



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	SHETH T.J. EDUCATION SOCIETY'S SHETH NANJIBHAI KHIMJIBHAI THAKKAR THANAWALA COLLEGE OF COMMERCE AND SHETH JAYANTILAL TRIBHOVANDAS THANAWALA COLLEGE OF ARTS, THANE (WEST)
• Name of the Head of the institution	Dr. Dilip Murlidhar Patil
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02225431119
• Mobile no	9323334623
• Registered e-mail	nkttiqac1718@gmail.com
• Alternate e-mail	nktdegreecollege@rediffmail.com
• Address	Kharkar Ali, Behind Collector office, Thane (W)
• City/Town	Thane
• State/UT	Maharashtra
• Pin Code	400601
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education

• Location	<b>Urban</b>																								
• Financial Status	<b>UGC 2f and 12(B)</b>																								
• Name of the Affiliating University	<b>University of Mumbai, Mumbai, Maharashtra</b>																								
• Name of the IQAC Coordinator	<b>Dr. Himanshi Dilip Mansukhani</b>																								
• Phone No.	<b>02225431119</b>																								
• Alternate phone No.	<b>02268976043</b>																								
• Mobile	<b>9930328409</b>																								
• IQAC e-mail address	<b>nkttiqac1718@gmail.com</b>																								
• Alternate Email address	<b>nktdegreecollege@rediffmail.com</b>																								
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://nktdegreecollege.org/uploads/iqac/aqar/AQAR_2019-20.pdf">http://nktdegreecollege.org/uploads/iqac/aqar/AQAR_2019-20.pdf</a>																								
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>																								
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://nktdegreecollege.org/uploads/iqac/academic_calendar/Academic_Calendar.pdf">https://nktdegreecollege.org/uploads/iqac/academic_calendar/Academic_Calendar.pdf</a>																								
<b>5.Accreditation Details</b>																									
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<b>6.Date of Establishment of IQAC</b>	<b>01/07/2004</b>																								
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																									

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>		<b>2</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		No File Uploaded		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
Registration to NIRF 2020-21				
Timely submission of AQAR 2019-20				
Students Satisfaction Survey (Sample Survey).				
Webinars are organized by IQAC in association with different departments/committees during COVID-19 pandemic period from 18th March 2020 onwards.				
Proposal for Language Laboratory.				
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>				

Plan of Action	Achievements/Outcomes
To Prepare AQAR 2019-20 as per NAAC format	Successfully Submitted AQAR 2019-20 with modifications suggested by NAAC
To Prepare SSR for IV Cycle of NAAC as per guidelines	SSR work in progress
To Conduct a sample Students Satisfaction Survey as per NAAC format	Sample Survey conducted from 5th April to 23rd April 2021, Analyzed and students Suggestions discussed
To Conduct an Interdisciplinary bridge course	Interdisciplinary Bridge Course was organized from 16th September, 2020 to 28th February 2021
To Conduct Seminars / Workshops / Special Lectures by Departments / Committees in association with IQAC	06 webinar 03 workshops 02 special Lecture , 01 FDP were conducted by Departments / Committees in association with IQAC
To prepare Academic Calendar 2020-21	Prepared Academic Calendar 2020-21 and uploaded on college website
To enhance Quality initiatives	Green initiative such as introducing Green tab on college website and Paperless administration
To Participate in Seminar / Conference/ Workshop during pandemic	Teachers participated in Seminar / Conference / Workshop during pandemic
To Conduct webinar on IPR.	Conducted webinar on IPR by Law department
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	THANAWALA COLLEGE OF ARTS Date of meeting(s)
College Development Committee	15/01/2022

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	15/02/2022

### Extended Profile

#### 1. Programme

1.1	278
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2. Student

2.1	3507
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	262
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	921
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.Academic	
3.1 Number of full time teachers during the year	45
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of sanctioned posts during the year	45
File Description	Documents
Data Template	<a href="#">View File</a>
4.Institution	
4.1 Total number of Classrooms and Seminar halls	41
4.2 Total expenditure excluding salary during the year (INR in lakhs)	13538022
4.3 Total number of computers on campus for academic purposes	133

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution implements the curriculum designed as per the guidelines of the University of Mumbai and the Board of Studies of various subjects. All teachers prepare teaching plans for the effective implementation of the curriculum. The institution prepares the academic calendar comprising the entire schedule for the year at the beginning of the academic year. Regular monitoring of the academic activities is done by the IQAC. The teacher prepares a weekly Teaching Plan for the different courses, showing topics to be taught based on the syllabus. The subject teacher recommends the

necessary study materials to the students.

Due to the Pandemic situation, the mode of teaching has been converted from offline to online mode using online platforms like Zoom, Google Meet, etc. to deliver the lectures and use Google Classrooms for assignments, tutorials and practicals

For effective implementation of the curriculum, the classroom teaching is supplemented with projects, case studies, presentations, personality development programs, skill development programs, workshops which are done on online platforms and eminent experts were invited to guide on specific topics. Teachers take revision lectures for preparation of exam.

Mentoring system is followed to make students aware about the admission process, examination pattern and results.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares an academic calendar at the end of preceding year to inform the students, faculty and staff about the various co-curricular and extra-curricular activities which will be conducted throughout the year. All department heads and committee in-charges submit their plans of activities to be conducted to the academic calendar committee. Based on the plans submitted, the committee prepares the academic calendar for the year. The committee collects likely dates of ATKT and regular semester examinations. The institution follows Mumbai University norms for Continuous Internal Evaluation (CIE) as a part of internal evaluation for different programs like BA, BCOM, BMS, BBI, BSC IT, BAF etc. Further learners are also continuously evaluated by the conduct of unit tests, tutorials and online quizzes as per the requirement of the concerned syllabi of different courses. Result analysis of internal tests is done by the concerned teacher of the department and the performance of the students at the different tests is discussed with the students. The result of the internal evaluation is sent to the examination committee for preparing mark lists. Due to the pandemic situation, internal evaluation was conducted through online mode.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.** C. Any 2 of the above  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

210

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution offers programs and courses which include issues like, Gender and Society in TYBA program in the subject of Sociology. Through several courses, different papers like Business Law, Economics and Environment Studies are taught to the students which helps them to get knowledge about global issues of sustainability, development, urban ecology, global warming, pollution, biodiversity, equity and justice. The course of FYBCOM, has a subject of Environment Studies in which environment preservation, pollution, global warming, bio-diversities etc are discussed with the pedagogy. The institution has a Solar Plant of its own, which has a good number of carbon credits at its disposal, which promotes the sense of energy preservation among the pedagogy.

The mission of the institution includes human values with respect to equality and justice. The institution offers compulsory courses, viz., Foundation Course for BA, BCom, BMS and other programs. This

paper includes issues basic human values, socio-economic issues, environment-related issues, etc. These courses provide information to the learners on professional ethics in the domain of management, IT, Banking and Insurance, Accounts and Finance, Operations research, marketing research, advertising, etc. In addition to this MCOM course also provides information to the learners on Business Ethics and Sustainability.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

2716

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://nktdegreecollege.org/uploads/reports/Feedback_Report_2020-21.pdf">https://nktdegreecollege.org/uploads/reports/Feedback_Report_2020-21.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://nktdegreecollege.org/uploads/reports/Feedback_Report_2020-21.pdf">https://nktdegreecollege.org/uploads/reports/Feedback_Report_2020-21.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

1229

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

262

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Mentor mentee system has been continued in the college. Mentors conduct interactive sessions with mentees to address the issues of the students. Learners who have communication problems are addressed in the language they understand. Special Communication Courses are organized for such students. Bridge courses are conducted for students to bridge the gap between school and graduate-level learning or interdisciplinary subjects depending upon the need of the course. Class Toppers are recognized by displaying their names on the College website and college magazine & rewarded with Trophies and Cash Prizes. By using social media various students' WhatsApp groups are created for doubt solving, sharing lecture notes, assignment submissions, sharing lecture links etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3507	45

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are given research-based projects and internship projects. Students perform research in the areas of their selected specializations to find out solutions to various research problems. Students are also encouraged and motivated to take up summer internships for a period of 15 days or 100 hours and prepare project reports based on their internships.

Mock Group discussions, role-plays and presentations are conducted by the faculty. Students are encouraged to be a part of such activities in order to understand group dynamics and also boost their confidence, interpersonal skills and communication skills. It also helps in creating a healthy educational environment in the virtual classroom wherein the students can come up with various suggestions and solutions to certain problems and encourages more participation among the students. Informal Feedback is given to the student participants during virtual lectures by the teachers on a regular basis for their improvement.

Case studies are used by the teachers in various subjects such as Advertising, Corporate Communication, Public Relations, Foundation Course, Business Economics, Accountancy, Commerce, Business Law and Business Communication as a method of enhancing the understanding of the students and having better knowledge about the particular topic.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

There are adequate ICT-enabled classrooms in the institution. There are 1720 e-resources available with the college library to which the students can have access anytime. Teachers are using various techniques such as the use of Google classroom for sharing of study materials like presentations, notes for respective subjects, taking quizzes and giving assignments. WhatsApp groups of each class are formed to ensure smooth and regular communication between the faculty and students. E-content such as PowerPoint presentations, question banks for examination are also created and shared by the faculties with the students on a regular basis through Google classrooms and WhatsApp group. E-contents are uploaded on the website of the college. Faculties are also conducting regular online lectures through platforms like zoom and Google meet. Online guest lectures are also conducted through these platforms. Videos related to the subjects and their topics are shared with the students and also they are encouraged to visit YouTube channels related to the topic of their subjects. Links for such videos are also shared in the Google classrooms and also in the official WhatsApp group of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

550

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.  
Write description within 200 words.

The University of Mumbai has introduced the CBCS system in 2016-17 and the College has adhered to the norm laid down by the University of Mumbai. During the year, due to Covid 19 situation, College has adopted an online internal evaluation system that includes quizzes, test and assignments followed by an online discussion with the students.

Students are asked to submit their project/practical journals on Google drive. Subject teachers evaluate the projects/ practical journals and PowerPoint Presentations through the Zoom and google meet.

For the subject of the Foundation Course, projects as internal evaluation are given to students, followed by online submission of projects and presentations.

An internal practical examination is conducted for the subject of Computer systems and applications.

Project work is given to the students, followed by online submission of projects and presentations

Self-finance teachers have conducted online internal theory examinations for each subject as per the guidelines given by the University of Mumbai.

The department of B.Sc.(IT) has conducted project and practical examinations for students. In the subjects of Mathematical and Statistical Techniques, Business Communication and Communication Skills in English, tutorials are conducted and class assignments are given to the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

From time to time, the college is following and communicating all guidelines issued by the University of Mumbai for the grievances

redressal during the conduct of online internal examinations. THANAWALA COLLEGE OF ARTS

During Covid 19 pandemic situation, the college has adopted an online examination mode for internal examinations. The type of examination and timetable are communicated to the students through the college website. The timetables are also shared with the students by appointed class teacher mentors in the class Whatsapp group through teacher mentors.

Internal Examination is conducted using Google forms by subject teachers. Examination committee members/course-wise changes have monitored the conduct of the examination.

All exam-related grievances (if any) are addressed by the examination committee as per the guidelines given by the Examination Chairperson.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://nktdegreecollege.org/examination/college_notice">https://nktdegreecollege.org/examination/college_notice</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has developed its POs and COs taking into consideration the Vision, Mission and Objectives of the Institution. The COs are thus in keeping with the Vision statement of the college i.e. 'Committed and Persuasive efforts towards Holistic Education' which is committed to developing and nurturing the learners professionally, intellectually and academically. The syllabi of UG and PG programs with the program outcomes and the Course Outcomes of all the individual courses offered by the departments are displayed on the College website and communicated to all stakeholders.

Communication of the CO to the teaching faculty: The COs finalized by Departments are put forth to the Principal and IQAC for approval. The COs are finalized and displayed on the website. At the end of the semester, the CO attainments are reviewed by each of the Departments.

