



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	SHETH T.J. EDUCATION SOCIETY'S SHETH NANJIBHAI KHIMJIBHAI THAKKAR THANAWALA COLLEGE OF COMMERCE AND SHETH JAYANTILAL TRIBHOVANDAS THANAWALA COLLEGE OF ARTS
Name of the head of the Institution	Dr. Dilip Murlidhar Patil
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02225431119
Mobile no.	9323334623
Registered Email	nkttiqac1718@gmail.com
Alternate Email	nktdegreecollege@rediffmail.com
Address	Kharkar Ali, Behind Collector office, Thane (W)
City/Town	Thane
State/UT	Maharashtra

Pincode	400601																														
<b>2. Institutional Status</b>																															
Affiliated / Constituent	Affiliated																														
Type of Institution	Co-education																														
Location	Urban																														
Financial Status	Self financed and grant-in-aid																														
Name of the IQAC co-ordinator/Director	Dr.(Ms.) Arti Sujit Samant																														
Phone no/Alternate Phone no.	02225431119																														
Mobile no.	7045648445																														
Registered Email	nkttiqac1718@gmail.com																														
Alternate Email	nktdegreecollege@rediffmail.com																														
<b>3. Website Address</b>																															
Web-link of the AQAR: (Previous Academic Year)	<a href="http://nktdegreecollege.org/uploads/iqac/AQAR_2018_19.pdf">http://nktdegreecollege.org/uploads/iqac/AQAR_2018_19.pdf</a>																														
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://nktdegreecollege.org/uploads/newcalendar/IQAC_ACADEMIC_CALENDER_2019-20.pdf">http://nktdegreecollege.org/uploads/newcalendar/IQAC_ACADEMIC_CALENDER_2019-20.pdf</a>																														
<b>5. Accrediation Details</b>																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C+</td> <td>1.95</td> <td>2004</td> <td>03-May-2004</td> <td>02-May-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.49</td> <td>2011</td> <td>26-Mar-2011</td> <td>27-Mar-2016</td> </tr> <tr> <td>3</td> <td>B+</td> <td>2.62</td> <td>2017</td> <td>28-Mar-2017</td> <td>27-Mar-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C+	1.95	2004	03-May-2004	02-May-2009	2	B	2.49	2011	26-Mar-2011	27-Mar-2016	3	B+	2.62	2017	28-Mar-2017	27-Mar-2022
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3	B+	2.62	2017	28-Mar-2017	27-Mar-2022																										
<b>6. Date of Establishment of IQAC</b>			01-Jul-2004																												

## 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One Day International Webinar in association with college BMS Department on IPR Awareness: Introduction to IP.	21-Apr-2020 1	142
One Day Webinar in association with college IT Department on Cloud Computing in Teaching & Learning.	11-Apr-2020 1	82
Conducted Sample Survey for Student Satisfaction Survey( SSS)	02-Mar-2020 1	105
One Day National level seminar in association with college Learning Resource Center on the topic Transforming Work Culture in Academic and Public Libraries.	21-Jan-2020 1	45
Thirty hours certificate course on life values title NKTT Jagar Jeevan Kaushalyanacha for FYBCom A & FYBA students in Association with Following departments Mathematics and Statistics , Geography and English.	01-Aug-2019 1	70
NKTT Arts Six Months Diploma Interdisciplinary Bridge Course for TY/SY/FY BA students in association with following departments Accountancy, Commerce, English, IT, Law , Geography and Mathematics and Statistics.	12-Aug-2019 180	43
One Day Workshop on Filing AQAR under New NAAC Process.	09-Aug-2019 1	43
Guest Lecture by Mr. Peeyush Pahade, Member IQAC Cluster India for College Staff Members.	09-Aug-2019 1	30

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 NIL	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Registration to NIRF 20.

Timely submission of AQAR 2018 - 19.

Workshop on "Filing AQAR under revised NAAC Guidelines" in Collaboration with IQAC Cluster India on 09th Aug 2019.

Students Satisfaction Survey (Sample Survey) on 3rd March 2020.

Webinars are organized by IQAC in association with different departments / committees during COVID - 19 pandemic period from 18th March 2020 onwards.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Preparation of AQAR 2018 - 19 as per NAAC Format	AQAR 2018 - 19 was uploaded on NAAC portal on 5th July 2019
Upgradation of college website	College Website Development Committee is constituted for the purpose of upgradation. It was approved that the new college website will be launched by the end of academic year 2019 - 20. The college website is beautifully designed, upgraded & launched.
Formation of new committees	Different committees are constituted for the smooth functioning of the institution.
Adoption of format related to AQAR as per NAAC Guidelines	College will use format released by NAAC. AQAR 2018 - 19 is submitted as per the format released by NAAC on dated 5th July 2019
Formation of new committees for decentralization of administrative work	Criteria in-charges are appointed for NAAC Work.
Organization of interdisciplinary bridge course	IQAC in association with accounts, commerce, English, Geography, Mathematics, Law and IT department "NKTT ARTS Six months diploma interdisciplinary bridge course" is conducted from 12 Aug, 2019 to 12 Feb, 2020, 43 students participated.
Introduction of Value Added Certificate Course	Two Value Added Certificate Courses were conducted. 1. College IQAC in association with English, Geography and Mathematics and Statistics department conducted value added certificate course title "NKTT Jagar - Jeevan Kaushalyancha" for FYBCom A and FYBA students from 1st August 2019, 70 students participated. 2. College WDC conducted 30 hours certificate course on "Gender Sensitization" from 9th Sept 2019 to 28th Feb 2020.
Conducting of Sample survey for Students' Satisfaction Survey	Sample survey for SSS for current batch of students was conducted on 2nd March, 2020, 105 students participated.
Preparation for IV cycle of NAAC	1. Guest Lecture by Mr. Peeyush Pahade, Member IQAC Cluster India for Staff Members. 2. One Day Workshop on "Filing AQAR under New NAAC Process". 3. Interaction sessions on the revised manual of NAAC.
Organization of seminar / workshop / special lectures by dept / committee in association with IQAC	1. Organized One day National level seminar in association with college library on the topic "Transforming Work Culture in Academic and Public Libraries" on 21st January 2020, 45 participants attended. 2. College IT

Department has organized a webinar on Cloud Computing in Teaching & Learning on 11th April 2020, 82 participants attended. 3. College BMS Department organized an international webinar on "IPR Awareness: Introduction to IP" on 21st April 2020, 142 participants attended.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

