of its introduction.
- Most of the students are from vernacular medium background and hence making them participate on the subject discussion in English language is a bit difficult in the beginning.
- Heterogeneous nature of student community makes discussion on sensitive issues disturbing if not done under the strict supervision and guidance of the teacher.
- Effective use of ICT during participation by the students was absent in the beginning due to lack of knowledge and training among the students.

The college has made conscious and planned efforts to overcome the above-mentioned problems to ensure desired success in its innovative practices.

Resources required

- Support of Management and college authorities to initiate the idea.
- Infrastructural support.
- ICT equipment availability.
- Longer duration stay of faculty on college campus.

7) Notes (optional)

College believes in sharing best practices with the involvement and active participation by all its departments. In addition, to channelize discussion on innovative practices being used by other colleges, the college had organized a NAAC sponsored national level conference by the IQAC of the college.

Our faculty is invited by other college to share their experiences.

Best Practice -2

1) Title of the Practice:

Reaching out to Reachable for Right cause (RRR)
Institutional Social Responsibility (ISR)

2) Goals-

The Best Practice of the college “Reaching out to Reachable for Right cause” was designed to:

- Attend to the immediate needs of community- food, clothing, education, etc.
- Provide basic requirements of life- financial and other support.
- Arrange Institutional support to needy students.
- Strengthen Institutional social engagement through NSS and other various associations.
- Make use of community resources to community in the form of donation.
- Sensitize students on contemporary issues with active participation.
- Provide citizenship training.

The activities and events of the college for community development are planned and executed properly. There is a proper utilization of intellectual and other resources available in the college. College being a community center for education, Management, Principal, staff and student of NKTT consider it as a prime responsibility to understand needs of the community to analyse those needs by applying intellectual capacity available in the college in the form of faculty to understand and prioritize efforts of the college directed for fulfillment of those needs.

3) The context-

College decided to work in a focused manner on Institutional Social Responsibility as its immediate priority after experiencing certain conditions in the college and in the community in which college operates. Such as:

- Weak and marginalized socio-economic background of the students.
- Understanding of social requirements of the community through NSS activities undertaken.
- Need for community upliftment programs.
- Importance of gender based activities for women empowerment.
- Channelizing community resources through organized efforts to bring positive change in the community.
- Role and strength of college in raising funds and resources needed.

College since its inception in the year 1990 has been actively organising various programs for the benefit of students and community at large. With the experience of more than 25 years in the organisation of such activities, college recognised particular requirements of the underprivileged section of the society. With vast intellectual and other resources such as infrastructure and army of students available with college, college has decided to identify certain areas to be taken up for immediate consideration and positive intervention.

4) The Practice-

Activities conducted by the college, in the various categories such as outreach activities, gender empowerment, nature protection, NSS and other associations' socially oriented activities etc. form a strong base for Institutional Social Responsibility of the college.

◆ **Social welfare activities conducted by college in association with Samajratna Dr. Sheth Nanjibhai Khimjibhai Thakkar Thanawala President, T. J. Education Society, Thane such as:**

- Distribution of study material to economically poor students of Municipal Schools.
- Arrangement of free food on the last day of every month to the physically challenged people in college premises. Annadan at Kumbh Mela, Nasik and Sinhasth at Ujjain, M.P. for devotees.
- Assistance to tribal communities for group marriage ceremonies.
- Drinking water facilities at public places.
- Wheel chair distribution to physically disabled persons.
- Distribution of Sewing Machines to women from below poverty line with the purpose of women empowerment.
- Organizing remarriage of destitute women.

- Efforts towards rehabilitation of alcoholic people.
 - Consistent efforts towards eradication of superstitions.
 - Making of documentaries and short films for the cause of save girl child, etc.
- ◆ **The activities conducted by NSS in the city of Thane and adopted rural areas such as:**
- Blood Donation Camps.
 - Free Health checkup camps.
 - Construction of Check dams (Vanrai Bandharas).
 - Tree plantations.
 - Consumer awareness programmes.
 - Awareness programs through street plays.
 - Cleanliness drive in adopted villages, etc.
- ◆ **Activities of various Associations of college contributing to the cause of Social welfare such as:**
- Conducted 'Anand Mela' to promote entrepreneur skill of the women whereby girl students have taken the stalls to sale the product or any other items made or traded by them, parents also participated in the same.
 - Voters day awareness drive - Formation of human chain.
 - Participation of students in the organization of Akhil Bharatiya Marathi Natya Sammelan held at Thane.
 - Cleanliness drive at various places in and around Thane city.
 - Street plays on topic related to social issues were performed in and around Thane city at 25 places.
 - Paper bags were made and distributed to the vendors to avoid use of plastic bags.
- ◆ **Various activities of teaching and non- teaching staff towards social development such as:**
- Association of Ms. A.S.Patki with the NGO Snehankit for visually challenged students.
 - Fund raised by Mr. R. Kumarmangalam to financially support education of needy students.
 - Two girl students from North East India stayed for three days at Ms. A. S. Samant home under Students' Experience in Interstate Living program (SEIL) in 2016.
 - Being a trained yoga teacher, Dr. (Ms.) G. V. Rao conducted one month yoga camp for general public.
 - Financial help given by faculty to 'Pratham -Mumbai Education Initiative' for their 'Balwadi-Thane Project'.
 - Faculty also certifies on honorary basis income and expenditure accounts of Ganeshotsav mandal and churches etc.

◆ **Activities and funding raised by Alumni and their involvement in the socially oriented activities such as:**

- Sponsoring education of students belonging to below poverty line.
- Distribution of Wheel chair to physically challenged people.
- Assistance provided for 'Anganwadi project' in Thane.
- Talk show and interactive session on Dowry System was conducted in which sister of our ex-student who participated in one episode of 'Satyameva Jayate', Amir Khan show on star T.V. was called to share her views on her personal experience against dowry.
- Art Circle of the college in association with NSS units of the college and Alumni Association organized one day visit of six students from North-East Region of India on 13th January 2016 in collaboration with SEIL- Students Experience in Inter-State Life. The purpose of visit was to showcase culture of region before the visiting students. A meaningful interaction of visiting students with faculty and students consolidated the value and resolve of students to work towards the cause of National Integration.

5) Evidence of Success-

Various activities organised by the college to fulfill its social responsibility as an academic institute resulted in expected positive intervention in various areas of community development. Measurable outcomes both qualitative and quantitative clearly indicate presence of college efforts in various areas such as:

- Social upliftment of marginalised groups.
- Gender sensitization and empowerment.
- Economic assistance to the needy.
- Environment protection initiatives.
- Community use of college through raised or funded resources.
- Continuation of education of dropped out students.
- Training for students in Citizenship.

6) Problem encountered and Resources Required-

The non-availability of adequate required financial resources is one of the major problems encountered in the organisation of various activities towards community development. As a result college could not serve to all those who were identified as needy. College today has to play the role of an educator and service provider combined, rather than just an educator. Resources in terms of finances are continuously required to attend to the ever growing requirements of those who need immediate attention. This is not easily and readily available consistently. Involvement of students in the organisation of such activities consistently is another challenge faced due to over occupation of students in academic and other professional activities.

**EVALUATIVE REPORT
OF
THE DEPARTMENTS**

**DEPARTMENT
OF
ACCOUNTANCY**

Evaluative Report of the Department of Accountancy

1. Name of the department : **Department of Accountancy**
2. Year of Establishment : **1990**
3. Names of Programmes /Courses offered : UG (B.Com.with specialisation in Financial Accounting and Auditing)
4. Names of Interdisciplinary courses and the departments/units involved:
Self-financing courses of the college
5. Annual/semester/choice based credit system (programme wise): Semester Based Credit System.
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions etc.:
 - a) The Department assisted in CA/CPT coaching conducted by Academy of Management and Personality Development.
 - b) Tally course conducted as vocational training programme recognized by Central Government with the help of Self Financing Course of The college and Junior college.
8. Details of courses /programmes discontinued (if any) with reasons: NA
9. Number of teaching posts: 04

Teaching Faculty	Sanctioned	Filled
Assistant Professors	04	04

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D./ M.Phil. etc.):

Name	Qualification	Designation	Specialization	No. of Years of exper.
CA (Ms.) K. S. Jayawant	M.Com., FCA	Assistant Professor	Accountancy, Taxation	23
CA (Mr.)V. B. Sali	M.Com., FCA, NET, SET	Assistant Professor	Accountancy, Management Accounting, Taxation	20
Ms M. A. Mangalvedhekar	M.Com.	Assistant Professor	Accountancy, Cost Accounting	19
Dr.(Ms.) H.D.Mansukhani	M.Com., M.A.(Eco.), Ph.D.	Assistant Professor	Accountancy, Statistics, Taxation	6

11. List of senior visiting faculty:

CA Mr. Jayant Karkare, (Rtd.) Head of the Dept, Accountancy Dnyansadhana College, Thane.

Mr. Prakash Wani, Associate Professor, Retired, Vani College, Mulund

Mr. S. V. Rane, Associate professor, MCC College, Mulund.

Mr. M.S. Ganagi, Visiting lecturer, retired from Mahanagar Telephone Ltd

Mr. Nikhil Karkhanis, Assistant Professor, MCC College, Mulund.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: N. A.

13. Student -Teacher Ratio (programme wise) : 120:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: College office and administrative staff is made available for department work as and when required.

15. Qualifications of teaching faculty with D.Sc./ D. Litt/ Ph. D/ MPhil / PG.

Ph. D. – 1 PG – 3

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil.

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil.

18. Research Centre /facility recognized by the University: Nil.

19. Publications Per Faculty:

* Number of papers published in peer reviewed journals (national/international) by faculty and students:

CA (Ms.) K. S. Jayawant - 01 in ISBN and 01 in ISSN conference proceedings.

CA Mr. V. B. Sali - 01 in ISBN conference proceedings, 02 in Peer-reviewed Journal.

Ms. M. A. Mangalvedhekar - 03 in ISBN and 03 in ISSN Conference proceedings.

Dr. (Ms.) H. D. Mansukhani - 02 in ISBN and 03 in ISSN Conference Proceedings.

* Books with ISBN/ISS Numbers with details of publishers:

1. Advance Financial Accounting for M.Com. – Himalaya Publication Pvt. Ltd
ISBN No. 978-93-5142-355-3

2. Direct Taxes for BMS- Himalaya Publication Pvt. Ltd ISBN No: 978-93-5202-077-5

20. Areas of consultancy and income generated:
 Department has professionally qualified members who provide consultancy on individual taxation matters. Administrative staff also takes their guidance on the matters related to TDS, service tax, VAT, Income-tax etc.
21. Faculty as members in a) National committees b) International Committees c) Editorial Board: Nil.
22. Student project:
- a) Percentage of students who have done in-house projects including inter departmental/ programme: 30% app.
 In-house projects as a part of internal assessment were given to the academically weak students.
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:
 02 faculty being Chartered Accountants through their associates and colleagues in the profession impart practical training to students during articleship tenure of 36 months as prescribed by Institute of Chartered Accountants of India. Precise data is not available.
23. Awards / Recognitions received by faculty and students:
- CA (Ms.) K. S. Jayawant: subject expert, management nominee, selection committee and member, LIC, University of Mumbai.
 Faculty is invited as External subject expert for viva voce at the nearby colleges. Faculty is post-graduate recognized.
24. List of eminent academicians and scientists / visitors to the department:
 Guest lectures are conducted for students by inviting eminent academicians.
 The list of eminent academicians / visitors to the department is:
- ✚ Dr. Pradeep Kamthekar, Associate Professor, Poddar College, Mumbai
 - ✚ CA Mangesh Kinare, Central Council Member, ICAI.
 - ✚ CA Sameer Sarangdhar, Chairman, WICASA - student bodies of CAs
 - ✚ CA Sagar Jayawant, Practicing CA, Jayawant Desai and Co., Mumbai
 - ✚ CA Vijayan Rao, Associate Professor, Acharya Marathe college, Mumbai
 - ✚ CA Manoj Karyekar, Assistant Professor, Dahanukar College, Mumbai.
 - ✚ CA Chandrashekhar Vaze, Pracising CA, Vaze College, Mumbai
 - ✚ Dr Parag Pangale, Associate Professor, University of Mumbai
25. Seminars/ Conferences/Workshops organized and the source of funding:
 a) National: Nil. b) International: Nil.

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
F.Y.B.Com.	1035	657	280	376	37.80

*M=Male *F=Female

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F.Y.B.Com.	99.05	0.95	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Data Not Available.

29. Student progression:

Student progression	Against % enrolled
UG to PG	16
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed: <ul style="list-style-type: none"> • Campus Selection • Other than campus recruitment 	T.Y.B.Com. students are encouraged to attend interview sessions conducted for campus selection as and when arranged by CGPC. Students are referred to practicing chartered accountants in Thane City and around for placement.
Entrepreneurship/Self-employment	Precise data is not available

30. Details of Infrastructural facilities:

- a) Library: Yes, Common Learning Resource Centre and Departmental Library.
- b) Internet facilities for Staff and Students: Yes, AV Room, ICT facility is used as and when required.
- c) Class rooms with ICT facility: Common ICT – laptops and projectors are used whenever required.
- d) Laboratories: Common Computer Laboratory is available.

31. Number of students receiving financial assistance from college, university, government or other agencies: 221

32. Details of student enrichment programmes (special lectures / workshops /seminar) with external experts:

- ✚ Nebula Club is formed for the guidance to the students related to career issues and professional growth such as ICWA, CS, CA and MBA.
- ✚ Guidance lecture for T.Y.B.Com. Students and Budget Sessions are conducted. The details are as follows:
 - Dr Parag Pangale, Associate Professor, University of Mumbai, guidance lecture for T.Y.B.Com. on Financial Accounting Paper-I on 29th January, 2013.
 - Dr. Pradeep Kamthekar, Associate Professor, Poddar College, Mumbai guidance lecture for T.Y.B.Com. Students on Management Accounting- Paper III on 30th January, 2013.
 - CA Manoj Karyekar, Assistant Professor, Dahanukar College, Mumbai, guidance lecture for T.Y.B.Com. on Taxes on 1st February, 2013.
 - CA Chandrashekhar Vaze, Practising CA, Vaze College, Mumbai on Budget on 24th July, 2014.
 - CA Mangesh Kinare, Ex-Chairman, Central Council Member of ICAI, Guidance lecture of CA profession- as a career Option on 17th September, 2014.
 - CA Sameer Sarangdhar, Chairman, WICASA – student bodies of CAs, Guidance lecture of CA profession- as a career Option on 17th September, 2014.
 - CA Sagar Jayawant, Practising CA, Jayawant Desai and Co., Mumbai on International Financial Reporting Standards on 16th September, 2014 and 8th October, 2014.
 - CA Vijayan Rao, Associate Professor, Acharya Marathe College, Mumbai, guidance lecture for T.Y.B.Com. on Direct Taxes.

33. Teaching methods adopted to improve student learning:

- Quiz competition.
- Power point presentation by students on subject related topics.
- Group discussion on case studies.
- Discussion on annual reports of limited companies for certain subjects
- Interaction with students through Whats App group.
- Students are taught in other languages along with English for selected topics.
- Traditional Method like maximum use of black board is regularly used.
- Remedial coaching to weak students.

34. Participation of members in Institutional Social Responsibility (ISR) and extension activities:

Faculty worked in WDC as convener /member in the year 2012-13, 2013-14, 2014-15 and done following projects for Empowerment of women:-

1. Conducted 'Anand Mela' to promote entrepreneur skill of the women.
2. Short film making competition was conducted in which students were asked to select topics mostly on women related issues.
3. Talk show and interactive session on Dowry System was conducted in which sister of our ex-student who participated in one episode of 'Satyameva Jayate', the Amir Khan show on star T.V. was called to share her views on her personal experience against dowry.
4. Session on female feticide and distribution of booklet on 'Save Girl Child' made by management was distributed among students and parents to create awareness.
5. 'Questionnaire' on women empowerment was distributed and got filled in from students, staff and the society to sensitize them about the issue.
6. 'Questionnaire' on 'only girl child' was distributed among the girls who are only child to their parents to appreciate their (parents) decision.
7. Essay, poster making and slogan making competitions on the issues such as domestic violence, save girl child, dowry system were conducted.
8. Street plays were set and students participated and performed it in surrounding areas.
9. Faculty also certifies Income and Expenditure Accounts of Ganesh Festival and accounts of Church.

Faculty Worked as Extension teachers of DLLE during last five years as follows:

1. Participated in survey 'Status of women in society'.
2. Motivated the students to participate in street plays relating to social issues and college team got the prizes for street plays every year.
3. Participated in various training programmes and in UDAAN-an extension festival of DLLE.
4. Conducted UDAAN Festival in the college in January, 2014 more than 15 colleges participated in the Festival and students were encouraged to participate in street play competition.