Communication of the POs/COs to the Students: At the beginning of

the academic year during the Orientation Programme students are briefed about the COs. The mentors communicate and explain the COs to the mentees during discussion sessions held at the beginning of the academic year. The faculty concerned of each of the departments also briefs their respective classes about the COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://nktdegreecollege.org/academics/learning-outcomes">https://nktdegreecollege.org/academics/learning-outcomes</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The PO and CO attainment is evaluated in the following way:

a. Direct Method: The Continuous Internal Assessment and Semester End Examinations are the prime tools for evaluation of POs and COs attainment for the traditional courses. In the Self Financed Courses, the CIA comprises tests, assignment, presentation, practicals and attendance. The marks obtained by the students are mapped/associated with CO and PO. The PO attainment of the postgraduate students is also evaluated on the basis of their internal assessment. Community Development Programme through NSS and DLLE is an optional component of the PG and UG programmes. The involvement of students in Sports and Cultural activities is awarded with 10 grace marks, also helps to map PO attainment. The Examination Committee prepares the results which are submitted to the Principal for approval. After approval, the results are communicated to the students through the College Website.

b. Indirect Method: A few UG programmes have a mandatory Internship where the Industry evaluates the student's performance based on certain criteria drawn from the POs. Experiential learning in the form of organizing events like workshops/seminars/fests is also used to evaluate students' organizational and leadership skills which are a component of PO attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

921

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://nktdegreecollege.org/uploads/dnyansagar-magazine-2020-21.pdf">https://nktdegreecollege.org/uploads/dnyansagar-magazine-2020-21.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://nktdegreecollege.org/uploads/naac/Students\\_Satisfication\\_Survey\\_Report\\_2020-21.pdf](https://nktdegreecollege.org/uploads/naac/Students_Satisfication_Survey_Report_2020-21.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To inculcate research skills amongst the students, The Self-Finance Section in association with Research Development and Students

Research Cell conducted an Inter-Collegiate paper presentation competition on Research Project Work on 23rd March 2021. The presentations were made by students in groups.

An online national webinar on recent trends in Intellectual Property Rights (IPR) was conducted by the Department of Law on 6th March 2021 through resource person Dr (Ms) Hema P. Mehta Professor of Business Law and Company Secretarial Practice in Tolani College of Commerce, Coordinator of Financial Literacy Mission Centre in collaboration with BSE Institute Ltd. The webinar was organized for teachers, research scholars and students. The webinar's objective was to provide an introduction to basic concepts and definitions of IPR, to provide the first overview and existing practices and processes in the field of IPR.

The Entrepreneurship Cell of college in association with the Department of Law conducted an online IPR Awareness Campaign on 19th May 2021. Mr. Vibhav Galadagekar, Assistant Professor of college was invited as an esteemed speaker for the session.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	<a href="https://nktdegreecollege.org/committee/research-development-committee">https://nktdegreecollege.org/committee/research-development-committee</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college constantly strives to sensitize students about various issues prevalent in the society and organize activities that can engage students through an experimental learning process whereby they can take pride in their contribution to the society. Various activities are conducted by the college under its committees using online platforms facilitating students to understand about the social problems. Through these activities the college aims to create awareness among students, thereby sensitizing them towards their role towards the upliftment of the society and motivate them to become a responsible citizen leading to their holistic development.

A National Short Term Course followed by a Webinar Series was organized by the Women Development Cell of the college with respect to various laws to protect and promote rights of women.

The NSS unit of the college organized online training programs such as road safety measures, organ donation awareness, AIDS awareness, health and nutrition, well-being of women and a guest lecture enlightening students about the Indian Constitution. The Unit organized activity whereby students were encouraged to take up plantation projects in their society and distribution of masks and grocery during the pandemic period.

The NSS has created a Facebook page to this cause.

File Description	Documents
Paste link for additional information	<a href="https://m.facebook.com/329189881317339/">https://m.facebook.com/329189881317339/</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

29

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

2004

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

#### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

4

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

There are sufficient classrooms equipped with LCD facility. All classrooms are sufficiently airy with ample lighting proper blackboard, pulpit, and nodes to use audio visual aids. There are two computer laboratory which are exclusively used for B.Sc(IT) and T.Y. B.Com classes for their practical sessions and are occasionally used by other students for specific training programs. Full time

computer Lab Assistant is responsible for computer laboratories infrastructure and optimum utilization of laboratories by allotting time slots appropriately. There are sufficient computers available in the college premises.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

As per the guidelines, the college provides a place for an art circle office and a practice room. Students practice for skit, dance, singing, and other performing art activities. Students who participated in University, as well as intercollegiate events, practiced accordingly by following social distancing norms, particularly in Covid-19 pandemic period. The cultural events like Mehendi, Rangoli, Nail art, fine art etc. are conducted through online mode. The learners participated in Youth festival organized by the University of Mumbai.

Gymnasium is available within campus for students as well as faculty. Separate Gym for girls and boys furnished with world-class equipment like treadmills and strength machines for exercise. Students are issued material against their valid ID cards. College motivates students to participate in intra as well as inter-collegiate sports activities. Annual Sports/Athletic Meet is conducted on the central ground which is very near to College. During the pandemic period online tournaments we are held to develop and exploit the sporting capabilities of the learners. The winners are felicitated by trophies, medals, and certificates.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1619723

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

An ILMS can improve the library's relevance to the academic community. SOUL2.0 uses RDBMS on Windows NT operating system as a backend to store and retrieve data. It is a medium-range Integrated Library Management System compliant to the international standard used in the library management systems, such as MARC21, bibliographic format; Unicode-based universal character sets for multilingual bibliographic records and based on protocols for electronic surveillance and control. It is user-friendly software developed to work under client-server environment. In the sense of its design and process, is designed in view on requirements of Indian academic library management system with an affordable cost. It provides more freedom to users for generating reports of their choice and format along with template and query parameters which is

quite helpful for patrons of an academic library. It has six modules i.e. Acquisition; Cataloguing; Circulation; Serials Control; OPAC and Administration. The modules have further been divided into sub-modules to take care of various functions normally handled by the college libraries. It provides two options for back end DBMS-MS-SQL and MySQL. User-friendly OPAC with system allowing scalability to users Provides facility to create, view & print records in regional languages. It supports LAN & WAN environments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

102690

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

126

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

All computers and ICT facilities are maintained on a regular basis and updated as and when required. Antivirus software has auto-updating and after every 3 years, it will upgrade the plan provided by QuickHeal antivirus. In the institute, the computer lab has installed all necessary software as per syllabus requirements. The laboratory has other electronics components to perform practical-based operations such as IoT (Internet of Things) which is maintained regularly. Institute has Internet facilities in Computer Lab, Library, Examination office, Administrative Office, Staffroom. Avdhoot enterprises provide 50 Mbps speed of the Internet. The ICT facility of the institute has AMC (Annual maintenance contract) with Maruti Infotech and they provide regular maintenance services and on-site technical assistance when any technical issues arise. Institute has MS-Office, Visual Studio, QGIS (Open Source), Linux OS, Python Software used in office and computer laboratories. The college website is regularly updated and maintained by website committee Staff and developers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

133

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6756255

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Authorities and CDC frequently discuss the availability, new requirements, and policies, procedures for maintaining and utilizing physical, academic, and support facilities. The IT infrastructure is upgraded as required. The hardware related maintenance is looked after by the Hardware Engineer. Physical and Academic Support Facilities are maintained and utilized as per the policies and practices of the institution. Annual Maintenance Contract (AMC) for

the upkeep and maintenance of Computers, Projectors, Air Conditioners and other machinery items are in place. The institution's website is dynamic and updated regularly. The classrooms are airy with ample lighting, blackboards pulpit and nodes to use audio visual aids. The institution undertakes power saving methods by using Solar Power Installation, LED tube lights. Elevator is regularly maintained. A liftman is appointed and the AMC for elevator is regularly renewed. Complaint registers and suggestion boxes are maintained. Fire extinguishers by monitoring expiry dates are installed. Classrooms, ladies common room, drinking water facilities are regularly cleaned and maintained. Sanitary napkin vending machine is provided in Ladies Common Room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

286

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

**institution / non- government agencies during the year**

THANAWALA COLLEGE OF ARTS

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	<a href="https://nktdegreecollege.org/uploads/igac/criteria-documents/5_1_3_Capacity_building_and_skill_enhancement_initiatives_taken_by_the_institution1.pdf">https://nktdegreecollege.org/uploads/igac/criteria-documents/5_1_3_Capacity_building_and_skill_enhancement_initiatives_taken_by_the_institution1.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

900

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

900

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**D. Any 1 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

89

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institute has a Students' Council which is statutory body constituted as per the University Act after receiving the notification from the University of Mumbai. Apart from students' council, there are various academic and administrative committees on institutional level that have students representation such as Internal Quality Assurance Cell, Women Development Cell, National Service Scheme, Art Circle, Gymkhana, Career Guidance and Placement Cell, Library Committee, Literary Associations, Commerce Association, Nature Club, Economics Club, NKT Snehanvit Centre, Department of Lifelong Learning and Extension and Health Services and Welfare Scheme Committee. Various activities and events are organised by these committees. Students' members contribute towards smooth functioning of these committees through their active participation in organising Workshops, Seminars and other Programmes, preparing budgets of committees and of programmes, maintaining discipline during programmes, helping in preparing relevant documents, suggesting new books for library etc. This active participation enables them to learn various skills such as leadership skills, organisational skills, reading skills and qualities such as commitment and dedication.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Institute has an alumni association named as ANVAY. In the academic year, 7 days Certificate Course on "Entrepreneurship skills' ' for the students was conducted from 8th September 2020 To 14th September, 2020 through YouTube channel. Resource persons were Ex-students of the institute. They are today's eminent entrepreneurs from various fields. Plan of Action was discussed and resolved in meeting held such as planning for the 7 Days Certificate Course, registration of the Association as Charitable Trust, opening Google Account, Facebook Account and Instagram Page and uploading a list of eminent Alumni on the college website. All the above resolutions were implemented. Association has submitted application for registration of Association as Charitable Trust under Maharashtra Public Trusts Act 1950 as well as a Society under Societies Registration Act, 1860. Registration application is currently in

process. Association also conducted a meeting with distinguished Alumnus. Convener and President of Association narrated the activities conducted throughout the year. The Honourable Principal of the college addressed the gathering and appealed to participate actively in activities of the association. Eminent Ex-students were invited by other committees of the institution as judges, guests, resource persons, coaches etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the institute is "Committed and persuasive efforts towards Holistic education"

The institute is taking the efforts for overall development of the students and through education should be understood the art of cultivating the moral, emotional, physical, psychological and spiritual dimensions.

#### Mission:

To impart education based on values, justice and equality among the students from all strata of society.

To enable students to grow intellectually, professionally and ethically throughout their lives.

The institute impart education to the students and instill in them respect for values, justice, equality, ethics, social sensitivity,

gender sensitization and environmental consciousness for the betterment of society and self through optimum utilization of available resources.

The perspective plan is prepared by the perspective plan committee with the consultation of the principal and the management. The institution follows a democratic and participatory mode of governance with stakeholders.. The Governing Body delegates authority to the Joint Secretary and Principal. The faculties are involved at different levels in decision making.The College Development Committee (CDC) has been constituted as per guidelines of the University andprepares the budget of the institution.

File Description	Documents
Paste link for additional information	<a href="https://nktdegreecollege.org/aboutus">https://nktdegreecollege.org/aboutus</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management ensures the involvement of teaching and non-teaching staff for the improvement in teaching learning and other facilities in the institution The Principal delegate authority to Head of Departmentsin allocation of workload, allocation of subjects, paper setting, evaluation, organizing workshops, seminars etc.The institute provides autonomy to all the departments and the committees to prepare the academic plan ,activities Plan and scheduling the activities in consultation with the principal and Vice-principal.There are various committees such as IQAC, CDC,Purchase, NSS,Art Circle, Examination ,WDC etc to plan and conduct the different activities. The coordinators play an important role in finalising academic time table.

#### A Case Study- Examination

The examination committeeis formed for smooth and orderly conduct of examination consists of the faculty. examination committeeetakes all the decisions related to examination work. Participatory and decentralised management is carefully, effectively and confidentially applied in all the activity of the examination related work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Alumni Engagement ANVAY - An Ex-Students Association had organized 7 days certificate course on "Entrepreneurship Skills" for the students of the college from 8th Sep 2020 To 14th Sep 2020 through Youtube channel. Resource persons were eminent entrepreneurs from a variety of fields who are our ex-students. Course aimed at Creating awareness of Entrepreneurial Skills among students; Creating awareness of Entrepreneurial Skills among students; Establishing a connection between present students and Ex-students; Motivating students for achieving new heights in their career by showing them achievements of alumni. Speakers were called from various sectors. Mr. Kiran Puthran guided students on the insurance sector. Students were motivated towards yoga and fitness by Yoga and fitness expert Mr. Girish Kadam. Various aspects related to the law were highlighted by Mr. Jairam Yadav. Views on Human resources were shared by Ms. Sneha More. Students were provided with insight into business management by Mr. Dhananjay Singh. Mr. Harnesh Dedhia gave Career Guidance to students. Mr. Abhay Sawant being president of ANVAY delivered Presidential Address to the students.