College Development Committee

07-Nov-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

20-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

- Students database for processing students details for admission, examinations and attendance.
- Installation of notice boards in college campus.
- Communication of important information to stakeholders through college website and conventional notices.
- Library automation and barcode system used in college Learning Resource Center.
- Upgradation of college website with special importance to MIS.
- Installation of biometric fingerprint software in college for better management of teaching and nonteaching staff attendance.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As per the guidelines of the University of Mumbai and Board of Studies of various subjects, the designed curriculum is implemented by the college. The teachers attended syllabus revision workshops for gaining insights regarding newly added modules and revised papers in their subject. The college develops and deploys action plan for effective implementation of the curriculum. The college ensures that the design and development of the curriculum are implemented in a systematic manner. The College Development Committee prepares the academic calendar comprising of the entire schedule for the year at the beginning of the academic year. Regular monitoring of the academic activities is done by the IQAC. As soon as every teacher gets copy of syllabus for the subject/paper to be taught for the respective course or program, the teacher recommends the necessary study materials such as reference books, periodicals, textbooks etc. to the students. Taking into consideration the intellectual level of the students concerned, teachers prepare study materials for the paper/ subject. Every faculty member prepares a weekly teaching plan, showing topics to be taught based on the syllabus prescribed and the number of lectures allotted by the University of Mumbai. Regular monitoring of attendance sheets and Annual planner is done by Principal and Head of various Departments. The actual number of lectures engaged by every faculty member in each semester is observed by the Principal. For effective implementation of the curriculum, the classroom teaching is supplemented with projects, case studies, group discussion, presentation, field visits/study tours, role plays based on moot court, screening of documentaries, movies, confidence building program, personality development program, skill development program and workshops. Eminent personalities from industries and academics are invited to guide on specific topic/subject, to empower the students for employability and the research-oriented activities for faculty. For the development of the skill and human values among the students, the co-curricular and extracurricular activities are designed by the various departments and committees to supplement the effective implementation of the curriculum. The necessary documents from the departments, committees and individual teachers' are collected by IQAC by the end of each academic term and are classified and analyzed by IQAC. Due to the Pandemic situation, as per the guidelines given by university, the mode of teaching has been converted from "offline to online" Teachers have taken revision lectures by online mode for third year students and also conducted preliminary examination in multiple choice questions format. In order to execute this mode of teaching the SFC department of the college conducted webinar on how to conduct the online exams. Mentoring was done online and also interacted with the students and gave the moral support to the students in the pandemic situation. Apart from this, teachers also organized and participated in various webinars, workshops, guest lectures, Faculty Development Programs, short term courses, online lectures, Quiz on e-content development and orientation courses. Considering this situation teaching plan is to be revised for the next academic year 2020-21

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
N/A	Diploma in Advanced Tally	09/06/2019	180	Employability /Entrepreneurship	Skill Development
N/A	Diploma in Computer	09/06/2019	300	Employability /Entrepreneurship	Hardware and Networki

**1.2 – Academic Flexibility**

## 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	N/A	Nil
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## 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	N/A	09/06/2019
BA	N/A	09/06/2019
BSc	Information Technology	09/06/2019
BMS	N/A	09/06/2019
BCom	Banking & Insurance	09/06/2019
MCom	Advanced Accountancy	09/06/2019

## 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	28

**1.3 – Curriculum Enrichment**

## 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NKTT Jagar-Jeevan Kaushalyancha	01/08/2019	70
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## 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BMS	Management Project	182
BCom	Banking and Insurance - Projects	117
BSc	information Technology - Project	59
BMS	Internships	15
BSc	information Technology Internships	13
BMS	Industrial Visit	80
BCom	Banking and Insurance (Industrial Visit)	15
BSc	information Technology (Industrial Visit)	40

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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

As per the recommendations of NAAC peer team (III- Cycle), the college decided to undertake 360 degree feedback. At the outset the feedback formats are designed for various stakeholders, viz. i) Students, ii) Third year students, iii) Parents, iv) Faculties, v) Alumni and vi) Employers. Students' feedback on teacher for every subject/paper is collected from 10 to 15 percent of every class/division. Exit interview feedback from Third Year students relating to the infrastructure facilities, curriculum, Learning Resource Center and extra-curricular activities undertaken by Gymkhana, Art Circle, WDC and NSS. Feedback is also taken from parents regarding teaching, LRC, infrastructure, canteen, extra-curricular activities etc. Feedback is also taken from the faculties with respect to curriculum design and development, admission process, Learning Resource Center, Research and consultancy services and availability of infrastructure facilities. Feedback is taken from alumni of the college on various courses offered by the college, Learning Resources in college Learning Resource Center, and involvement of alumni in college development in all respect. Feedback is also taken from the employers of the employed students of the college regarding curriculum effectiveness, employability of the syllabus, communication and soft skills etc. Under Students feedback on teachers , every teacher's performance is assessed and evaluated on the basis of feedback collected from the students on different parameters of teachers' quality such as communication skills, quality of teaching, content and method of delivery, resourcefulness and readiness and accessibility/ availability of teacher to students. Once the feedback is collected by the required sample size of the students, then the feedback committee analyses the feedback and submit it to the concerned authority for follow up action. The feedback outcome is shared with teachers through an interactive meeting where ways and means are suggested to the teachers. Monitoring is done by college authorities, IQAC in coordination with Head of departments. Exit interview feedback is collected from maximum outgoing students of various programs and the analyzed by feedback committee and report is submitted to the authority for necessary action and information. Parents' feedback is taken at the time of Parents'-Teachers meetings and analyzed and submitted by the feedback committee to the authority. Feedback is taken from all the faculties of Arts, Commerce and SFC section, and then analyzed by the feedback committee and submitted to the authority for information. Feedback is taken from the alumni of the college and analyzed and submitted by the feedback committee for the information. Feedback committee has also taken feedback from the employers of ex-students of the college and analyzed and the report is submitted to the authority. All feedback analyses are communicated to the concerned authority for the necessary action and information for the betterment of the institution.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

## 2.1 – Student Enrolment and Profile

### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Advance Accountancy	69	71	67
BCom	Banking & Insurance	138	168	101
BSc	Information Technology	69	189	67
BMS	Management	205	387	202
BA	Arts	138	166	128
BCom	Commerce	650	1178	635
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2794	128	43	Nil	8

