

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-2016

1. Details of the Institution

1.1 Name of the Institution

Sheth. T.J.Education Society's Sheth N.K.T College of
Commerce and Sheth J.T.TCollege of Arts,Thane

1.2 Address Line 1

Kharkar Ali

Address Line 2

Behind Thane Collector Office

City/Town

Thane (W)

State

Maharashtra

Pin Code

400601

Institution e-mail address

nktdegreecollege@rediffmail.com

Contact Nos.

022-2543119

Name of the Head of the Institution:

Prin.(Dr) P.M Karkhele

Tel. No. with STD Code:

022-25431119

Mobile:

9869686161

Name of the IQAC Co-ordinator:

Dr.(Ms) Archana Thakur

Mobile:

9820354920

IQAC e-mail address:

nktiqac14@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

09548

1.4 NAAC Executive Committee No. & Date:

EC/55/RAR/004 27TH March,2011

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.nktdegreecollege.org

Web-link of the AQAR:

www.nktdegreecollege.org/AQAR2015-16.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	-	2003-04	04.05.2009
2	2 nd Cycle	B	2.49	2010-11	26.3.2016
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

1.07.2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2011-2012 Submitted to NAAC on 28-09-2012
- ii. AQAR 2012-13 Submitted to NAAC on 28-09-2013
- iii. AQAR 2013-14 Submitted to NAAC on 08-08-2014
- iv. AQAR 2014-15 Submitted to NAAC on 05-08-2015

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financ

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Mumbai University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

National Conference, Inter collegiate competition, Workshops, Youth Festival
Evaluation of of teachers by taking feedback from students and analysis of the feedback.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To organise national conference	Organized national conference sponsored by NAAC
To organise workshops	Organized workshops sponsored by UGC
To organise guest lectures and competitions	Organized guest lectures by eminent personalities Competitions

* Attach the Academic Calendar of the year as Annexure-I

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Organized national conference sponsored by NAAC
Organized workshops sponsored by UGC
Organized guest lectures by eminent personalities
Competitions

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG			01	
UG	02		03	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	02		04	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PE)

****Please provide an analysis of the feedback in the Annexure-II***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

YES

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
22	15	05	01	01

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

GUEST

VISITING-04

TEMPORARY-16

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	15	21	20
Presented	15	22	21
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- For effective implementation of the curriculum, the classroom teaching is supplemented with projects, case studies, group discussion, presentation, values clarification exercises, buzz words, field visits/study tours, moot court, documentaries, movies, confidence building program, personality development program, skill development program, workshops.
- Eminent experts from industries and academics are invited to guide on specific topic/subject, to empower the students for raising their employability. And the research-oriented activities for faculty.
- The co-curricular and extracurricular activities are also designed to supplement the effective implementation of the curriculum.

2.7 Total No. of actual teaching days during this academic year

181

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- The schedule for examinations is conveyed to the teachers in advance through Annual planner and academic calendar made available to them in the beginning of the academic year.
- When the University introduced Credit Based Semester Grading System (CBSGS) in 2011-12 our faculty attended the workshops on the same and shared the learning gained with colleagues.
- Any circular related to evaluation method is sent to the examination committee which circulates the same to the faculty members.
- The circular is also put up on the notice board and college website for the students and faculty.
- Department displays notices on notice board regarding question paper pattern, portion for the respective exams and question bank.
- The faculty and students are encouraged to access the University of Mumbai Website for information related to examination.
- Details are given in prospectus.
- Evaluation procedure is communicated to the faculty in staff meeting, and Head of Department meeting
An orientation is conducted for the FY students at the beginning of the year to communicate evaluation procedure explaining ATKT rules and emphasizing on the minimum marks to be scored in each paper.
- Principal and Examination Committee chairperson orient students about examination rules and reforms.
- In addition to this, the teachers also explain the evaluation method to the students in their respective classes.
- Guest lectures are arranged to enlighten students about TY university examination.
- At the beginning of the academic year the examination committee plans the schedule of examinations for the entire year.
- Declaration of result within 45 days
- Marksheets are laminated.
- Coding and Decoding
- Printing of questions is done in College premises

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

3

2

-

2.10 Average percentage of attendance of students

86%

2.11 Course/Programme wise distribution of pass percentage : Result of Sem-VI

Title of the Programme	Total no. of students appeared	Division						Pass%
		O	A	B	C	D	E	
Arts	43	00	03	06	09	03	00	48.84
Commerce	465	00	33	86	110	88	06	68.00
BMS	118	00	03	14	27	19	01	54.24
B & I	54	00	10	14	18	03	01	85.19
BScIT	58	01	09	18	08	00	00	62.07
M.Com								Awaited