The entire seven days course encouraged and motivated students towards self-development and the development of the nation by starting their own organization.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://nktdegreecollege.org/uploads/igac/perspective plan/Revised Perspective Plan.pdf">https://nktdegreecollege.org/uploads/igac/perspective plan/Revised Perspective Plan.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is managed by Sheth T.J.Education Society which has its own Governing body. The administration of the institution is looked after by the principal. The president of the society actively involves in community welfare and always accessible on campus.

Principal and Vice Principal of the institution looking after the proper implementation of the plan and ensuring that day to day functioning is operated properly. There is a College Development Committee is formed to make the recommendation for the improvement and approval of the proposals. The IAQC prepared a plan for the activities and monitor the same for the enhancement of quality education. There are coordinators for the self financed courses to monitor the day to day functioning.

The administrative planning of the year is done by the Office Superintendent and the Head Clerk.

The various committees were formed at the beginning of the academic year for conducting co-curricular and extra curricular activities.

The Appointments and service rules, procedures etc. are followed as per the guidelines of University of Mumbai and Government of Maharashtra.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://nktdegreecollege.org/uploads/organogram.pdf">https://nktdegreecollege.org/uploads/organogram.pdf</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Teaching Staff:** Faculties are provided Duty Leaves to attend the conferences, seminar, workshop. Various leaves are available to teaching staff such as Medical Leaves, Casual Leaves, Maternity leave and Child Care Leave etc. The provident fund is deducted as per the norms for the aided staff and contribution made by management for teachers of self financing section. The medical reimbursement from the government, Reprographic and internet facilities are available for staff. The institution provided laptops to staff for work during pandemic. The salary of the staff deposited in the bank on time if the grant is delayed.

**Non - Teaching staff:** Different leaves are available to non teaching staff such as Earned Leaves, Medical Leaves, Casual Leaves, Maternity leaves, Child Care Leaves and Duty leaves etc. Two sets of uniforms are provided to Class four employees. The provident fund is deducted as per the norms. Concession in fees is provided to the ward of non teaching staff. Financial Assistance is provided in case of a Medical emergency and attending skill development programs.

Water filters with coolers in the campus is made available for entire staff and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

7

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A Performance Appraisal System plays a crucial role in managing the organization in an efficient manner. The institute has a Performance Appraisal System for teaching and non teaching staff. The teaching staff fill the D2 form at the end of the academic year and submit to principal through head of the departments. The UGC's Academic Performance Indicators (API) system is followed as instructed by the University. The teachers fill API form and submit through the head of the departments to IQAC Coordinator then to principal. Non-teaching staff submits Confidential Report to the Principal through proper channel.

The Student's feedback is collected on the teaching by feedback committee and analyzed. The copy of analysis is submitted to the principal and the respective faculty for the implementation of the suggestions and for improvement in teaching if any.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a mechanism for internal and external audit. A team of Administrative staff checks and verifies related documents

for each transaction on regular basis. this helps the external auditor to conduct the audit at the end of each financial year. All the financial statements are duly certified by the management and external auditors.

The financial statements are prepared by the administrative staff in meticulously and error free. Due to this there are no audit objections raised during the year by the external auditor.

the institution maintains full transparency in relation to all the financial transactions through necessary suggestions from the principal. All the statutory obligations are duly complied in time by the institution and management by submission of all documents and filling all tax returns with relevant statutory authorities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The account section of the Institute looks after plan of activities relating to financial matters based on the requirement from departments and committees, the account section prepares the budget and makes provision for all the academic and administrative activities. After approval of the College Development

Committee budget is allocated to respective departments/committees. Reserve and corpus fund is maintained as fixed deposit by the Institute. In case of deficit of Financial resources parent trust supports. Management has appointed financial consultants and internal auditors for statutory auditing and monitoring the financial transactions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Training program for Faculty: Department of Mathematics and Statistics in association of IQAC organized 5 days training program for faculty on "e-Content Management". The objectives of the program is to train the faculty to develop the e-content and delivered online lectures effectively during the pandemic situation arises due to COVID. In this program five online lectures conducted on Creation of PPT videos, Edmodo LMS, creating of e-content and creation of Google Classroom for effective teaching - Learning process. The feedback from the faculty is collected and analyzed.
2. Capacity Building Program for Faculty: The Guest lecture in association with IQAC organized for One day. The Speaker addressed to the faculties about need for systematic documentation work and its presentation before the NAAC Peer team. The Speaker shared his practical experience during his visit as Member of NAAC Peer Team to various educational institutes across India and asked teachers to excise due diligence while reporting on AQAR and SSR. More Emphasis must be given on documentary support for each activity conducted by the college. He covered all the seven criteria of the SSR in detail giving intricacies of procedural aspects. Speaker has suggested regarding collection and maintenance of documentary evidence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### Review of teaching-Learning;

The academic calendar is prepared well in advance by the IQAC and given to the heads /Incharges of the departments/committees and also uploaded on the website of the institution. Faculty prepared the teaching plan in their subject for the effective teaching-learning process. The faculty maintained digital diary of the daily work done. The head of the departments conduct the meeting with the members to review the teaching-learning regularly such as completion of syllabi of the courses, preparation of the question bank, question paper setting, assignment etc. The remedial lectures were conducted for unsuccessful students in the respective courses.

The necessary actions are taken based on the analysis of the feedback to improve the overall performance of the institution.

#### ICT for Teaching-Learning:

The use of ICT tools is an integral part of the teaching-learning process. In this academic year, the lectures were conducted through online mode. IQAC encourages the faculty to utilization of the ICT tools for effective teaching-Learning. IQAC through other departments conducted FDP on the use of various ICT tools. The faculties created Whatsapp group and google classroom for communication and providing the e-content to the students.

File Description	Documents
Paste link for additional information	<a href="https://nktdegreecollege.org/uploads/iqac/academic_calendar/Academic_Calendar.pdf">https://nktdegreecollege.org/uploads/iqac/academic_calendar/Academic_Calendar.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.5.3 - Quality assurance initiatives of the

A. All of the above

**institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://nktdegreecollege.org/uploads/dnyansagar-magazine-2020-21.pdf">https://nktdegreecollege.org/uploads/dnyansagar-magazine-2020-21.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college encourages the girls and the women faculty and provides equal opportunities to both the genders in terms of participation in activities, training programmes, placement, sports etc, at the departmental, inter-departmental and inter-collegiate levels.

For gender promotion and sensitization, Women Development Cell of the college has conducted activities such as National level Short-Term Course on 'Legal Empowerment of Women' and Webinar series on 'Women Empowerment'.

The Entrepreneurship Cell of the college has organised Session on 'Art of Baking' on the occasion of "International Women's Day".

The college is keen regarding the safety and security of all the students, teachers, non-teaching staff and the visitors. To ensure a safe campus the college has embarked upon the initiatives such as installation of CCTVs, provision for security staff, Anti-Ragging Committee and Internal Complaint Committee, Separate washrooms for

the male and female teaching and non-teaching staff, identity  
Cards issued to all student and common room for girls.

File Description	Documents
Annual gender sensitization action plan	<a href="https://nktdegreecollege.org/uploads/igac/criteria-documents/7_1_1_Annual_gender_sensitization_action_plan.pdf">https://nktdegreecollege.org/uploads/igac/criteria-documents/7_1_1_Annual_gender_sensitization_action_plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://nktdegreecollege.org/uploads/naac/7_1_1_Geo_tag_photos_(1).pdf">https://nktdegreecollege.org/uploads/naac/7_1_1_Geo_tag_photos_(1).pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Geography Department initiated an awareness campaign for staff and students regarding E-waste disposal in association with Eco Friend industries, MPCB/CPCB authorized E-waste disposal facility, Dadar, Mumbai in 2019-20. An appeal was made to dispose of the e-waste carefully and requested them to bring their e-waste to the college where it will be collected and disposed of in the e-waste bin which is placed in college premises. This waste is collected by the agency appointed by MPCB. The department received a green certificate for E-waste disposal from the agency. However due to the pandemic period E-waste could not be collected under this campaign

Due to the pandemic period, in last academic year the students and the staff were not allowed on college campus. However, during last year the facility for solid waste management and liquid waste management was not availed. The college is not offering courses where bio-waste is applicable. Due to this, there is no system for biomedical waste management and hazardous chemicals and radioactive waste management.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **C. Any 2 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. Different sports and cultural activities are organized by the college to promote harmony towards each other. Institute provides admission to students and employment opportunities to staff who are from other states.

Regional days like Marathi Bhasha Gaurav Din and Guru Purnima are celebrated in the college. Various events like An Inter-Collegiate Culture Fest- NKT TARANG and Quiz were conducted. This establishes positive interaction among people of different racial and cultural backgrounds.

Institute has a code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socio-economic and other diversities. In addition to the above, the Institute provides a conducive environment for creativity among students with tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible and affordable learning environment. These elements are inculcated in the value system of the college community. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules.

The affiliating University curriculum is framed with mandatory courses like Professional ethics and human values, Constitution of India, as a small step to inculcate constitutional obligations among the students. Major Initiatives taken during the year are: The NSS conducted a Road Safety Program in order to facilitate training on road safety measures through online platforms to create awareness among students about road safety and traffic rules. NSS unit of the college also celebrated various days like Kargil Vijay Diwas, Constitution Day, Yoga Day, Gandhi Jayanti etc. to sensitize students and staff about their duties and responsibilities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://nktdegreecollege.org/uploads/igac/criteria-documents/7_1_9_NSS_REPORT.pdf">https://nktdegreecollege.org/uploads/igac/criteria-documents/7_1_9_NSS_REPORT.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4.  
Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To inculcate cultural and ethical values, the college celebrates national and international commemorative days every year and also celebrate birth and death anniversaries of national heroes every year. In addition, several important occasions are also celebrated in the college. These include the Constitution Day, celebration of Marathi Bhasha Diwas, Shivswarajya Din, Guru Purnima celebration, International Women's Day, the International Yoga Day, Kargil Vijay Diwas, Aids Awareness Day, National Youth Day and many others. Apart from this, the observing and celebration of these events is always done with the active participation and contribution of the staff and the students this year through online platforms.

To maintain patriotism among the students, awareness about the Constitution of India, and responsibility of the students towards nation, our college celebrates Independence Day, Republic Day, etc. and also conducts the competitions such as conducted a quiz competition on different occasions, preparation of video etc. This year the Vigilance Awareness Week was observed by NSS Team of our college from 27th October to 2nd November, 2020 with the theme ?????? ?????, ?????? (Vigilant India, Prosperous India).

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice - 1

1. Title of Practice - "Nurturing and fostering female students of the college"

2. Objectives of Practice -

- To achieve gender equality
- To create gender sensitization through curricular and extra-curricular activities
- To foster women empowerment through workshops, surveys and training programme
- To provide hands on training in Self-defense to girls for protecting themselves.
- To build self-esteem among the girl students
- To empower girl students through confidence building in them
- To create leadership quality amongst girl students for their career advancement
- To encourage girl students belonging to weaker sections of the society
- To enable girl students to cope up with any difficulties that may arise in their lives

### 3. The Context -

India ranks low in terms of Gender Development Index and Gender Empowerment Index. The literacy rate among women is also very low in India both in urban and rural areas as compared with developed nations. Our country is marching towards the path of development. Still women in India are suffering from a number of constraints in the form of gender inequality, domestic violence, secondary treatment etc. However due to increasing literacy rate, equal treatment to the girl child and growing trend towards girls' education is observed. The number of female students enrolled for the undergraduate courses have been consistently higher and increasing than the male students in the college. The conducive college environment plays a very important role in overall personality development of female students. Hence the need was identified to foster and nurture the female students of the college.