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
43	43	37	15	1	1720
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a mentor system where in teachers are appointed as mentor of a particular class. Students take guidance of their mentors' regarding academic, personal and other matters. The teachers provide academic, personal and career counselling. Academic Counselling: Students are helped with timetable management and learning techniques through mentor system, one to one counselling and parent-teacher meetings. Plan of study is given at the beginning of the academic year. Reference books for different papers are suggested and guidance is provided for the preparation of the synoptic answers. The question banks of all subjects are given to the students. Teachers give information about distribution of marks (weightage) to different chapters in different papers and also discuss about the nature of questions on each topic. Personal Counselling: Teachers also help the students to solve their personal problems, if any such as relationship issues, family issues through interaction with students and their parents. Career Counselling: Students are given knowledge about various career opportunities suitable to their aptitude. Various career-oriented guidance lectures are also conducted through Career Guidance and Placement Cell. Women Development Cell is established as per the directives of University of Mumbai to deal with the problems encountered by female students and staff. It organizes programs focusing on career option programmes for female students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2922	43	1:68

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
44	43	1	1	12

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Pallavi A. Shah	Assistant Professor	Freedom Fighter Late Dattaji Tamhane Adarsh Shikshak Puraskar (Regional Award)
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	2C00346	VI	13/10/2020	05/11/2020
BCom	2C00146	VI	13/10/2020	29/10/2020
BMS	2M00156	VI	13/10/2020	30/10/2020
BSc	1S00256	VI	13/10/2020	06/11/2020
MCom	2C00534	IV	10/10/2020	11/11/2020
BA	3A00146	VI	13/10/2020	31/10/2020
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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The University of Mumbai has introduced CBCS system in 2016-17 and College has strictly adhered to the norm lead by university of Mumbai and follows them. College has adopted internal evaluation system for various programs as follows, B. Com, B. A, B.M.S, B.B.I, B.Sc. (I.T.) and M.Com: For the subject of Foundation Course internal project work is given to students, followed by submission of projects and presentations. T. Y B. Com internal practical examination is conducted for the subject of Computer systems and applications. T.Y. B. A. internal project work is assigned to students, followed by submission of projects and presentations. B.M.S, B. Com (Banking Insurance) conducts internal theory examination for each subject. Final year students of Self - Finance Courses are assigned project work. Complete personal guidance is provided to students by internal project guides. B.Sc. (I.T.) department

conducts project examination for final year students in batches. Apart from above, in the subject of Mathematical and Statistical Techniques and English the tutorials are conducted and class assignments are given to the students. In this Covid-19 lockdown period, College has adopted online learning and evaluation techniques including lectures, quizzes, and assignments. B.Sc. (I.T.) department conducted online practical examination in the form of presentation for the subject of 'Green Computing'. All Departments conducted online prelim test for final year students, to give practice of solving Multiple Choice Questions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An Academic Calendar is prepared by the University of Mumbai and is communicated to the college. Based on Academic Calendar, College Development Committee of the college prepares its Annual Academic Plan to ensure effective and timely delivery of curriculum. Teaching Plan: The monitoring of the teaching learning process is done by the HOD and the Principal regularly through the review of teaching plan and same is communicated to the faculty. The Feedback committee with guidance from IQAC has put in place the methodology for receipt, analysis and improvement of feedback received from all stakeholders. The students' feedback is discussed and reviewed between teachers and the HOD in a confidential manner. Every department conducts departmental meeting and minutes are maintained. In these meetings teaching, syllabus planning for learning process, use of teaching aids and innovative learning techniques, examination and evaluation process are discussed and finalized. Every individual teacher prepares record of lectures taken at the end of each semester which is duly signed by HOD and Principal. Evaluation Blue Print: To conduct written examination in the college, a well-organized mechanism is in place in the form of Examination Committee. The examination committee conducts regular meetings to plan the schedule for conducting theory and practical examinations. Evaluation is done through a centralized assessment process. Answer papers are assessed, moderated and reevaluated as per the guidelines of the University of Mumbai.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://drive.google.com/drive/folders/lnAdAuv\\_jXbcrFd308xyqe00e1EQW2kWN?usp=sharing](https://drive.google.com/drive/folders/lnAdAuv_jXbcrFd308xyqe00e1EQW2kWN?usp=sharing)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2M00156	BMS	N/A	181	177	97.79%
2C00146	BCom	N/A	401	393	98.00%
2C00346	BCom	Banking and insurance	117	117	100.00%
3A00146	BA	N/A	45	43	95.56%
1S00256	BSc	IT	59	59	100.00%
2C00532	MCom	Advanced	67	65	97.01%

		accountancy			
2C00534	MCom	Advanced accountancy	61	45	73.77%
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### 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://drive.google.com/file/d/1Hs98NA4AGmyDENTA3W27EQ-u8Ntdl2WZ/view?usp=sharing>

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	N/A	0	0
No file uploaded.				

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One day workshop Intellectual Property Rights	Department of Business Law	27/01/2020
One day International Webinar in association with department of BMS on IPR Awareness : Introduction to IP	Department of BMS	21/04/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Accountancy	9	0
National	Law	3	0
National	Economics	1	0
National	Mathematics and Statistics	2	0
National	Sociology	6	0
National	SFC	4	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
SFC	1
Accountancy	1
Sociology	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	7	Nil	Nil
Presented papers	11	2	Nil	6
Resource persons	1	Nil	Nil	2

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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	College NSS Units	4	96
Tree Plantation Drive	College NSS Units	4	37
Leadership Training Programme	College NSS Units	4	2
Consumer Guidance lecture	College NSS Units	4	68
Blood Donation Drive (28/8/2019)	College NSS Units	4	120
Traffic control during Ganpati Visarjan	College NSS Units	4	67
Blood Donation Drive (19/9/2019)	College NSS Units	4	24
Rally on Vyasan Mukti	College NSS Units	4	20
Role Play on Road Safety	College NSS Units	4	18
Ek Bharat Shresht Bharat	College NSS Units	4	24
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Aids Awareness	College NSS Units	HIV Aids Awareness	4	89
Swachh Bharat	College NSS Units	Cleanliness Campaign	4	37
Road Safety	College NSS Units and RTO Thane	Mahawalkathon Rally	4	283

Swachh Bharat	College NSS Units	Beach Clean Drive	4	12
Flower making workshop	College Women Development Cell and Jeevan Samvardhan Foundation (Matruchhaya Gurukul), Thane	Flower making workshop	6	25
Gender Sensitization	College Women Development Cell and Bhartiya Stree Shakti (BSS)	Gender sensitization	6	100
Pre marriage precautions	College Women Development Cell and Bhartiya Stree Shakti (BSS)	Shadi ki pathshala	6	62
Self-defence workshop	College Women Development Cell and Vishakha committee, Wings organization	Self-defence workshop	6	66
Green Audit	College DLLE Unit Paryavaran DakshataMandal	A workshop on Green Audit	6	14
Entrepreneurial Guidance	College Entrepreneurship Cell and Rotaract Club	Triumph Talks	2	122