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Designing feedback questionnaires for teacher evaluation by students.
- Providing information of conferences, seminar organized by various colleges.
- Giving suggestions for the infrastructure in the college which impacts the teaching learning process.
- Encouraging the faculty to pursue research as part of teaching learning process.
- Librarian periodically sends the list of new arrivals and updates on interesting reading material.
- Encouraging departments to organize workshops, seminars and conferences for teachers and students.
- Suggests in all the co-curricular and extra-curricular and extension activities conducted by the various departments.

2.13 Initiatives undertaken towards faculty development -

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	--
Orientation programmes	-

Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	5
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	20	-	-	16
Technical Staff	-	-	-	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The Researchers are provided with Library facilities including internet, reprographic facilities.

Separate space and infrastructure is made available to researchers.

Library time extended from 5 pm to 6 pm to enable the students to use resources.

Faculty pursuing research are allowed to purchase books for their Research from research funds.

Staff members are encouraged to recommend purchase of books and subscribe for journals and periodicals relating to their research topics.

3.2 Details regarding major projects -NA

3.3 Details regarding minor projects - NA

3.4 Details on research publications

	International	National	Others
Peer Review Journals	4	20	
Non-Peer Review Journals		1	
e-Journals			
Conference proceedings		40	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

NA

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		01			
Sponsoring agencies		NAAC			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NA

3.16 No. of patents received this year -NA

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year ---NA

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) NA

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events: NA

3.23 No. of Awards won in NSS: NA

3.24 No. of Awards won in NCC: NA

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Survey of status of women in Society project by DLLE,
- Visit to orphanage
- NKT Snehankit,
- Tree plantation
- Street play-‘Discrimination against Women’ Drug de-addiction
- Participation in various rallies: AIDS awareness and Voters Day Rally, Peace March on world friendship day
- The associations organize celebration of voters day, National Integration campaign, Good Governance Day, Constitution Day, Birth death anniversaries of national leaders and social reformers, PAN card drive.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.5 acre			
Class rooms	27			
Laboratories	01			
Seminar Halls	01			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

- Library is fully automated with SOUL 2.0
- All books are bar coded

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	15622	1819302	1157	151725	16779	1971027
Reference Books	7315	2692230	446	307999	7761	3000229
e-Books	INFITBNET	-NLIST	PROJECT		SUBSC	
Journals	25#	20030	--		25#	
e-Journals	01	5000	01	1100	02	6100
Digital Database						
CD & Video	248		04		252	
Others (specify)	271		95		366	

#: Journals subscribe every year

4.4 Technology up gradation (overall)

	Total Computers		Com. Labs	Internet	Browsing Centres	Computer Centres	Office	Depart - ments	Others
	Deskt ops	Lapt ops							
Existing	65	17	33	All	03	--	10	00	22
Added	17	08						04	17
Total	82	25							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet Wifi Access for Teaching staff in Staff room
Internet Access available for students in Library and Computer Laboratory

4.6 Amount spent on maintenance in lakhs :	6.15
i) ICT	2.06
ii) Campus Infrastructure and facilities	76.08
iii) Equipments	21.83
iv) Others	2.22
Total :	108.34

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Students are made known about various career opportunities available. Our alumni are also invited to interact and guide their juniors. Special lectures are organized by alumni.

Students take part in activities organized by Career Guidance and Placement Cell, Commerce Department, BMS/BBI/BSc-IT Many of the students enrolled in our college appear for CA exams (CPT, IPCC). Our Accountancy Department recommends students for Articleship to CA's and for vacancies in good CA firms.

5.2 Efforts made by the institution for tracking the progression

The institution encourages students to participate in various activities through the following strategies by identifying their talents, Enlisting them on the basis of their area of interest, and through Creating a competitive spirit among the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2577	108	--	--

(b) No. of students outside the state

-

(c) No. of international students - NA

No	%

Men

No	%

Women

2014-15 Last Year						2015-16 This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1997	175	19	357	01	2605	2002	194	19	361	01	2577

Demand ratio 1:1.3

Dropout % Negligible

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The CGPC organizes lectures on career opportunities. It invites companies for campus recruitment. It also motivates students to opt for civil service examinations. Students are recommended for job in different organizations.