### 4. The Practice -

Every year teachers help female students to find out their interests and potentials and encourage them to enhance their skills through participation in different activities and programmes. To nurture and foster female students following activities were conducted by the college:

The Women Development Cell of the college conducted the following activities:

- National Short-Term Course on "Legal Empowerment" (From 20th July, 2020 to 26th July, 2020)
- National Level Webinar series on "Women Empowerment" From 1st March, 2021 to 5th March, 2021
- The Entrepreneurship Cell in association with the Self-Finance Courses department of the college celebrated International Women's Day on 8th of March, 2021 by organizing a session on "Art of Baking".
- Girl students participated in a full day workshop on Cartoon Drawing competition conducted by the University of Mumbai. Eminent cartoonists guided the students in the workshop and students were given certificates of University of Mumbai.
- Girl student participated in essay writing competition in 'Vivekotsav', conducted by Swami Vivekanand Kendra, on the

THANAWALA COLLEGE OF ARTS  
occasion of Swami Vivekananda Jayanti in the month of January  
2021.

- On February 20, 2021 A Rangoli workshop was arranged for our students. Our Ex- student Ms Shubhangi Baikar, winner of various intercollegiate events trained girl students.
- Mehendi competition was conducted on 10th April ,2021. One of the judges for the event was Priya Chauhan the then winner of Youth festival Mehendi competition.
- NSS volunteer Tanvi Jagtap from SYBCOM made and distributed masks to the needy people.
- An online session "Health and wellbeing of young women in modern India" was conducted for the female volunteers on 28th February 2020 by Gynecologist Dr. Sujata Bharambe in which she spoke about the various health issues of females and their solutions.
- Ms.Vanshika Bhushan Joil of SYBMS selected under Top10 (Merit) at the National Level Drawing Contest organized by D. G. Vaibhav College Chennai on 27th July,2020
- Girl student participated in "Two days University Level online Disaster Management programme organized by University NSS Cell and Gurukul College, Mumbai on 5th and 6th April 2021
- The chess competition was held on 18th January, 2021 for girl students of the college
- The NKT-interclass Skipping rope video making competition was held on 15-04-2021.

#### 5. Evidence of Success -

- More than 50 girl students of the college successfully completed National Short-Term Course on "Legal Empowerment" (From 20th July, 2020 to 26th July, 2020) organized by WDC.
- 71 girls and female staff of the college have attended 5 days National Level Webinar series on "Women Empowerment" From 1st March, 2021 to 5th March, 2021
- 115 girl students participated in "Art of Baking" workshop

Annual Quality Assurance Report of SHETH T.J. EDUCATION SOCIETY'S SHETH NANJIBHAI KHIMJIBHAI THAKKAR THANAWALA COLLEGE OF COMMERCE AND SHETH JAYANTILAL TRIBHOVANDAS THANAWALA COLLEGE OF ARTS organized by the Entrepreneurship Cell in association with the Self-Finance Courses department of the college on the occasion of International Women's Day on 8th of March, 2021

- Girl students participated in a full day workshop on Cartoon Drawing competition conducted by the University of Mumbai.

Following girl students were selected from poster making competition conducted by college-

- 1) Apurva Kishor Pandit from FYBMS, B, 112
  - 2) Santoshi Chandrasingh Bhandari from fybcom, E, 528
  - 3) Suvidha Sudhakar Sawant from Fybcom, E, 616
  - 4) Sonum Yadav from Sybcom, B, 285
  - 5) Riddhi Mane from TYBCom, A, 54
  - 6) Akanksha Pawar form TYBCom, B, 186
- Ritika Sharma from FYBCom (D) participated in essay writing competition in 'Vivekotsav', conducted by Swami Vivekanand Kendra, on the occasion of Swami Vivekananda Jayanti in the month of January 2021.
  - On February 20 ,2021 A Rangoli workshop was arranged for our students. Our Ex- student Ms Shubhangi Baikar, winner of various intercollegiate events trained girl students. 48 students attended this workshop.
  - 44 girl students participated in Mehendi competition conducted on 10th April,2021.
  - NSS volunteer Tanvi Jagtap from SYBCOM made 355 masks and distributed them to needy people.
  - An online session "Health and wellbeing of young women in modern India" was conducted for the female volunteers on 28th February 2020 by Gynecologist Dr. Sujata Bharambe in which she spoke about the various health issues of females and their solutions.
  - On 8th March, 2021 International Women's Day was celebrated in

THANAWALA COLLEGE OF ARTS  
which competition was organized "Click-pic". A total of 10  
students participated in the same.

- Ms.Vanshika Bhushan Joil of SYBMS stood 2nd at the University level Intercollegiate competition 'Tribal Handicrafts' and also in "Tribal Art" under Vaarsa Fest organized by Lala Lajpat Rai College of Commerce & Economics Mumbai. On 19thMarch 2021.
- Jagruti Joshi from SYBCom participated in "Two days University Level online Disaster Management organized by University NSS Cell and Gurukul College, Mumbai on 5th and 6th April 2021
- The chess competition was held on 18th January, 2021 for girls. Following are the winners-

I

Twinkle Rajesh Shah

T.Y.B. Com-B

II

Neha Jaiprakash Jaiswar

S.Y.B. Com -B

III

Sakshi Sudhakar Mishra

F.Y.B. Com-C

- The NKT-interclass Skipping rope video making competition was held on 15-04-2021. Mishra Sheetal Anil-T.Y.B. Com secures first rank from girls. The winners were awarded E-certificate and medal.

#### 6. Problems Encountered -

Number of times prejudices, wrong beliefs about many things such as social issues among girls, lack of family support prove as a hindrance in female participation. With changing lifestyle females

THANAWALA COLLEGE OF ARTS  
are suffering from various health issues which are the constraints in their development. Due to social stigma in society, girl students do not show interest in various activities conducted for them in the college.

#### 7. Resources Required -

- Sufficient number of trained personnel
- Financial assistance

#### Best Practice - 2

1. Title of Practice - "NOT ME BUT YOU: Commitment towards social cause during pandemic period"

2. Objectives of Practice -

- To understand the role as a NSS volunteer towards community in pandemic period
- To understand the community in which they live and work
- To develop sense of social and civic responsibility
- To identify problems faced by the society during the pandemic period
- To utilize their knowledge in practical solution of community's problems during pandemic period
- To gain skills in mobilizing community participation
- To develop leadership qualities
- To practice national integration and social harmony.

#### 3. The Context -

The National Service Scheme (NSS) is a government programme conducted by the Ministry of Youth affairs and Sports of the Government of India. The NSS is part of academic, social and personal life as it is the third dimension of the education. The

main aim of the NSS is the development of students' personality through community services. Every year NSS volunteers performed many activities like tree plantation, blood donation camp, awareness rallies, health camps etc. to help the community.

From last two years, the world is suffering from COVID 19 pandemic. The Indian Government has announced 1st lockdown in March 2020. This lockdown affects human lives positively as well as negatively. We had experienced many changes in all the segments of the society. Due to lockdown the NSS volunteers were not able to perform their regular activities but as they committed towards society, they followed their motto (NOT ME BUT YOU) in pandemic period also. Due to their unconditional help to the society during pandemic period this is considered as a best practice.

#### 4. The Practice -

Current outbreak of the COVID-19 pandemic forced to shift the traditional education system to online teaching and learning and the mode to conduct the activities also change. Keeping in view the current pandemic situation all the activities were conducted online using platforms such as zoom and Google Meet.

Due to the pandemic situation, it is very difficult to conduct the activities in the adopted area because as per the guidelines from the Government issued from time-to-time college cannot call the volunteers for the fieldwork. But NSS unit of the college has appeal to volunteers to complete the project work for the community in their respective areas of residence with proper precautions. The Program Officer guided the volunteers about the activities such as Awareness of Organ Donation, Energy conservation, Environment Enrichment and Health and hygiene, etc. which is possible for the students to complete the activities in the area of residence by conducting the meeting. The Program Officer also appeals to all the students to help the old age people in such difficult situation.

In spite of pandemic situation our NSS volunteers actively participated in many activities as well as they celebrated many commemorative days in online mode. They had also participated in different competitions and won many prizes. For a social cause volunteers organized blood donation camp in the college campus. They made different videos for community awareness. NSS volunteers helped management of the college in food distribution to the poor people during this pandemic period. Volunteers also made masks and distributed them to the poor people. Volunteers participated in "Two days University Level online Disaster Management" organized by

THANAWALA COLLEGE OF ARTS  
University NSS Cell and Gurukul College, Mumbai on 5th and 6th April 2021. Apart from this NSS volunteers participated in various online programs such as Lokmanya Tilak Smruti Shatabdi and Anna Bhau Sathe Shatabdi Din, Smruti Gandhi organized by Balasaheb Thackeray study center, Gandhi Jayanti organized by Mumbai University, Jan Andolan pledge by filling online pledge, Organ donation organized by Mumbai University, Lokmanya Tilak Din, International Women's Day and Organ Donation drive by Mumbai University. NSS volunteers of our college participated in an online competition organized by University NSS Cell and other colleges and achieved various prizes.

#### 5. Evidence of Success -

- Road Safety Program was conducted on 29th June, 2020 where an online training session was conducted on road safety measures by NGO in which 25 volunteers participated.
- Keeping in mind the spirit of NSS volunteers Kargil Vijay diwas was celebrated on 26th July 2020 in which volunteers prepared videos spreading awareness about Kargil Divas among the citizens of society.
- Due to pandemic period, tree plantation in other area was not possible. However, the tree plantation drive was carried out by the NSS volunteers in their area of residence. 31 volunteers planted saplings in their respective areas.
- Apart from this, around 17 volunteers were also doing various activities to spread awareness in the society related to the COVID-19 pandemic by making informational videos, posters. NSS volunteer Tanvi Jagtap from SYBCOM prepared 355 masks and distributed them to needy people.
- On 2nd October, 2020 Gandhi Jayanti was celebrated in which 38 volunteers paid tribute to the Father of our Nation by participating in online sessions such as giving speeches and bhajans.
- AIDS awareness day was celebrated on 1st December, 2020 in which students participated in a poster-making competition.
- Keeping in mind the spread of the pandemic and its effect on the health of people, an online Yoga session was conducted by Shri. Girish Kadam on 28th January, 2021 in which 50 volunteers participated.

- Blood Donation Camp in association with the Civil Hospital Thane was conducted on 23rd February, 2021. Around 61 donors registered for the drive and 11 bags were collected.
- An inter-collegiate poster making and video making competition on "Alarming Social Issues in Indian Society" was held on 23rd and 24th March, 2021, in which total of 9 colleges participated with around 23 registrations for the competition.
- Our NSS UNIT received an Appreciation Certificate at the 'District Level Photography Competition' organized by Saraswati College of Engineering Navi Mumbai on 19th August 2020.
- Our NSS UNIT declared as 1st Runner Up due to extra points rewarded to the unit because of the maximum level of participation & overwhelming response in the University level Intercollegiate competition \*SANKALP 2021\* 'VAARSA - Tribal Colours of India' organized by NSS Unit Lala Lajpat Rai College of Commerce & Economics Mumbai on 20th March 2021.
- Ms. Vanshika Bhushan Joil of SYBMS selected under Top10 (Merit) at the National Level Drawing Contest organized by D. G. Vaibhav College Chennai on 27th July, 2020. She also stood 2nd at the University level intercollegiate competition 'Tribal Handicrafts' and also in "Tribal Art" under Vaarsa Fest organized by Lala Lajpat Rai College of Commerce & Economics Mumbai. On 19th March 2021.
- Mr. Rahul Dharne of SYBMS stood 2nd at the National level event "NSS Got Talent" initiated by NSS for India on 15th August 2020. He also received 1st Consolation at Spoken Poetry Intercollegiate Competition organized by S. M. Shetty College Powai, Mumbai. Dated 21st March 2021 and won 2nd prize in the "Online Digital Poster making intercollegiate competition" organized by Valia C.L College, Andheri, Mumbai on 1st April 2021.

## 6. Problems Encountered-

Due to the fear of COVID 19 pandemic many NSS volunteers were not able to participate in the many activities conducted by the college. Many a times parents were afraid to send their child due to the infection of Corona. College also limited their many external activities because they were not permissible by the government.

For many outreach activities like blood donation camp, college has received less response as compared to earlier camps due to pandemic situation.

## 7. Resources Required -

Good Infrastructure is required for smooth organization of various activities.

Financial Support on time is necessary to organize and implement the activities.

Trained manpower and skilled external resource persons are required to guide and encourage the students.