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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
E waste collection points	E waste collection	Eco friend Industries, Navi Mumbai	07/01/2020	29/02/2020	40

		(Contact number) - 022-27689020			
Industrial training	Internship	Decodetech, Thane (Reshma Salunkhe - 8655852680)	18/11/2019	06/12/2019	19
Industrial training	Internship	Technoserve, Mumbai (Ms. Priyanka Yadav - 7706029790)	06/01/2020	06/03/2020	14
Industrial training	Internship	Technoserve, Mumbai (Ms. Priyanka Yadav - 7706029790)	30/09/2019	24/12/2019	36
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Technoserve, Mumbai	02/12/2019	Internship	50
Decodetech, Thane	05/01/2019	Internship	19
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
48.72	11.13

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing

Others	Existing
Campus Area	Existing
Class rooms	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0.12 [Limited Ed.]	Fully	2.0.12	2009

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22366	2828695	1056	164972	23422	2993667
Reference Books	9279	3544604	251	114717	9530	3659321
e-Books	164300	5900	Nil	Nil	164300	5900
Journals	28	27327	3	6613	31	33940
e-Journals	6000	Nil	Nil	Nil	6000	Nil
Digital Database	1	Nil	Nil	Nil	1	Nil
CD & Video	271	Nil	Nil	Nil	271	Nil
Library Automation	1	31000	Nil	Nil	1	31000
Weeding (hard & soft)	7063	961383	Nil	Nil	7063	961383
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##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
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Existing	118	72	5	2	3	15	4	50	27
Added	15	13	0	0	0	0	0	0	2
Total	133	85	5	2	3	15	4	50	29

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
For e-content development, the institution provide Audio Visual Room, laptops and allied technological support to the faculty members as per the requirements.	<a href="#">NIL</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
18.37	13.29	53.43	43.81

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Major steps taken by the college for the infrastructure maintenance to be in line with the academic growth are: • The Management and the Principal meet frequently and discuss the requirements which are needed in rapidly changing academic scenario. These are prioritized and the facilities are upgraded in a phased manner. From March 2020 onwards, all COVID - 19 related guidelines as per Government Notification are taken. • The computers have been upgraded and new computers and LCD have been installed with higher speed and in view of the requirement of the curriculum. • In view of securing the assets and ensuring the safety of the students and staff, the entire premises in under digital vigilance. • CCTV with High Definition has been installed in the campus, corridors, class room, office, library, examination office, Gymkhana, Conference room, AV room and computer laboratories. • The main electrical panel and all the old wiring have been replaced. • Water coolers with purifier have been installed on each floor for the use of staff and students and other stakeholders. • Water dispensers have been placed in Staff room. • Green Boards have been installed in many class rooms. • Full time electrician is appointed by the Management and carpenter is called whenever is required to look after the electrical, furniture and fixtures of the college. • Annual Maintenance Contract (AMC) for the upkeep and maintenance of Computers, Projectors, Air Conditioners and other machinery items are in place. • Floor In - charge peons are employed to look after the respective floors and a daily complaint register is maintained and timely complaints are attended. • Fire extinguishers are installed on every floor. • The college has also undertaken power saving measures on premises by using LED tube lights to improve overall efficiency and to save electricity. • The college has installed Solar Panels. • The college website is informative and updated regularly

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Directorate of Higher Education OBC, SEBC, VJNT SBC Welfare Department Social Justice and Special Assistance Department Tribal Development Department	154	2939834
b) International	NIL	Nil	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skills Development - HR Talks	15/01/2020	93	Mr Jaiprakash Kabra, GM, Vedanta Hospital Mumbai
Bridge Courses	12/08/2019	43	College level (Internal Quality Assurance Cell / Department of Accounts/ Commerce/English/Mathematics/IT/Law)
Remedial coaching	05/08/2019	299	College Level (Remedial Teaching Committee)
Soft Skills Development - Grooming Session	18/06/2019	118	Mr Lalit Monterio, Professional Anchor / Trainer, Lokmat, Mumbai
Yoga Session	21/08/2019	56	College level (Health Services and Welfare Scheme Committee)
Mission Fitness	29/08/2019	156	College level (Health Services and Welfare Scheme Committee)

Learn To Meditate	17/09/2019	68	College level (Health Services and Welfare Scheme Committee)
Personal Counselling	01/09/2019	1	College level (Ms. Beenal Gangar, Professional Counselor)
Mentoring	06/06/2019	2794	College level (NKTT STUDENT TEACHER MENTOR SYSTEM)
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guidance Lecture on career in Chartered Accountant (Proactive Technology Sevice Pvt Ltd.)	114	114	Nill	Nill
2019	Earn while you learn (Kotak Education Foundation)	Nill	105	Nill	Nill
2019	TECHNO-SERVE (Industrial Training)	Nill	90	Nill	Nill
2019	Decotech IT Industrial Training	Nill	68	Nill	Nill
2019	Interactive Session by POP (Alkymia Tech Private Limited)	Nill	94	Nill	Nill
Nill	Subconscious Mind Training	Nill	89	Nill	Nill

Nil	"Life Graduation And beyond (Karvya Capital ltd)"	Nil	124	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Clover InfoTech, Sutherland Global Services, Job Fair	1226	454	NIL	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	128	BA, BCOM, BMS, BSC IT, BBI	NA	PUNE UNIVERSITY, IDOL, UNIVERSITY OF MUMBAI, KALINA,	MCOM, LLB, MBA, MSC IT
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Dhamaal - A talent hunt	College	159
Sports Indoor Games	College	220

Sports Outdoor Games	College	752
Annual Athlete Meet	College	325
College Days Competitions	College	1397
Annual Day - Sangam Cultural Magic	College	139
Inter Collegiate Cultural Competition	Inter - College	123
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has Constituted Students' Council as per sub-section (11) of section 99 of the Maharashtra Public Universities Act, 2016(Mah.Act.No.VI of 2017). The Students' Council is a statutory body constituted in the college as per the University Act after receiving the notification from the University of Mumbai. It is constituted in the month of July/ August every year. As per the University guidelines, elections were not held and Ad-hoc Students' Council is formed. Apart from Students' Council, there are various academic and administrative bodies on college level that have student representatives on them. Among them, Internal Quality Assurance Cell, Women Development Cell, NSS, Anti-ragging committee are statutory committees. Besides, some committees are also formed for the smooth conduct of institution and to achieve its vision and mission such as: Art Circle, Gymkhana, CGPC, Ex-Students Association, Literary Associations, Commerce Association, Planning Forum, Nature Club, Economics Club, NKT Snehankit Centre, Accountancy Club, DLLE (Department of Lifelong Learning and Extension), Health Services and Welfare Scheme Committee. Various activities and events are organized by these committees.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