CGPC conducts workshops for stress management, personality, interview and communication skills. Faculty also guides students regarding career avenues open to them especially in their respective fields. The college arrange the guest lectures for the preparation of Civil Service Examination.

No. of students beneficiaries

43

5.5 No. of students qualified in these examinations NA

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counseling and career guidance

Academic Counseling: Issues related to stress and depression due to self induced or parental pressure is helped with. Students are helped with time-table management and learning techniques through Mentoring system, One to one counseling and Parent teacher meetings. Guidance of academic nature is provided. Plan of study is given at the beginning of year, reference books for different papers are suggested, and guidance is provided for the preparation of the notes. Teachers give information about weightage to different chapters in different papers and also discuss about the nature of questions on the each topic. Remedial classes are conducted for the weaker students. Question bank are prepared and made available to the students. Synoptic answers are given to students.

Personal Counseling: Teachers also help the students to solve their personal problems, if any such as Relationship issues, family issues interaction between students and parents. The College has Women Development Cell which organizes programs related to gender issues.

Career counseling: Students are given knowledge about the various careers and opportunities available suitable to their attitude. Various career oriented guidance lectures are also conducted through Career Guidance and placement Cell. Women Development Cell is established and reconstituted every year as per the directives of University of Mumbai to deal with the problems encountered by female students and staff. It organise programs focusing on career options. Guest lectures are organized to train students on how to prepare for competitive examinations.

No. of students benefitted

49

5.7 Details of campus placement

Sr.no	Description 2015-16	Date	No.of benefaries
1	A workshop is arranged on 'Personality development' in association with Ex-student Association (Anvay).	16 th July,2015	90
2	Started to display Marathi and English NEWS paper cuttings on notice board related to career guidance and opportunities in different fields.	July,2015 to March 2016	All College Students
3	A seminar is organized on "Career opportunities in digital word"	26 th August, 2015.	80
4	A campus interview is organized in association with HDB financial services ltd.	2 nd Dec.2015	45 -interviewed 15-selected
5	A guest lecture is organized on "Career opportunities in Library Science".	22 nd Dec.2015.	55
6	A workshop is organized on "Preparation of Civil Services Examination" sponsored by UGC.	6 th Feb.2016	45
7	A guest lecture was organized on "Bank Recruitment Staff Selection Examination".	14 th feb.2016.	57
8	A series of "Career Guidance and Counseling Sessions" is organized.	July 2015 to February 2016.	290

Number of Organizations Visited	<i>On campus</i>		<i>Off Campus</i>
	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	55	15	-

5.8 Details of gender sensitization programmes

WDC has carried out workshops and talks on gender sensitization (both male and female), health of girl students, pre-marital counseling, gender issues, legal aspects related to women, female foeticide, domestic violence and women, women empowerment and self-defense. WDC members along with students and NGO.

Vivakanand Kendra Thane and Bharatiy Stree Shakti arranged seminars related to women issues conducted workshops on eve teasing.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	112	1543405
Financial support from other sources	02	3800
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives NIL

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

❖ **VISION**

Committed and persuasive efforts towards holistic education.

❖ **MISSION**

- **To impart education based on values, justice and equality among students from all strata of society.**
- **To enable students to grow intellectually, professionally and ethically throughout their lives.**

❖ **Objectives of the College**

- **To encourage, spread and facilitate higher education among all section of society in general and among Gujarati speaking community in particular irrespective of class, caste and creed.**
- **To mould their character to make them good and responsible citizen.**
- **To inculcate the sense of discipline and develop a holistic approach among students.**
- **To develop students intellectually and socially.**
- **To sensitize students about social issues and responsibilities.**
- **To facilitate realization of students' potential.**
- **To instill moral values and to mould students into excellent human beings.**

❖ **Quality Policy of the College**

Sheth N.K.T.T. College of Commerce and Sheth J.T.T. College of Arts shall impart education to the students and instill in them respect for values, justice, equality, ethics, social sensitivity, gender sensitization and environmental consciousness for the betterment of society and self through optimization of available resources.

6.2 Does the Institution has a management Information System Nil

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The College makes sincere efforts to enhance and enrich the professional development of its teaching and non-teaching staff. Some of them are as follows:

Staff members are deputed for Orientation and refresher courses.

Faculty development programs in various areas and subjects are conducted in the college.

Faculty members are encouraged to attend seminar and conferences and workshops conducted by the University.

Experts from the industry and academia are called to address the students.

Faculty members are encouraged to take up Minor and Major research projects.