Faculty Appointed as NSS Programme Officer for the 4 years from 2012-13 to 2015-16 and motivated students to participate in social activities and contribute to the society as follow:

1. Active participation in organizing blood donation camps every year and also donated blood during the camps.
2. Participated in organizing workshop on consumer awareness and socio-economic related topics.
3. Organised workshops on disaster management guiding students to take appropriate and necessary action during natural or incidental calamities.
4. Organised and participation in 7-Day residential camps at remote places / villages and staying with volunteers at residential camps. In 7 Days 'NSS residential Camp between 14th – 20th November, 2015, built up two "Vanrai Bandharas" at Adivali Village, Titwala, Dist. Thane

5. Conducted street play at Adivali village, Titwala, on 'Andhshradha' and 'Vyasanmukti' to make village people aware. Asst. CEO, Zilla Parishad Thane.
6. Students were motivated towards "Gramin Swachhata Abhiyan" and other development activities in residential camps.
7. Besides this, conducted / organized several activities such as tree plantation, polio Immunization, traffic control etc. Organized workshop on 'Digital India'

Faculty worked as member of Nature Club and assisted to conduct poster making competition related to environment.

All members of the department participated in Swachhata Abhiyan drive and street plays. Faculty also certifies the Income and Expenditure Accounts of Ganesh-festival Mandals, Church accounts.

35. SWOC analysis of the department and future plans:

Strengths:

1. Consistently good results at graduate level.
2. Effective contribution by the department in the field of extension activities, co-curricular activities and extracurricular activities.
3. Teachers are qualified and competent to teach the subjects like auditing, costing and Taxes.
4. Faculty has P.G. recognition.

Weaknesses:

Inadequate personal attention to the individual student.

Opportunities:

Ample scope for research oriented activities.

Challenges:

1. Personal rapport with students with growing student- teacher ratio.
2. Training students as per the need of the industry.
3. Diverse student community.
4. Providing resources to marginalized students.

Future Plan:

1. To pursue research work.
2. To conduct state and national level seminar.
3. To provide information to students on career options.
4. To organize industrial visit for the students.

**DEPARTMENT
OF
COMMERCE**

Evaluative Report of the Department of Commerce

1. Name of the department : **Department of Commerce**
2. Year of Establishment : **1990**
3. Names of Programmes /Courses offered: UG (B.Com.)
4. Names of Interdisciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programme wise):
Semester Based Credit System.
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts: 04

Teaching Faculty	Sanctioned	Filled
Associate Professors	02	02
Assistant Professors	02	02

20. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D./ M.Phil. etc.):

Name	Qualification	Designation	Specialization	No. of Years of exper.
Dr. S. D. Koshti	M.Com. M.B.A. Ph. D.	Associate Professor	Advanced Accounting and Auditing, Banking and insurance, Finance	PG-27 PG-01
Dr. (Ms.) J.V. Kulkarni	M.Com. SET, NET Ph.D.	Associate Professor	Advanced Costing and CLSP, Micro Finance	UG-24 PG-06
Dr. (Ms.) P. A. Shah	M.Com. Ph. D. M.B.A.	Assistant Professor	Advanced Accounting and Taxation, Business Administration, HR	17-UG 01-PG
Dr. M. B. Patil	M.Com. M.B.A. Ph.D.	Assistant Professor	Advanced Accounting and Costing, Insurance and Banking, Co. op. Mgt.	21-UG 01-PG

21. List of senior visiting faculty: NIL

22. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Not Applicable.
23. Student-Teacher Ratio (programme wise) : 120:1
24. Number of academic support staff (technical) and administrative staff; sanctioned and filled: One computer lab assistant and central administrative office.
25. Qualifications of teaching faculty with DSc/D. Litt/Ph. D/M.Phil./PG. Ph. D.: 4
26. Number of faculty with ongoing projects from a)National b)International funding agencies and grants received: Nil
27. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR, etc. and total grants received: Nil
28. Research Centre/facility recognized by the University: Nil
29. Publications:

* Publications per faculty:

1	Dr. S. D. Koshti	07	ISBN 02, ISSN 05
2	Dr.(Ms.) J. V. Kulkarni	06	ISBN 04, ISSN 02
3	Dr. (Ms.) P. A. Shah	08	ISBN 04, ISSN 04
4	Dr. M. B. Patil	04	ISBN 01, ISSN 03

* Chapter in Books: Dr. S. D. Koshti

- I. Management Functions and Challenges, Himalaya Publication Pvt. Ltd, Mumbai. ISBN No. 978-93-5097-790-3
- II. Management; Production and Finance, Himalaya Publication Pvt. Ltd, Mumbai ISBN No: 978-93-55142-284-6

* Impact factor: 05 Research papers.

20. Areas of consultancy and income generated: Nil
21. Faculty as members in a) National committees b) International Committees
c) Editorial Boards: Nil
22. Student projects:
- a) Percentage of students who have done in-house projects including interdepartmental/ programme: 65%. In-house projects in the form of part of internal evaluation and outreach activity like DLLE.
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: Nil

23. Awards/Recognitions received by faculty and students:

Dr. S. D. Koshti: Subject Expert for the selection committee nominated by V.C. and Management at various colleges, Member, syllabus revision committee, Member, LIC and Search Committee.

Dr. (Ms.) J.V.Kulkarni: Member, Local Inquiry Committee. Invited as a Panelist to discuss on the topic 'Maze Bharat' on Sahyadri Channel.

Dr. (Ms.) P. A. Shah: Member, Advisory Committee for National Conference.

Dr. M.B. Patil: NSS Area Co-ordinator, Thane City, University of Mumbai.

24. List of eminent academicians and scientists/visitors to the department:

Guest lectures are conducted for students by inviting eminent academicians.

The list of eminent academicians / visitors to the department is:

- Prin. (Dr.) T. P. Madhu Nair, Dean, Faculty of Commerce, University of Mumbai.
- Mr. Dipak Murudeshvar, Joshi-Bedekar College, Thane
- Mr. Vivek Koshti, Jacob India Pvt. Ltd. Navi Mumbai
- Dr. Madhukar Dalavi, N.K. College, Malad, Mumbai
- Prof. Rashmi Jeta, Dept. of History, Govt. P. G. College, Damoh, Dr. H. S. Gaur University, Sagar (M. P.).
- Mr. Vipin Saboo, Head, Business Development Manager, ICRA, Mumbai.
- Mr. Amol Dharme, a professional, an advertising agency Sarthi, Thane.
- Shri. Jaywant Kondilwilkar, member of Poorva seema vikas Pratishtan'
- Shri. Bhalchandra Velankar from Wipro, Dombivli.

25. Seminars/Conferences/Workshops organized and the source of funding:

- National: Nil
- International: Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
F.Y.B.Com.	1035	657	280	376	37.80

*M=Male *F=Female

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F.Y.B.Com.	99.05	0.95	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?: Data not available.

29. Student progression:

Students Progression	Against % enrolled
UG to PG	16
PG to M.Phil.	N.A.
PG to Ph. D.	
Ph.D. to Post – Doctoral	
Employed • Campus Selection • Other than campus recruitment	Placement Cell is common for The college
Entrepreneurship / self – employment	Exact data is not available

30. Details of Infrastructural facilities:

- a) Library: Central Library, Departmental library
- b) Internet facilities for Staff and Students: Available in the Library for students, faculty and in Staff Common Room for faculty. Staff common room is Wi-Fi enabled.
- c) Class rooms with ICT facility: Mobile ICT facility- Laptops and projectors are available in LRC.
- d) Laboratories: Yes, available as per need.

31. Number of students receiving financial assistance from college, University, government or other agencies- 221.

32. Details on student enrichment programmes (special lectures /workshops /seminar) with external experts:

- a) ‘Examination Reforms with reference to Semester Based Credit System’ by Prin (Dr.) Madhu Nair, Dean, Faculty of Commerce, University of Mumbai at the inaugural function of the Commerce Association on 23rd July, 2011.
- b) Shri.Bhalchandra D. Velankar from renowned company, Wipro, Dombivli invited for Talk show on 21st August, 2012.
- c) Industrial Visit to Pitambary Industries, Rabale, Navi Mumbai on 17th February, 2014.
- d) Workshop on “Research Methodology” by Dr. Madhukar Dalavi as a Resource Person from N.K. College, Malad on 17th February, 2014.
- e) Interactive Session “Higher Education: Issues and Prospects” by Prof. Rashmi Jeta; Dept. of History, Govt. P. G. College; Damoh, Dr. H. S. Gaur University, Sagar (M. P.) as a Resource Person on 27th February, 2014.
- f) Shri. Jaywant Kondilwilkar, member of ‘Poorva seema vikas pratisthan’ to deliver a lecture and presentation on the topic ‘environmental challenges to North East part of the country’ on 24th August, 2015.
- g) Shri. Amol Dharme, a professional from advertising agency, Sarthi, Thane to deliver a lecture and presentation on the topic ‘practical aspects of advertising’ on 11th January, 2016.
- h) 1-Day Workshop on ‘Confidence Building’ as per the UGC 12th plan scheme for the students by Mr. Vipin Saboo, Head, Business Development Manager, ICRA, Mumbai on 21st January, 2016.

33. Teaching methods adopted to improve student learning:
Extensive use of ICT, group discussions, role play, home assignment, Remedial teaching and preliminary examination for T.Y. B.Com.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
The members of the department are actively involved in:
1. Clean City Movement on 2nd December, 2014.
 2. Organised making of paper bags and distribution to the vendors in and around Thane city for creating awareness about reducing the use of plastic bags on 14th November, 2015.
 3. Organised street play on social issues for creating awareness in society on 14th January 2015.
 4. Survey of drought affected people migrated from Latur to Thane was conducted in the month of April 2016 and helped them.
 5. Extension activities - DLLE and NSS.
 6. Organized medical check-up for staff under Health Services and welfare Scheme.
 7. Built up two “Vanrai Bandharas” at Adivali Village near Titwala, Dist. Thane, during NSS 7-Day Residential Camp between 14th to 20th November, 2015 guided by Mr. Ashok Patil, Asst. CEO, Zilla Parishad. Thane.
35. SWOC analysis of the department and Future plans:
- **Strengths:**
 1. Active involvement in research.
 2. All faculties have acquired additional professional qualification.
 3. Faculties are Post Graduate recognised teachers for the different subjects.
 4. The members of the department are actively involved in extracurricular, co-curricular and extension activities.
 - **Weakness:**
Inadequate personal attention to the individual student.
 - **Opportunities:**
 1. To deal with the students from different socio economic classes.
 2. To sensitize about gender equality.
 - **Challenges:**
 1. To make the students globally competitive.
 2. To make the students technologically enabled.
- Future Plans:**
1. To organize curricular development/syllabus revision workshop sponsored by the University.
 2. To organize UGC sponsored State/National Seminar in the college.
 3. To take up major/minor research project.

**DEPARTMENT
OF
ECONOMICS**

Evaluative Report of the Department of Economics

1. Name of the Department: **Economics**
2. Year of Establishment: **1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): B.Com. and B. A.
4. Names of Interdisciplinary Courses and the Departments/units involved: Nil
5. Annual/ semester/choice based credit system (programme wise): Semester Based Credit System.
6. Participation of the department in the courses offered by Other Departments: NA
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts: 03

Teaching Faculty	Sanctioned	Filled
Associate Professors	03	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M. Phil. etc.):

Sr. No.	Name	Qualification	Designation	Specialization	No. of years of exp.
1	Mr. R. Kumarmangalam (Upto 31 st July 2016)	M. A., SET	Associate Professor	Mathematical Economics	24
2	Dr. (Ms.) H. A. Chande	M.A., Ph.D. NET	Associate Professor	International, Monetary and Dev. Economics.	19
3	Ms. D. P. Sawant	M. A., M.Phil.	Associate Professor	Agriculture and Ind. Economics.	18

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Nil
13. Student -Teacher Ratio (programme wise): Commerce: 120:1, Arts: 65: 1.

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: College office and administrative staff is made available for department work as and when required.
15. Qualifications of teaching faculty with D.Sc./ D.Litt./ Ph.D./M.Phil./PG:
Ph.D.= 01, M.Phil.= 01, P G = 01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:
1. Dr (Ms) H.A. Chande- 01 funded by University of Mumbai (2014-15) Grant Received Rs 35000/-
2. Ms D.P.Sawant-01 funded by University of Mumbai (2014-15) Grant received Rs 25000/-
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received. Nil
18. Research Centre /facility recognized by the University: Nil
19. Publications:
* Publication per faculty:
Mr. R. Kumarmangalam: 02 Research papers in ISBN and 01 Research paper in ISSN conference proceedings.
Dr.(Ms.) H. A. Chande: 03 Research papers in ISBN and 23 Research papers in ISSN conference proceedings.
Ms. D. P. Sawant: 07 Research papers in ISBN and 13 Research papers in ISSN conference proceedings.
* Number of papers published in peer reviewed journals (national/international) by faculty : 14 Research papers
* Citation Index: 03 Research papers
* Impact factor: 14 Research papers
* Index: 10 Research papers
20. Areas of consultancy and income generated: Nil
21. Faculty as members in a) National committees b) International Committees
c) Editorial Board: Nil
22. Student projects:
a) Percentage of students who have done in-house projects including inter Departmental /programme : 40%
b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: Nil
23. Awards/ Recognitions received by faculty and students: 01
Dr. (Ms.) H. A. Chande awarded Ph.D. Degree and received the Late Prof. Om Prakash Best Paper Award in the Technical Session ‘Transforming Governance and Lokpal in India’ in the XVI Annual International

Conference on “Governance: Changing Paradigms’ held on 3rd and 4th January, 2015 at New Delhi, organized by Delhi School of Professional Studies and Research, New Delhi

24. List of eminent academicians and scientists/ visitors to the Department: Nil
25. Seminars/ Conferences/Workshops organized and the source of funding:
i. National: Nil. ii. International: Nil
26. Student profile programme/course wise:

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
F.Y.B.A.	152	132	37	92	31.01
F.Y.B.Com.	1035	657	280	376	37.80

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
F.Y.B.A.	96.95	03.05	--
F.Y.B.Com.	99.05	0.95	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.: Data not available.

29. Student progression:

Students Progression	Against % enrolled
UG to PG	17.12
PG to M.Phil.	N.A
PG to Ph. D.	
Ph.D. to Post – Doctoral	
Employed • Campus Selection • Other than campus recruitment	Placement Cell is common for The college
Entrepreneurship / self – employment	Exact data is not available

30. Details of Infrastructural facilities:
- a) Library: Central Library, Departmental library
 - b) Internet facilities for Staff and Students: Available in the Library for students, faculty and in Staff Common Room for faculty. Staff common room is Wi-Fi enabled.
 - c) Class rooms with ICT facility: Application of ICT facility- Laptops and projectors are available in LRC.
 - d) Laboratories: Yes, available as per need.
31. Number of students receiving financial assistance from college, university, government or other agencies: 264
32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts:
- A.D. Shroff memorial Elocution competition in association with Forum of Free enterprise.
 - Study tours and Industrial visits to impart practical knowledge.
 - Currency exhibition.
33. Teaching methods adopted to improve student learning:
Following teaching methods were followed during last four years:
1. Use of ICT application for teaching.
 2. Use of Video clippings on economic issues.
 3. Role-play, poster making, PPT and Market surveys.
 4. Newspapers cuttings and interpretation on current economic issues.
 5. Discussion on case studies for practical application
 6. Interaction through Facebook page, Whats app and department email id.
 7. Students are taught in other languages along with English for selected topics.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
Faculty members contribute to social cause by following means:
1. Participated in Swachhata Abhiyan in Thane city to create awareness about cleanliness.
 2. Motivated students to perform street play on social issues.
 3. Created awareness on various social issues among the villagers at the NSS residential camp and motivated students on various social issues.
 4. Faculty as NSS program officer encouraged students to participate in tree plantation, peace rally, blood donation camp, Pulse polio, immunization drive, paper bag making as an anti-plastic drive, book binding from unused papers of note book and its distribution in adopted area and conservation of electricity campaign, AIDs awareness programme in association with Red Ribbon Club, Eye checkup camp.

5. Organised workshops in association with the NGO, Vivekananda Kendra, Thane on Personality Development as WDC convener.
6. Extend financial help to needy students.

35. SWOC analysis of the department and Future plans:

Strength:

1. Department teachers are Post Graduate recognised teachers.
2. Actively engaged in research work
3. Active participation in Co-curricular, Extracurricular and Extension activities

Weakness:

More students from vernacular medium.

Opportunities:

Membership to various subject related research associations.

Challenges:

Maintaining interpersonal relations.

Future Plans:

1. To take up research projects.
2. To appraise TMC about development of consumer satisfaction index of public service.
3. To involve more students in research activity.
4. To invite eminent economists.