308

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Two meetings were conducted.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution ensures decentralized governance system by delegating authority to Heads of various departments and Coordinators and providing operational autonomy through regular meetings of College Development Committee, IQAC, Heads of various Departments and various Committees and Associations. • The College Development Committee is constituted as per guidelines of the Maharashtra Public University Act, 2016. The Committee comprises representatives from the management, teaching staff, administrative staff, Heads of various Departments, Students' Council, Members from Industry, Research and Social Service, IQAC Coordinator, Principal-Secretary, ex - officio. It reviews the activities of the college and makes recommendations about infrastructure development and other administrative matters. It also deliberates upon financial matters and the annual budget. Views of all concerned stakeholders are taken into consideration before arriving at any decision. Before a College Development Committee meeting takes place, concerned staff representatives collect suggestions and feedback. Their suggestions and feedback are instrumental in decisions relating to new courses, audits and scheduling of events to be conducted during the academic year. • Departments have democratic mode of functioning in planning and implementing their teaching plans, co - curricular and extracurricular activities. • The Administration does not interfere in the day to day functioning of departmental activities. Departments are provided with annual budget for their departmental expenses and also for purchase of books for College Learning Resource Center. Departments have the liberty to organize seminars, conferences, workshops, events to plan educational tours, to adopt different teaching and learning methods, to work on various research projects and to take up major / minor research projects. • To fulfill the vision and mission of the institution the Management gives sufficient freedom to the Principal. • The college promotes a culture of participative management. • Faculty members are encouraged to contribute ideas towards identifying and setting organizational goals, problem solving and other decisions that promote a good work culture. This approach empowers the staff which then leads to increased efficiency, improved communication, improved morale, motivation and job satisfaction.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1. The College being affiliated to University of Mumbai, syllabus for all programs is framed by the University Boards of studies. 2. Faculty members are invited as paper setters, special invitees for syllabus framing by University of Mumbai.
Teaching and Learning	The quality improvement strategies at the college include: 1. Teachers are provided training to use Google classroom in addition to other ICT

tools. 2. In order to augment the existing resources teachers and students are encouraged to make use of e learning resources. 3. Lectures by Experts from various fields are conducted for sharing their practical experiences. 4. Teachers from other departments are invited to promote interdisciplinary perspectives. 5. Various departments and committees conduct guest lectures, book review sessions for staff and students academic development. 6. Students are guided to make use of e-Resources available in the Reference and Research Section of the college Learning Resource Center.

Examination and Evaluation

1. Reso software is used by college Examination committee to generate student's data and the entire examination related work 2. College ensures that all Examination related rules and regulations of the University of Mumbai are strictly followed. 3. College follows ICT enabled reforms introduced by the University of Mumbai. 4. The college Examination Committee conducts all the examinations as per university of Mumbai guidelines. 5. The computers are available in staff room, library and Computer laboratories for Onscreen Marking Centralized Assessment as per University guidelines 6. Special efforts were taken to provide writers, lift and medical facilities to Persons with Disability (PWD). 7. Orientation sessions were conducted for new teachers wherein they were guided about the rules and regulations and other examination related work.

Research and Development

1. The management and college administration emphasizes organizing research workshops, lectures, conferences and other workshop. 2. College management encourages teachers to complete Ph. D, attend conferences and publish papers. 3. The college has research and development committee to nurture research aptitude among the faculty members and the students. 4. College organizes lectures and workshops on Research Methodology for both teachers and students. 5. Teachers are motivated by providing financial assistance for participation in various workshops/ conferences/ seminar/ FDP/ STC. 6. The college provides various

facilities to teachers and students like computer lab for research projects/ assignment. 7. In LRC there is research niche for student and staff for research purpose.

Library, ICT and Physical Infrastructure / Instrumentation

1. Students and faculties are encouraged to use reference books and e-resources. 2. The college librarian conducted Orientation sessions for students on use of Online Public Access Catalog (OPAC) and Web OPAC. 3. Book exhibition was organized by Learning Resource Center for all stakeholders to display the rich collection of reference books available in the LRC 4. College uses ICT for maintaining student database, results, library catalogue, security, and connectivity. 5. Cleanliness and maintenance of well-equipped physical infrastructure by the college. 6. Projectors and ICT tools have been augmented.

Human Resource Management

1. The institution follows the prescribed guidelines of the concerned authorities such as Government of Maharashtra, University Grants Commission and the University of Mumbai while recruiting the staff. 2. The management ensures that there is no gender bias in recruitment of staff. 3. The college motivates and actively supports in promotion of Academic Growth of Teachers. The college provides a platform to Faculty to share their research work with their colleagues. 4. The college has Grievances and redressal Mechanism for students and staff. 5. Duty Leaves are provided to staff for attending Orientation refreshers and other work. 6. Class IV employees are motivated to improve their educational qualifications and technical skills. They are admitted to the courses offered by the college and teachers guide them regularly. 7. A.V. Room is a forum, wherein the teachers are provided the platform to make the academic presentations. 8. Permission is given to conduct the need based workshops/ conference/Seminar /FDP for teaching and non-teaching staff 9. The existing faculty and nonteaching staff are deputed for faculty improvement and other training programmes.