6.3.2 Teaching and Learning

Principal holds regular meetings with faculty to get feedback on the progress made on the planned programs. The College maintains the record of the faculty in Faculty Profile detailing education, experience and training.

6.3.3 Examination and Evaluation

As per the university norms examination reforms are initiated

6.3.4 Research and Development

The College through Research Development Committee promotes research culture. The committee informs faculty about the conference schedules and journals. The necessary guidance is provided to the aspiring researchers. Faculty is also encouraged to take up Major and Minor research projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Well equipped Internet facilities are provided to students for projects and reading e- books.
- Learning Resource Center facilitates separate internet zone for faculty members.
- Multimedia facility.
- Library connected to LAN with centralization in control

6.3.6 Human Resource Management

Though the institution has not formally established HR committee the management and the Principal take care of various important functions such as

Conduction of exams for Govt. & private agencies on Sundays and holidays to generate revenue for the institution

Celebrations on 5th September, as Teacher's day. The management felicitate each faculty on this occasion.

Felicitation of retiring employees on behalf of the management

Full time appointments are made as per university requirements and management guidelines

Experts from Industry and various other organizations are invited as visiting faculty.

6.3.7 Faculty and Staff recruitment

Recruitment of regular faculty and part time faculty in Aided section is as per the norms laid down by the U.G.C. and in Unaided Section Recruitment is carried out keeping in mind the Industry Interaction / Collaboration requirements

6.3.8 Industry Interaction / Collaboration

Industrial visits are conducted by almost all departments of both the aided and unaided sections and this is an annual feature.

Seminars and Workshops are held by some departments where renowned people from various industries are invited to speak.

Placement cell arranges on campus interviews by well known industries/organizations/ institutions for recruitment of graduate students.

6.3.9 Admission of Students

On-line admission process has been implemented for both the Junior and Degree College, in both aided and unaided sections. All details pertaining to admissions including the merit lists are displayed on the college website.

6.4 Welfare schemes for

Teaching	-
Non teaching	-
Students	Freeships

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	
Administrative			Yes	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Meetings are conducted and they are invited to guide students about career prospects

6.12 Activities and support from the Parent – Teacher Association

Meetings are convened regularly and feedback is taken

6.13 Development programmes for support staff

Encourage staff to participate in training programs organized by Staff academy

6.14 Initiatives taken by the institution to make the campus eco-friendly

Go green committee is constituted for undertaking various environment based programs, plastic free zone, water conservation, energy conservation etc

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the

functioning of the institution. Give details.

- In view of making the premises gender friendly and empowering girl students large number of initiatives in creating awareness, training in self-defense for girls have been initiated.
- To inculcate social values and civic sense among the students various activities are undertaken by Art Circle of the college such as Good Governance day, National Voters awareness day, observing Birth anniversaries of National leaders and social reformers, E Saksharta- training to students in computer literacy, support extended for organization of Akhil bhartiya Marathi Natya Sammelan at Thane, Celebration of Constitution day, Shiv Jayanti and Wall paper project.
- Blood donation Camp
- Pluse Polio Drive
- Tree plantation

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Organised NAAC sponsored national conference
- Organized UGC sponsored workshops
- Youth Festival -Zonal Round
- Guest lectures

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

BEST PRACTICE -1

1. Title of the Practice Water Conservation

2. Goal

- To fulfill objectives of the college set in the Vision and Mission.
- To shift the focus from classroom teaching to field based activities
- To provide hand on experiences in the subject of study.

3) The Context

Since the year was declared as drought year by Government of Maharashtra, the institution thought of participating in the activities to help the needy people in the rural areas. Under the NSS activity of residential camp volunteers helped in construction of Vanrai Bandhara (check dam) in the Adivali village near Titwala, of Thane district.

4) The Practice

NSS Unit of our college is very active and every year it conducts residential camp in rural areas. During this camp various social activities are organized by volunteers such as street play on social issues, swachhata abhiyan, tree plantation, medical checkup for villagers, water harvesting etc. it was necessary to make arrangements of drinking water in areas of water scarcity due to scanty rainfall in last year.

The student bodies and associations like NATURE CLUB also conduct number of activities to sensitize students about environmental issues.

5. Evidence of Success

Students and community in general were informed about the need of their contribution in water conservation. The volunteers spread the awareness about using water wisely through avoiding wastages and water harvesting.

The construction of bandhara by NSS unit of our college proved to be of great help for villagers. As they are having access to potable water in their vicinity.