File Description	Documents
Best practices in the Institutional website	<a href="https://nktdegreecollege.org/uploads/igac/best_practices/7_2_Best_Practices_compressed.pdf">https://nktdegreecollege.org/uploads/igac/best_practices/7_2_Best_Practices_compressed.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Mentor-Mentee System

The college has a well-defined student mentoring system for all programmes. Each class has 1 class mentor. WhatsApp group is formed by a mentor and every update and communication done through using the same. Due to the pandemic situation caused by Covid-19, it was very difficult to communicate with the students but the class mentors had played a crucial role in connecting with students in online mode.

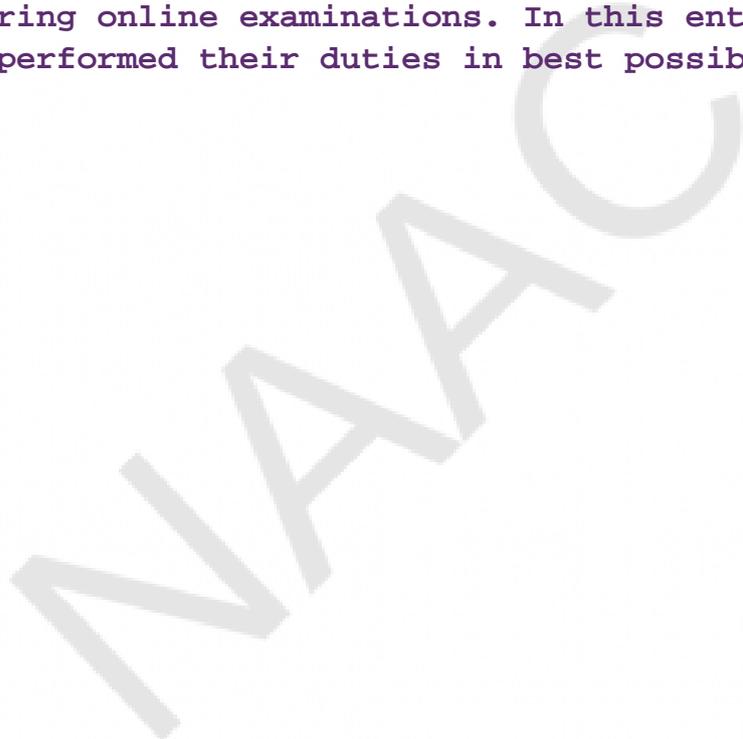
The main aim is to develop the mentoring system which promotes interactions between the student and the faculty members and helps in gauging the learning levels of the students and taking appropriate steps in this regard. It helps in developing a cordial relationship between the mentors (teachers) and mentees (students).

The institutional practice of Mentoring System has been designed and implemented -

-to be student-centric

-to render equitable service to students of varied academic & financial backgrounds etc.

The mentors played their role and functions effectively in terms of online admission process, attendance, personal counselling, academic counselling and career counselling. Mentors also provided assistance to the mentees during online examinations. In this entire academic year each mentor performed their duties in best possible manner.



## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution implements the curriculum designed as per the guidelines of the University of Mumbai and the Board of Studies of various subjects. All teachers prepare teaching plans for the effective implementation of the curriculum. The institution prepares the academic calendar comprising the entire schedule for the year at the beginning of the academic year. Regular monitoring of the academic activities is done by the IQAC. The teacher prepares a weekly Teaching Plan for the different courses, showing topics to be taught based on the syllabus. The subject teacher recommends the necessary study materials to the students.

Due to the Pandemic situation, the mode of teaching has been converted from offline to online mode using online platforms like Zoom, Google Meet, etc. to deliver the lectures and use Google Classrooms for assignments, tutorials and practicals

For effective implementation of the curriculum, the classroom teaching is supplemented with projects, case studies, presentations, personality development programs, skill development programs, workshops which are done on online platforms and eminent experts were invited to guide on specific topics. Teachers take revision lectures for preparation of exam.

Mentoring system is followed to make students aware about the admission process, examination pattern and results.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares an academic calendar at the end of

preceding year to inform the students, faculty and staff about the various co-curricular and extra-curricular activities which will be conducted throughout the year. All department heads and committee in-charges submit their plans of activities to be conducted to the academic calendar committee. Based on the plans submitted, the committee prepares the academic calendar for the year. The committee collects likely dates of ATKT and regular semester examinations. The institution follows Mumbai University norms for Continuous Internal Evaluation (CIE) as a part of internal evaluation for different programs like BA, BCOM, BMS, BBI, BSC IT, BAF etc. Further learners are also continuously evaluated by the conduct of unit tests, tutorials and online quizzes as per the requirement of the concerned syllabi of different courses. Result analysis of internal tests is done by the concerned teacher of the department and the performance of the students at the different tests is discussed with the students. The result of the internal evaluation is sent to the examination committee for preparing mark lists. Due to the pandemic situation, internal evaluation was conducted through online mode.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

210

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution offers programs and courses which include issues like, Gender and Society in TYBA program in the subject of Sociology. Through several courses, different papers like Business Law, Economics and Environment Studies are taught to the students which helps them to get knowledge about global issues of sustainability, development, urban ecology, global warming, pollution, biodiversity, equity and justice. The course of FYBCOM, has a subject of Environment Studies in which environment preservation, pollution, global warming, bio-diversities etc are discussed with the pedagogy. The institution has a Solar Plant of its own, which has a good number of carbon credits at its disposal, which promotes the sense of energy preservation among the pedagogy.

The mission of the institution includes human values with respect to equality and justice. The institution offers compulsory courses, viz., Foundation Course for BA, BCom, BMS and other programs. This paper includes issues basic human values, socio-economic issues, environment-related issues, etc. These courses provide information to the learners on professional ethics in the domain of management, IT, Banking and Insurance, Accounts and Finance, Operations research, marketing research, advertising, etc. In addition to this MCOM course also provides information to the learners on Business Ethics and Sustainability.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

16

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

2716

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://nktdegreecollege.org/uploads/reports/Feedback_Report_2020-21.pdf">https://nktdegreecollege.org/uploads/reports/Feedback_Report_2020-21.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://nktdegreecollege.org/uploads/reports/Feedback_Report_2020-21.pdf">https://nktdegreecollege.org/uploads/reports/Feedback_Report_2020-21.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

1229

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

262

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Mentor mentee system has been continued in the college. Mentors conduct interactive sessions with mentees to address the issues of the students. Learners who have communication problems are addressed in the language they understand. Special Communication Courses are organized for such students. Bridge courses are conducted for students to bridge the gap between school and graduate-level learning or interdisciplinary subjects depending upon the need of the course. Class Toppers are recognized by displaying their names on the College website and college magazine & rewarded with Trophies and Cash Prizes. By using social media various students' WhatsApp groups are created for doubt solving, sharing lecture notes, assignment submissions, sharing lecture links etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
3507	45

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are given research-based projects and internship projects. Students perform research in the areas of their selected specializations to find out solutions to various research problems. Students are also encouraged and motivated to take up summer internships for a period of 15 days or 100 hours and prepare project reports based on their internships.

Mock Group discussions, role-plays and presentations are conducted by the faculty. Students are encouraged to be a part of such activities in order to understand group dynamics and also boost their confidence, interpersonal skills and communication skills. It also helps in creating a healthy educational environment in the virtual classroom wherein the students can come up with various suggestions and solutions to certain problems and encourages more participation among the students. Informal Feedback is given to the student participants during virtual lectures by the teachers on a regular basis for their improvement.

Case studies are used by the teachers in various subjects such as Advertising, Corporate Communication, Public Relations, Foundation Course, Business Economics, Accountancy, Commerce, Business Law and Business Communication as a method of enhancing the understanding of the students and having better knowledge about the particular topic.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

There are adequate ICT-enabled classrooms in the institution. There are 1720 e-resources available with the college library to which the students can have access anytime. Teachers are using various techniques such as the use of Google classroom for sharing of study materials like presentations, notes for respective subjects, taking quizzes and giving assignments. WhatsApp groups of each class are formed to ensure smooth and regular communication between the faculty and students. E-content such as PowerPoint presentations, question banks for examination are also created and shared by the faculties with the students on

a regular basis through Google classrooms and WhatsApp group. E-contents are uploaded on the website of the college. Faculties are also conducting regular online lectures through platforms like zoom and Google meet. Online guest lectures are also conducted through these platforms. Videos related to the subjects and their topics are shared with the students and also they are encouraged to visit YouTube channels related to the topic of their subjects. Links for such videos are also shared in the Google classrooms and also in the official WhatsApp group of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

550

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The University of Mumbai has introduced the CBCS system in 2016-17 and the College has adhered to the norm laid down by the University of Mumbai. During the year, due to Covid 19 situation, College has adopted an online internal evaluation system that includes quizzes, test and assignments followed by an online discussion with the students.

Students are asked to submit their project/practical journals on Google drive. Subject teachers evaluate the projects/ practical journals and PowerPoint Presentations through the Zoom and google meet.

For the subject of the Foundation Course, projects as internal evaluation are given to students, followed by online submission of projects and presentations.

An internal practical examination is conducted for the subject of Computer systems and applications.

Project work is given to the students, followed by online submission of projects and presentations

Self-finance teachers have conducted online internal theory examinations for each subject as per the guidelines given by the University of Mumbai.

The department of B.Sc.(IT) has conducted project and practical examinations for students. In the subjects of Mathematical and Statistical Techniques, Business Communication and Communication Skills in English, tutorials are conducted and class assignments are given to the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

From time to time, the college is following and communicating all guidelines issued by the University of Mumbai for the grievances redressal during the conduct of online internal examinations.

During Covid 19 pandemic situation, the college has adopted an

online examination mode for internal examinations. The type of examination and timetable are communicated to the students through the college website. The timetables are also shared with the students by appointed class teacher mentors in the class Whatsapp group through teacher mentors.

Internal Examination is conducted using Google forms by subject teachers. Examination committee members/course-wise changes have monitored the conduct of the examination.

All exam-related grievances (if any) are addressed by the examination committee as per the guidelines given by the Examination Chairperson.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://nktdegreecollege.org/examination/college_notice">https://nktdegreecollege.org/examination/college_notice</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has developed its POs and COs taking into consideration the Vision, Mission and Objectives of the Institution. The COs are thus in keeping with the Vision statement of the college i.e. 'Committed and Persuasive efforts towards Holistic Education' which is committed to developing and nurturing the learners professionally, intellectually and academically. The syllabi of UG and PG programs with the program outcomes and the Course Outcomes of all the individual courses offered by the departments are displayed on the College website and communicated to all stakeholders.

Communication of the CO to the teaching faculty: The COs finalized by Departments are put forth to the Principal and IQAC for approval. The COs are finalized and displayed on the website. At the end of the semester, the CO attainments are reviewed by each of the Departments.

Communication of the POs/COs to the Students: At the beginning of the academic year during the Orientation Programme students are briefed about the COs. The mentors communicate and explain the

COs to the mentees during discussion sessions held at the beginning of the academic year. The faculty concerned of each of the departments also briefs their respective classes about the COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://nktdegreecollege.org/academics/learning-outcomes">https://nktdegreecollege.org/academics/learning-outcomes</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The PO and CO attainment is evaluated in the following way:

a. Direct Method: The Continuous Internal Assessment and Semester End Examinations are the prime tools for evaluation of POs and COs attainment for the traditional courses. In the Self Financed Courses, the CIA comprises tests, assignment, presentation, practicals and attendance. The marks obtained by the students are mapped/associated with CO and PO. The PO attainment of the postgraduate students is also evaluated on the basis of their internal assessment. Community Development Programme through NSS and DLLE is an optional component of the PG and UG programmes. The involvement of students in Sports and Cultural activities is awarded with 10 grace marks, also helps to map PO attainment. The Examination Committee prepares the results which are submitted to the Principal for approval. After approval, the results are communicated to the students through the College Website.

b. Indirect Method: A few UG programmes have a mandatory Internship where the Industry evaluates the student's performance based on certain criteria drawn from the POs. Experiential learning in the form of organizing events like workshops/seminars/fests is also used to evaluate students' organizational and leadership skills which are a component of PO attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

921

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://nktdegreecollege.org/uploads/dnyansagar-magazine-2020-21.pdf">https://nktdegreecollege.org/uploads/dnyansagar-magazine-2020-21.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://nktdegreecollege.org/uploads/naac/Students\\_Satisfication\\_Survey\\_Report\\_2020-21.pdf](https://nktdegreecollege.org/uploads/naac/Students_Satisfication_Survey_Report_2020-21.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To inculcate research skills amongst the students, The Self-Finance Section in association with Research Development and

Students Research Cell conducted an Inter-Collegiate paper presentation competition on Research Project Work on 23rd March 2021. The presentations were made by students in groups.