Industry Interaction / Collaboration

1. Industrial visits and field trips are organized to give practical

	<p>exposure to the students. 2. Eminent persons from Collaboration industry are invited to conduct workshops, seminars and guest lectures. 3. 4 MoUs have been signed to forge industryacademia linkage. 4. Campus Placement drives are conducted in the college</p>
Admission of Students	<p>Online admission to first year students are facilitated through MKCL software of University of Mumbai. For second and third year students CAS software facilitates student support services.</p>

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>1. The Management and the Principal insist that the activities which are scheduled in the Academic Calendar are displayed on the college website.</p>
Administration	<p>Online admission to first year students are facilitated through MKCL software of University of Mumbai. For second and third year students CAS software facilitates student support services.</p>
Finance and Accounts	<p>1. Transactions related to University payments, Provident Fund, Income Tax, and Professional Tax are performed online via NEFT. 2. Online payment of fees of students through NEFT is available, 3. Online payment of the salary of Teaching and Non-Teaching staff is made through nationalised banks.</p>
Student Admission and Support	<p>Through the MKCL portal of University of Mumbai student support systems are facilitated such as, confirmation of admissions as well as cancellation of admissions.</p>
Examination	<p>RESO software is used to generate student data and manage their examination results.</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Prof.A.O.Khadse	Faculty Development Programme	University of Mumbai	1000

2019	Dr Prof. P.A. Shah	International conference	D.Y.Patil Vidyapeeth ,	1180
2019	Dr Prof.M.B.Patil	International conference	K.B.College Thane	1500
2019	Dr Prof. A.S. Samant	National seminar	Morden college ,Ganeshkhind Pune	1000
2019	Dr. Prof.Himanshi Mansukhani	Workshop	B.K.Shroff college ,Kandivali	1000
2019	Prof.M.S.bagachi	Workshop	P..Dashi Womens college ,Ghatkopar	1000
2019	Prof.N.N.Varde	Workshop	B.K.Shroff college ,Kandivali	1000
2019	Dr.Prof.H.A. Chande	Workshop	P..Dashi Womens college ,Ghatkopar	1000
2019	Dr.Prof. A. S. Thakur	Short Term Course	University of Mumbai	1000
2019	Dr. Prof. P.A. Shah	National Research Conference	Shree Ram college ,Bhandup	1200
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Filling AQAR under new NAAC process	NIL	09/08/2019	09/08/2019	48	Nil
2020	Research Funding Sources	NIL	18/01/2020	18/01/2020	42	Nil
2020	Transforming Work Culture	NIL	21/01/2020	21/01/2020	46	Nil
2020	Developing Research Proposal Literature Review	NIL	25/01/2020	25/01/2020	46	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP- "Benchmarking of Quality Improvement in NAAC Work."	1	20/12/2019	21/12/2019	2
FDP - statistical Tools Techniques using SPSS at SP University, Anand, Gujarat	1	06/01/2020	12/01/2020	7
FDP - Developing future generation teachers	1	18/04/2020	23/04/2020	6
FDP Physics in daily life	1	24/04/2020	05/05/2020	9
FDP - Effective teaching tool to teach millennial learner	1	27/04/2020	02/05/2020	6
FDP - Transition Management for Higher Education during the COVID - 19 Pandemic: A Blueprint."	1	02/05/2020	06/05/2020	5

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
23	22	19	20

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF, Pension, Service Book, Paper setting	PF, Pension, Service Book, Advance against	1. Welfare schemes given by Government of

Assessment Remuneration, etc.	salary , uniform, washing allowances for uniform and Fees concession given to the wards.	Maharashtra and University of Mumbai are facilitated by the college. 2. Railway and Bus Travelling Concession, Group Insurance, Scholarships, TA and DA given to students who are attending intercollegiate events.
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#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the college are audited regularly as per the Government rules. For internal audit, an internal auditor is appointed by the Principal who audits college accounts during every financial year. The internal auditor also checks ledgers, cash book, receipts and payments with vouchers and necessary supporting documents. He also ensures that all payments are duly authorized. For external audit, college appoints an external auditor who verifies and checks ledgers, cash book, fees receipts, vouchers and necessary supporting documents.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
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6.4.3 – Total corpus fund generated

0
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#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The college Parent Teacher Association conducts Parents meetings Class / Division wise. 2. Meetings are held to brief the parents about the academic progress of their ward. 3. In the meeting attendance of the students are made aware to the parents 4. In the meeting rules and regulations of the college regarding examination, discipline , other cocurricular and extracurricular activities are apprised 4. Feedback is obtained from parents 5. Parents are involved in the following activities of the College • Parents Visit NSS Residence camp and share their views, ideas experience with the students and boost up the morale of students. • Parents Support and give permission to their wards for field visits, industrial visits or study tours which gain practical knowledge to the students.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• ISO Certification • Registration and Participation in NRF • Enhancement of ICT tools • Solar Panel installed • Efforts are being made to strengthen Mentorship by extending it to various extracurricular activities along with departments and committees of the institution. • Various committees also conducted mentoring sessions based on the needs of the students to name a few committees Students Council , DLLE, Nature Club, Art Circle, Career Guidance and Placement cell, WDC and NSS. • Research culture is cultivated among staff and students by organizing, allowing contributing to workshops, seminars, conferences.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	One Day Workshop on Filing AQAR under New NAAC Process.	09/08/2019	09/08/2019	09/08/2019	43
2019	Guest Lecture by Mr. Peeyush Pahade, Member IQAC Cluster India for Staff Members.	09/08/2019	09/08/2019	09/08/2019	30
2020	One Day International Webinar in association with college BMS Department on IPR Awareness: Introduction to IP.	21/04/2020	21/04/2020	21/04/2020	142
2020	One Day Webinar in association with college IT Department	11/04/2020	11/04/2020	11/04/2020	82

	on Cloud Computing in Teaching Learning.				
2020	Implementation of Sample Survey (SSS)	02/03/2020	02/03/2020	02/03/2020	105
2020	One Day National level seminar in association with college library on the topic Transforming Work Culture in Academic and Public Libraries.	21/01/2020	21/01/2020	21/01/2020	45
2019	Thirty hours certificate course on life values title NKTT Jagar Jeevan Kaushalyancha for FYBCom A FYBA students in Association with Following departments Mathematics and Statistics , Geography and English.	01/08/2019	01/08/2019	13/02/2020	70
2019	NKTT Arts Six Months Diploma Interdisciplinary Bridge Course for TY/SY/FY BA students in association with following departments Accountancy, Commerce, English, IT,	12/08/2019	12/08/2019	24/02/2020	43

Law ,  
Geography  
and  
Mathematics  
and  
Statistics

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A 30 hours certificate course on "Gender Sensitization"	09/09/2019	28/02/2020	90	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Two solar panels are installed of 60KW and 20 KW which helps to generate more than 70 percent of the total Energy consumption of the college. Along with this NSS has taken Tree Plantation initiatives for spreading Environmental Consciousness and Sustainability. In terms of environmental outreach activities, Department of EVS has started an E-waste collection-Awareness campaign in collaboration with Eco-Friend Industries which is MPCB/CPCB Authorized E-Waste Disposal Facility. Total 50kg of E-Waste was collected from the college campus through this drive during the year 2019-20.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	06/07/2019	1	Tree plantation drive	Environmental Consciousness	37