**DEPARTMENT
OF
ENGLISH**

Evaluative Report of the Department of English

1. Name of the Department: **Department of English**
2. Year of Establishment: **1990**
3. Names of Program / Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters; Integrated Ph.D., etc.): UG - B.A. and B.Com
4. Names of Interdisciplinary Courses and the Departments/units involved:
Commerce and Arts.
5. Annual/ semester/choice based credit system (program wise): Semester Based Credit System.
6. Participation of the department in the courses offered by other departments: NA
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts: 02

Teaching Faculty	Sanctioned	Filled
Associate Professor	01	01
Assistant Professor	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt./Ph.D./ M. Phil. etc.):

Sr. No.	Name	Qualification	Designation	Specialization	No. of years of exper.
1.	Ms. A. S. Samant	B.Sc., B.Lib. and Inf. Sc. M.A., M.Phil.	Associate Professor	Dalit literature, Dalit Feminism, Teaching-learning Techniques, Business Communication English	22
2.	Ms. M. S. Bagchi	MA	Assistant Professor	Children Literature, English	19

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programme wise)
By temporary faculty: Nil

13. Student -Teacher Ratio (programme wise): Commerce- 120:1, Arts- 65:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: College office and administrative staff is made available for department work as and when required.
15. Qualifications of teaching faculty with D.Sc. / D.Litt. / Ph.D./M.Phil./PG: M.Phil. 01, P.G.: 01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre/facility recognized by the University: NA
19. Publications: Publication per faculty:

Sr. No.	Name of the Faculty	Publications details
01	Ms. A. S. Samant	ISBN Journal -02,
		ISSN Journal-02
		ISBN Ed Book- Chapter- 03
02	Ms. M. S, Bagchi	ISSN Journal-05
		ISBN Conference Proceeding- 03
		ISBN Book- Chapter- 01

20. Areas of consultancy and income generated: Nil
21. Faculty as members in a) National committees b) International Committees c) Editorial Boards: Nil
22. Student projects:
 - a) Percentage of students who have done in-house projects including inter Departmental /programme: 100%
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: Nil

23. Awards/ Recognitions received by faculty and students:

Sr. No.	Name of Faculty	Award/ Recognition
01.	Ms. A. S. Samant	<ul style="list-style-type: none"> Appointed as Jury Member, 48th Youth Festival University of Mumbai. V C Nominee Subject Expert Management Nominee on Selection Committee Invited by the Consulate of US in Mumbai to participate in its program. Invited as Resource Person on the topic of NAAC preparation.
02.	Ms. M. S. Bagchi	<ul style="list-style-type: none"> Invited as Subject Expert

24. List of eminent academicians and scientists/ visitors to the Department:

- Prof. Shamim Modi Chairperson, School of Law, Rights and Constitutional Governance, TISS, Mumbai.
- Dr. Sushmita Dey, Head Dept. of English Vaze College, Mulund.
- Ms. Jyoti Parashar, Faculty SES High School, Panchpakhadi, Thane.

25. Seminars/ Conferences/Workshops organized and the source of funding:
i. National: Nil ii. International: Nil

- 1-Day training workshop by Prof. Shamim Modi in association with Tata Institute of Social Sciences, Mumbai on the topic Experiential Learning.
- 3-Day training workshop on E- saksharta.
- 4-Day workshop on Kalavishkar to develop various skills among the students- Debating skills.
- 2-Day Workshop on Acting Skill Training: Understanding Drama.
- 48th Youth Festival qualifying round, University of Mumbai.

26. Student profile programme/course wise:

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
F.Y.B.A.	152	132	37	92	31.01
F.Y.B.Com.	1035	657	280	376	37.80

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F.Y.B.A.	96.95	03.05	--
F.Y.B.Com.	99.05	0.95	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.:
Department is teaching to FY and SY classes.
29. Student progression: Department is teaching to FY and SY classes.
30. Details of Infrastructural facilities:
- a) Library: Central Library, Departmental library
 - b) Internet facilities for Staff and Students: Available in the Library for students, faculty and in Staff Common Room for faculty. Staff common room is Wi-Fi enabled.
 - c) Class rooms with ICT facility: Mobile ICT facility- Laptops and projectors are available in LRC.
 - d) Laboratories: Yes, available as per need.
31. Number of students receiving financial assistance from college, university, government or other agencies - 109
32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts:
- The department has an association known as the English Literary Association, which conducts a variety of student enrichment programs. Interclass events are organized on regular basis to enhance language skills.
- Guest Lectures on Debating Skills by Dr. Chandrasheel Tambe and Asso. Prof. Prashant Kelkar on 13th July, 2015.
 - Interaction session titled ‘Majhi Aai Majhya Mahavidyalayat’ by Prof. Jayashree Panicker, Associate Professor and Head Department of Psychology, Smt. C. H. M. College, Ulhasnagar on 1st March, 2016.
 - Advt. Chetan Baraskar, Alumni of the college invited as resource person on the occasion of Shiv Jayanti celebrations for demonstration of singing of Powada, screening of informative Video Clip on Raigad, speech on the historical contribution of Shivaji Maharaj and Written Quiz on Shivaji Maharaj on 19th February, 2016.
 - Workshop on ‘Experiential Learning’ under the Faculty Development as per the UGC 12th plan scheme for teachers by Ms. Shamim Modi, Chairperson, Centre for Law and Society, School of Law, Rights and Constitutional Governance, Tata Institute of Social Sciences on 6th January, 2016.
33. Teaching methods adopted to improve student learning:
- Use of power-point presentations to bring about a suitable combination of technology and literature.
 - Use of participatory teaching methods and techniques like mock-group discussion, mock interview, presentation, book reviews, field trip, question and answer, values clarification, problem solving, debates, role play and screening of movies and documentary.

- Emphasis on developing vocabulary skills and grammar through competitions like word games, written vocabulary test, spell- bee etc.
- Enhancing students literary abilities through competitions like Literary Quiz.
- Encouraging students to present papers at collegiate level.
- Assignment of projects to promote research interest.
- Use of information and communication devices encouraging teaching and learning.
- Invited talks on different social issues like importance of language that help students to widen their perspectives.
- Student feedback on teachers is regularly collected.
- Inquisitive Mind- Research group of students.
- Wallpaper - Unique We @ NKTT.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Go Green Initiative.
- Voters Day Awareness Drive - Formation of Human Chain.
- Participation of students in the organization of Marathi Natya Sannam, Thane.
- Cleanliness drive at Vasant Vihar and Check- Naka, Thane along with 240 students on 2nd December, 2014.
- Ms A. S. Samant hosted two girl students one from Assam and one from Himachal Pradesh for three days a under Students' Experience in Interstate Living (SEIL).
- Financial help to Pratham –Mumbai, initiative as a donation for the Balwadi-Thane Project supported by Pratham.
- Majhi Aai Majhya Mahavidhyalayath- A meaningful interaction with the mothers of female students and their suggestion were invited in the form of feedback on the female related issue based activities such as Gender sensitization, role of family in empowerment of women through education etc. on 1st February, 2016.

35. SWOC analysis of the department and Future plans:

Strengths:

- Excellent and dedicated faculty.
- Committed undergraduate students who are eager to explore.
- Faculty motivates students to participate in Youth Festival, workshops, seminars organized by University of Mumbai.
- Faculty motivates students to participate in debate, elocution poem reading competitions and events as well as extra- curricular and inter-collegiate competitions.
- Participatory learner-centered innovative teaching techniques are used.

Weakness:

- Economically weak learners prefer “Earning while learning” which affects their studies.

Opportunities:

- English being a essential language for employment students are keen to learn the subject in an innovative way.

Challenges:

- To teach communication and language skills to vernacular medium students.
- Participatory learner-centered innovative teaching techniques are barriers looking at higher student-teacher ratio.

Future Plans:

- To organize innovative and interactive programs to improve the communication and language skills of the students by organizing workshops and students’ seminar.
- To encourage research based initiatives among the students.
- To establish Language laboratory.

**DEPARTMENT
OF
GEOGRAPHY**

Evaluative Report of the Department of Geography

1. Name of the department: **Geography**
2. Year of Establishment: **1990**
3. Names of Programmes/ Courses offered (UG, PG, M. Phil. Ph. D., Integrated Masters; Integrated Ph.D., etc.): UG (F.Y.B.Com.)
4. Names of Interdisciplinary Courses and the Departments/units involved: NA
5. Annual/ semester/choice based credit system (programme wise): Semester Based Credit System.
6. Participation of the department in the courses offered by other Departments: NA
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: : Nil
9. Number of Teaching posts: 01

Teaching Faculty	Sanctioned	Filled
Assistant Professor	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience
Dr.(Ms.) A. S. Thakur	M.A., B.Ed., Ph.D.	Assistant Professor	Environment and Ecology, Oceanography	23

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Nil
13. Student-Teacher Ratio (programme wise): F.Y.B.Com. - 120:1
14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: College office and administrative staff is made available for department work as and when required.
15. Qualifications of teaching faculty with DSc/ D. Litt/ Ph. D/ MPhil/ PG.: M.A., B.Ed., Ph. D.
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre/facility recognized by the University: N. A.
19. Publications: a) Publication per faculty:
 - * Number of papers published in peer reviewed journals (national /international) by faculty and students: 6 ISBN, 5 ISSN Research papers
 - * Chapters in Books – 02
 - * Books with ISBN/ISSN numbers with details of publishers: Environmental Studies ISBN-978-93-81578-85-8 and ISBN-978-93-81578-51-3 Rishabh Publication, June, 2012.
 - * Impact factor – 02 papers
20. Areas of consultancy and income generated: Nil
21. Faculty as members in a) National committees b) International Committees c) Editorial Boards: Life member of Bombay Geographical Association and Konkan Geographer Association.
22. Student projects: Nil
23. Awards/Recognitions received by faculty and students: Subject expert, Member, Syllabus Revision Committee- Member, awarded Ph.D. Degree.
24. List of eminent academicians and scientists/visitors to the department: Nil
25. Seminars/Conferences/Workshops organized and the source of funding:
 - a) National - organized 1-Day National Conference on ‘Teaching Learning and Evaluation’ on 12th December, 2015 funded by NAAC.
 - b) International- Nil
26. Student profile programme/course wise:

Name of the Course/ programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
F Y B Com	1035	657	280	376	37.80

*M=Male *F=Female

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F.Y.B.Com.	99.05	0.95	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? N. A.
29. Student progression- Department is teaching to FY class.
30. Details of Infrastructural facilities:
- Library: Yes, Common Learning Centre and Departmental Library.
 - Internet facilities for Staff and Students: Yes, AV Room with ICT facility is used as and when required.
 - Class rooms with ICT facility: Common ICT – laptops and projectors are used whenever required.
 - Laboratories: Common Computer Laboratory available.
31. Number of students receiving financial assistance from college, university, government or other agencies- 80
32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts:
- Guest lecture organized on ‘Nuclear power plant at Tarapur’, by students of V. G. Vaze college, Mulund on 17th January, 2012.
 - Encouraged students to participate in activities like nature trail, orientation lecture, tree plantation, etc.
 - The experts were invited to guide students namely, Ms. Jaya Waghmare and Mr. Akshay Bandekar, Volunteers of Paryavaran Dakshata Manch NGO, Thane
 - Aditya Patil, from NGO WWF on ‘Conservation of Biodiversity’.
33. Teaching methods adopted to improve student learning: Teaching aids like PPT presentations, discussions, case study, field visit, nature trail, presentations.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: As a Convener of nature club, various activities are organized by the department.
- Attend NSS-camp and conducted sessions on Eco therapy, and Green meditation for students and villagers.
 - Organized visit to Kharkar ali lane Thane city Wholesale market
 - Students were asked to do power point presentation on ‘Know the trees in your locality’ wherein few students participated. The program was introduced to sensitize students about the importance of vegetation in cities and also to promote their interest in environment.

35. SWOC analysis of the department and Future plans:

Strengths:

1. Strong knowledge base.
2. Need of the subject required for generating environmental awareness.

Weaknesses:

1. In spite of the subject is being taught compulsorily at higher secondary level, students have inadequate knowledge about basic terminologies of the subject.
2. Limitation on participatory methods due to high students' strength.

Opportunities:

Students are sensitized about environmental issues.

Challenges:

Teaching about environment related issues to the students with inadequate knowledge and lack of interest especially to commerce faculty.

Future Plans:

1. To conduct UGC sponsored National Seminar in the college.
2. To take up major research project.

**DEPARTMENT
OF
LAW**

Evaluative Report of the Department of Law

1. Name of the department: **Law**
2. Year of Establishment: **1991**
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **B. Com.**
4. Names of Interdisciplinary courses and the departments/units involved: **Nil**
5. Annual/ semester/choice based credit system (programme wise): **Semester Based Credit System.**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil.**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of teaching posts: **01**

Teaching Faculty	Sanctioned	Filled
Asst. Professor	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.):

Name	Qualification	Designation	Specialization	No. of Years of Exper.
Mr. R. R. Tipnis (upto 30 th June, 2014)	L.L.M.	Assistant professor	Criminal Law, Hindu Law	17
Mrs. D. B. Mulmulay (w.e.f. 19 th Sept. 2014)	L.L.M. M. Phil (Law)	Assistant professor	Constitutional Law, Administrative Law, Women and Law	02

11. List of senior visiting faculty: **N.A.**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Lectures for semester III were taken by following temporary faculties during the period of 1st July 2014 to 18th September 2014, approximately calculating to 3/4th of total work load. (Approx. 80%)
 1. Adv. Ms. Dhanashri Kubal, practicing lawyer, Thane district court, ex-student.
 2. Adv. Jayram Yadav, practicing lawyer, Thane district court, ex-student.

13. Student -Teacher Ratio (programme wise): Commerce 120:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: College office and administrative staff is made available for department work as and when required.
15. Qualifications of teaching faculty with D.Sc./ D. Litt./ Ph. D./ M.Phil./ PG.: M.Phil.-01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil.
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil.
18. Research Centre /facility recognized by the University: N.A.
19. Publications: Publication per faculty: ISBN-0, 1 ISSN – 01research papers.
20. Areas of consultancy and income generated: Nil
21. Faculty as members in National committees b) International Committees c) Editorial Boards: Nil
22. Student projects:
 - a) Percentage of students who have done in-house projects including inter departmental programme: approximately 25%.
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil.
23. Awards / Recognitions received by faculty and students: Nil.
24. List of eminent academicians and scientists / visitors to the department:
 - Adv. Rajan Tipnis, Thane.
 - ‘Lokraj Sanghatan’ an NGO, Thane.
25. Seminars/ Conferences/Workshops organized and the source of funding
 - a) National: Nil. b) International: Nil.
26. Student profile programme/course wise: Department is teaching to S.Y. B. Com. Only.
27. Diversity of Students: Department is teaching to S.Y. B. Com.
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Data not available.

29. Student progression: Business law is available on S.Y.B.Com Level.
30. Details of Infrastructural facilities:
- a) Library: Central Library, Departmental library
 - b) Internet facilities for Staff and Students: Available in the Library for students, faculty and in Staff Common Room for faculty. Staff common room is Wi-Fi enabled.
 - c) Class rooms with ICT facility: Mobile ICT facility- Laptops and projectors are available in LRC.
 - d) Laboratories: Yes, available as per need.
31. Number of students receiving financial assistance from college, university, Government or other agencies: 86.
32. Details on student enrichment programmes (special lectures/ workshops/ Seminar) with external experts:
1. Screened documentary on “communal Riots’ by ‘Lokraj Sanghatan’, an NGO, Thane on 2nd February, 2016.
 2. Guest lecture by Adv. R. R. Tipnis on 'Domestic Violence and Law' on 6th February, 2016.
33. Teaching methods adopted to improve student learning: Teaching aids like moot court sessions, PPT presentations, debates, discussions and remedial teaching are used.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
- a) Free mammography camp for female staff members of institution and outsiders jointly with Lions Club on 9th December 2015.
 - Participated in “Swachhata Abhiyan in Thane City” as co-convener of one committee on 2nd December, 2014.
 - Free legal consultation to society and stakeholders.
35. SWOC analysis of the department and Future plans:
- Strengths:**
1. Inculcation of moral values among the students by imparting value education to them.
 2. Availability of reference and text books in the departmental library.
 3. Active participation by the department in co-curricular and extra-curricular activities.
- Weaknesses:**
1. Subject and terminology new for students.
 2. High students’ teacher ratio.

Opportunities:

1. Subject can be linked with other laws of land.
2. Access to advance learners for higher education in the subject.
3. Employment opportunities available at government level and in corporate sector.

Challenges:

To make students well acquainted with legal terminology.