An online national webinar on recent trends in Intellectual Property Rights (IPR) was conducted by the Department of Law on 6th March 2021 through resource person Dr (Ms) Hema P. Mehta Professor of Business Law and Company Secretarial Practice in Tolani College of Commerce, Coordinator of Financial Literacy Mission Centre in collaboration with BSE Institute Ltd. The webinar was organized for teachers, research scholars and students. The webinar's objective was to provide an introduction to basic concepts and definitions of IPR, to provide the first overview and existing practices and processes in the field of IPR.

The Entrepreneurship Cell of college in association with the Department of Law conducted an online IPR Awareness Campaign on 19th May 2021. Mr. Vibhav Galadagekar, Assistant Professor of college was invited as an esteemed speaker for the session.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

1

File Description	Documents
URL to the research page on HEI website	<a href="https://nktdegreecollege.org/committee/research-development-committee">https://nktdegreecollege.org/committee/research-development-committee</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college constantly strives to sensitize students about various issues prevalent in the society and organize activities that can engage students through an experimental learning process whereby they can take pride in their contribution to the society. Various activities are conducted by the college under its committees using online platforms facilitating students to understand about the social problems. Through these activities the college aims to create awareness among students, thereby sensitizing them towards their role towards the upliftment of the society and motivate them to become a responsible citizen leading to their holistic development.

A National Short Term Course followed by a Webinar Series was organized by the Women Development Cell of the college with respect to various laws to protect and promote rights of women.

The NSS unit of the college organized online training programs such as road safety measures, organ donation awareness, AIDS awareness, health and nutrition, well-being of women and a guest lecture enlightening students about the Indian Constitution. The Unit organized activity whereby students were encouraged to take up plantation projects in their society and distribution of masks and grocery during the pandemic period.

The NSS has created a Facebook page to this cause.

File Description	Documents
Paste link for additional information	<a href="https://m.facebook.com/329189881317339/">https://m.facebook.com/329189881317339/</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

29

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

2004

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

4

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

There are sufficient classrooms equipped with LCD facility. All classrooms are sufficiently airy with ample lighting proper blackboard, pulpit, and nodes to use audio visual aids. There are two computer laboratory which are exclusively used for B.Sc(IT) and T.Y. B.Com classes for their practical sessions and are occasionally used by other students for specific training programs. Full time computer Lab Assistant is responsible for computer laboratories infrastructure and optimum utilization of laboratories by allotting time slots appropriately. There are sufficient computers available in the college premises.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

As per the guidelines, the college provides a place for an art circle office and a practice room. Students practice for skit, dance, singing, and other performing art activities. Students who participated in University, as well as intercollegiate events, practiced accordingly by following social distancing norms, particularly in Covid-19 pandemic period. The cultural events like Mehendi, Rangoli, Nail art, fine art etc. are conducted through online mode. The learners participated in Youth festival organized by the University of Mumbai.

Gymnasium is available within campus for students as well as faculty. Separate Gym for girls and boys furnished with world-class equipment like treadmills and strength machines for exercise. Students are issued material against their valid ID cards. College motivates students to participate in intra as well as inter-collegiate sports activities. Annual Sports/Athletic Meet is conducted on the central ground which is very near to College. During the pandemic period online tournaments we are held to develop and exploit the sporting capabilities of

thelearners. Thewinners are felicitated by trophies, medals, andcertificates.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

32

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1619723

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

An ILMS can improve the library's relevance to the academic community. SOUL2.0 uses RDBMS on Windows NT operating system as a backend to store and retrieve data. It is a medium-range Integrated Library Management System compliant to the international standard used in the library management systems, such as MARC21, bibliographic format; Unicode-based universal character sets for multilingual bibliographic records and based on protocols for electronic surveillance and control. It is user-friendly software developed to work under client-server environment. In the sense of its design and process, is designed in view on requirements of Indian academic library management system with an affordable cost. It provides more freedom to users for generating reports of their choice and format along with template and query parameters which is quite helpful for patrons of an academic library. It has six modules i.e. Acquisition; Cataloguing; Circulation; Serials Control; OPAC and Administration. The modules have further been divided into sub-modules to take care of various functions normally handled by the college libraries. It provides two options for back end DBMS-MS-SQL and MySQL. User-friendly OPAC with system allowing scalability to users Provides facility to create, view & print records in regional languages. It supports LAN & WAN environments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

102690

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

126

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

All computers and ICT facilities are maintained on a regular basis and updated as and when required. Antivirus software has auto-updating and after every 3 years, it will upgrade the plan provided by QuickHeal antivirus. In the institute, the computer lab has installed all necessary software as per syllabus requirements. The laboratory has other electronics components to perform practical-based operations such as IoT(Internet of Things) which is maintained regularly. Institute has Internet facilities in Computer Lab, Library, Examination office, Administrative Office, Staffroom. Avdhoot enterprises provide 50 Mbps speed of the Internet. The ICT facility of the institute has AMC (Annual maintenance contract) with Maruti Infotech and they provide regular maintenance services and on-site technical assistance when any technical issues arise. Institute has MS-

Office, Visual Studio, QGIS (Open Source), Linux OS, Python Software used in office and computer laboratories. The college website is regularly updated and maintained by website committee Staff and developers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

133

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6756255

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Authorities and CDC frequently discuss the availability, new requirements, and policies, procedures for maintaining and utilizing physical, academic, and support facilities. The IT infrastructure is upgraded as required. The hardware related maintenance is looked after by the Hardware Engineer. Physical and Academic Support Facilities are maintained and utilized as per the policies and practices of the institution. Annual Maintenance Contract (AMC) for the upkeep and maintenance of Computers, Projectors, Air Conditioners and other machinery items are in place. The institution's website is dynamic and updated regularly. The classrooms are airy with ample lighting, blackboards pulpit and nodes to use audio visual aids. The institution undertakes power saving methods by using Solar Power Installation, LED tube lights. Elevator is regularly maintained. A liftman is appointed and the AMC for elevator is regularly renewed. Complaint registers and suggestion boxes are maintained. Fire extinguishers by monitoring expiry dates are installed. Classrooms, ladies common room, drinking water facilities are regularly cleaned and maintained. Sanitary napkin vending machine is provided in Ladies Common Room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

286

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	<a href="https://nktdegreecollege.org/uploads/igac/criteria-documents/5_1_3_Capacity_building_and_skill_enhancement_initiatives_taken_by_the_institution1.pdf">https://nktdegreecollege.org/uploads/igac/criteria-documents/5_1_3_Capacity_building_and_skill_enhancement_initiatives_taken_by_the_institution1.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

900

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

900

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**D. Any 1 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

89

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institute has a Students' Council which is statutory body constituted as per the University Act after receiving the notification from the University of Mumbai. Apart from students'

council, there are various academic and administrative committees on institutional level that have students representation such as Internal Quality Assurance Cell, Women Development Cell, National Service Scheme, Art Circle, Gymkhana, Career Guidance and Placement Cell, Library Committee, Literary Associations, Commerce Association, Nature Club, Economics Club, NKT Snehankit Centre, Department of Lifelong Learning and Extension and Health Services and Welfare Scheme Committee. Various activities and events are organised by these committees. Students' members contribute towards smooth functioning of these committees through their active participation in organising Workshops, Seminars and other Programmes, preparing budgets of committees and of programmes, maintaining discipline during programmes, helping in preparing relevant documents, suggesting new books for library etc. This active participation enables them to learn various skills such as leadership skills, organisational skills, reading skills and qualities such as commitment and dedication.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Institute has an alumni association named as ANVAY. In the academic year, 7 days Certificate Course on "Entrepreneurship skills' ' for the students was conducted from 8th September 2020 To 14th September, 2020 through YouTube channel. Resource persons were Ex-students of the institute. They are today's eminent entrepreneurs from various fields. Plan of Action was discussed and resolved in meeting held such as planning for the 7 Days Certificate Course, registration of the Association as Charitable Trust, opening Google Account, Facebook Account and Instagram Page and uploading a list of eminent Alumni on the college website. All the above resolutions were implemented. Association has submitted application for registration of Association as Charitable Trust under Maharashtra Public Trusts Act 1950 as well as a Society under Societies Registration Act, 1860. Registration application is currently in process. Association also conducted a meeting with distinguished Alumnus. Convener and President of Association narrated the activities conducted throughout the year. The Honourable Principal of the college addressed the gathering and appealed to participate actively in activities of the association. Eminent Ex-students were invited by other committees of the institution as judges, guests, resource persons, coaches etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the institute is "Committed and persuasive efforts towards Holistic education"

The institute is taking the efforts for overall development of the students and through education should be understood the art of cultivating the moral, emotional, physical, psychological and spiritual dimensions.

**Mission:**

To impart education based on values, justice and equality among the students from all strata of society.

To enable students to grow intellectually, professionally and ethically throughout their lives.

The institute impart education to the students and instill in them respect for values, justice, equality, ethics, social sensitivity, gender sensitization and environmental consciousness for the betterment of society and self through optimum utilization of available resources.

The perspective plan is prepared by the perspective plan committee with the consultation of the principal and the management. The institution follows a democratic and participatory mode of governance with stakeholders.. The Governing Body delegates authority to the Joint Secretary and Principal. The faculties are involved at different levels in decision making. The College Development Committee (CDC) has been constituted as per guidelines of the University and prepares the budget of the institution.

File Description	Documents
Paste link for additional information	<a href="https://nktdegreecollege.org/aboutus">https://nktdegreecollege.org/aboutus</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management ensures the involvement of teaching and non-teaching staff for the improvement in teaching learning and other facilities in the institution The Principal delegate authority to Head of Departments in allocation of workload, allocation of

subjects, paper setting, evaluation, organizing workshops, seminars etc. The institute provides autonomy to all the departments and the committees to prepare the academic plan, activities Plan and scheduling the activities in consultation with the principal and Vice-principal. There are various committees such as IQAC, CDC, Purchase, NSS, Art Circle, Examination, WDC etc to plan and conduct the different activities. The coordinators play an important role in finalising academic time table.

#### A Case Study- Examination

The examination committee is formed for smooth and orderly conduct of examination consists of the faculty. examination committee takes all the decisions related to examination work. Participatory and decentralised management is carefully, effectively and confidentially applied in all the activity of the examination related work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Alumni Engagement ANVAY - An Ex-Students Association had organized 7 days certificate course on "Entrepreneurship Skills" for the students of the college from 8th Sep 2020 To 14th Sep 2020 through Youtube channel. Resource persons were eminent entrepreneurs from a variety of fields who are our ex-students. Course aimed at Creating awareness of Entrepreneurial Skills among students; Creating awareness of Entrepreneurial Skills among students; Establishing a connection between present students and Ex-students; Motivating students for achieving new heights in their career by showing them achievements of alumni. Speakers were called from various sectors. Mr. Kiran Puthran guided students on the insurance sector. Students were motivated towards yoga and fitness by Yoga and fitness expert Mr. Girish Kadam. Various aspects related to the law were highlighted by Mr. Jairam Yadav. Views on Human resources were shared by Ms. Sneha More. Students were provided with insight into business management by Mr. Dhananjay Singh. Mr. Harnesh Dedhia gave Career Guidance to

students. Mr. Abhay Sawant being president of ANVAY delivered Presidential Address to the students.

The entire seven days course encouraged and motivated students towards self-development and the development of the nation by starting their own organization.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://nktdegreecollege.org/uploads/igac/prospective plan/Revised Perspective Plan.pdf">https://nktdegreecollege.org/uploads/igac/prospective plan/Revised Perspective Plan.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is managed by Sheth T.J. Education Society which has its own Governing body. The administration of the institution is looked after by the principal. The president of the society actively involves in community welfare and always accessible on campus.

Principal and Vice Principal of the institution looking after the proper implementation of the plan and ensuring that day to day functioning is operated properly. There is a College Development Committee is formed to make the recommendation for the improvement and approval of the proposals. The IAQC prepared a plan for the activities and monitor the same for the enhancement of quality education. There are coordinators for the self financed courses to monitor the day to day functioning.