6) . Problems Encountered and Resources Required:

It was necessary to clear the misconceptions about water among the villagers as there are wrong beliefs about use of water. (for instance they stored water becomes stale after a day and hence they throw that water without using it)

Resources required

- Sufficient number of manpower
- Support of villagers
- Financial assistance

8) Contact Details-

Name of the Principal: Dr. P.M.Karkhele

Name of the Institution: Sheth Tribhovandas Jamnadas Education Society's Sheth Nanjibhai Khimjibhai Thakkar Thanawala College of Commerce and Sheth Jayantilal Tribhovandas Thanawala College of Arts, Kharkar Ali, Thane (W.) – 400 601

City: THANE

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Annexure-III

BEST PRACTICE -2

1. Title of the Practice : Workshops and Seminar for teacher and students

2. Goal

- To organize various conferences, seminars and workshops.

3) The Context:

- To fulfill academic objectives of the college set in the Vision and Mission.
- To provide maximum opportunities to the learners to learn.
- To make course relevant academically and socially
- To provide forum for interacting with peers and teachers.

4) The Practice

- 1-Day NAAC sponsored National Conference on 'Teaching, Learning and Evaluation'
- Workshop on **Confidence Building** as per the UGC 12th plan scheme,
- Workshop on 'Experiential Learning' was organized on 6th January 2016 Organized by Centre of Law and Society, TISS Mumbai at NKTT College, thane.
- UGC sponsored Workshop on 'Entrepreneurship (Self employment skills)' was organized on 12th Feb 2016.
- One day workshop on 'Skill Development' under XII plan of UGC Scheme Staff Academy of Sheth N K T T College, Thane on ' 9th Feb.2016

- Workshop on 'Women and health, was organized by Women Development Cell & Vivekananda Kendra, Thane on 5th& 6th September, 2015
- Screening of motivational video to the students on 'Last Changing Experience' by Sandeep Maheshwari in July, 2015
- One day workshop on 'Accessing American Library Information Resources' Organised by the American library, Mumbai and Sheth N K T T College of Commerce and Sheth J T T College of Arts, Thane on 10th September 2015

5)Evidence of Success

- Students participated in the workshop with full enthusiasm and interest as it was a different session than that of regular one covering the reality in the corporate world and society.
- Appreciation received from Higher authorities as well as peers.
- Feedback from participants as well as stakeholders.

6) Problems Encountered :

- Less number of participants from out of state.
- Too Many seminars all over the University
- Risks of plagiarism.

Resources Required

- Software for anti-plagiarism
- Financial assistance
- Sufficient manpower

8) Contact Details-

Name of the Principal: Dr. P.M.Karkhele

Name of the Institution: Sheth Tribhovandas Jamnadas Education Society's Sheth Nanjibhai Khimjibhai Thakkar Thanawala College of Commerce and Sheth Jayantilal Tribhovandas Thanawala College of Arts, Kharkar Ali, Thane (W.) – 400 601

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**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Installation of Energy efficient bulbs and tubes
Participation in Tree plantation drive

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

Consistently good result at graduation and post graduation level.

1. Hard core efforts by teachers in research & publication and to update their qualification.
2. Library with complete automation, (Digital System) Reprographic centre and institutional repository.
3. Sufficient number of reference books, text books and journals with open access system to books and internet facility, various Book Bank Schemes.
4. Healthy extension activities and activity centre for value added addition courses.
5. Effective co-curricular activities and extra- curricular activities.
6. Smooth conduct of examination admission procedure strictly adhering to government and University guidelines and updated college website to that effect.
7. Strict adherence to the rule of minority status.
8. Location in the heart of city.
9. Extensive use of audio visual material.

Weaknesses:

1. High student teacher ratio
2. Less number of Add-on courses and linkages with industries
3. Vernacular medium students.

Opportunities:

1. Student can encourage more to make more use of e-resources
2. Ample scope for research oriented activities.
3. More sessions of visiting faculties/ industrialist to impart practical training to students.
4. More add-on courses.

Challenges:

1. Personal rapport with students with growing students teacher ratio.
2. Training students as per the need of industry.
3. Divert student community.

8. Plans of institution for next year

Organize conferences on National and international levels

Take up Major and minor research project

Encourage students to take up research projects

Go for 3rd cycle of NAAC accreditation

Name:Dr.(Ms) A.S.Thakur

Name : Prin.(Dr) P.M.Karkhele

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