Future Plans:

1. To enhance number of reference books in departmental library.
2. To pursue research.

**DEPARTMENT
OF
MATHEMATICS AND
STATISTICS**

Evaluative Report of the Department of Mathematics and Statistics

1. Name of the Department: **Mathematics and Statistics**
2. Year of Establishment: **1990**
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., integrated Masters; Integrated Ph.D., etc.): B.Com.
4. Names of Interdisciplinary Courses and the Departments/units involved: Nil
5. Annual/ semester/choice based credit system (programme wise): Semester Based Credit System
6. Participation of the department in the courses offered by other Departments: The faculty teaches Business statistics, Operation Research and Research Methodology in Self Financing Courses.
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil .
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of Teaching posts: 03

Teaching Faculty	Sanctioned	Filled
Associate Professor	01	01
Assistant Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.):

Sr. No	Name	Qualification	Designation	Specialization	No. of years of exp.
1.	Ms. A. S. Patki	M.Sc., M.B.A	Associate Professor	Applied Mathematics, HR	26
2.	Mr. A. O. Khadse	M.Sc., M.B.A	Assistant Professor	Biostatistics and Operation Research, HR	22
3.	Mr. N. N. Varade	M.Sc., M.B.A	Assistant Professor	Industrial Statistics, HR	20

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Nil
13. Student -Teacher Ratio (programme wise): 120:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: One Computer Lab Assistant and Central Administrative Office.
15. Qualifications of teaching faculty with D.Sc./ D.Litt./ Ph.D./M.Phil./PG: PG-03
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre /facility recognized by the University: Nil
19. Publications: Publication per faculty:
 - * Number of papers published in journals/ Conference Proceedings (national/ international) by faculty and students:
 - a. Ms. A. S. Patki - ISBN-02 papers.
 - b. Mr. A. O. Khadse - ISBN-02 papers .
 - c. Mr. N. N. Varade - ISSN-02 papers
 - * Number of papers published in peer reviewed journals with Citation index and Impact factor – 01 and ISBN-03 papers.
20. Areas of consultancy and income generated: Nil
21. Faculty as members in a) National committees b) International Committees c) Editorial Board: Nil.
22. Student projects:
 - a) Percentage of students who have done in-house projects including inter Departmental /programme: 100%
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: Nil
23. Awards/ Recognitions received by faculty and students: Nil
24. List of eminent academicians and scientists/ visitors to the department:
 - Dr. Smita V. Bhide, Vice Principal, Joshi Bedekar College, Thane.
 - Mr. Madhav Rao, Head, Department of Maths and Stats, K.J Somaiya College, Mumbai.
 - Mr. D. M. Doke, Vice Principal, M.L. Dahanukar College, Mumbai.
25. Seminars/ Conferences/Workshops organized and the source of funding:
 - i. National: Nil. ii. International: Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
F.Y.B.Com.	1035	657	280	376	37.80

*M=Male *F=Female

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F.Y.B.Com.	99.05	0.95	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.: Data not available.

29. Student progression: The subject is taught to F. Y. B. Com.

30. Details of Infrastructural facilities:

- Library: Central Library, Departmental library
- Internet facilities for Staff and Students: Available in the Library for students, faculty and in Staff Common Room for faculty. Staff common room is Wi-Fi enabled.
- Class rooms with ICT facility: Mobile ICT facility- Laptops and projectors are available in LRC.
- Laboratories: Yes, available as per need.

31. Number of students receiving financial assistance from college, university, government or other agencies: 135

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts:

- The students participate in the conference/seminar/workshops organised by various departments/student bodies.
- Guest lecture by Mr. Madhav Rao, K.J. Somaiya College, Mumbai is arranged in the subject of Computer System and application for T.Y.B.Com students on 12th August, 2015.

33. Teaching methods adopted to improve student learning:

Use of teaching aids-ICT, PPT presentations and discussions.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- All members of the department participated in Swachata Abhiyan.
- Faculty is involved in creating awareness in the society about social issues such as gender equality, blood donation, tree plantation, helping to differently able students, etc.
- Guidance rendered for the preparation of Civil service examinations to needy students.
- Worked as a Coordinator of DLLE. Community work on working for visually challenged people.
- Cleanliness drive at Vasant Vihar and Check- Naka, Thane on 2nd December, 2014.
- Attended NSS-camp and conducted sessions on gender equality and health awareness for students and villagers.
- Extension-The members of the department are actively involved in extension activities such as DLLE and NSS, Street Play.

35. SWOC analysis of the department and Future plans:

Strengths:

1. Dynamic and devoted faculty with professional qualification.
2. The faculty helps the research scholars in data analysis.
3. Faculty work for women problem and visually challenged students.

Weakness:

As students teacher ratio is very high it is difficult to pay personal attention to the students.

Opportunities:

1. Contribution to the overall development of students.
2. Motivation to the students for social work and holistic teaching.
3. Creating gender sensitisation among the students.

Challenges:

Most of the students are from non-mathematical background. It is a challenge to create an interest among the students.

Future Plans:

1. To conduct UGC sponsored National Seminar in the college.
2. To take up research projects.

**DEPARTMENT
OF
PHILOSOPHY
(FOUNDATION COURSE)**

Evaluative Report of the Department of Philosophy (Foundation Course)

1. Name of the department: Philosophy (Foundation Course)
2. Year of Establishment: 1990
3. Names of Programmes /Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D. etc.): B. A. and B. Com.
4. Names of Interdisciplinary courses and the departments/units involved: Foundation Courses are taught to all programmes.
5. Annual/ semester/choice based credit system (programme wise): Semester Based Credit System.
6. Number of teaching posts: The subject Foundation Course paper I and II are compulsory to F.Y. and S.Y.B.A. / B.Com. These papers are taught by various departments as a part of their workload.

The following teachers are teaching the subject:

1. Dr. P. M. Karkhele- Principal
2. Ms. S. S. Pathare- Department of Psychology
3. Dr.(Ms.) P. A. Shah- Department of Commerce
4. Dr. M. B. Patil- Department of Commerce
5. Dr.(Ms.) H. D. Mansukhani- Department of Accountancy
6. Ms. D. B. Mulmule- Department of Law

The details of these teachers are given in their respective evaluative reports of departments.

The profile of Principal is as follows:

- Name : Dr. Pandharinath Mhatardeo Karkhele
- Designation : Principal
- Qualifications : M. A., Ph.D., D.H.E.
- No of Years of experience : UG: 33 Years (25 years as Associate Professor at Birla College, Kalyan and 08 years as Principal at Sheth N. K. T. T. College, Thane.)

Academic Record:

1. **First Class** (72.30%) in **B. A. (Philosophy)**, University of Pune, 1980. Stood **8th in General Merit List and First in Philosophy** in the University. Stood **First** in New Arts, Commerce and Science College, Ahmednagar at P. D. (Arts), F. Y./ S. Y./ T. Y. B. A. Examinations.
2. **First Class** (69.10%) in **M. A. (Philosophy)** University of Pune, 1982.
3. D. H. E., University of Mumbai, 1984.
4. **Ph.D. (Arts)** Degree in **Philosophy**, University of Mumbai, December 2007.

Scholarships and Prizes:

1. State Merit Scholarship, 1977.
2. University of Pune Scholarship, 1980.
3. Shri S. V. Dandekar Scholarship, 1980.
4. Shri Govindrao and Smt. Radhabai Bendre Prize, 1980.
5. The Principal S. G. Hulyalkar Philosophy Prize, 1980.
6. The Late Ganesh Sitaram Kantikar Prize, 1980.
7. The Professor Surendra Shivdas Barlingay Prize, 1980.

Awards and Recognition:

- Vice-Chancellor's Nominee on Selection Committee for Principal, Assistant Professor, Librarian and Career Advanced Scheme at various colleges.
- Convener of LIC and Expert Committee at various colleges.
- Appointed as Special Executive Officer by Government of Maharashtra.
- Member – Advisory Committee, UGC Sponsored Gandhian Studies Centre, Birla College, Kalyan.

Research: Awarded Ph. D. (Arts) Degree in Philosophy on the topic '*Relevance of Sarvodaya to Modern Society with Special Reference to Acharya Dada Dharmadhikari*' by University of Mumbai, December 2007.

Life Membership of Professional Bodies:

1. Manibhavan Gandhi Sangrahalaya, Mumbai,
2. Maharashtra Tatvadnyan Parishad
3. Bombay Philosophical Society.
4. Paramarsh – A publication of University of Pune.

Administrative Experience:

1. Divisional commander (Lt.), NCC Naval Unit of Birla College (1 Mah. Naval Unit, NCC, Mumbai).
 2. NSS Programme Officer.
 3. Head, Department of Philosophy.
 4. Member, Local Managing Committee.
 5. Councillor, Birla College Study Centre of YCMOU, Nasik.
 6. Counsellor, Institute of Distance Education, University of Mumbai.
 7. Co-ordinator for Preparatory Course Study Centre, Birla College of YCMOU, Nasik.
 8. Chairman, Paper Setting, Examiner and Moderator for I. D. E., University of Mumbai in the subject of Philosophy I, II and III of FY / S.Y.B.A. and F. C. – II of S.Y.B.Com.
- Paper Published: 03.
 - Research Paper Presented and Abstract Published at Seminar / Conference: 04.
 - Seminars / Workshops / Conferences Attended: 25.
 - Contribution in Syllabi Revision: Nominated by University of Mumbai as Member of Sub Committee for the revision of syllabi –
 1. F.C.- I and F.C.- II of F.Y. and S.Y.B.A./B.Com./B.Sc.
 2. Philosophy Paper II at S.Y.B.A.

**DEPARTMENT
OF
PSYCHOLOGY**

Evaluative Report of the Department of Psychology

1. Name of the Department: **Psychology**
2. Year of Establishment: **1992**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **B. A. / B. Com.**
4. Names of Interdisciplinary Courses and the Departments/units involved: **Nil**
5. Annual/ semester/choice based credit system (programme wise): **Semester Based Credit System.**
6. Participation of the department in the courses offered by Other Departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of Teaching posts: **01**

Teaching Faculty	Sanctioned	Filled
Associate Professor	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.):

Name	Qualification	Designation	Specialization	No. of years of exp.
Ms. S.S. Pathare	M.A., M. Phil.	Associate Professor	Educational and Counseling Psychology	27

11. List of senior visiting faculty: **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**
13. Student -Teacher Ratio (programme wise): **Arts - 65:1, Commerce - 100:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **College office and administrative staff is made available for department work as and when required.**
15. Qualifications of teaching faculty with D.Sc./ D.Litt./ Ph.D./M.Phil./PG: **M.Phil.- 01**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre /facility recognized by the University: Nil
19. Publications: Publication per faculty: 1 Paper in ISBN Conference Proceedings and 1 paper in ISSN Conference Proceedings
20. Areas of consultancy and income generated: Nil
21. Faculty as members in a) National committees b) International Committees c) Editorial Board: Nil
22. Student projects: a) Percentage of students who have done in-house projects including inter Departmental /programme: Nil
b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: Nil
23. Awards/ Recognitions received by faculty and students: Nil
24. List of eminent academicians and scientists/ visitors to the Department:
Dr. Nandini Diwan, Head Department of Psychology, D. G. Ruparel college, Mumbai.
25. Seminars/ Conferences/Workshops organized and the source of funding:
i. National: Nil. ii. International: Nil

26. Student profile programme/course wise:

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
F.Y.B.A.	152	132	37	92	31.01
F.Y.B.Com.	1035	657	280	376	37.80

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F.Y.B.A.	96.95	03.05	--
F.Y.B.Com.	99.05	0.95	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.: N. A.
29. Student progression: The subject is taught up to S.Y.B.A. level and at T.Y.B.Com. as an optional paper.
30. Details of Infrastructural facilities:
- Library: Central Library, Departmental library
 - Internet facilities for Staff and Students: Available in the Library for students, faculty and in Staff Common Room for faculty. Staff common room is Wi-Fi enabled.
 - Class rooms with ICT facility: Mobile ICT facility- Laptops and projectors are available in LRC.
 - Laboratories: Yes, available as per need.
31. Number of students receiving financial assistance from college, university, government or other agencies: 84
32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts:
- Guest lecture by Dr. (Ms). Nandini Diwan from D.G. Ruparel college, on 'Conflict Management' in association with WDC on 12th September 2014
 - Guest lecture by Ms. Suvarna Kirtane and Ms. Jyoti Pande, S.N. D.T. University, Mumbai on 'Effective study skills' on 18th February, 2016.
 - Guest lecture by Ms. Suvarna Kirtane and Ms. Jyoti Pande, S. N. D.T. University, Mumbai on 'Stress Management' on 29th February, 2016.
33. Teaching methods adopted to improve student learning: Use teaching aids like PPT presentations, discussions and role play.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Community work: Conducted Swachata Abhiyaan.
35. SWOC analysis of the department and Future plans:
- Strengths:** Students are made to introspect by giving assignments on topics related to self-awareness.
- Weakness:** Most of the students are having poor grade in board examination and making them understand and take interest in the subject.
- Opportunities:**
1. To motivate students for social work and holistic education.
 2. Create better adjustment with self and family.
- Challenges:** Most students are poor in English as well as Marathi.
- Future Plans:**
1. To take up research project.
 2. To conduct UGC sponsored workshop in college.

**DEPARTMENT
OF
SOCIOLOGY**

Evaluative Report of the Department of Sociology

1. Name of the Department: **Sociology**
2. Year of Establishment: **1993**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **B. A.**
4. Names of Interdisciplinary Courses and the Departments/units involved: **N.A.**
5. Annual/ semester/choice based credit system (programme wise): **Semester Based Credit System.**
6. Participation of the department in the courses offered by other Departments: **N. A.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of Teaching posts: **01**

Teaching Faculty	Sanctioned	Filled
Associate Professor	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./Ph.D./ M. Phil. etc.):

Name	Qualification	Designation	Specialization	No. of years of exp.
Dr.(Ms.) G. V. Rao	M.A., M. Phil. Ph. D. Adv. Dip in Russian, Dip in Yoga	Associate Professor	Social theory, Sociology of work, Gender studies, Theoretical Anthropology	22

11. List of senior visiting faculty: **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**
13. Student -Teacher Ratio (programme wise): **Arts: 65:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **College office and administrative staff is made available for department work as and when required.**
15. Qualifications of teaching faculty with D.Sc./D.Litt./ Ph.D./M.Phil./PG: **Ph.D.= 01**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received. Nil
18. Research Centre /facility recognized by the University: Nil
19. Publications: Publication per faculty: conference proceedings: ISSN-01 and ISBN-05 Papers.
20. Areas of consultancy and income generated: Nil
21. Faculty as members in a) National committees b) International Committees c) Editorial Board: Member in Indian Sociological Society, New Delhi.
22. Student projects: a) Percentage of students who have done in-house projects including inter Departmental /programme: Approximately 30%.
b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: Nil
23. Awards/ Recognitions received by faculty and students: 01 Appreciation award for the year 2011-12 from Inner Wheel of Rotary, Airoli.
24. List of eminent academicians and scientists/ visitors to the Department:
 - a. Adv.Sachin Upadhaya, Leading lawyer, Mumbai.
 - b. Assistant Prof. Mr.Sajjerao Borade,.
 - c. Associate Prof. Dr.(Ms.) Shashi Mishra.
 - d. Adv. Ms.Swati Chitnis, Leading lawyer, Mumbai.
25. Seminars/ Conferences/Workshops organized and the source of funding: i. National: Nil. ii. International: Nil
26. Student profile programme/course wise:

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
F.Y.B.A.	152	132	37	92	31.01

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F.Y.B.A.	96.95	03.05	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.: Data not available.

29. Student progression:

Students Progression	Against % enrolled
UG to PG	some students have taken admission to M.A.
PG to M.Phil.	N.A
PG to Ph. D.	
Ph.D. to Post – Doctoral	
Employed : <ul style="list-style-type: none"> • Campus Selection • Other than campus recruitment 	Placement Cell is common for the college
Entrepreneurship / self employment	----

30. Details of Infrastructural facilities:

- a) Library : Central Library, Departmental library
- b) Internet facilities for Staff and Students: Available in the Library for students, faculty and in Staff Common Room for faculty. Staff common room is wi-fi enabled
- c) Class rooms with ICT facility: Mobile ICT facility- Laptops and projectors are available in LRC.
- d) Laboratories: Yes, available as per need.

31. Number of students receiving financial assistance from college, university, government or other agencies: N.A.

32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts:

1. Guest lecture by Adv. Mrs. Swati Chitnis, Leading lawyer Mumbai is arranged on the topic “Women Empowerment and Associated Legality” for T.Y.B.A students on 16th September, 2014.
2. Guest lecture by Adv. Sachin Upadhyay is arranged on “Caste and Class System in Modern India” for F.Y. and S.Y.B.A students on 20th September, 2014.
3. Guest lecture by Prof. Sarjerao Borade , arranged on “Social theory and work related topics” for TY B.A students on 18th December, 2015.
4. Guest lecture by Prof. Sashi Mishra of Jhunjunwala College, Ghatkopar is arranged for FY, SY and TY students on “Informal sector” on 20th January, 2015
5. Workshop is organized on Entrepreneurship (Self Employment Skill) by Mr. Ganji Jagan Babu, Social Entrepreneur on 13th February, 2016.