The administrative planning of the year is done by the Office Superintendent and the Head Clerk.

The various committees were formed at the beginning of the academic year for conducting co-curricular and extra curricular activities.

The Appointments and service rules, procedures etc. are followed as per the guidelines of University of Mumbai and Government of Maharashtra.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://nktdegreecollege.org/uploads/organogram.pdf">https://nktdegreecollege.org/uploads/organogram.pdf</a>
Upload any additional information	No File Uploaded

<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Teaching Staff:** Faculties are provided Duty Leaves to attend the conferences, seminar, workshop. Various leaves are available to teaching staff such as Medical Leaves, Casual Leaves, Maternity leave and Child Care Leave etc. The provident fund is deducted as per the norms for the aided staff and contribution made by management for teachers of self financing section. The medical reimbursement from the government, Reprographic and internet facilities are available for staff. The institution provided laptops to staff for work during pandemic. The salary of the staff deposited in the bank on time if the grant is delayed.

**Non - Teaching staff:** Different leaves are available to non teaching staff such as Earned Leaves, Medical Leaves, Casual

Leaves, Maternity leaves, Child Care Leaves and Duty leaves etc. Two sets of uniforms are provided to Class four employees. The provident fund is deducted as per the norms. Concession in fees is provided to the ward of non-teaching staff. Financial Assistance is provided in case of a Medical emergency and attending skill development programs.

Water filters with coolers in the campus is made available for entire staff and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non-teaching staff during the year**

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

7

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

A Performance Appraisal System plays a crucial role in managing the organization in an efficient manner. The institute has a Performance Appraisal System for teaching and non teaching staff. The teaching staff fill the D2 form at the end of the academic

year and submit to principal through head of the departments. The UGC's Academic Performance Indicators (API) system is followed as instructed by the University. The teachers fill API form and submit through the head of the departments to IQAC Coordinator then to principal. Non-teaching staff submits Confidential Report to the Principal through proper channel.

The Student's feedback is collected on the teaching by feedback committee and analyzed. The copy of analysis is submitted to the principal and the respective faculty for the implementation of the suggestions and for improvement in teaching if any.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a mechanism for internal and external audit. A team of Administrative staff checks and verifies related documents for each transaction on regular basis. This helps the external auditor to conduct the audit at the end of each financial year. All the financial statements are duly certified by the management and external auditors.

The financial statements are prepared by the administrative staff meticulously and error free. Due to this there are no audit objections raised during the year by the external auditor.

The institution maintains full transparency in relation to all the financial transactions through necessary suggestions from the principal. All the statutory obligations are duly complied in time by the institution and management by submission of all documents and filling all tax returns with relevant statutory authorities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The account section of the Institute looks after plan of activities relating to financial matters based on the requirement from departments and committees, the account section prepares the budget and makes provision for all the academic and administrative activities. After approval of the College Development Committee budget is allocated to respective departments/committees. Reserve and corpus fund is maintained as fixed deposit by the Institute. In case of deficit of Financial resources parent trust supports. Management has appointed financial consultants and internal auditors for statutory auditing and monitoring the financial transactions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. **Training program for Faculty:** Department of Mathematics and Statistics in association of IQAC organized 5 days training program for faculty on "e-Content Management". The objectives of the program is to train the faculty to develop the e- content and delivered online lectures effectively during the pandemic situation arises due to COVID. In this program five online lectures conducted on Creation of PPT videos, Edmodo LMS, creating of e-content and creation of Google Classroom for effective teaching - Learning process. The feedback from the faculty is collected and analyzed.
2. **Capacity Building Program for Faculty:** The Guest lecture in association with IQAC organized for One day. The Speaker addressed to the faculties about need for systematic documentation work and its presentation before the NAAC Peer team. The Speaker shared his practical experience during his visit as Member of NAAC Peer Team to various educational institutes across India and asked teachers to excise due diligence while reporting on AQAR and SSR. More Emphasis must be given on documentary support for each activity conducted by the college. He covered all the seven criteria of the SSR in detail giving intricacies of procedural aspects. Speaker has suggested regarding collection and maintenance of documentary evidence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

### Review of teaching-Learning;

The academic calendar is prepared well in advance by the IQAC and given to the heads /Incharges of the departments/committees and also uploaded on the website of the institution. Faculty prepared the teaching plan in their subject for the effective teaching-

learning process. The faculty maintained digital diary of the daily work done. The head of the departments conduct the meeting with the members to review the teaching-learning regularly such as completion of syllabiof the courses, preparation of the question bank, question paper setting, assignment etc. The remedial lectures were conducted for unsucessful students in the respective courses.

The necessary actions are taken based on the analysis of the feedback to improve the overall performance of the institution.

#### ICT for Teaching-Learning:

The use of ICT tools is an integral part of the teaching-learning process. In this academic year, the lectures were conducted through online mode. IQAC encourages the faculty to utilization of the ICT tools for effective teaching-Learning. IQAC through other departments conducted FDP on the use of various ICT tools. The faculties created Whatsapp group and google classroom for communication and providing the e-content to the students.

File Description	Documents
Paste link for additional information	<a href="https://nktdegreecollege.org/uploads/igac/academic_calendar/Academic_Calendar.pdf">https://nktdegreecollege.org/uploads/igac/academic_calendar/Academic_Calendar.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://nktdegreecollege.org/uploads/dnyan-sagar-magazine-2020-21.pdf">https://nktdegreecollege.org/uploads/dnyan-sagar-magazine-2020-21.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college encourages the girls and the women faculty and provides equal opportunities to both the genders in terms of participation in activities, training programmes, placement, sports etc, at the departmental, inter-departmental and inter-collegiate levels.

For gender promotion and sensitization, Women Development Cell of the college has conducted activities such as National level Short-Term Course on 'Legal Empowerment of Women' and Webinar series on 'Women Empowerment'.

The Entrepreneurship Cell of the college has organised Session on 'Art of Baking' on the occasion of "International Women's Day".

The college is keen regarding the safety and security of all the students, teachers, non-teaching staff and the visitors. To ensure a safe campus the college has embarked upon the initiatives such as installation of CCTVs, provision for security staff, Anti-Ragging Committee and Internal Complaint Committee, Separate washrooms for the male and female teaching and non-teaching staff, Identity Cards issued to all student and common room for girls.

File Description	Documents
Annual gender sensitization action plan	<a href="https://nktdegreecollege.org/uploads/igac/criteria-documents/7_1_1_Annual_gender_sensitization_action_plan.pdf">https://nktdegreecollege.org/uploads/igac/criteria-documents/7_1_1_Annual_gender_sensitization_action_plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://nktdegreecollege.org/uploads/naac/7_1_1_Geo_tag_photos_(1).pdf">https://nktdegreecollege.org/uploads/naac/7_1_1_Geo_tag_photos_(1).pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>The Geography Department initiated an awareness campaign for staff and students regarding E-waste disposal in association with Eco Friend industries, MPCB/CPCB authorized E-waste disposal facility, Dadar, Mumbai in 2019-20. An appeal was made to dispose of the e-waste carefully and requested them to bring their e-waste to the college where it will be collected and disposed of in the e-waste bin which is placed in college premises. This waste is collected by the agency appointed by MPCB. The department received a green certificate for E-waste disposal from the agency. However due to the pandemic period E-waste could not be collected under this campaign</p> <p>Due to the pandemic period, in last academic year the students and the staff were not allowed on college campus. However, during last year the facility for solid waste management and liquid waste management was not availed. The college is not offering</p>
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courses where bio-waste is applicable. Due to this, there is no system for biomedical waste management and hazardous chemicals and radioactive waste management.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. Different sports and cultural activities are organized by the college to promote harmony towards each other. Institute provides admission to students and employment opportunities to staff who are from other states.

Regional days like Marathi Bhasha Gaurav Din and Guru Purnima are celebrated in the college. Various events like An Inter-Collegiate Culture Fest- NKT TARANG and Quiz were conducted. This establishes positive interaction among people of different racial and cultural backgrounds.

Institute has a code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socio-economic and other diversities. In addition to the above, the Institute provides a conducive environment for creativity among students with tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible and affordable learning environment. These elements are inculcated in the value system of the college community. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules.

The affiliating University curriculum is framed with mandatory courses like Professional ethics and human values, Constitution of India, as a small step to inculcate constitutional obligations among the students. Major Initiatives taken during the year are: The NSS conducted a Road Safety Program in order to facilitate training on road safety measures through online platforms to create awareness among students about road safety and traffic rules. NSS unit of the college also celebrated various days like Kargil Vijay Diwas, Constitution Day, Yoga Day, Gandhi Jayanti etc. to sensitize students and staff about their duties and responsibilities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://nktdegreecollege.org/uploads/igac/criteria-documents/7_1_9_NSS_REPORT.pdf">https://nktdegreecollege.org/uploads/igac/criteria-documents/7_1_9_NSS_REPORT.pdf</a>
Any other relevant information	Nil

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

<p><b>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</b></p> <p><b>To inculcate cultural and ethical values, the college celebrates national and international commemorative days every year and also celebrate birth and death anniversaries of national heroes every year. In addition, several important occasions are also celebrated in the college. These include the Constitution Day, celebration of Marathi Bhasha Diwas, Shivswarajya Din, Guru Purnima celebration, International Women's Day, the International Yoga Day, Kargil Vijay Diwas, Aids Awareness Day, National Youth Day and many others. Apart from this, the observing and celebration of these events is always done with the active participation and contribution of the staff and the students this year through online platforms.</b></p> <p><b>To maintain patriotism among the students, awareness about the Constitution of India, and responsibility of the students towards nation, our college celebrates Independence Day, Republic Day, etc. and also conducts the competitions such as conducted a quiz competition on different occasions, preparation of video etc. This</b></p>
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year the Vigilance Awareness Week was observed by NSS Team of our college from 27th October to 2nd November, 2020 with the theme "Vigilant India, Prosperous India".

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice - 1

1. Title of Practice - "Nurturing and fostering female students of the college"

### 2. Objectives of Practice -

- To achieve gender equality
- To create gender sensitization through curricular and extra- curricular activities
- To foster women empowerment through workshops, surveys and training programme
- To provide hands on training in Self-defense to girls for protecting themselves.
- To build self-esteem among the girl students
- To empower girl students through confidence building in them
- To create leadership quality amongst girl students for their career advancement

- To encourage girl students belonging to weaker sections of the society
- To enable girl students to cope up with any difficulties that may arise in their lives

### 3. The Context -

India ranks low in terms of Gender Development Index and Gender Empowerment Index. The literacy rate among women is also very low in India both in urban and rural areas as compared with developed nations. Our country is marching towards the path of development. Still women in India are suffering from a number of constraints in the form of gender inequality, domestic violence, secondary treatment etc. However due to increasing literacy rate, equal treatment to the girl child and growing trend towards girls' education is observed. The number of female students enrolled for the undergraduate courses have been consistently higher and increasing than the male students in the college. The conducive college environment plays a very important role in overall personality development of female students. Hence the need was identified to foster and nurture the female students of the college.

### 4. The Practice -

Every year teachers help female students to find out their interests and potentials and encourage them to enhance their skills through participation in different activities and programmes. To nurture and foster female students following activities were conducted by the college:

The Women Development Cell of the college conducted the following activities:

- National Short-Term Course on "Legal Empowerment" (From 20th July, 2020 to 26th July, 2020)
- National Level Webinar series on "Women Empowerment" From 1st March, 2021 to 5th March, 2021
- The Entrepreneurship Cell in association with the Self-Finance Courses department of the college celebrated International Women's Day on 8th of March, 2021 by organizing a session on "Art of Baking".

- Girl students participated in a full day workshop on Cartoon Drawing competition conducted by the University of Mumbai. Eminent cartoonists guided the students in the workshop and students were given certificates of University of Mumbai.
- Girl student participated in essay writing competition in 'Vivekotsav', conducted by Swami Vivekanand Kendra, on the occasion of Swami Vivekananda Jayanti in the month of January 2021.
- On February 20, 2021 A Rangoli workshop was arranged for our students. Our Ex- student Ms Shubhangi Baikar, winner of various intercollegiate events trained girl students.
- Mehendi competition was conducted on 10th April ,2021. One of the judges for the event was Priya Chauhan the then winner of Youth festival Mehendi competition.
- NSS volunteer Tanvi Jagtap from SYBCOM made and distributed masks to the needy people.
- An online session "Health and wellbeing of young women in modern India" was conducted for the female volunteers on 28th February 2020 by Gynecologist Dr. Sujata Bharambe in which she spoke about the various health issues of females and their solutions.
- Ms.Vanshika Bhushan Joil of SYBMS selected under Top10 (Merit) at the National Level Drawing Contest organized by D. G. Vaibhav College Chennai on 27th July,2020
- Girl student participated in "Two days University Level online Disaster Management programme organized by University NSS Cell and Gurukul College, Mumbai on 5th and 6th April 2021
- The chess competition was held on 18th January, 2021 for girl students of the college
- The NKT-interclass Skipping rope video making competition was held on 15-04-2021.