2019	Nil	1	28/08/2019	1	Blood donation Camp	Collection of blood for blood bank and to help the needy patients	120
2019	Nil	1	12/09/2019	1	Volunteers of the College NSS unit assisted the traffic police for traffic control during Ganpati Visarjan festival.	Helping Traffic police and General Public for smooth conduct of Ganpati immersion	71
2019	Nil	1	01/10/2019	1	A rally on Vyasan mukti	Awareness among people about the harmful effects of addiction of Smoking, alcohol intake, chewing tobacco etc	20
2019	Nil	1	30/11/2019	1	Maha Walkathon 2019	Awareness on Road safety no Honking and responsible driving	125
2020	Nil	1	07/01/2020	1	A street play was organized on road safety	Creating awareness among the people about road safety	18

						and traffic rules	
2020	Nil	1	18/01/2020	1	Job Fair	Employability for Students, Alumni and General Public from vicinity	1579
2020	Nil	1	19/01/2020	1	Rotary club Road Safety Rally	Creating awareness about road safety	54

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus 2019-20	23/05/2019	College Prospectus provides students information about college rules and regulations and code of conduct. It also provides information related to College Mission, Vision, various courses conducted by college, fee structure, rules of admission, scholarship, college library information, Group Insurance Scheme, Extension programs etc.
Display of Code of conduct for Principal and Teachers	06/05/2020	Code of conduct for College Principal and Teachers as per Government resolution no.: Misc- 2018/C.R.56/18/ UNI-1 is displayed on college website in Code of Ethics option under About Us menu on home page

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day celebration	21/06/2019	21/06/2019	96

Guru Pournima celebration	16/07/2019	16/07/2019	43
Kargil Divas celebration	26/07/2019	26/07/2019	200
Awareness Program on World Hepatitis Day	27/07/2019	27/07/2019	167
Constitution Day celebration	26/11/2019	26/11/2019	45
Awareness Program on National HIV AIDS Day	01/12/2019	01/12/2019	36
Kavi Kusumagraj Marathi Bhasha Din celebration	27/02/2020	27/02/2020	60
International Women's Day celebration	08/03/2020	08/03/2020	55
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Green Audit is conducted by the college. This audit also included a water, energy and waste audit.
The Solar Panel is successfully installed by the college.
The entry of outside vehicles is strictly prohibited in college premises.
The college has a vertical campus, so it has maintained pot gardening with some trees.
Classrooms are designed and constructed with sufficient cross ventilation and light facilities so that the use of electricity can be minimized
Lights and fans are switched off by floor peons after completion of the last lecture of the day.
Tube lights, fans and switches are numbered for the convenience to save electricity.
Air conditioners in the Principal's office, Vice-Principal's Office, Admin Office, staff rooms, Conference room, AV room, Computer labs are used whenever required.
Dustbins are installed at various places within the college premises.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

<p>Best Practice - 1 1. Title of Practice - "Nurturing and fostering female students of the college" 2. Objectives of Practice - ? To achieve gender equality. ? To create gender sensitization through curricular and extra-curricular activities. ? To foster women empowerment through workshops, surveys and training programme ? To provide hands on training in Self-defence to girls for protecting themselves. ? To build self esteem among the girl students . ? To empower girl students through confidence building in them. ? To create leadership quality amongst girl students for their career advancement. ? To encourage girl students belonging to weaker sections of the society. ? To enable girl students to cope up with any difficulties that may arise in their</p>
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lives. 3. The Context - India ranks low in terms of Gender Development Index and Gender Empowerment Index. The literacy rate among women is also very low in India both in urban and rural areas as compared with developed nations. Our country is marching towards the path of development. Still women in India are suffering from a number of constraints in the form of gender inequality, domestic violence, secondary treatment etc. However due to increasing literacy rate, equal treatment to the girl child and growing trend towards girls' education is observed. The number of female students enrolled for the undergraduate courses have been consistently higher and increasing than the male students in the college. The conducive college environment plays a very important role in overall personality development of female students. Hence the need was identified to foster and nurture the female students of the college.

4. The Practice - To nurture and foster female students of the college following activities were conducted by the college: ? The Women Development Cell of the college conducted the following activities: ? To inculcate entrepreneurial skills among girls, WDC conducted a Flower making workshop in JeevanSamvardhan Foundation (MatruchhayaGurukul), Thane. ? 30 Hours certificate course on "Gender Sensitization" in collaboration with Bhartiya Stree Shakti (BSS) - A NGO for women empowerment was successfully conducted. 90 girls participated in the same. ? To empower females WDC in association with Vishakha committee and Wings organization organized a Self-defence workshop. ? The college Gymkhana committee has encouraged the girls to participate at several competitions held at university level as well as at state levels and equipped. ? A separate gymnasium is set up by the college for female students. ? DLLE has selected the project topic on "Status of Women in Society (SWS)" for creating awareness among students about women related issues in Indian society. ? The various departments and committees of college encouraged the girls to participate in various intra and inter-collegiate events. ? Female Students act as representatives for administrative work in various committees such as IQAC, DLLE, Career Guidance and Placement Cell (CGPC), Economics club, Book Wizard club Women Development Cell (WDC) to inculcate leadership qualities among them..

5. Evidence of Success - ? 25 girls participated in Flower making workshop in JeevanSamvardhan Foundation, Thane. ? 90 girl students successfully completed the certificate course on "Gender Sensitization". ? Nearly 66 students participated in Self-defence workshop. ? College women's team formed by College Gymkhana participated in Underarm Box Cricket Competition held at Shirdi organized by Underarm Cricket Association of India and achieved 1st Position ? Ms. Sheetal Mishra has been selected for Maharashtra Team Tug of War Competition held at Agra. ? The College girl students have achieved following prizes organized by University of Mumbai: • 3rd position in Tug of War Competition . • 4th position in Ascending Descending women's Team. ? The College girl students have achieved following prizes organized by various Associations in State Level:- • 1st Position in Tug of war competition U -19 Girls team. • 1st Position in Underarm Box Cricket competition Girls team. ?

Ms. Asmita Shenoy (TYBMS) and Ms. Payal Agarwal (TYBCom) represented the college in association with makeintern.com at IIM Bangalore for inter-collegiate business plan competition. ? Ms. Kirti Tarade from SYBCom has won 08 intercollegiate events out of the 16 that she participated in. ? College girls' student group won First prize in Group Folk Dance at Zonal Round in Youth festival organized by University of Mumbai.