33. Teaching methods adopted to improve student learning:

Following teaching methods were followed during last four years.

1. Interaction through Whatsapp and other social sites.
2. Use of ICT for teaching.
3. Use of Video clippings on social issues.
4. Role-play, PPT and group discussions.

5. Newspapers cuttings and interpretation on current issues.
 6. Discussion on case studies for practical application.
 7. Students are taught in other languages along with English for selected topics.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
Faculty member contributes to social cause in following manner:
1. Participated in Swachhata Abhiyan in Thane city to create awareness about cleanliness.
 2. As an N S S Program Officer conducted residential camps and their encouraged students to participate in tree plantation, peace rally, blood donation and other such social events.
 3. As member of Sri Sri Balaji Mandir, Airoli Telugu Association involved in medical camps and spiritual activities.
 4. Being trained yoga teacher conducted one month Yoga Camp for general public.
35. SWOC analysis of the department and Future plans:
- Strength:**
1. Actively engaged in research work.
 2. Active participation in co-curricular, Extra Curricular and Extension activities.
- Weakness:**
1. No Workshop / Seminar organized at National or International level.
 2. Poor family background of the students making them to become high dropouts.
- Opportunities:**
1. Membership to various social research associations.
 2. To motivate students for social work.
- Challenges:**
1. Most of the students are from vernacular media and hence making them to understand the subject in English is a big challenge.
- Future Plans:**
1. To take up research projects.
 2. To involve students in research activity.
 3. To conduct workshops for the students.
 4. To organize study tour and industrial visits.
 5. To invite eminent personalities to the department.

**DEPARTMENT
OF
MANAGEMENT
STUDIES**

Evaluative Reports of Department of Management Studies

1. Name of the Department: **Department of Management Studies**
2. Year of Establishment: 2008
3. Names of Programs / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): Bachelor of Management Studies.
4. Names of Interdisciplinary Courses and the Departments/units involved: B.Com. (Banking and Insurance) and B.Sc. (Information Technology)
5. Annual/ semester/choice based credit system (program wise): Semester Based Credit System.
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil.
8. Details of courses/programs discontinued (if any) with reasons: Nil.
9. Number of teaching posts: 07

Teaching Faculty	Sanctioned	Filled
Assistant Professor	07	07

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.):

Sr. No.	Name	Qualification	Designation	Specialization	No. of Years of Exper.
1.	Ms. N. S. Mukherjee	M.Com.	Assistant Professor	Accountancy	05
2.	Dr. (Ms.) S. G. Sharma	M.A., M.B.A., Ph.D.	Assistant Professor	English, H.R.	03
3.	Ms. D. R. Jogdand	M.Sc., M.B.A.	Assistant Professor	H.R.	03
4.	Mr. M. A. Akole	M.B.A, D.J.M.C, L.L.B.	Assistant Professor	Law, H.R.	04
5.	Ms. P. S. Mahajan	M.Com., PGDA and PR.	Assistant Professor	Marketing	03
6.	Ms. M. A. Kende	M.M.S.	Assistant Professor	Finance	01
7.	Ms. S. M. Devangan	PGDBM, B.Ed.	Assistant Professor	Marketing	03

11. List of senior visiting faculty:
 1. Ms. Bhavana Jain, Thane
 2. Ms. Akansha Nikam, Thane
12. Percentage of lectures delivered and practical classes handled (program wise) by temporary faculty: Nil.
13. Student -Teacher Ratio (program wise): 60:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: One Computer Lab Assistant and Central Administrative Office.
15. Qualifications of teaching faculty with D.Sc./D.Litt./ Ph.D./M. Phil. /PG: Ph.D.: 1, P.G.: 6
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil.
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil.
18. Research Centre /facility recognized by the University: Nil.
19. Publications: Publication per faculty:
 1. Ms. Darshana Jogdand – 1-ISSN Paper
 2. Mr. Mayank Akole - 2-ISSN and 1-ISBN Papers
 3. Ms. Poorva Mahajan – 3-ISSN and 3-ISBN Papers
 4. Ms. Maithili Kende – 1-ISSN and 1-ISBN Papers
20. Areas of consultancy and income generated: Nil.
21. Faculty as members in a) National committees b) International Committees c) Editorial Board: Mr. Mayank Akole: Life Member of Indian Science Congress Association.
22. Student projects:
 - a) Percentage of students who have done in-house projects including inter Departmental program: 40 %
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: Nil.
23. Awards/ Recognitions received by faculty and students: Mr. Mayank Akole: Winner of best paper presenter at international conference held at JBIMS, Mumbai on 2nd and 3rd March, 2016.
24. List of eminent academicians and scientists/ visitors to the department:
 1. Mr. S. Krishnan, V.G. Vaze college, Mulund.
 2. Mr. Ravish Sanil, Corporate trainer, Mulund.
 3. Ms. Anubhuti Dwivedi, Sales Academy, Malad.
 4. Mr. Jaganbabu Ganji, an Entrepreneur, Thane

25. Seminars/ Conferences/Workshops organized and the source of funding:
i. National: Nil. ii. International: Nil.

26. Student profile program/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
F.Y.B.M. S.	343	143	82	58	65.00

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F.Y.B.M. S.	97.38	2.62	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.: Data not available.

29. Student progression:

Students Progression	Against % enrolled
UG to PG	10.43
PG to M.Phil.	N.A
PG to Ph. D.	
Ph.D. to Post Doctoral	
Employed <ul style="list-style-type: none"> • Campus Selection • Other than campus recruitment 	Placement cell is common for college
Entrepreneurship / self – employment	Exact data not available

30. Details of Infrastructural facilities:

- a) Library: Central Library
- b) Internet facilities for Staff and Students: Available in the Library for students, faculty and in Staff Common Room for faculty. Staff common room is Wi-Fi enabled.
- c) Class rooms with ICT facility: Mobile ICT facility- Laptops and projectors are available in LRC.
- d) Laboratories: Central computer laboratory.

31. Number of students receiving financial assistance from college, university, government or other agencies: 25

32. Details on student enrichment programs (special lectures/workshops/ seminar) with external experts: Programs were conducted in association with B.Com. (Banking and Insurance).

- Session on ‘Career opportunities after B.M.S.’ was conducted by Academy of Management and Personality Development on 13th March, 2012.
- Quiz competition on current affairs and general knowledge was held on 7th July, 2012.
- Ad-Mad show program was organized for students on 1st August, 2012.
- Campus interview for Final year students was organized in college by HDFC Life on 14th March, 2013.
- 3-Day workshop was arranged on “Motivation and Personality Development” by Corporate trainer Mr. Ravish Sanil from Mulund on 15th July, 2014.
- Guest lecture was organized on “Portfolio Management” by Mr. S. Krishnan from V.G. Vaze college, Mulund on 13th August, 2015.
- Guest lecture was arranged on “Career opportunities after T.Y.” by Ms. Anubhuti Dwivedi, Sales Academy, Malad on 1st February, 2016.
- Workshop by Mr. Jaganbabu Ganji , an entrepreneur was organized on “Entrepreneurship: Self employment” on 13th February, 2016.
- Campus interview was arranged by Orchid international school, Thane on 28th February, 2016.

33. Teaching methods adopted to improve student learning:

Following methods are adopted to improve student learning:

- Use of ICT.
- Use of Audio-Visual aids.
- Industrial visits to impart practical knowledge.
- Power Point Presentations.
- Newspapers cuttings and interpretation on current issues.
- Discussion on case studies for practical application.
- Debates and class interaction.
- Interaction through Whatsapp

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Participated in Swachhata Abhiyan at different places in Thane city to create awareness about cleanliness.
- Distribution of paper bags to avoid use of plastic material on 2nd December. 2015.
- Faculty was part of N.S.S. residential camp and sensitized students and villagers on various social issues.

- Encouraged students to participate in tree plantation, peace rally, blood donation camp.

35. SWOC analysis of the department and Future plans:

Strengths:

- Organizes industrial visit for students to give practical perspective of industry through interaction, working methods and employment practices.
- Personal attention towards progress of each student by faculty.

Weakness:

- Most of the students don't understand the relevance of the subject.

Opportunities:

- To contribute to the personality development of the students.
- Organized workshop, seminar at National level.
- To encourage students to participate in various programs to be held in other colleges.

Challenges:

- Maintaining interpersonal relation.

Future Plans:

- To conduct National Seminar in The college.
- To take up research project.
- To conduct "Management Fest"

**DEPARTMENT
OF
INFORMATION
TECHNOLOGY**

Evaluative Report of Department of Information Technology

1. Name of the department : **Information Technology**
2. Year of Establishment : **2009**
3. Names of Program / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): B.Sc. (Information Technology)
4. Names of Inter disciplinary courses and the departments/units involved: Bachelor of Management Studies and B.Com. (Banking and Insurance)
5. Annual/semester/choice based credit system (program wise): Semester Based Credit System.
6. Participation of the department in the courses offered by other departments: Nil.
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil.
8. Details of course /program discontinued(if any)with reasons: Nil.
9. Number of Teaching posts: 07

Teaching Faculty	Sanctioned	Filled
Assistant Professors	07	07

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc

Sr. No.	Name	Qualification	Designation	Specialization	No. of years of Exper.
1.	Ms. M.M. Nehete	M.Sc.(C. S.)	Assistant Professor	Computer Science	10
2.	Ms. S. A. Saraf	M.Sc. (C. S.),	Assistant Professor	Computer Science	07
3.	Ms. Y. P. Patil	M.Sc. (C. S.), M.B.A.	Assistant Professor	Computer Science, HR	05
4.	Mr. P. Y. Gorad	M.Sc. (I.T.)	Assistant Professor	IT	03
5.	Ms. H. S. Sawant	M.Sc. (I.T.)	Assistant Professor	IT	03
6.	Ms. D. J. Kharade	M.C.A.	Assistant Professor	Elect., Computer	02
7.	Mr. K. S. More	M.Sc. (C. S.)	Assistant Professor	Computer Science	02

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Nil.
13. Student -Teacher Ratio (programme wise): 60:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: One Computer Lab Assistant and Central Administrative Office.
15. Qualifications of teaching faculty with D.Sc./ D.Litt./ Ph.D./M.Phil./PG: PG-07.
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil.
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil.
18. Research Centre /facility recognized by the University: Nil.
19. Publications: Publication per faculty:
 - Ms. Hemangi Sawant : 01 ISBN Paper
 - Mr. Pramod Gorad : 01 ISBN Paper
20. Areas of consultancy and income generated: Nil.
21. Faculty as members in a) National committees b) International Committees c) Editorial Board: Nil.
22. Student projects:
 - a. Percentage of students who have done in-house projects including inter Departmental program : 40%
 - b. Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: Nil.
23. Awards/Recognitions received by faculty and students: Nil.
24. List of eminent academicians and scientists/ visitors to the Department:
 1. Prof. Rajendra Patil from S. K. Somaiya College, Vidyavihar, Mumbai
 2. Prof. Hiren Dand from MCC College, Mulund.
25. Seminars/ Conferences/Workshops organized and the source of funding: i. National: Nil. ii. International: Nil.
26. Student profile program/course wise:

Name of the Course/ programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc. (Information Technology)	229	66	39	27	60.32

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc. (Information Technology)	100	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.: Data not available.

29. Student progression:

Students Progression	Against % enrolled
UG to PG	5.66
PG to M.Phil.	NA
PG to Ph.D.	
Ph.D. to Post Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	Placement cell is common for college
Entrepreneurship/Self-employment	Exact data not available

30. Details of Infrastructural facilities:

- a) Library: Central Library
- b) Internet facilities for Staff and Students: Available in the Library for students, faculty and in Staff Common Room for faculty. Staff common room is Wi-Fi enabled.
- c) Class rooms with ICT facility: Mobile ICT facility- Laptops and projectors are available in LRC.
- d) Laboratories: One Computer Laboratory.

31. Number of students receiving financial assistance from college, university, Government or other agencies: 14.

32. Details on student enrichment programs (special lectures / workshops /Seminar) with external experts

- Workshop on “Career Opportunities in IT” was organized in association with Jetking, Thane on 10th August, 2011.
- Workshop was organized on “Software Testing” in association with Seed Infotech, Thane at Welinkars Institute of Management, Matunga on 18th February, 2012.

- Seminar on “Ethical Hacking” was organized by Jetking 14th August, 2012.
- Workshop on “Preparation of Project” by Seed Infotech on 13th July, 2012.
- Pre-campus recruitment training program by Seed Infotech on 23rd January, 2013.
- Guidance lecture on ‘Data Warehousing’ by Prof. Rajendra Patil, S. K. Somaiya College, Vidyavihar, Mumbai on 13th February, 2013.
- Guidance lecture on “Internet Technology and Digital Signals and Systems” by Prof. Hiren Dand, MCC College, Mulund, Mumbai on 19th March, 2013.
- Guidance lecture for “Software Testing” by Squad Infotech arranged on 13th September, 2014.
- Pre Campus Recruitment training program by Seed Infotech Ltd. on 31st January, 2015.
- Campus interview for Final Year Students by NIIT on 16th February, 2015.
- Guidance lecture on “Preparation of Project” is organized by Vidyalankar Institute, Thane on 28th February, 2015.
- Workshop on “Computer Network” by CMS Institute, Thane on 20th August, 2015.
- Guidance lecture in the subject of “Linux Administration” by Prof. Hiren Dand, MCC College, Mulund, Mumbai on 26th September, 2015.
- Pre Campus Recruitment training program for T.Y. students by Seed Infotech Ltd on 9th February, 2016.

33. Teaching methods adopted to improve student learning:

Following methods are adopted to improve student learning:

- Use of ICT
- Power Point Presentation.
- Audio-Visual aids (videos on subject related topics).
- Case Study Method.
- Group Discussion Method.
- Marker and Board.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Faculty members contribute to social cause by following means:

- Participated in Swachhata Abhiyan at different places in Thane city to create awareness about cleanliness.
- Distribution of paper bags to recycle papers and avoid use of plastic material on 2nd December, 2015.
- Participated and motivated students to perform street play on social issues in the nearby areas.

- Faculty was a part of N.S.S. residential camp and sensitized students and villagers on various social issues.
- Encouraged students to participate in tree plantation, peace rally and blood donation camp.
- Faculty guided students in “E-Saksharta” workshop.

35. SWOC analysis of the department and Future plans:

Strength:

- Active participation in Co-curricular, Extra Curricular and Extension activities.
- Personal Attention towards progress of each student.
- Department has organized various seminar and workshops to the students.
- Organizes industrial visit for students with an opportunity to learn practically through interaction, working methods and employment practices.
- Faculty has contributed in the development and upgradation of college website.

Weakness:

Most of the students don't understand the relevance of the subject.

Opportunities:

- To contribute to the personality development.
- To encourage the students to participate in various programs that are held in other colleges

Challenges:

To Organize national and international seminar.