#### 5. Evidence of Success -

- More than 50 girl students of the college successfully completed National Short-Term Course on "Legal Empowerment" (From 20th July, 2020 to 26th July, 2020) organized by WDC.
- 71 girls and female staff of the college have attended 5 days National Level Webinar series on "Women Empowerment" From 1st March, 2021 to 5th March, 2021
- 115 girl students participated in "Art of Baking" workshop organized by the Entrepreneurship Cell in association with the Self-Finance Courses department of the college on the occasion of International Women's Day on 8th of March, 2021
- Girl students participated in a full day workshop on Cartoon Drawing competition conducted by the University of Mumbai.

Following girl students were selected from poster making competition conducted by college-

- 1) Apurva Kishor Pandit from FYBMS, B, 112
  - 2) Santoshi Chandrasingh Bhandari from fybcom, E, 528
  - 3) Suvidha Sudhakar Sawant from Fybcom, E, 616
  - 4) Sonum Yadav from Sybcom, B, 285
  - 5) Riddhi Mane from TYBCom, A, 54
  - 6) Akanksha Pawar form TYBCom, B, 186
- Ritika Sharma from FYBCom (D) participated in essay writing competition in 'Vivekotsav', conducted by Swami Vivekanand Kendra, on the occasion of Swami Vivekananda Jayanti in the month of January 2021.
  - On February 20 ,2021 A Rangoli workshop was arranged for our students. Our Ex- student Ms Shubhangi Baikar, winner of various intercollegiate events trained girl students. 48 students attended this workshop.
  - 44 girl students participated in Mehendi competition conducted on 10th April,2021.

- NSS volunteer Tanvi Jagtap from SYBCOM made 355 masks and distributed them to needy people.
- An online session "Health and wellbeing of young women in modern India" was conducted for the female volunteers on 28th February 2020 by Gynecologist Dr. Sujata Bharambe in which she spoke about the various health issues of females and their solutions.
- On 8th March, 2021 International Women's Day was celebrated in which competition was organized "Click-pic". A total of 10 students participated in the same.
- Ms.Vanshika Bhushan Joil of SYBMS stood 2nd at the University level Intercollegiate competition 'Tribal Handicrafts' and also in "Tribal Art" under Vaarsa Fest organized by Lala Lajpat Rai College of Commerce & Economics Mumbai. On 19th March 2021.
- Jagruti Joshi from SYBCom participated in "Two days University Level online Disaster Management organized by University NSS Cell and Gurukul College, Mumbai on 5th and 6th April 2021
- The chess competition was held on 18th January, 2021 for girls. Following are the winners-

I

Twinkle Rajesh Shah

T.Y.B. Com-B

II

Neha Jaiprakash Jaiswar

S.Y.B. Com -B

III

Sakshi Sudhakar Mishra

F.Y.B. Com-C

- The NKT-interclass Skipping rope video making competition was held on 15-04-2021. Mishra Sheetal Anil-T.Y.B. Com secures first rank from girls. The winners were awarded E-certificate and medal.

#### 6. Problems Encountered -

Number of times prejudices, wrong beliefs about many things such as social issues among girls, lack of family support prove as a hindrance in female participation. With changing lifestyle females are suffering from various health issues which are the constraints in their development. Due to social stigma in society, girl students do not show interest in various activities conducted for them in the college.

#### 7. Resources Required -

- Sufficient number of trained personnel
- Financial assistance

#### Best Practice - 2

1. Title of Practice - "NOT ME BUT YOU: Commitment towards social cause during pandemic period"

#### 2. Objectives of Practice -

- To understand the role as a NSS volunteer towards community in pandemic period
- To understand the community in which they live and work
- To develop sense of social and civic responsibility
- To identify problems faced by the society during the pandemic period
- To utilize their knowledge in practical solution of community's problems during pandemic period
- To gain skills in mobilizing community participation

- To develop leadership qualities
- To practice national integration and social harmony.

### 3. The Context -

The National Service Scheme (NSS) is a government programme conducted by the Ministry of Youth affairs and Sports of the Government of India. The NSS is part of academic, social and personal life as it is the third dimension of the education. The main aim of the NSS is the development of students' personality through community services. Every year NSS volunteers performed many activities like tree plantation, blood donation camp, awareness rallies, health camps etc. to help the community.

From last two years, the world is suffering from COVID 19 pandemic. The Indian Government has announced 1st lockdown in March 2020. This lockdown affects human lives positively as well as negatively. We had experienced many changes in all the segments of the society. Due to lockdown the NSS volunteers were not able to perform their regular activities but as they committed towards society, they followed their motto (NOT ME BUT YOU) in pandemic period also. Due to their unconditional help to the society during pandemic period this is considered as a best practice.

### 4. The Practice -

Current outbreak of the COVID-19 pandemic forced to shift the traditional education system to online teaching and learning and the mode to conduct the activities also change. Keeping in view the current pandemic situation all the activities were conducted online using platforms such as zoom and Google Meet.

Due to the pandemic situation, it is very difficult to conduct the activities in the adopted area because as per the guidelines from the Government issued from time-to-time college cannot call the volunteers for the fieldwork. But NSS unit of the college has appeal to volunteers to complete the project work for the community in their respective areas of residence with proper precautions. The Program Officer guided the volunteers about the activities such as Awareness of Organ Donation, Energy conservation, Environment Enrichment and Health and hygiene, etc. which is possible for the students to complete the activities in the area of residence by conducting the meeting. The Program

Officer also appeals to all the students to help the old age people in such difficult situation.

In spite of pandemic situation our NSS volunteers actively participated in many activities as well as they celebrated many commemorative days in online mode. They had also participated in different competitions and won many prizes. For a social cause volunteers organized blood donation camp in the college campus. They made different videos for community awareness. NSS volunteers helped management of the college in food distribution to the poor people during this pandemic period. Volunteers also made masks and distributed them to the poor people. Volunteers participated in "Two days University Level online Disaster Management" organized by University NSS Cell and Gurukul College, Mumbai on 5th and 6th April 2021. Apart from this NSS volunteers participated in various online programs such as Lokmanya Tilak Smruti Shatabdi and Anna Bhau Sathe Shatabdi Din, Smruti Gandhi organized by Balasaheb Thackeray study center, Gandhi Jayanti organized by Mumbai University, Jan Andolan pledge by filling online pledge, Organ donation organized by Mumbai University, Lokmanya Tilak Din, International Women's Day and Organ Donation drive by Mumbai University. NSS volunteers of our college participated in an online competition organized by University NSS Cell and other colleges and achieved various prizes.

#### 5. Evidence of Success -

- Road Safety Program was conducted on 29th June, 2020 where an online training session was conducted on road safety measures by NGO in which 25 volunteers participated.
- Keeping in mind the spirit of NSS volunteers Kargil Vijay diwas was celebrated on 26th July 2020 in which volunteers prepared videos spreading awareness about Kargil Divas among the citizens of society.
- Due to pandemic period, tree plantation in other area was not possible. However, the tree plantation drive was carried out by the NSS volunteers in their area of residence. 31 volunteers planted saplings in their respective areas.
- Apart from this, around 17 volunteers were also doing various activities to spread awareness in the society related to the COVID-19 pandemic by making informational

videos, posters. NSS volunteer Tanvi Jagtap from SYBCOM prepared 355 masks and distributed them to needy people.

- On 2nd October, 2020 Gandhi Jayanti was celebrated in which 38 volunteers paid tribute to the Father of our Nation by participating in online sessions such as giving speeches and bhajans.
- AIDS awareness day was celebrated on 1st December, 2020 in which students participated in a poster-making competition.
- Keeping in mind the spread of the pandemic and its effect on the health of people, an online Yoga session was conducted by Shri. Girish Kadam on 28th January, 2021 in which 50 volunteers participated.
- Blood Donation Camp in association with the Civil Hospital Thane was conducted on 23rd February, 2021. Around 61 donors registered for the drive and 11 bags were collected.
- An inter-collegiate poster making and video making competition on "Alarming Social Issues in Indian Society" was held on 23rd and 24th March, 2021, in which total of 9 colleges participated with around 23 registrations for the competition.
- Our NSS UNIT received an Appreciation Certificate at the 'District Level Photography Competition' organized by Saraswati College of Engineering Navi Mumbai on 19th August 2020.
- Our NSS UNIT declared as 1st Runner Up due to extra points rewarded to the unit because of the maximum level of participation & overwhelming response in the University level Intercollegiate competition \*SANKALP 2021\* 'VAARSA - Tribal Colours of India' organized by NSS Unit Lala Lajpat Rai College of Commerce & Economics Mumbai on 20th March 2021.
- Ms. Vanshika Bhushan Joil of SYBMS selected under Top10 (Merit) at the National Level Drawing Contest organized by D. G. Vaibhav College Chennai on 27th July, 2020. She also stood 2nd at the University level intercollegiate competition 'Tribal Handicrafts' and also in "Tribal Art" under Vaarsa Fest organized by Lala Lajpat Rai College of Commerce & Economics Mumbai. On 19th March 2021.

- Mr. Rahul Dharne of SYBMS stood 2nd at the National level event "NSS Got Talent" initiated by NSS for India on 15th August 2020. He also received 1st Consolation at Spoken Poetry Intercollegiate Competition organized by S. M. Shetty College Powai, Mumbai. Dated 21st March 2021 and won 2nd prize in the "Online Digital Poster making intercollegiate competition" organized by Valia C.L College, Andheri, Mumbai on 1st April 2021.

#### 6. Problems Encountered-

Due to the fear of COVID 19 pandemic many NSS volunteers were not able to participate in the many activities conducted by the college. Many a times parents were afraid to send their child due to the infection of Corona. College also limited their many external activities because they were not permissible by the government.

For many outreach activities like blood donation camp, college has received less response as compared to earlier camps due to pandemic situation.

#### 7. Resources Required -

Good Infrastructure is required for smooth organization of various activities.

Financial Support on time is necessary to organize and implement the activities.

Trained manpower and skilled external resource persons are required to guide and encourage the students.

File Description	Documents
Best practices in the Institutional website	<a href="https://nktdegreecollege.org/uploads/igac/best_practices/7_2_Best_Practices_compressed.pdf">https://nktdegreecollege.org/uploads/igac/best_practices/7_2_Best_Practices_compressed.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Mentor-Mentee System

The college has a well-defined student mentoring system for all programmes. Each class has 1 class mentor. WhatsApp group is formed by a mentor and every update and communication done through using the same. Due to the pandemic situation caused by Covid-19, it was very difficult to communicate with the students but the class mentors had played a crucial role in connecting with students in online mode.

The main aim is to develop the mentoring system which promotes interactions between the student and the faculty members and helps in gauging the learning levels of the students and taking appropriate steps in this regard. It helps in developing a cordial relationship between the mentors (teachers) and mentees (students).

The institutional practice of Mentoring System has been designed and implemented -

-to be student-centric

-to render equitable service to students of varied academic & financial backgrounds etc.

The mentors played their role and functions effectively in terms of online admission process, attendance, personal counselling, academic counselling and career counselling. Mentors also provided assistance to the mentees during online examinations. In this entire academic year each mentor performed their duties in best possible manner.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To Submit AQAR for the year 2020-21

To Implement interdisciplinary bridge course

To conduct Sample Student Satisfaction Survey (SSS) for each term

To Organize seminars / workshops / guest lectures by  
Departments/Committees

To prepare SSR as per NAAC guidelines

To Prepare Academic calendar 2021-22

Participation of Staff in Seminars / Conferences / Workshops and  
research paper publication

To Conduct activities under MoU's

To Organise IPR related workshop/seminar

To Complete registration process of Alumni Association.

To Conduct National/International Conference

To Organize activities for advance learners.