6. Problems Encountered - Number of times prejudices, wrong beliefs about many things such as social issues among girls, lack of family support prove as a hindrance in female participation. With changing lifestyle females are suffering from various health issues which are the constraints in their development. Due to social stigma in society, girl students do not show interest in various activities conducted for them in the college. Resources Required: ? Sufficient number of trained personnel. ? Financial assistance. Best Practice - 2 1. Title of Practice - "NKTT Yoga and Meditation" 2. Objectives of Practice - ? To improve concentration among

college students. ? To improve students mental and physical well-being. ? To help weight management of the students. ? To increase sharpness of the brain of the students. ? To improve flexibility of the body of the students. ? To increase muscle strength of the students. ? To reduce increasing stress among students. ? To help students to fight against addictions if any through meditation. ? To promote emotional health of the students. ? To improve performance related to sports and any other activity. ? To create a greater sense of self-awareness among students. 3. The Context - Increasing mental and physical stress is one of the very important issues found in today's young generation. Due to this increasing stress students are suffering from different health issues which resulted in obstacles in their mental and physical development. Sometimes due to uncontrolled stress students' move towards unethical things like drug addiction, suicides etc. Yoga and meditation can help to improve a persons mental and physical well-being. However yoga and meditation can also help students to control their weight and to increase muscle strength. Yoga and meditation can improve the performance of the students in curricular as well as extracurricular activities. By assuming all these benefits of Yoga and meditation college has taken the initiative to start this practice on an experimental basis, but with the support of teachers and students , 'NKT Yoga and Meditation' is considered as one of the best practices of the Institution. 4. The Practice - ? The IQAC of the college has taken the initiative to start "NKT Yoga and Meditation". Under this- ? Every teacher has been asked to conduct Yoga and Meditation Session on every Saturday, 10 minutes before the 1st lecture. ? Students started practicing this activity on every Saturday in both the semesters. ? Students also shared some workout tricks and Yoga Asanas with the fellow students. ? Attendance and feedback form of these sessions is being collected by the respective teachers. ? International Yoga Day is also celebrated every year with a large number of students actively participating in it. 5. Evidence of Success - ? College has taken this initiative for all about 'finding yourself' - and it means to figure out who you are? What do you stand for? How do you identify as an individual? etc. ? As reported by concerned teachers on the basis of Feedback analysis, we found a significant increase in the concentration power of students. ? They started participating actively in the sessions. ? Mental and Emotional benefits were observed in some of the students as reported by concerned teachers. ? Yoga creates a space to cultivate willpower, which helps to overpower the negative chatters in their heads and helps them to boost positivity. ? Gradually the number of students attending lectures has increased due to the initiative of Yoga. ? Teachers also experience positive vibes in them as well as in students due to meditation and Yoga. ? Number of students reported that they came out from some family stress, exam stress etc. due to this practice. ? Gradually students also shared some new exercises and started taking Interest in the same. ? Different exercises like Laughter therapy, eye Exercise, meditation, head and shoulder exercise were practiced. 6. Problems Encountered - ? The Yoga and meditation sessions were conducted in class rooms itself. So infrastructural constraints was faced during the sessions. ? All the sessions were conducted by the teachers with the help of Students. ? These sessions were conducted only for 10 minutes in the first lecture of every Saturday. However time limit is also one of the very important problems encountered. Resources Required : Sufficient number of trained personnel.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://nktdegreecollege.org/uploads/igac/best\\_practices/2019-20-Best-practices.pdf](http://nktdegreecollege.org/uploads/igac/best_practices/2019-20-Best-practices.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

thrust in not more than 500 words

The college has a well-defined student mentoring system for all programs. Each class has 2 class mentors. Whatsapp group is formed by mentor and every update and communication done through using the same. The main aim is to develop the mentoring system which promotes interactions between the student and the faculty members and helps in gauging the learning levels of the students and taking appropriate steps in this regard. It helps in developing a cordial relationship between the mentors (teachers) and mentees (students). Students take guidance of their mentors' regarding academic, personal and other matters. The teachers provide academic, personal, career counseling. Mentor encourages the students to take part in co-curricular activities conducted at intra and inter collegiate level. The institutional practice of Mentoring System has been designed and implemented - -to be student-centric -to render equitable service to students of varied academic financial backgrounds etc Mentors motivates holistic approach in following ways: 1.Mentor motivates their advanced learner as well as slow learner students 2.Mentor looks after the holistic development of every student with respect to intellectual, emotional, social, physical, creative, religious etc. The roles and functions performed by mentors are as follows: Attendance: The mentor also keeps a track and monitors the attendance of the mentee of their respective classes based on the defaulter list for the month given by the subject teacher and takes necessary follow up actions with regard to students who do not meet the attendance norms of the University of Mumbai. Academic Counseling: Students are helped with time management and learning techniques through a mentor system, one to one counseling and parent-teacher meetings. Plan of study is given at the beginning of the academic year. Reference books for different papers are suggested and guidance is provided for the preparation of the synoptic answers. The question banks of all subjects are given to the students. Teachers give information about distribution of marks (weightage) to different chapters in different papers and also discuss the nature of questions on each topic. The mentor also keeps a track of the academic performance of mentees including continuous assessment, term end examination and helps the mentee through counseling or by arranging remedial teaching, if necessary. Personal Counseling: Mentors help the students to solve their personal problems, if any such as relationship issues, family issues through interaction with students and their parents. Career Counseling: Students are given knowledge about various career opportunities suitable to their aptitude. Various career oriented guidance lectures are also conducted through Career Guidance and Placement Cell. Women Development Cell is established as per the directives of University of Mumbai to deal with the problems encountered by female students and staff. This Programs focuses on career option programs for female students. Entrepreneurship cell is established to develop entrepreneurial skills among the students by conducting various activities.

Provide the weblink of the institution

<http://www.nktdegreecollege.org/>

### **8.Future Plans of Actions for Next Academic Year**

- Preparation of AQAR as per NAAC Format.
- Adoption of formats related to SSR and IIQA.
- Conducting a Sample Survey for Students' Satisfaction Survey.(As Per NAAC Requirement)
- Conducting interdisciplinary bridge course.
- Conducting Seminars / Workshops / Special lectures by Departments / Committees in association with IQAC
- Preparation for IV cycle of NAAC
- Computerization of proceedings of IQAC meetings
- Academic calendar 2020 - 21
- Online Participation of teaching staff in Seminar / Conference / Workshop in pertaining Pandemic 2020
- Conducting online Workshop / Training Program for stakeholders
- Establishing Language Laboratory and Research center.