Future Plans:

- To conduct National Seminar in The college.
- To take up active research project.
- To develop linkages with industry.
- To organize IT Fest

**DEPARTMENT
OF
BANKING AND
INSURANCE**

Evaluative Reports of Department of Banking and Insurance

1. Name of the Department: **Department of Banking and Insurance.**
2. Year of Establishment: **2011**
3. Names of Program / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **B.Com (Banking and Insurance)**
4. Names of Interdisciplinary Courses and the Departments/units involved: **Bachelor of Management Studies.**
5. Annual/ semester/choice based credit system (program wise): **Semester Based Credit System.**
6. Participation of the department in the courses offered by Other Departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions etc.: **Nil.**
8. Details of courses/program discontinued (if any) with reasons: **Nil.**
9. Number of teaching posts: **04**

Teaching Faculty	Sanctioned	Filled
Assistant Professors	04	04

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.):

Sr. No	Name	Qualification	Designation	Specialization	No. of years of experience
1.	Ms. S. J. Gada	M.Com., M.B.A. P.G.D.F.M.	Assistant Professor	Accountancy, Management	07
2.	Ms S.A. Dubey	BSc (IT), M.M.S	Assistant Professor	Marketing	02
3.	Ms. S. D. Jawake	M.B.A	Assistant Professor	Finance	03
4.	Ms. S.S. Rai	PGDBM (Marketing), M.P.M (HR)	Assistant Professor	Marketing, HR	05

11. List of senior visiting faculty: **Ms. Akansha Nikam, Thane.**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil.**

13. Student -Teacher Ratio (programme wise): 60:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: One Computer Lab Assistant and Central Administrative Office.
15. Qualifications of teaching faculty with D.Sc./ D.Litt./ Ph.D./M.Phil./PG: **P.G.- 4**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil.
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil.
18. Research Centre /facility recognized by the University: Nil.
19. Publications: Publication per faculty:
1. Ms. Sujata Gada – 03-ISBN and 01-ISSN Papers.
 2. Ms. Shweta Dubey – 01-ISSN Paper.
 3. Ms. Shwetapriya Rai – 02-ISSN Papers.
 4. Ms. Shilpi Jawake - 01-ISSN Paper.
20. Areas of consultancy and income generated: Nil.
21. Faculty as members in a) National committees b) International Committees c) Editorial Board: Nil.
22. Student projects: a) Percentage of students who have done in-house projects including inter Departmental /programme: 45%
b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: Nil.
23. Awards/ Recognitions received by faculty and students: Nil.
24. List of eminent academicians and scientists/ visitors to the Department:
1. Mr. S. Krishnan from V.G. Vaze college, Mulund.
 2. Mr. Ravish Sanil, Corporate trainer, Mulund.
 3. Ms. Anubhuti Dwivedi, Sales Academy, Malad.
 4. Mr. Jaganbabu Ganji, an Entrepreneur, Thane.
25. Seminars/ Conferences/Workshops organized and the source of funding:
i. National: Nil. ii. International: Nil
26. Student profile programme /course wise:

Name of the Course/ programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Com. (Banking and Insurance)	238	69	19	50	58.83

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F.Y.B.Com. (B. & I.)	98.11	1.89	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.: Nil

29. Student progression:

Students Progression	Against % enrolled
UG to PG	7.01
PG to M.Phil.	N.A.
PG to Ph. D.	
Ph.D. to Post – Doctoral	
Employed <ul style="list-style-type: none"> • Campus Selection • Other than campus recruitment 	Placement Cell is common for The college
Entrepreneurship / self – employment	Data not available

30. Details of Infrastructural facilities:

- a) Library: Central Library
- b) Internet facilities for Staff and Students: Available in the Library for students and in Staff Room for Staff
- c) Class rooms with ICT facility: Portable projectors and laptops are available in the campus.
- d) Laboratories: Central computer Laboratory.

31. Number of students receiving financial assistance from college, university, government or other agencies: 26

32. Details on student enrichment program (special lectures/workshops/ seminar) with external experts: Programs were conducted in association with B.M.S.

- Quiz competition on current affairs and general knowledge was held on 7th July, 2012.
- Ad-Mad show program was organized on 1st August, 2012.
- Campus interview was organized in college by HDFC Life on 14th March, 2013.
- 3-Day workshop was arranged on “Motivation and Personality Development” by Corporate trainer Mr. Ravish Sanil on 15th July, 2014.
- Guest lecture was organized on “Portfolio Management” by Mr. S. Krishnan on 13th August, 2015.

- Guest lecture was arranged on “Career opportunities after T.Y B.B.I” by Ms. Anubhuti Dwivedi, Sales Academy, Malad on 1st February, 2016.
- Workshop by Mr. Jaganbabu Ganji, an entrepreneur was organized on “Entrepreneurship: Self employment” on 13th February, 2016.
- Campus interview by Orchid International School, Thane on 28th February, 2016.

33. Teaching methods adopted to improve student learning:

- Use of ICT
- Use of Audio-Visual aids.
- Industrial visits to impart practical knowledge.
- Role-play, PPT
- Newspapers cuttings and interpretation on current issues.
- Discussion on case studies for practical application
- Interaction through Whatsapp

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Participated in Swachhata Abhiyan at different places in Thane city to create awareness about cleanliness
- Distribution of paper bags to avoid use of plastic material on 2nd December, 2015
- Motivated students to perform street play on social issues.
- Faculty was part of N.S.S. residential camp and sensitized students and villagers on various social issues.
- Encouraged students to participate in tree plantation, peace rally, blood donation camp.

36. **SWOC analysis of the department and Future plans:**

Strengths:

1. Organizes industrial visit for students to give practical perspective of industry through interaction, working methods and employment practices.
2. Personal attention is provided for the overall development of the students.

Weakness:

1. Difficulty in making the students understand the relevance of the subject.

Opportunities:

1. To contribute to the personality development.
2. Organize workshop and seminar of National level.
3. Expose our students to various programs that are held in other colleges.

Challenges:

1. Most of the students don't understand the relevance of the subject hence to create interest in the subject is big challenge.
2. Maintaining Interpersonal Relation.

Future Plans:

- To conduct National Seminar in The college.
- To take up research project.
- To conduct "Management Fest" in association with B.M.S. at college and intercollegiate level.

**DEPARTMENT
OF
POST-GRADUATION
IN
COMMERCE**

Evaluative Report of P. G. Department in Commerce

1. Name of the Department: P. G. Department in Commerce
2. Year of Establishment: 2009
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., integrated Masters; Integrated Ph.D., etc.): M.Com (Advanced Accountancy)
4. Names of Interdisciplinary Courses and the Departments/units involved: Nil
5. Annual/ semester/choice based credit system (programme wise): Credit Based Semester and Grading System.
6. Participation of the department in the courses offered by other Departments: All the faculties are visiting.
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil .
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of Teaching posts: All the faculty are visiting.
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.):

Sr. No.	Name	Qualification	Designation	Specialization	No. of years of exp.
1.	Mr. A. O. Khadse	M. Sc., M. B. A	Assistant Professor	Statistics, Research Methodology, Computer system and Application, Operation Research	22
2.	Mr. R. Kumarmangalam	M. A., SET	Associate Professor	Mathematical Economics	24
3.	Dr. (Ms) H. A. Chande	M.A., Ph.D. NET	Associate Professor	International, Monetary and Dev. Economics.	19
4.	Ms. D. P. Sawant	M. A. M.Phil	Associate Professor	Agriculture and Ind. Economics.	18
5.	CA V. B. Sali	M.Com., FCA, NET, SET	Assistant Professor	Accountancy, Mgt. Accounting, Taxation	20
6.	Ms. M. A. Mangalvedhekar	M.Com.	Assistant Professor	Accountancy, Cost Accounting	19
7.	Dr. H. D. Mansukhani	M.Com., M.A., Ph. D.	Assistant Professor	Accountancy, Statistics	06
8.	Ms. Sujata Gada	M.Com.	Assistant Professor	Accountancy	06

9.	Mr. S.V. Rane	M.Com., SET	Associate Professor	Management And Accountancy	23
10.	Ms. Anita Agrawal	M. Com., M.Phil. M.B.A	Assistant Professor	Strategic management Accountancy	15
11.	Mr. M.S. Ganagi	ICWA, Grad. CS	Assistant Professor	Cost Accounting	12
12.	Ms. Anuradha Kayasth	M.Com., M.B.A	Assistant Professor	Advanced Accountancy	07
13.	Mr. N. D. Karkhanis	M.Com., C.S.,	Assistant Professor	Accounting and Company Law	04
14.	Mr. Priyadarshan Patil	M.B.A	Assistant Professor	Management, Marketing	11
15.	CA(Ms.) K.S.Jayawant	M.Com. and C.A.	Assistant Professor	Accountancy	23

11. List of senior visiting faculty: Mentioned as above.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Nil

13. Student -Teacher Ratio (programme wise): M.Com Sem-I 66:1
M.Com Sem-III 48:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: College office and administrative staff is made available for departmental work as and when required.

15. Qualifications of teaching faculty with D.Sc./ D.Litt./ Ph.D./M.Phil./PG:
Ph. D.: 02 M. Phil: 02 P.G.: 11

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

- Dr (Ms) H.A. Chande- 01 funded by University of Mumbai (2014-15) Grant Received Rs 35000/- and 01 applied to UGC.
- Ms D.P.Sawant-01 funded by University of Mumbai (2014-15) Grant received Rs 25000/-

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications: Publication per faculty:
1. Mr. A. O. Khadse - 2 Papers in ISBN Conference Proceedings.
 2. Mr. R. Kumarmangalam- 3 Papers
 3. Dr. (Ms.) H. A. Chande- 26 Papers
 4. Ms. D. P. Sawant- 20 Papers
 5. CA Mr. V.B. Sali- 3 Papers in ISBN/ ISSN Conference Proceedings
 6. Ms. M. A. Mangalwedhekar- 6 Papers in ISBN/ISSN Conference Proceedings
 7. Dr. H. D. Mansukhani- 5 Papers in ISBN/ISSN Conference Proceedings
Reference Book- Direct Taxes for BMS by Himalaya Publishing House, First Edition-2015-16 ISBN -9789-3520-20775 and The Qualitative and Quantitative Teaching Techniques- A Need of an Era by International Scholarly Research Journal for Interdisciplinary Studies, 2016 ISBN-2319-4766
 8. Ms. Sujata Gada- 05 Papers in ISBN/ISSN Conference Proceedings
 9. CA (Ms.) K. S. Jayawant- 1Paper in ISBN and 1-ISSN Conference Proceedings.
 10. Ms. Anita Agrawal- 07 Papers in ISBN/ISSN Conference Proceedings and 5 books in which one chapter in each with ISBN Nos.
20. Areas of consultancy and income generated: Nil
21. Faculty as members in a) National committees b) International Committees
c) Editorial Board: Nil.
22. Student projects:
- a) Percentage of students who have done in-house projects including inter Departmental /programme: 100%
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: Nil
23. Awards/ Recognitions received by faculty and students: Nil
24. List of eminent academicians and scientists/ visitors to the Department:
Dr. Shoukat Ali Head, Dept. of Commerce, Akbar Peerbhoy College, Mumbai.
25. Seminars/ Conferences/Workshops organized and the source of funding:
i. National: Nil. ii. International: Nil

26. Student profile programme/course wise: 2016-17

Name of the Course/ programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
M.Com.	82	66	15	51	97.14

*M=Male *F=Female

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
M.Com.	100	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.: Data not available.

29. Student progression: Data not available.

30. Details of Infrastructural facilities:

- b) Library: Yes, Common Learning Centre and Departmental Library.
- b) Internet facilities for Staff and Students: Yes, AV Room, ICT facility is used as and when required.
- c) Class rooms with ICT facility: Common ICT – laptops and projectors are used whenever required.
- d) Laboratories: Common Computer Laboratory is available.

31. Number of students receiving financial assistance from college, university, government or other agencies: 19

32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts:

1. Guest lecture on Research Methodology by Dr. Shukat Ali from Akbar Peerbhoy College, Mumbai.
2. Guest lecture on Advanced. Financial Accounting by Dr. Bhavana Jain Dyansadhana College, Thane
3. Guest lecture on Global Economics by Mr. S. A. Pawar from Mulund College of Commerce, Mulund, Mumbai
4. Guest lecture on Economics of Global Trade, Interest Rate Party Theory by Ms. Rajashri Pandit Dept. of Economics, IDOL, University of Mumbai.

33. Teaching methods adopted to improve student learning:

Use of teaching aids: ICT, group discussions and case study.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
1. Conducted 'Anand Mela' to promote entrepreneur skill of the women whereby our girl students have taken the stalls to sell the product, parents also participated in the same.
 2. A session on female feticide and distribution of booklet on 'Save Girl Child' made by our management was distributed among students to bring awareness about it and also to make their parents aware about it.
 3. A 'Questionnaire' on women empowerment was distributed and got filled in from students and staff and the society was sensitized about the issue.
 4. Essay, poster, making, slogan making competitions on the issues such as domestic violence, save girl child, dowry system.
 5. Street plays were set and students participated in this and performed it in surrounding areas.
 6. Participated in status of women and survey in society as Extension teacher of DLLE.
 7. Organized several activities such as tree plantation, polio Immunization, traffic control etc.
 8. Participated in Swachhata Abhiyan in Thane city to create awareness about cleanliness.
 9. Organised workshops in association with the NGO, Vivekananda Kendra, Thane on Personality Development as WDC convener.

35. SWOC analysis of the department and Future plans:

Strengths:

1. Expert and experience faculty are invited for the lectures.
2. The faculty guides the students to complete the data analysis for the project.
3. Well-equipped library with good collections of books.
4. Suitable timing for the students who intend to complete the regular course mainly along with their employment potential.

Weakness:

1. No linkage with industry.
2. All faculties are visiting.

Opportunities:

1. Industrial Linkage

Challenges:

1. Work pressure on students resulting in time constraint for evening lectures.

Future Plans:

- To arrange study tour and industrial visit
- To establish Linkages with industry

POST ACCREDITATION INITIATIVES

Post –Reaccreditation Initiatives (Action Taken Report)

As suggested in the Peer Team Report of 2nd cycle of NAAC reaccreditation, the college has taken initiatives to enhance teaching learning process.

1. Establishment of language laboratory to improve English communication skills of all students.

Though college has not yet established a fully functional Language Laboratory, Department of English has initiated various effective student centric initiatives to ensure improvement in the English Communications skills of the students. The initiatives are as follows,

The activities such as written English grammar test, surprise written test on writing skills, essay writing competition, elocution competition, spell-bee, movie club, power point presentation competition, English vocabulary and Grammar Written Test, Wall paper by the students research group Inquisitive Mind named 'Unique We @NKTT', poem writing and appreciation competitions, making of flyers and brochures and book review competition are undertaken by the department.

Establishment of Language Laboratory proposal is under active consideration of the college. Language teachers had been asked to visit fully functional Language Laboratory of prominent institutions in the vicinity.

2. Introduce career oriented short term Diploma/Certificate Courses such as salesmanship and marketing, taxation practice, tally, visual communication event management, hospitality, e-commerce, etc.

The college has introduced a Certificate course on Tally software was introduced and conducted regularly by the institution.

3. Computer literacy be imparted to all the students by intensive utilization/ expansion of computer facilities.

College has imparted computer literacy to students by intensive utilization and expansion of computer facilities as recommended by peer team. 6-Day, two sessions, hands on training workshop on 'E-Saksharata' was organized for Arts faculty students, where computer literacy was imparted to them by the department of English in association with IQAC with the help of IT faculty of The college.

A GOI program to promote digitization in India was taken up by the college. Debate competition on topic 'Digitization a Boon or Curse' and a guest lecture on 'Career Opportunities in Digital World' were also organised. Power point presentation competition were organised by various departments and

associations. Use of SOUL2.0 software, a blog in library and use of laptops by faculty are some of the efforts made for intensive utilization of computer facilities.

The college has expanded its computer facility and has purchased 33 (Desktops 10, 08 in LRC and Laptops 15) for faculty and 39 (Computer Laboratory 33 and LRC 06) for students.

4. Career guidance and placement services be provided by establishing linkages with industries in neighborhood.

The college has established linkages with industries. The CGPC of the college has taken initiatives in organizing campus recruitment drives, skill development and personality development programmes to enhance employability of students. The college is recognized Study Centre of Yashwantrao Chawan Maharashtra Open University, Nashik and Institute of Distance and Open Learning, University of Mumbai. It offers B.Com. and B.A. programmes. Organizations like HDFC, HDB, FABS and K12 have conducted campus recruitment for students.

The college has MoUs with four companies, viz. 4G, IT Solutions (India) Pvt. Ltd., Thane, Seed Infotech Ltd., Navi Mumbai, Achivers Properties, Andheri, Mumbai and Allience India, Thane.

5. Use of Audio –Visual aids in class room teaching be further augmented.

Institution has 30 LCD projectors and 25 laptops which are used by the faculty. These technology enabled learning resources are available in the 'Learning Resource Centre'. There are 89 computers, 14 printers and 02 fax machines for smooth functioning and proper administration of the college. There are 03 copiers and 02 multipurpose printing cum copier machines. To improve students' participation in college activities the college has conducted different activities. The use of ICT is improved as faculty and students do presentation in the class room.

6. Systematize the feedback mechanism for quality enhancement.

The college is taking regular feedback on teaching from students, the main stakeholders. Feedback is also obtained from users about the LRC. Systematic analysis of the feedback collected is done by the college for quality enhancement.

7. Experiential learning methods such as seminars, workshops, guest lectures, project works, educational tours, group discussions etc. should be structured.

Departments/ associations have adopted experiential learning methods like organizing workshops, seminars, guest lectures, project work, study tour, field visits, industry visit, group discussion, formation of clubs/associations, quiz contest and power point presentations, visits to local libraries, survey, moot court sessions etc. Workshops on entrepreneurial skill development, various aspects of

research methodology and on experiential learning in association with TISS, Mumbai were conducted. Students are also guided in respect of various aspects of research methodology. Students have presented research papers in conference.

8. Career guidance and coaching for competitive examination need special attention.

Guidance is provided to students who aspire to pursue various professional courses such as C.A, C.S. and I.C.W.A. with the help of experts from the respective professional institutes. Free coaching is made available to those interested in appearing for the M.P.S.C. and civil services examination by the CGPC of the college.

9. Remedial coaching and students counseling need to formalized.

Remedial coaching is done at the departmental level for the benefit of students who need extra coaching and attention. Teachers identify students who need help and persuade them to attend extra classes. Inter-faculty/disciplinary lectures are conducted for better clarity and in-depth knowledge on technical topics in a subject. Faculty provides guidance and support to students in order to enhance their personal, professional and academic growth.

College has a provision for mentoring of students. The mentor teachers meet and interact with them regularly. They monitor the attendance, academic activities and counsel the students on both, academic and personal matters. The mentors make students feel comfortable to discuss their problems. A professional counselor has been appointed by the college who assists students to overcome their academic and personal problems. Psycho- social counseling is also provided by the counselor.

10. Teachers should be encouraged to participate in seminars, conferences, refresher courses and OR outside the state for better exposure.

The college encourages teachers to participate in seminars, conferences, orientation courses, refresher courses, short term courses and training programs by providing them information on the schedules of these programs. Registration fee for participating in workshops, seminars and conferences are reimbursed. Duty leave is given to teachers for attending seminars, conferences and workshops.

50% teachers have participated in Faculty Development Programmes outside state. 35% teachers have attended and presented paper outside state and 15% have attended international seminars outside the country and presented paper.

11. Establish collaboration linkages with other institutes for teaching and research.

The members of the LMC, IQAC and Career Guidance and Placement Cell make systematic effort in planning, establishing and implementing linkages and collaborations with other institutions and industries.

The college subscribes to membership of libraries such as British Library, looking after specific areas like digital collection, memberships from organizations like British Council and American Library. The reference queries of the readers and faculty including the research students (External membership) are effectively handled by the Librarian. LRC also provide the facility of accessing books to faculty and students from nearby colleges. External membership facility made available.

12. Strengthen further linkage with the Alumni Association

For any educational institution, its Alumni are their assets and college is no exception to this. Alumni are well placed in diverse fields in different organization, serving in different capacities. The college alumni are doing exceedingly well in the fields like accountancy, banking and insurance, journalism, politics, law, media, cinema, education. Alumni Association (ANVAY) invites some of alumni to the college to guide the current students in their field of their expertise.

The Alumni Association of the college is very active and they share their expertise with the students by organizing workshops, demonstrations, talk show, lectures, etc. The alumni of the college are ambassadors of the college to promote goodwill of the college. The college alumni are also invited to interact and guide the present students. Special lectures are also organized by alumni. Alumni assist students in providing opportunities for employment. The Alumni presently working with banks, insurance companies and other organizations also provide information about the vacancies. Students are made aware about various existing career opportunities.

On the occasion of the silver Jubilee celebration in the year 2014-15 the college the Alumni published a souvenir by raising funds. They are in regular touch with the college and also participate in activities. Through the interactions their suggestions for enhancing quality of education are obtained.

APPENDICES

Ph. 23236351, 23232701, 23237721
23234116, 23235733, 23232317
23236735, 23239437, 23239627

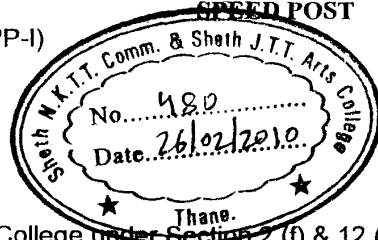


विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

Extension No. 413 (CPP-I Colleges)
UGC Website: www.ugc.ac.in

F. No. 8-233/2009 (CPP-I)

The Registrar,
University of Mumbai,
Mumbai,
Maharashtra.



0.5
for n.a. pl.

February, 2010

26/02

16 FEB 2010

16 FEB 2010

Sub: - Recognition of College under Section 2 (f) & 12 (B) of the UGC Act, 1956.

Sir,

I am directed to refer to the letter No. NKTC/UGC/334/2009-10 dated 22-09-2009 received from the Principal, Sheth T.J. Education Society's, Sheth Nanjibhai Khimjibhai Thakkar Thanawala College of Commerce & Sheth Jayantilal Tribhovandas Thanawala College of Arts, Kharkar Ali, Thane (W) – 400 061, Maharashtra on the subject cited above and to say that the name of the following College has been included in the list of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956 under the head Non Government Colleges teaching upto Master's Degree:-

Name of the College	Year of Establishment	Remarks
Sheth T.J. Education Society's, Sheth Nanjibhai Khimjibhai Thakkar Thanawala College of Commerce & Sheth Jayantilal Tribhovandas Thanawala College of Arts, Kharkar Ali, Thane (W) – 400 061, Maharashtra. (On Permanent affiliation)	1990	The College is eligible to receive Central assistance under Section 12 (B) of the UGC Act, 1956

The Indemnity Bond and other supporting documents submitted in respect of the above College have been accepted by the Commission.

Yours faithfully

(S.C. Chadha)
Deputy Secretary

Copy Forwarded to:-

1. The Principal, Sheth T.J. Education Society's, Sheth Nanjibhai Khimjibhai Thakkar Thanawala College of Commerce & Sheth Jayantilal Tribhovandas Thanawala College of Arts, Kharkar Ali, Thane (W) – 400 061, Maharashtra.
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, Shastri Bhawan, New Delhi-110 001.
3. The Secretary to the Government of Maharashtra, Department of Higher Education, Mumbai, Maharashtra.
4. The Deputy Secretary, UGC, Western Regional Office, Ganeshkhind, Poona.
5. Publication Officer, UGC-Website, New Delhi.
6. Section Officer, FD-III Section, UGC, New Delhi.
7. All Sections, UGC, New Delhi.
8. Guard file.

Shree Nask,
2 (f) & 12 (B) file and
Imp. Doc. file d. n. n. n.

S. Gulati
(Sunita Gulati)
Section officer

महाराष्ट्र शासन
सक्षम प्राधिकारी तथा प्रधान सचिव
अल्पसंख्याक विकास विभाग,
मंत्रालय, मुंबई - ४०० ०३२.

क्रमांक: अशैस-२००९/ १२२६/प्र.क्र.३९/२००९/का.१,

दिनांक :- ४ मार्च, २०१०

अल्पसंख्याक दर्जाच्या मान्यतेचे प्रमाणपत्र

शेठ त्रिभुवनदास जमनादास एज्युकेशन सोसायटी, कलेक्टर ऑफीसच्या मागे, खारकर आळी, ठाणे (प), या शैक्षणिक संस्थेने त्यांच्या संस्थेस भाषिक अल्पसंख्याक शैक्षणिक संस्था म्हणून दर्जाच्या मान्यतेचे प्रमाणपत्र मिळण्यासाठी दि.२३.१२.२००९ रोजी अर्ज सादर केला होता. दि.४.०३.२०१० रोजी माझ्या समक्ष संबंधित संस्थेसोबत झालेल्या सुनावणी दरम्यान संस्थेच्या पदाधिकाऱ्यांनी केलेल्या सादरीकरणाच्या आधारे सदर संस्था ही अल्पसंख्याक विकास विभाग, शासन निर्णय, क्र.अशैस-२००८/प्र.क्र.१३३/२००८/का.१, दि.४ जुलै, २००८ अन्वये विहित करण्यात आलेल्या निकषांतर्गत राज्य शासनाने घोषित केलेल्या भाषिक (गुजराथी) अल्पसंख्याकामधील व्यक्तींकडून अथवा व्यक्तींच्या समुदायांकडून स्थापित व संचालित करण्यात येत असल्याबाबत माझे समाधान झाले आहे. परिणामतः सदर संस्था ही भारतीय संविधानाच्या कलम ३० अन्वये अल्पसंख्याक शैक्षणिक संस्था असल्याचे याद्वारे घोषित करण्यात येत आहे.

हे प्रमाणपत्र केवळ महाराष्ट्र राज्यापुरते लागू असेल. सदर संस्थेस प्रदान करण्यात आलेला भाषिक अल्पसंख्याक दर्जा हा संस्था संचालित करत असलेल्या सर्व शैक्षणिक शाखांना लागू राहील.

उपरोल्लेखित शैक्षणिक संस्थेस याद्वारे प्रदान करण्यात आलेला भाषिक अल्पसंख्याक दर्जा हा शैक्षणिक वर्ष २००९-१० पासून विधिग्राह्य असेल. संबंधित संस्थेने अल्पसंख्याक विकास विभाग, शासन निर्णय, क्र.अशैस-२००८/प्र.क्र.१३३/२००८/का.१, दि.४ जुलै, २००८ अन्वये विहित करण्यात आलेल्या निकष व अटीची सातत्याने व विनिर्देशपूर्वक पूर्तता करणे बंधनकारक राहील.

टी.एफ. थेंकेकरा

(टी. एफ. थेंकेकरा)

सक्षम प्राधिकारी तथा प्रधान सचिव
अल्पसंख्याक विकास विभाग, महाराष्ट्र शासन
मंत्रालय, मुंबई - ४०० ०३२.



University of Bombay



No. CONCOL/2433 of 1993

BOMBAY- 400 032.

07/5 May, 1993.

The President,
Seth T.J.Edu. Soc.'s
College of Commerce,
Near C.K.P. Hall,
Kharkar Ali,
Thane- 400 601.

Sub : Grant of Minority Status.

Ref : Your letter No. SOC/198/92-93 dated
1st December, 1992.

Dear Sir,

Please refer to your letter mentioned above, enclosing therewith an affidavit sworn in by you alongwith the amended copy of Rules and Memorandum of Society and claiming the minority status in respect of your Seth T.J. Edu. Society college of commerce at Thane.

The above documents have been verified and I am directed to inform you that -

- i) The affidavit has been accepted;
- ii) the condition (ii) and (iii) of the condition attached to revised scale of pay of teachers vide Appendix II of the University circular No. 192 dated 7.6.1978 are relaxed in favour of your above college (Seth T.J. Edu. Society College of Commerce) in so far as they relate to composition of selection committee for recruitment of teachers and principal,
- iii) that the other provisions of the said condition such as appointments on the basis of All India Advertisement, qualifications, etc. shall however, apply to the said college.

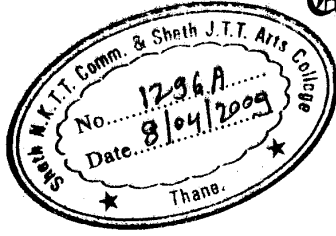
Yours faithfully,


REGISTRAR

yny/5593

/ Permanent/ATR38

University of Mumbai



URGENT/BY HAND
No. Aff./Recog. II/2347 of 2009.
Mumbai : 400 032.
6th April 2009.

✓ The Principal,
Sheth T.J. Education Society's Sheth Nanjibhai
Khimjibhai Thakkar Thanawala College of Commerce
and Sheth Jayantilal Tribhovandas Thanawala College of
Arts and Science, Near C.K.P. Hall, Kharkar Ali,
Thane- 400 601.

Sub :- Permanent affiliation of the college under Section 88 of the
Maharashtra Universities Act, 1994 for teaching of the courses of
study leading to the B.A. & B.Com degree examinations.

Sir,

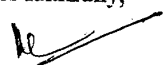
With reference to your application received for Permanent affiliation to Sheth T.J. Education Society's Sheth Nanjibhai Khimjibhai Thakkar Thanawala College of Commerce and Sheth Jayantilal Tribhovandas Thanawala College of Arts and Science, Near C.K.P. Hall, Kharkar Ali, Thane- 400 601, under Section 88 of the Maharashtra Universities Act, 1994, for teaching of the courses of study leading to the B.A. & B.Com. degree examinations, I am to inform you that the Academic Council at its meeting held on 27th February, 2009 vide item No.3.15 considered the recommendation of the Board of College and University Development at its meeting held on 7th February, 2009 vide item No.14 and resolved as under:

"It was resolved that the recommendation made by the Board of College and University Development at its meeting held on 7th February, 2009 (vide item No.14) be accepted and that, in accordance therewith, the Sheth T.J. Education Society's Sheth Nanjibhai Khimjibhai Thakkar Thanawala College of Commerce and Sheth Jayantilal Tribhovandas Thanawala College of Arts and Science, Near C.K.P. Hall, Kharkar Ali, Thane be granted continuation of affiliation from the academic year 2005-2006 to 2007-2008 and permanent affiliation for the teaching of the courses of study leading to the B.A. and B.Com. degree examinations from the academic year 2008-2009".

In pursuance of the above resolution of the Academic Council, I am to inform you that the Sheth T.J. Education Society's Sheth Nanjibhai Khimjibhai Thakkar Thanawala College of Commerce and Sheth Jayantilal Tribhovandas Thanawala College of Arts and Science, Near C.K.P. Hall, Kharkar Ali, Thane, has been granted continuation of affiliation from the academic year 2005-2006 to 2007-2008 and Permanent affiliation from the academic year 2008-2009, under Section 88 of the Maharashtra Universities Act, 1994, for the teaching of the courses of study for the B.A. and B.Com. degree examinations as incorporated in the text of resolution of the council.

A copy of the report of the Local Inquiry Committee is enclosed for your information.

Yours faithfully,


(Prin. K. Venkatramani)
Registrar
Regional



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the*

Sheth J. J. Education Society's

Sheth K. K. J. J. College of Commerce and

Sheth J. J. J. College of Arts

Kharkar Ali, Thane (W), affiliated to University of Mumbai, Maharashtra as

Accredited

at the C⁺ level.

Date : May 03, 2004



K. K. J. J.
Director

- This certification is valid for a period of *Five* years with effect from May 03, 2004
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65 - C⁺ grade, 65-70 - C⁺⁺ grade, 70-75 - B grade, 75-80 - B⁺ grade, 80-85 - B⁺⁺ grade, 85-90 - A grade, 90-95 - A⁺ grade, 95-100 - A⁺⁺ grade (upper limits exclusive).



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वयत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed*

Peer Team is pleased to declare the

Sheth T. J. Education Society's

Sheth Nanjibhai Khimjibhai Thakkar Thanawala

College of Commerce and Sheth Jayantilal Tribhovandas Thanawala

College of Arts

Kharakar Ali, Thane (W), affiliated to University of Mumbai, Maharashtra as

Accredited

with CGPA of 2.49 on four point scale

at B grade

Valid up to March 26, 2016

Date : March 27, 2011



HARSHVARDH
Director

Peer Team Report
on
Institutional Re-accreditation
of

Sheth Tribhovandas Jamnadas Education Society's
Sheth Nanjibhai Khimjibhai Thakkar Thanawala
College of Commerce and
Sheth Jayantilal Tribhovandas Thanawala College of Arts
Thane (West), Maharashtra 400 601

VISIT DATES

January 6-8, 2011

National Assessment & Accreditation Council
(An autonomous Institution of the University Grants Commission)
P.O. Box 1075, Nagarbhavi,
Bangalore - 560 072

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
SHETH N.K.T.T. COLLEGE OF COMMERCE &
SHETH J.T.T. COLLEGE OF ARTS,
THANE (W) – 400 601, MAHARASHTRA**

Section I : GENERAL INFORMATION	
1.1 Name and Address of the Institution:	Sheth T.J. Education Society's Sheth Nanjibhai Khimjibhai Thakkar Thanawala College of Commerce and Sheth Jayantilal Tribhovandas Thanawala College of Arts, Thane (W) – 400 601, Maharashtra
1.2 Year of Establishment :	16 th August, 1990
1.3 Current Academic Activities at the Institution (Numbers) :	
<ul style="list-style-type: none"> • Faculties/Schools: • Departments/Centres: • Programmes/Courses offered: • Permanent Faculty Members: • Permanent Support Staff: • Students: 	<p>Three – Commerce, Arts & Science</p> <p>Grant-in-aid : 8 (Accountancy, Commerce, Economics, English, Geography, Mathematics & Statistics, Psychology and Sociology)</p> <p>Self-financing : 2 (Management Studies, Information Technology)</p> <p>UG : 04, PG : 01</p> <p>22 (Grant-in-aid : 22)</p> <p>19</p> <p>2165 (Grant-in-aid 1802, Self Financing 363)</p>
1.4 Three Major Features in the Institutional Context (As perceived by the Peer Team):	<ul style="list-style-type: none"> • A grant-in-aid as well as a self-financing co-education college affiliated to the University of Mumbai. • A Gujarati Linguistic Minority college offering four UG and one PG course at an affordable cost. • An urban college catering mainly to disadvantaged women students of Thane and its neighbourhood.
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	January 6-8, 2011



1.6 Composition of the Peer Team which undertook the on-site visit:	
Chairperson:	Prof. Arunoday Saha Vice-Chancellor, Tripura University Agartala – 799 130 Tripura State
Member Coordinator:	Prof. N. V. Narsimham Former Director, School of Management Studies Indira Gandhi National Open University New Delhi – 110 068
Member:	Prof. K. Rama Mohan Retd. Principal, Government City College Hyderabad – 500 007 Andhra Pradesh
NAAC Officer:	Dr. Sujata P. Shanbhag Assistant Adviser NAAC, Bangalore

Section II : CRITERION-WISE ANALYSIS

2.1 Curricular Aspects:	
2.1.1 Curricular Design & Development:	<ul style="list-style-type: none"> • Vision and mission of the college clearly stated. • College caters to the educational needs of girls (above 50%), linguistic (Gujarati) minority and disadvantaged categories of students. • The stakeholders are made aware of the vision and mission statements of the institute during different meetings. • The affiliating University of Mumbai develops and designs the curriculum so the College has limited scope in this regard.
2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> • The College offers 4 UG and 1 PG programmes in Arts, Commerce and Science. Students have no flexibility to move from one programme to the another.

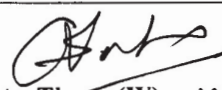
	<ul style="list-style-type: none"> • Flexibility in choosing elective options. • 2 UG and 1 PG programmes offered under self – financing scheme. • Being study centre for distance learning programmes of YCMO University, Nasik and University of Mumbai, students have opportunity to pursue more course simultaneously.
2.1.3 Feedback on Curriculum:	<ul style="list-style-type: none"> • The feedback on curriculum is analyzed by teachers and communicated to the University in different meetings. • Feedback mechanism from different stakeholders is taken . However, it needs to be more systematised.
2.1.4 Curriculum Update:	<ul style="list-style-type: none"> • The affiliating university revises the curriculum in every 3 to 5 years and the College implements the same immediately. • Curricula bear a thrust on national development. • Skill based and value based papers are introduced as prescribed by the University.
2.1.5 Best Practices in Curricular Aspects (If any):	<ul style="list-style-type: none"> • Offering self-financing courses at an affordable cost. • Study centre for distance learning programmes of YCMO University, Nasik and University of Mumbai. • Some of the faculty are the members of sub-committee of BoS for revision of curriculum. • Some of the faculty attended the workshops for the revision of curriculum.

2.2 Teaching Learning & Evaluation:


2.2.1 Admission Process and Student Profile:	<ul style="list-style-type: none"> • Admission process is given wide publicity through prospectus, institutional website, local cable network, hoardings, institutional notice board, handbills, etc. • Transparent admission process on merit cum reservation basis.
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NAAC for Quality & Excellence in Higher Education

	<ul style="list-style-type: none"> The College ensures equity and access by admitting disadvantaged categories such as girls, minority communities and lower income strata.
2.2.2 Catering to the Diverse Needs:	<ul style="list-style-type: none"> Slow and advanced learners are categorized according to the performance in the first term-end examinations and class tests. Remedial coaching to slow learners and special guidance to advanced learners is done and to be strengthened.
2.2.3 Teaching-Learning Process:	<ul style="list-style-type: none"> Annual teaching plans are prepared at the beginning of the academic year and recorded in the Annual Planner supplied to each teacher. Teaching-learning process is predominantly lecture based. Seminars, workshops, guest lectures, project works, Educational tours, industrial visits, group discussions etc., organized whenever necessary and required. ICT enabled teaching to be enhanced.
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> The College recruits teachers following the University of Mumbai and State Government norms as well as UGC guidelines. Out of 22 permanent teachers, 05 have Ph.D degree, 04 have M.Phil degree and 03 passed UGC NET / SLET. Teachers update their knowledge by attending seminars, workshops, orientation and refresher courses.
2.2.5 Evaluation Process and Reforms:	<ul style="list-style-type: none"> Continuous evaluation as well term-end examinations exists as per the University norms. The evaluation methods are communicated to students through prospectus and during introductory lectures. Provision for verification of marks, revaluation and photocopies of evaluated answer books.
2.2.6 Best Practices in Teaching Learning and Evaluation (If any):	<ul style="list-style-type: none"> Student attendance maintained by obtaining student signature during every session.


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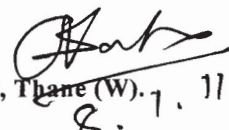
2.3 Research, Consultancy & Extension:	
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> • Duty leave and partial funding to teachers participating in seminars/conferences. • Constituted Research Committee to promote research. • The College should extend support and make provision of funds in its annual budget for research activities.
2.3.2 Research and Publication Output:	<ul style="list-style-type: none"> • Few teachers published text books/papers and presented papers in national conferences organized locally and one international conference. • Study material prepared by the faculty for IDOL, University of Mumbai. • 04 faculty pursuing research leading to Ph.D. degree. • Two ongoing minor research projects with total budget of Rs.29,000/.
2.3.3 Consultancy:	<ul style="list-style-type: none"> • Consultancy work to be initiated.
2.3.4 Extension Activities:	<ul style="list-style-type: none"> • Extension activities promoted actively through NSS, Department of Lifelong Learning and Extension (DLLE), Health Services & Welfare Schemes, Women Development Cell. • Working in association with Rotary Club, Lions Club, local NGOs and Industry for extension activity.
2.3.5 Collaborations:	<ul style="list-style-type: none"> • Collaborative linkages with national level institutions / Industry needs to be established.
2.3.6 Best Practices in Research, Consultancy and Extension (If any):	<ul style="list-style-type: none"> • Starting 'Snehankit' centre to involve students for supporting visually challenged students. • One faculty is actively involved in helping socially disadvantaged class of people in slum areas. • Nature Club is established for the students to address environmental issues.


11

2.4 Infrastructure and Learning Resources:	
2.4.1 Physical Facilities for Learning:	<ul style="list-style-type: none"> • The campus area of 1.05 acres with built up area of 5580 Sq.Mtrs. There are 23 class rooms, computer centre with 22 computers, learning resource centre with 130 seating. • The college augmented academic facilities to keep pace with its academic growth. • Facilities are utilised for conducting contact classes for distance learning programmes of YCMO University, Nasik, University of Mumbai and CA CPT orientation lectures.
2.4.2 Maintenance of Infrastructure:	<ul style="list-style-type: none"> • Funds in Annual budget for maintenance of buildings Rs.10.5 lakhs, for computers Rs.0.7 lakhs and for furniture & equipments Rs. 0.15 lakhs. • Optimal utilization of budget allocated for different activities. • AMC for maintenance of computers, and services of out side agencies as and when required for maintenance of buildings and equipment.
2.4.3 Library as a Learning Resource:	<ul style="list-style-type: none"> • Fully automated library with open access, book bank, broadband internet connection and reprography. • Library connected to LAN to central computer laboratory. • Total 14758 books, subscription to 17 magazines, 49 Indian Journals and 3 Foreign Journals. • Separate reading room in the library for the students, advanced learners and slow learners. • Library Advisory Committee meets periodically to look after over all functioning. • Research Niche with computer and internet facility in library for staff.

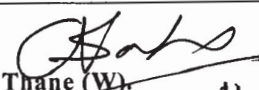
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<p>2.4.4 ICT as Learning Resources:</p>	<ul style="list-style-type: none"> • College web site www.nktdegreecollege.org upgraded regularly. • 39 computers, 4 laptops, 9 printers, 2 OHPs and 4 LCD projectors available. • Access to computers and internet facility to teachers for preparing teaching material. • Facility of computer and internet to the students for preparing projects.
<p>2.4.5 Other Facilities:</p>	<ul style="list-style-type: none"> • Conference room with multi-media facility, 1000 seating auditorium, small play ground, office rooms, common staff room, common rooms for girls and boys, canteen, parking facilities, purified drinking water available. • Audio-visual room for workshop and seminars.
<p>2.4.6 Best Practices in the Development of Infrastructure and Learning Resources (If any):</p>	<ul style="list-style-type: none"> • Book bank facility to advanced learners. • Library remains open for extra time during examination and even on public holidays.
<p>2.5 Student Support and Progression:</p>	
<p>2.5.1 Student Progression:</p>	<ul style="list-style-type: none"> • Negligible drop out rate. • Good pass percentage above University average. • Approximately 30% of the students go for higher education.
<p>2.5.2 Student Support:</p>	<ul style="list-style-type: none"> • Publishes prospectus regularly with all the required information to the students. • Scholarships and freeships from State Government and other philanthropic organisations to the tune of Rs.17.56 lakhs to 349 students in 2009-10. • Internal academic and personal counselling. 'Grievance Redressal Cell' and 'Guidance & Counselling Centre' to be activated. 'Women Development Cell' exists. • Substantial support extended by Alumni.



8.7.11

<p>2.5.3 Student Activities:</p>	<ul style="list-style-type: none"> • Alumni Association initiated. Alumni occupy prominent positions in the society. • Students are encouraged to participate in extra-curricular and co-curricular activities. • Students' Council exists. Provision for representation of students on academic bodies. • College magazine 'Dnyansagar' published every year.
<p>2.5.4 Best Practices in Student Support and Progression (If any):</p>	<ul style="list-style-type: none"> • Introduction of 'Earn While You Learn Scheme' in the library. • Financial assistance by staff to the deserving poor students. • Payment of fees through instalment by the needy students.
<p>2.6 Governance and Leadership:</p>	
<p>2.6.1 Institutional Vision and Leadership:</p>	<ul style="list-style-type: none"> • Vision, mission and goals of the institution are in tune with the objectives of higher education. • Committed and supportive management. • Democratic leadership and participative style of management by the Head of the Institution.
<p>2.6.2 Organizational Arrangements:</p>	<ul style="list-style-type: none"> • Overall management of the college lies with Sheth T.J. Education Society and day-to-day functioning is monitored by the Principal with the help of staff through committees. • 'Grievance Redressal Cell' and 'Women Development Cell' be strengthened.
<p>2.6.3 Strategy Development and Deployment:</p>	<ul style="list-style-type: none"> • Academic calendar prepared at the beginning of the academic year. • Activities are monitored and coordinated at different levels through committees.. • MIS to select, collect and integrate data from stake holders to be further strengthened.
<p>2.6.4 Human Resource Management:</p>	<ul style="list-style-type: none"> • For appointment of staff, the Institute adheres to recruitment norms and


8.1.11

	<p>guidelines laid down by UGC, State Government and the affiliating university.</p> <ul style="list-style-type: none"> • Given training to non teaching staff in computer skills. • Teaching staff are encouraged to participate in faculty development programmes.
2.6.5 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> • Adequate budget to cover the day-to-day expenditure. Major sources of income include Salary Grant from Maharashtra State Government and Students Fee. • Financial system computerized. Annual internal audit by an independent auditor regularly and periodical external audit by the Maharashtra State Government agency. • Donations from students not accepted. Resource mobilisation through self-financing courses and distance learning programmes of other institutions.
2.6.6 Best Practices in Governance and Leadership (If any):	<ul style="list-style-type: none"> • Not accepting donations from students. • Institution of 'Best Student' awards in various aspects. • 'Best Reader' award given by the institution. • Faculty donate books to the library on their birthday.
2.7 Innovative Practices:	
2.7.1 Internal Quality Assurance Systems:	<ul style="list-style-type: none"> • Regular interaction of Internal Quality Assurance Cell with stake holders. • Planning and implementation of different programmes for quality improvement.
2.7.2 Inclusive Practices:	<ul style="list-style-type: none"> • The institution follows state government reservation policies for recruitment of staff from disadvantaged communities. • Mechanism to record the incremental academic growth of the students admitted from the disadvantaged sections. • Various scholarships of government and other philanthropic organisations

	<p>available to the disadvantaged sections of the students.</p> <ul style="list-style-type: none"> • No gender bias. Above 50% of the staff and students are women.
2.7.3 Stakeholder Relationships:	<ul style="list-style-type: none"> • Efforts being made to involve the stakeholders in planning and evaluation of academic programmes. • Social responsibilities and citizenship roles are promoted among students by organising extension activities. • Good reputation of the Institute among stake holder.
Section III : OVERALL ANALYSIS	
3.1 Institutional Strengths:	<ul style="list-style-type: none"> • Good patronage of students, 2165 students in just 4 UG and 1 PG Programmes. • Good academic and administrative ambience. • Initiatives to improve infra-structure. • Committed institutional leadership and motivated staff. • Centrally located in Thane and close proximity to Mumbai
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> • Inadequate collaborative activity in teaching and research. • Limited scope for sports activities. • Limited career guidance and skill development programmes for students. • Inadequate innovations in teaching methods and ICT applications. • Limited scope for expansion of infrastructure facilities for further growth.
3.3 Institutional Opportunities:	<ul style="list-style-type: none"> • Opportunity to offer career oriented add-on courses (short-term certificates / diplomas) with the support of UGC. • Opportunities to organize effective placement services in view of its proximity to Mumbai city; also to establish linkages with industries.

	<ul style="list-style-type: none"> • Opportunity to extend computer literacy to all the students by expanding and more intensive utilization of computer centre. • Opportunity to involve Alumni in resource mobilisation to be further strengthened. • Opportunity for furtherance of ICT enabled teaching-learning process.
<p>3.4 Institutional Challenges:</p>	<ul style="list-style-type: none"> • Increase of sports and games facilities. • Competition from professional and other self financing institutions offering better campus-amenities and career focused programmes. • Preparing the students, belonging to weaker sections to face the global competition. • Establishing institution-industry linkages. • Developing communicative skills in English among the students with disadvantage.

Section IV : Recommendations for Quality Enhancement of the Institution

- Establishment of a language laboratory to improve English communication skills of all students.
- Introduce career oriented short term Diploma/Certificate courses such as Salesmanship and Marketing, Taxation Practice, Tally, Visual Communication, Event Management, Hospitality, e-commerce, etc.
- Computer literacy be imparted to all the students by intensive utilisation / expansion of computer facilities.
- Career guidance and placement services be provided by establishing linkages with industries in neighborhood.
- Use of Audio – Visual aids in class room teaching be further augmented.
- Systematize the feedback mechanism for quality enhancement.
- Experiential learning methods such as Seminars, workshops, guest lectures, project works, Educational tours, group discussions etc. should be structured.

- Career guidance and coaching for competitive examinations need special attention.
- Remedial coaching and student counseling need to be formalized.
- Teachers should be encouraged to participate in seminars, conferences, refresher courses and orientation programmes out side the state for better exposure.
- Establish collaborative linkages with other institutes for teaching and research.
- Strengthen further linkage with the Alumni Association.

agree with the Observations of the Peer Team as given in this Report.


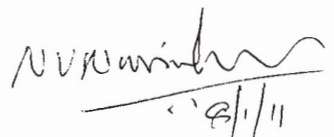


Dr. P. M. Karkhele
Principal

Sheth N.K.T.T. College of Commerce and Sheth J.T.T. College of Arts,
Thane (West) - 400 601, Maharashtra



PRINCIPAL
SHETH T.J. EDUCATION SOCIETY'S
SHETH N.K.T.T. COLLEGE OF COMMERCE &
SHETH J.T.T. COLLEGE OF ARTS, THANE (W)

Signatures of the Peer Team Members:

Name	Designation	Signature with date
Prof. Arunoday Saha Vice-Chancellor, Tripura University Agartala – 799 130, Tripura State	Chairperson	 8.1.11
Prof. N. V. Narasimham Former Director, School of Management Studies IGNOU, New Delhi – 110 068	Member Coordinator	 8/1/11
Prof. K. Rama Mohan Retd. Principal, Government City College Hyderabad – 500 007	Member	 8.1.11
Dr. Sujata P. Shanbhag Assistant Adviser, NAAC, Bangalore	NAAC Officer	

Place : Thane

Date : January 8, 2011



॥ विद्या विमलेन शोभते ॥

SHETH T. J. EDUCATION SOCIETY'S

**SHETH NANJIBHAI KHEMJI BHAI THAKKAR THANAWALA COLLEGE OF COMMERCE &
SHETH JAYANTILAL TRIBHOVANDAS THANAWALA COLLEGE OF ARTS**

Kharkar Ali, Thane (W) - 400 601.

Affiliated to University of Mumbai
Certified by ISO 9001:2008

Tel.: 25431119 Fax No : 25306870

Email :- nktdegreecollege@rediffmail.com, nkttdg@yahoo.co.in

Website : www.nktdegreecollege.org

DR. P. M. KARKHELE

M.A., D.H.E., Ph.D.

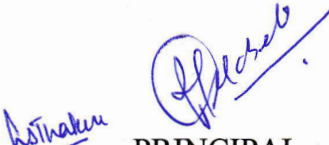
PRINCIPAL

DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that the data included in this Self Study Report (SSR) for reaccreditation of III cycle are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the peer team will validate the information provided in this SSR during the peer team visit.


PRINCIPAL

Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that Sheth T.J.Education Society's Sheth N.K.T.T. College of Commerce and Sheth J.T.T. College of Arts, Thane fulfils all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.] and
3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date:
Place: Thane



(Dr.P.M.Karkhele)

Principal/Head of the Institution
(Name and Signature with Office seal)

PRINCIPAL
SHETH T.J. EDUCATION SOCIETY'S
SHETH N.K.T.T. COLLEGE OF COMMERCE &
SHETH J.T.T. COLLEGE OF ARTS, THANE (M)

